



HILLINGDON
LONDON



CABINET

To all Members of the Cabinet:

Date: THURSDAY, 16 FEBRUARY
2023

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Media are welcome to attend
this meeting and observe the
public business discussed.

This meeting will also be
broadcast live on the
Council's YouTube Channel.

Ian Edwards, Leader of the Council
(Chairman)

Jonathan Bianco, Deputy Leader of the
Council & Cabinet Member for Property,
Highways & Transport (Vice-Chairman)

Martin Goddard, Cabinet Member for
Finance

Douglas Mills, Cabinet Member for
Corporate Services

Susan O'Brien, Cabinet Member for
Children, Families & Education

Jane Palmer, Cabinet Member for Health
& Social Care

Eddie Lavery, Cabinet Member for
Residents' Services

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at www.hillingdon.gov.uk or use a smart
phone camera and scan the code below:



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Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Urgency Notice

- Item 5 - The Council's Budget - Medium Term Financial Forecast 2023/24 - 2027/28
- Item 7 – Schools Budget 2023/24
- Item 11 - Monthly Budget Monitoring Report

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that in excess of 28 clear days notice of the above key decisions on this supplementary agenda have been given (via the Cabinet Forward Plan).

However, the reports have been circulated less than 5 clear working days before the Cabinet meeting and will be considered if the Chairman agrees them to be urgent.

The reasons for urgency are:

- Item 5 - to ensure the Council can agree its annual budget within the necessary statutory timescale for Council Tax fixing and recommend to the Full Council on 23 February 2023;
- Item 7 – to ensure budgets can be set for Schools before the start of the financial year and;
- Item 11 – to ensure the Cabinet can receive the most up-to-date financial position and make any financial decisions required for budgetary purposes.

Notice of the Council's intention to hold this meeting (part in private) is set out on the main Cabinet Agenda A for this meeting.

14 February 2023
London Borough of Hillingdon

Agenda

Cabinet Reports - Part 1 (Public)

- | | | |
|-----------|--|-----------|
| 5 | The Council's Budget - Medium Term Financial Forecast 2023/24 - 2027/28
<i>(To recommend to full Council)</i> | 1 - 240 |
| 7 | The Schools Budget 2023/24 | 241 - 266 |
| 11 | Monthly Council Budget Monitoring Report | 267 - 296 |

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THE COUNCIL'S BUDGET: MEDIUM TERM FINANCIAL FORECAST 2023/24 - 2027/28

Cabinet Members	Councillor Martin Goddard
Cabinet Portfolios	Finance
Officer Contact(s)	Andy Evans, Corporate Director of Finance
Papers with report	Appendix A: General Fund Budget Proposals Appendix B: HRA Budget Proposals Appendix C: Fees and Charges Proposals Appendix D: Capital & Investment Strategies Appendix E: Pay Policy Statement Appendix F: Budget Consultation Feedback

HEADLINES

Summary	<p>This report sets out the Medium Term Financial Forecast (MTFF), which includes draft General Fund and Housing Revenue Account budgets for 2023/24, presented in the context of the Council's five-year budget strategy to 2027/28.</p> <p>Budget proposals for 2023/24 include a 4.99% increase in the headline rate of Council Tax. This comprises a core Council Tax increase of 2.99% alongside a 2% increase relating to the Adult Social Care Precept.</p> <p>Cabinet are requested to recommend their budget proposals to Council on 23 February 2023. This is in order to formally set the General Fund revenue budget, the Housing Revenue Account budget, the Capital Programme and Council Tax for the 2023/24 financial year.</p>
<p>Putting our Residents First</p> <p>Delivering on the Council Strategy</p>	<p>This report supports our ambitions and commitments to residents as part of the Council Strategy 2022-26. The Medium Term Financial Forecast is the financial plan for the Council and contains the funding strategy for delivering its objectives.</p>
Financial Cost	<p>This report outlines a balanced budget for the 2023/24 financial year, on the basis of a below inflationary 2.99% increase in the headline rate of Council Tax and use of the 2.00% Social Care Precept in line with the Government's funding framework for local services.</p>
Select Committees	All
Relevant Ward(s)	All

RECOMMENDATIONS

That Cabinet approves for recommendation to Council:

- 1) **The General Fund and Housing Revenue Account budgets and capital programme proposals for 2023/24 (as detailed in Appendices A, B and C) and beyond, and having taken the consultation responses conscientiously into account outlined in Appendix F Budget Consultation Feedback.**
- 2) **The Capital Strategy, Treasury Management Strategy Statement, Investment Strategy, and Minimum Revenue Provision Statement for 2022/23 to 2026/27 as detailed at Appendix D.**
- 3) **The proposed London Borough of Hillingdon Pay Policy Statement for 2022/23 set out at Appendix E.**
- 4) **That it resolves that Cabinet may utilise the general reserves or balances during 2022/23 in support of functions designated to the Cabinet in line with Part 4 of the Constitution (as set out in Schedule G of the Constitution - Budget and Policy Framework Procedure Rules).**
- 5) **Authorise the Corporate Director of Finance, in consultation with the Cabinet Member for Finance, to respond on behalf of the Council to the consultation on the provisional Local Government Finance Settlement and to the Mayor of London's budget consultation.**

That Cabinet:

- 6) **Notes the Corporate Director of Finance's comments regarding his responsibilities under the Local Government Act 2003.**

Reasons for recommendation

The recommendations have been framed to comply with the Budget and Policy Framework rules. They allow the presentation to Council of recommended budgets for 2023/24. This includes the impact on Council Tax, alongside housing rents and service charges.

The Council has powers only to approve revenue budgets and set Council Tax and housing rents for the following financial year. Medium term revenue budgets are presented to aid future financial planning and support good decision-making, with this document outlining Cabinet's budget strategy for the next five years. The Capital Programme is approved over a five-year period as the statutory framework provides greater freedoms under the Prudential Code to encourage a longer-term approach to capital financing and borrowing decisions.

Alongside budget proposals for recommendation to Council, this report provides an update on the strategy and policy statements surrounding investment and borrowing activity for the forthcoming financial year. In line with guidance from the DLUCH / CIPFA in this area, the content of the Capital and Investment Strategies is provided in the four documents contained within Appendix D, with no substantive changes proposed for the new financial year.

Both Cabinet and Council should give full consideration to the Corporate Director of Finance's comments under the Local Government Act 2003 and the need to ensure sufficient resources are available in balances and contingencies in the event of any significant adverse changes in the Council's funding environment. These comments are set out from paragraph 138 of this report.

The Localism Act 2011 requires local authorities to publish a Pay Policy Statement annually. This Pay Policy Statement must set out the authorities' policies for the financial year relating to remuneration of its Chief Officers; remuneration of its lowest paid employees; and the relationship between the remuneration of its Chief Officers and the remuneration of those employees who are not Chief Officers. The proposed 2023/24 policy is included as Appendix E to this report.

Alternative options considered / risk management

Increases proposed in the budget could be removed and either the Council Tax requirement reduced, or alternative items substituted for them. Similarly, further items could be added either to the budget requirement through additional increases, increased provision for risk via the general contingency, or by reducing the package of savings. Council Tax could then be increased accordingly within the constraints imposed by the Government's referendum regime, which would limit any increase to 2.99% of general Council Tax before triggering the need for a referendum and a further 2.00% in the form of a Social Care Precept. The current budget proposals reflect the full use of these limits, as it continues to be clear that this is the Government's intended way to raise funding for Social Care pressures. A change in the budget requirement of £1,309k either way (increase or decrease) will result in an increase or decrease of 1.0% in the level of the Council Tax, equivalent to £12.63 per annum at Band D level.

Members could decide to add or remove new capital schemes from the Capital Programme included in this report. The funding for any additional new schemes would necessarily come from Prudential Borrowing in the first instance. This would have a consequential upward impact on the revenue budget requirement and Council Tax or the level of balances if they are HRA capital projects.

Members could decide to vary the proposed Fees and Charges outlined at Appendix C. Any decision to do so could have an impact on the budget requirement. This would need to be reflected in the budgets to be recommended to Council.

The Council may choose to set rents lower than those proposed, however between 2016/17 and 2019/20 Government directed local authorities to decrease rents by at least 1%, thereby removing

the option to increase rents, with 2023/24 being the fourth year of a return to rent increases. Lowering rents for a further year, or reducing the increase proposed, would result in less income and a detrimental impact upon HRA balances.

This budget report has been prepared in the context of a broad range of risks faced by the Council, with key items noted in the report alongside mitigating and/or management strategies to suppress or contain these risks.

The Corporate Director of Finance can give surety on the robustness of estimates included within this consultation budget, which is based on established, rigorous business processes around robust financial modelling and closely aligned to service plans. Implementation of budget proposals will be closely tracked through the monthly budget monitoring processes during 2023/24.

Select Committee comments

Full report on the budget process, financial strategy and detailed budget proposals for services within the remit of each Select Committees were presented for review at meetings during January 2023, with comments from each committee presented in Appendix F to this report.

SUPPORTING INFORMATION

INTRODUCTION

1. This report provides an overview the Cabinet's budget proposals in respect of the Council's General Fund and Housing Revenue Account (HRA), alongside an update on the latest position on the Schools Budget which is being prepared in the context of the Council's Safety Valve agreement with the Department for Education. Both General Fund and Housing Revenue Account budgets are presented to support Cabinet in recommending the budget to Council for final approval on 23 February 2023.
2. The General Fund budget for 2023/24 has been prepared in the context of a five-year strategy, which incorporates the impact of a comprehensive review of capital investment plans and strategic savings programme in the context of challenging economic circumstance globally, nationally and locally. Despite the first multi-year settlement in a few years in October 2021, there remains uncertainty around future funding levels due to political volatility and economic turmoil which has led to significant increases in service expenditure and ongoing uncertainty surrounding the implications for a high inflationary environment in the context of the Council's funding settlement, although confirmation of the majority of the Council's 2023/24 funding via the Final Local Government Settlement in February 2023 has been received. This has meant that in spite of the multi-year settlement there remains material uncertainty as to the levels of funding in the later years of the Medium Term Financial Forecast The Council continues to operate in a post-pandemic legacy environment with ongoing pressures from COVID-19, with the further pressures from inflationary pressures and the cost-of-living crisis impacting on residents' financial sustainability.
3. A similar approach has been adopted for the HRA, with the five-year strategy being complemented by a 30 Year Business Plan which demonstrates the long-term financial sustainability of the ring-fenced account and viability of the significant capital investment plans expanded upon the relevant sections of this report. Inflationary pressures on management of current stock and new investment represent a challenge to HRA operating model, with the capping of rental increases at 7% by Government necessitating a renewed focus upon delivery of efficiency savings in this area.
4. Following December Cabinet on 15 December 2022, a number of funding assumptions have been firmed up, including announcements following the publication of the Final Local Government Finance Settlement increasing funding for the Council. This increase has been used to propose a reduction in the budgeted use of Earmarked Reserves to smooth the impact of cost pressures landing in 2023/24, with one increase relating to ringfenced funding aimed at improving hospital discharges, therefore this funding is being earmarked for that purpose in the Council's budget.

5. Furthermore, updates have been received from London Councils on Hillingdon's forecast Concessionary Fares levy, along with an acceleration of the benefits from Hillingdon First Limited and revised projections for Capital Financing Costs and the funding for the Older People's Discount.
6. The table and narrative below outline the changes to the recommended budget proposals from the report considered by Cabinet on 15 December 2022, with improvements in funding projections in 2023/24 largely being used to eliminate the need to drawdown Earmarked Reserves to balance the budget. Each of these items is also considered in the relevant section of this report, with specific movements since December 2022 reported from paragraph 131.

Table 1: Changes Since December Cabinet

General Fund Budget Corporate Summary	2023/24	Five Year Outlook
	£'000	£'000
Year on Year Change in Budget (Gap) / Surplus	0	9,542
Budget (Gap) / Surplus for the Year	0	
<u>Updates</u>		
Provisional Settlement	(2,627)	(2,628)
Final Settlement	(472)	(76)
Better Care Fund	(719)	(719)
Social Care Funding	0	(1,609)
Collection Fund Month 9 Update	(24)	0
Energy Inflation	(186)	(186)
Contracted Expenditure Inflation	0	(1,912)
Cyber Security Demand-Led Growth	90	90
Capital Financing Costs	1,023	1,692
Acceleration of the Unwinding of the Flexible Use of Capital Receipts to finance Service Transformation	40	0
Legal Services Review	160	0
Concessionary Fares	(369)	412
Hillingdon First Limited	(750)	0
Social Care Reforms Funding	0	5,125
Planned Use of Earmarked Reserves	3,834	0
Total Updates	0	189
Year on Year Change in Budget (Gap) / Surplus	0	9,731
Budget (Gap) / Surplus for the Year	0	

7. Capital Programme Changes: Since publication of the consultation budget in December 2022, confirmation of a number of new grant funding streams, an increase in the contingency

budget to offset the risk of inflation and latest intelligence on project delivery has enabled a further refresh of the programme – facilitating a £28,607k uplift in planned investment with £21,744k of this cost to be funded from Prudential Borrowing, while the remainder is offset by increased third party contributions. This results in £368,610k planned investment over the MTF period, with financing structured around £81,149k borrowing and £114,210k planned Capital Receipts.

8. Housing Revenue Account (HRA) Changes: The forecast balances as at the 31 March 2023 have been updated to reflect the Month 9 forecast, increasing balances by £17k to the position presented in December, with balances now forecast to be £15,085k by 31 March 2023, with a corresponding adjustment to revenue contributions to capital to present a net nil impact.
9. Further details on the General Fund movements are included later in this report in paragraph 131.

GENERAL FUND REVENUE BUDGET

BUDGET STRATEGY AND SUMMARY OF PROPOSALS

10. Budget proposals for 2023/24 have been prepared in the context of a wider strategy addressing the five-year MTFF period through which service expenditure is to be managed within available resources in the context of a challenging economic environment both in terms of an exceptional inflationary pressures and legacy COVID-19 impacts, with further impacts resulting from the cost-of-living crisis and the impact on residents' financial standing. This balanced budget is to be achieved through a combination of delivering efficiency savings, increases in the Council Tax, and Fees and Charges, while maintaining General Balances at forecast 2022/23 levels.
11. This budget strategy is based upon the principle of sound financial management set against the backdrop of these challenging economic conditions, with the latest monitoring position for the 2022/23 financial year reporting a net underspend of £82k which will leave uncommitted General Balances at £26,801k entering the 2023/24 financial year. However, included in the 2022/23 position is a significant use of Earmarked Reserves to fund £5,757k of exceptional inflationary pressures on service budgets experienced to date, with much of this reserve created from favourable movements during outturn 2021/22. Furthermore, the Council budgeted to drawdown £5,913k to fund COVID-19 pressures included in the February 2022 budget strategy with a further £3,597k being drawn down above this and the inflation drawdown to fund pressures within service operating budgets, the majority of which are covering new and emerging COVID-19 pressures.
12. Of the £13,346k savings within the 2022/23 budget, 92% are banked or on track for delivery in full, with no savings being reported as being at risk of non-delivery over the medium term. Further information on this position is set out in the budget monitoring report also presented to Cabinet on this agenda, but it is expected that all 2022/23 savings will ultimately be banked in full.
13. Based on 2.99% per annum increases in the core Council Tax and 2% per annum increases in the Social Care Precept, funding available to support service expenditure is projected to grow by £39,382k to £290,429k between 2022/23 and 2027/28. A combination of inflation and demand-led pressures (including legacy impacts of the COVID-19 pandemic), together with capital investment plans is projected to generate a £49,113k uplift in service expenditure. In order to address this differential, to date, a savings programme of £45,683k has been developed, leaving a residual budget gap of £9,731k in later years of the MTFF period, a material element of which can be attributed to the aforementioned uncertainties in respect Central Government funding in the later years.

Table 2: Budget Strategy

	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Total Resources	251,047	264,700	274,898	276,692	283,442	290,429
Total Service Expenditure	251,047	264,700	274,898	284,191	291,514	300,160
Cumulative Budget Gap	0	0	0	(7,499)	(8,072)	(9,731)

14. As is the case for the vast majority of local authorities, the Council has experienced exceptional economic factors that are driving a material inflationary requirement, which is having a significant impact on the cost of providing services to residents. The generally accepted measure of inflation, the Consumer Price Index (CPI) reached 10.1% in September 2022 and has yielded a forecast inflationary requirement of £21,691k in 2023/24, rising to £59,949k by 2027/28. This compares to a forecast of £6,430k for 2023/24 when the Council set out the previous iteration of the budget strategy in February 2022, with this latest refresh presenting a three-and-a-half-fold increase from these projections. Inflation, along with other updates on demand-led growth and corporate items has generated the need for a major savings programme, which stands at £20,791k in 2023/24, a significant increase from the £9,630k which was identified in February 2022.
15. The adverse economic conditions and particularly the sudden onset of inflationary pressures and potential recession represent the main cause of the current cost-of-living crisis, with the impact from increasing costs and declining revenues having negative impacts on local residents and businesses, creating a challenging economic environment. It should be recognised that this in turn creates an element of risk on the Council's funding, with in excess of 75% of the Council's funding now being derived from local taxation in the medium term.
16. Furthermore, COVID-19 legacy issues continue to impact on Council services and finances, with pandemic related pressures in 2022/23 of £14,888k at Month 9, with £11,291k of this having been factored into the previous budget strategy in February 2022 and £3,597k of new and emerging issues. While these extraordinary costs have been financed from specific central government grants up to 31 March 2022, it is not expected that any further funding will be forthcoming and ongoing structural pressures emerging from the pandemic will continue to cause cost pressures. This is largely driven by the unwinding of £4,406k of reserve balances used in 2022/23 to cover part of the budgeted pressure for the year and the £3,597k of new and emerging issues.
17. Notwithstanding the additional challenges presented by economic turmoil and the legacy impacts from the pandemic, this budget strategy does not rely upon use of General Balances to support service expenditure and therefore maintains these at £26,801k over the five-year MTF period. A review of the range of general risks affecting the Council indicates that the recommended level of uncommitted reserves should be between £22,000k and £41,000k. In addition to General Balances, the Council holds Earmarked Reserves to manage specific risks, projects and cyclical expenditure commitments. At 31 March 2023, these are projected to total £18,424k, with £1,660k of this sum being the remaining balance held to manage

COVID-19 costs and a further £3,599k being the remaining balance of identified funding to meet exceptional inflationary pressures. This strategy includes budgeted releases from Earmarked Reserves of £2,970k, with £1,535k of previously planned releases from COVID-19 funding and the continuation of the funding for the Older Peoples Discount for a further year, leaving a forecast £15,455k of Earmarked Reserves on the balance sheet at the end of the five-year budget strategy.

18. Savings proposals totalling £45,683k have been developed towards mitigating the emerging expenditure pressures as funding levels are projected to grow at a slower rate than demand for Council Services, with a residual £9,731k budget gap to be mitigated over the period from 2025/26 to 2027/28. As in previous years, savings proposals for the forthcoming financial year are specific in nature, with medium-term plans structured around wider strategic approaches to transformation of local services. Proposals have been developed within the themes of Service Transformation, Effective Procurement, Managing Demand and Income Generation & Commercialisation, with an overview of specific measures set out within this report.
19. With the Final Local Government Settlement now announced, it is clear that Government Grants and Business Rates income will fail to match prevailing levels of inflation currently and in the medium term and that demand levels for Adult and Children's Social Care provision have shown and will continue to show unrelenting growth. It has therefore proved necessary for the Council to propose a step change increase in Fees & Charges. These have historically been the lowest in Outer London. The proposed increases will narrow the gap with other authorities but will still leave Hillingdon with the one of the very lowest levels of Fees & Charges per capita in London.
20. Within Income Generation & Commercialisation savings are a range of proposals relating to levels of income raised from Fees & Charges, which are levied to support a number of specific services rather than the cost of these measures falling wholly on the local Council Taxpayer. The Council has sought to maintain lower levels of charges as part of the broader approach of delivering Sound Financial Management for residents, a strategy which has succeeded with charges per household being amongst the very lowest across London. As a result of the broad range of competing demands on limiting funding, a strategy of moving towards full cost recovery on these charges is set out within this budget.
21. This draft budget outlines £368,610k of proposed capital expenditure – including substantial investment in local infrastructure, a new leisure centre and delivery of significant additional SEND capacity in the borough's schools – of which £81,149k is to be financed through borrowing. Taken together with historic capital spending, this investment will result in the Capital Financing Requirement peaking at £305,612k in 2024/25 and declining thereafter. Of this peak borrowing requirement, £231,243k is expected to necessitate external borrowing, with £46,078k being financed through General Fund reserves and working capital. This level of borrowing sits comfortably within the Council's borrowing headroom.

22. The following sections of this report and appendix A provide further commentary and analysis to support the General Fund budget strategy, before returning to the Schools Budget and Housing Revenue Account in turn.

RISK MANAGEMENT

23. A fundamental context to the Council's budget strategy are its levels of reserves. The Council holds a combination of General and Earmarked Reserves in order to mitigate the Council's financial position against the risk of unforeseen or exceptional financial shocks, with General Balances held to cover a broad range of risks as set out in the Council's Balances & Reserve Policy that was approved in February 2022 (along with the Council's current budget strategy) which set a range of balances between £20m and £39m, and Earmarked Reserves being held to mitigate specific risks, or to fund project and cyclical expenditure (where the cycle is something other than a financial year). As part of the development of the 2023/24 budget, this assessment of minimum reserve levels has been revised upwards to a range from £22m to £41m in recognition of the challenging economic circumstances in which the Council is operating.
24. The rationale for holding General Balances is set out in the Balances & Reserves Policy, and covers impacts from the general financial climate, including the Council's own financial standing and that of its residents and local businesses, the risk of inflation and/or interest rate shocks, demography and contact management, the timing of capital receipts and availability of reserve levels. These General Reserves represent a mechanism for the Council to manage shocks, and with the reserve balance forecast to be £26,801k by 31 March 2023 these are within the approved range. For 2022/23, General Reserves stand at 13% of the Council's budgeted Net Revenue Expenditure, which represents the cost of running Council services before taxation income and Government grants.
25. Earmarked Reserves are held for a number of reasons but are more specific in nature than the risks that General Balances cover, with the Council forecast to hold £18,424k by 31 March 2023. The Council holds Earmarked Reserves for a variety of purposes which include the mitigation of inflation and price risk, smoothing the impact of project related and cyclical commitments spanning financial years, managing expenditure associated with transformation and holding ringfenced/specific funding streams.
26. With Earmarked Reserves forecast to be £18,424k by 31 March 2023, this represents a further 9% of reserves cover against the Council's Net Revenue Expenditure, this, alongside General Balances means the Council has total reserves available to cover 22% of Net Revenue Expenditure based on the 2022/23 budget, before considering increases in expenditure over the life of the budget strategy. The application of these earmarked reserves in the current financial year has enabled the Council to navigate the challenging economic conditions but means that consideration should now be given to rebuilding reserves over the medium-term within ongoing government funding constraints.

27. The budget strategy presented in this report has taken a prudent approach to the review of inflation, with the Council's core inflation assumption being that CPI continues to track at c. 10% per annum for 2022/23 and 2023/24, before falling to 4% for the remainder of the five-year strategy. The approach assumes that much of the Council's core contracted expenditure ultimately presents for an increase of this magnitude, albeit with an expectation that the timing of uplifts will present on a staggered basis. On a similar approach, Social Care continues to generate a significant inflation requirement against an expenditure budget exceeding £110m. Energy and fuel inflation forecasts continue to track significantly above inflation, predominantly linked to the impact from the war in Ukraine.
28. Following ten years of Hillingdon freezing Council Tax before applying more modest increases in recent times, Hillingdon has positioned itself as a low tax authority, however, as the Government assume that Councils will raise Council Tax in line with the referendum threshold, the Council's core spending power is tracking behind where Government models would assess it to be. Indeed, it should be noted that as a result of the ten-year freeze, even after applying this increase in 2023/24, Council Tax levels in Hillingdon are amongst the lowest in London. This means that the robustness of estimates is critical as the Council needs to ensure that Service Operating Budgets are sufficient to fund services going forward without the reliance on reserves.
29. The Council continues to take a robust approach to the Savings Programme, which is focussed on making improvements and efficiencies in service delivery rather than service reductions, with fully developed and assessed proposals being included in the Council's budget strategy, without arbitrarily assigning savings targets to departments, meaning that the Council can have greater certainty in the delivery of the saving programme, albeit with an inherent level of risk due to continuing adverse economic conditions and the increasingly complex nature of the savings initiatives being undertaken.
30. The combination of this substantial savings programme and proposed uplifts in Fees & Charges are projected to secure £20.8m benefit in the 2023/24 financial year, indicating the scale of measures required to manage the significantly increased savings requirement for the forthcoming financial year.
31. Based on the approach adopted to generating the Council's budget strategy, the procedures it follows, and the assumptions included in this report, the budget strategy is deemed to be based on sound forecasting and realistic assumptions that enable the Cabinet to present this position to the public, local businesses and Council members for consideration.
32. As part of the Cabinet's final budget proposals presented in this report and recommended to be approved to Council later this month, the Corporate Director of Finance has provided assurances around robustness of estimates and adequacy of reserves as part of the statutory framework for local authority budget setting – this commentary is set out from paragraph 138 below. These assurances will be framed with reference to principles and standards included within CIPFA's Financial Management Code, which provides a structure

against which an authority can self-assess the effectiveness of its financial management arrangements.

FUNDING SOURCES

33. General funding available to support the Council's service expenditure is projected to grow from £251,047k in 2022/23 to £290,429k by 2027/28, an uplift of £44,272k across Council Tax, Business Rates and Government Grants offset by unwinding reliance on one-off funding sources to leave a net increase in resources of £39,382k by 2027/28. The following table and commentary provide an overview on each of these funding streams, with Appendices A1 and A2 providing detailed projections.

Table 3: Funding Sources

	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Council Tax Revenues	131,179	137,440	146,651	153,953	159,891	166,040
Business Rates Income	56,616	60,670	61,884	61,884	61,884	61,884
Corporate Grant Income	58,362	65,109	66,363	60,855	61,667	62,505
Total Recurrent Funding	246,157	263,219	274,898	276,692	283,442	290,429
Collection Fund Deficit	(1,023)	(54)	0	0	0	0
Release of COVID-19 Reserves	5,913	1,535	0	0	0	0
Planned Use of Earmarked Reserves	0	0	0	0	0	0
Total One-Off Funding	4,890	1,481	0	0	0	0
Total Resources	251,047	264,700	274,898	276,692	283,442	290,429

34. Income from Council Tax is projected to grow by £34,861k over the period to 2027/28 as a result of inflationary uplifts in the headline rate, further use of the Social Care Precept and growth in the taxbase. The first two years of the budget strategy include below inflationary increases but utilising the revised Council Tax referendum thresholds announced in the Autumn Statement, uplifts of 2.99% per annum have been factored into this budget, together with 2.0% per annum increases in the Social Care Precept in line with the Government's approach to managing demand in this area. From 2025/26 onwards, in line with the Council's inflation assumption, Council Tax is forecast to increase at the lower rate of 1.8% per annum for the core uplift alongside a further 1% Social Care Precept. Together, these increases secure £27,387k of the additional funding to meet growing demand and inflationary pressures.
35. The remaining £7,474k additional income from Council Tax is driven by growth in the taxbase as a result of 5,916 Band D equivalent properties from new residential development in the borough over the next five years and a 16% reduction in demand for the Council Tax Reduction Scheme as the economic impact of COVID-19 unwinds. Projections for new development represent a 4% increase in the number of homes in the borough, a growth rate which remains consistent with recent experience, while reflecting both planned new

development in the borough and medium-term population projections. The Council is proposing to review the Council Tax Reduction Scheme and improve the targeting of the service to better support local residents.

36. Business Rates revenues are projected to grow by £5,268k, primarily driven by forecast increases of 2% per annum against the multiplier for the first two years of the budget strategy, with 2023/24 being funded by Section 31 Grant income following the Government's announcement to freeze the multiplier next year, with the increase in the rating list forecast for 2023/24 being driven by the national revaluation of commercial properties. Furthermore, the Council is proposing to increase the provisions within this area, as it is anticipated that the economic environment will lead to a reduction in collection rates, with a higher appeals provision also being required as the Country's rating based has revalued, and with 2023/24 being the first year of the increased rating list, it is anticipated that there will be an increase in the appeals made by local businesses. Under the Business Rates Retention Scheme, the Council retains circa 15% of locally raised income, with the remainder being distributed between the Government, Greater London Authority and other local authorities.
37. Due to the current economic climate, there remains a risk with the Council's forecast taxation income as residents and local businesses continue to be exposed to the recession in a high inflation environment, impacting on their ability to pay taxes. The Council has factored in a provision for a reduction in the collection of Council Tax for 2023/24 and 2024/25 and increased provisions within Business Rates, but due to the significant impact this is having on individuals and businesses alike, there remains an element of risk within these forecasts.
38. Following the publication of the Final Local Government Settlement, the Council now has certainty over the majority of Government funding for 2023/24, however, despite the Spending Review period running to 31 March 2025, the settlement did not cover the second year of the settlement period. The Settlement did however provide confirmation of increased funding for the Council, with an additional £4,146k in 2023/24, albeit with £1,047k of this increase being ringfenced to fund hospital discharge improvements, leaving a net £3,099k improvement for the Council.
39. The Autumn Statement confirmed the upcoming Social Care reforms set to introduce a cap on personal care costs alongside the Fair Cost of Care reform have both been delayed for two years, however, the funding that the Government set aside for these initiatives will continue to be allocated to Councils to support Social Care service expenditure. This, alongside other funding updates means the Government are increasing Council funding by up to £2.8bn in 2023/24 and up to £4.7bn in 2024/25 dependent on individual councils' use of the Social Care Precept at 2%, with the 2023/24 impact of these decisions on Hillingdon being included in the Final Government Settlement and presented in this report. However, due to the lack of any indication on local government funding beyond 2024/25 and with the Social Care Reforms still planned to be implemented by the Government, there is no

certainty that the funding allocated to the Council from the reforms delay will remain within the Council's funding from 2025/26 once the reforms are implemented.

40. In line with the continued approach from the Government to increase funding for Social Care and in order to secure the additional funding the Government have identified that the Council requires to fund these services, this budget includes the continued use of the Adult Social Care Precept and a 2% uplift in Social Care grant funding beyond the settlement year to support growing costs in this area.
41. There remain a number of areas of uncertainty regarding future funding levels, the most salient of the funding risks include:
 - i. The Final Local Government Settlement provided clarity on the Council's funding for 2023/24, however, there remains uncertainty on the final year of the Spending Review period going into 2024/25, with much greater uncertainty from 2025/26 onwards.
 - ii. The delayed review of the formula for distribution of grant funding between local authorities by the Department for Levelling Up, Housing and Communities is expected to marginally benefit Hillingdon as a result of the borough's higher than average population growth since the distribution method was last reviewed for 2013/14. The progress of this review will continue to be closely monitored, in particular around the potential impact of the levelling up agenda.
 - iii. Alongside the formula review, a reset of the Business Rates Retention system is planned which would redistribute growth secured since 2013/14. As Hillingdon has delivered strong growth over this period, this would be expected to adversely impact funding levels, which would probably eliminate any gains arising from distributional changes.
42. Furthermore, there are a number of risks associated with the Council's taxation income that have already been expanded upon, including the impact on residents and local businesses of the recession and inflationary pressures. Prior to the COVID-19 pandemic, pooling of Business Rates income across London secured additional income on occasions and has thus been beneficial to Hillingdon. This may offer similar such opportunities in the future and hence will be held under continuing review and scrutiny.
43. The Council will continue to review and track progress against these risks, some of which may be included in future iterations of the Council's budget strategy prior to the Council setting the 2023/24 budget in February 2023, whilst others will require a longer review period and will be reported through the Council's budget monitoring process. The Council will continue to review and assess new and emerging risks and call upon existing strategies to manage and mitigate these risks.

SERVICE EXPENDITURE

44. Service expenditure will continue to grow due to inflationary pressures, demand-led growth and other corporate items including capital financing costs. The below table sets out the impact of these expenditure movements across the Council's Cabinet Portfolios.

Table 4: Cabinet Portfolio Service Expenditure

	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Property & Infrastructure	10,997	10,798	10,314	10,736	11,154	11,583
Finance	25,307	33,213	40,687	42,765	42,464	43,115
Public Safety and Transport	23,964	24,893	25,280	26,657	27,244	27,843
Corporate Services and Transformation	28,169	22,681	23,062	24,581	26,071	27,580
Environment, Housing & Regeneration	52,295	58,231	59,168	61,702	63,865	66,230
Health & Social Care	107,487	115,506	121,887	128,294	134,760	141,353
Corporate Operating Budgets	2,828	(622)	(5,500)	(10,544)	(14,044)	(17,544)
Total Service Expenditure	251,047	264,700	274,898	284,191	291,514	300,160

45. The drivers behind these expenditure changes, alongside the draft savings programme, are expanded upon in the following section.

Inflation

46. Due to the current economic climate impacting prices around the globe, nationally and locally, inflation is the key driver behind the Council's increases in Service Expenditure, with inflationary cost pressures projected to total £59,949k against 2022/23 expenditure over the period to 2027/28, with material uplifts shown in relation to workforce budgets, care placements, contracted expenditure and energy costs in the below table. In order to ensure that budget plans are structured on the basis of robust projections, local inflation estimates have been reached following review of a broad range of economic forecasts – including EY Item Club, the Council's treasury advisors Arlingclose, the Bank of England and Office for Budget Responsibility.
47. These inflation projections are predicated on CPI averaging 10% during 2022/23 and 2023/24 before returning to 4% in the following years. As the Council set the 2022/23 budget with lower inflation assumptions than are currently being experienced in the market, this position includes an element of 'catch up' inflation to fund the forecast shortfall in 2022/23 which has been funded from a specific reserve which was created at outturn 2021/22 for exceptional inflation. The following table and commentary provide an overview of this requirement, with further detail set out in Appendix A3.

Table 5: Inflation Provision

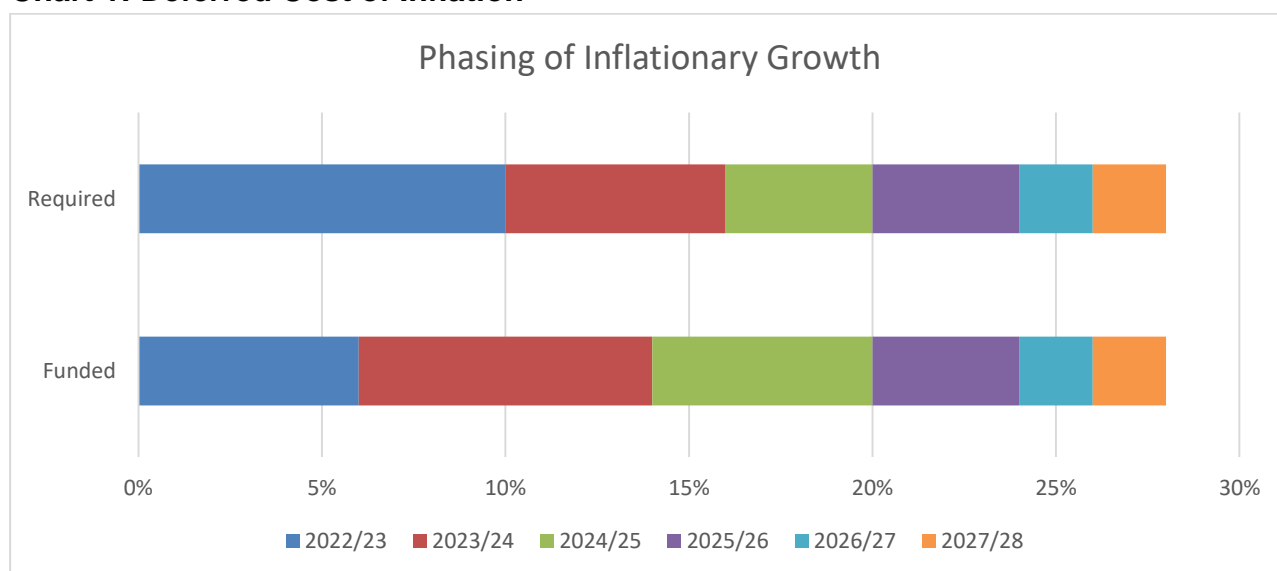
	2022/23 Budget £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Workforce Expenditure (including Pension Contributions)	129,727	8,618	2,076	2,662	2,853	2,911
Social Care Placements	110,393	8,703	6,626	5,030	5,230	5,438
Contracted Expenditure	40,238	3,219	2,607	1,843	958	977
SEND Transport	7,018	421	223	230	237	244
Energy & Fuel	4,580	3,458	411	432	453	476
Other Expenditure	11,014	156	225	228	233	238
Less: Externally Funded Items	(23,522)	(2,884)	(1,262)	(1,076)	(1,102)	(1,143)
Budgets Out of Scope of Inflation	(28,401)	0	0	0	0	0
Total Inflation Requirement	251,047	21,691	10,906	9,349	8,862	9,141

48. The workforce expenditure inflationary requirement is calculated to be £19,120k or 14% over the five-year budget strategy, which incorporates three discrete elements. Firstly, the requirement to fund the outcome of the 2022/23 pay award negotiations, reflecting a 5.9% uplift, with the approved budget for the year including a 2% inflationary requirement, with the Council therefore required to fund the 3.9% balance. Secondly, nationally negotiated pay settlements over the five-year period are forecast to be 11.35%, including a level of front-loading to reflect the current spike in general inflation. Finally, the unwinding of the 1.25% Employers' National Insurance Contributions, following the reversal of the uplift applied from April 2022 from 6 November 2022.
49. Inflationary increases of 7.9% have been added to Social Care Placements for 2023/24 in order to reflect inflationary pressures faced by the sector alongside upward pressure on wages, with an element of this uplift factoring in a permanent funding strategy for 2022/23 increases above the approved budget for the year. The following year is forecast to increase by 5.6% reflecting a 4% CPI uplift, plus an element of time delay of the 10% 2023/24 CPI uplift presenting. Children's Social Care is forecast to be somewhat protected from these exceptional uplifts and net down the overall uplift for Social Care, believed to be linked to high historical market rates, meaning providers are able to absorb much of the exceptional inflationary demand on their cost base. Future years are forecast to return to 4% per annum increases and track above the Bank of England target rate of 2% to reflect current conditions. Across both care placements and other contracted expenditure, budgeted uplifts will be held centrally and released to departmental budgets on confirmation of contractual requirements. This position adds £8,703k to the 2023/24 inflation requirement, rising to £31,027k over the five-year budget strategy.
50. Whilst the Autumn Statement included the delay of the Social Care reforms by two years, when the Fair Cost of Care review goes live in October 2025, the impact on the Social Care provider market and is expected to drive up the cost of care provision, however, under the Government's new burdens doctrine, this Government driven review should be fully funded

by Grant funding and not impact on the Council’s net Service Expenditure, with the impact of this noted earlier in the report under paragraph 39 above.

51. Contracted Expenditure is forecast to rise in line with CPI at 10% per annum for 2022/23 and 2023/24, however, it is anticipated that there will be a time lag in these uplifts presenting to the Council as suppliers grapple with a volatile inflationary environment and present uplift requests as and when forecasts become available to them. For this reason, the Council is forecasting c.4% of the uplifts driven by 2022/23 and 2023/24 indices will impact on the 2024/25 budget before returning to 4% in 2025/26 before reducing to the 2% Bank of England target rate from 2026/27 onwards as shown graphically below. These assumptions add £3,219k in 2023/24, rising to £9,604k by 2027/28.

Chart 1: Deferred Cost of Inflation



52. Special Educational Needs or Disability (SEND) Transport is forecast to require a 6% uplift in 2023/24, with this service area particularly exposed to volatility in fuel prices, with future uplifts forecast to reduce to 3%, tracking 1% below the Council’s forecast for contracted Services, with this position adding £421k to service operating budgets in 2023/24, rising to £1,355k over the life of the budget strategy.
53. Exceptional inflation provisions of 88.3% and 31.8% respectively have been included for energy and fuel budgets in 2023/24, reflecting ongoing market conditions, with this element of the budget particularly impacted by the war in Ukraine, with inflation requirements in the medium term projected at 5% per annum. This position is adding £3,458k in 2023/24, increasing by a further £1,772k over the remainder of the five-year budget strategy to £5,230k. Given current market volatility, this area will remain under close review and where possible mechanisms to minimise cost increases and/or minimise volatility will continue to be investigated.

54. Other inflation requirements relate primarily to levies payable to other public sector bodies, Business Rates payable on the Council's property portfolio and added years pension costs, all of which are expected to track with the headline rate of inflation in the medium term. For 2023/24, no inflation has been applied to Business Rates in line with the freeze confirmed by the Chancellor in Autumn Statement 2022.
55. In a number of areas, an element of inflationary cost pressures can be directly recouped from external funding sources, such as external grants, partner organisations and self-funding social care service users. Over the period to 2027/28, such mechanisms are expected to reduce the net cost of inflation by £7,467k.
56. In overall terms the Council has the ability to manage inflation risk through the Council's Balances & Reserve Policy and the amount contained within for inflation risk, alongside further cover that was provided at outturn 2021/22 when the Council set up a specific Earmarked Reserve to fund inflation volatility. To date, £5,757k of exceptional inflation has been drawn down from the reserve, with £3,599k remaining available for new and emerging pressures. The Council is in a position where it should take a prudent approach to assessing inflation and incorporating this within expenditure forecasts. . In this context there is a need to ensure service operating budgets are sufficiently resilient to cover forecast inflationary impacts and avoid any assumed reliance or expectation of reserve drawdowns.

Demand-Led Growth

57. Demand-led service projections relate to Council services where the financial impacts are driven by demand levels, and in some services, the markets in which those services are procured, these projections tend to focus on services where a smaller number of residents are supported with higher needs, or where demand levels are strongly linked to population changes, other areas impacted by population movements are deemed to have a smaller impact and therefore able to manage the additional demand within existing resources. These items are projected to add £23,171k or approximately 18% to the £125,877k budget for these functions in 2022/23, with this movement expanded upon below and in Appendix A4.

Table 6: Demand-led Growth

	2022/23 Budget £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Waste Disposal Levy & Contracts	14,148	483	706	561	561	563
WLWA One-Off Income	0	(1,000)	1,000	0	0	0
Support for Looked After Children	14,294	2,266	353	360	365	375
Support for Children with Disabilities	2,699	57	40	41	42	43
SEN Transport	11,442	703	683	656	627	497
Adult Social Care Placements	61,920	1,777	1,409	1,523	1,616	1,714
ASC Market Sustainability and Improvement Fund	0	(2,438)	0	0	0	0
Investment in ASC Market Sustainability	0	2,438	0	0	0	0
ASC Discharge Fund	0	(1,047)	0	0	0	0
Investment in ASC Discharge Support	0	1,047	0	0	0	0
Homelessness Prevention	3,299	2,111	0	0	0	0
Asylum Funding Shortfall	1,175	599	14	0	0	0
Investment in Public Health	18,538	394	342	0	0	0
GLL Leisure Contract	(1,638)	1,600	0	0	0	0
Cyber Security	0	90	0	0	0	0
Total Demand-led Growth	125,877	9,080	4,547	3,141	3,211	3,192

58. An uplift of £2,874k is projected on waste disposal costs, with an average of 1.7% per annum growth in waste tonnages over the five-year period and 4% per annum disposal costs in 2023/24, reducing to 2% per annum thereafter, driving this sustained increase in costs, although there remains scope for volatility in both demand and price. The Council continues to monitor demand and the effectiveness of the collection operation in an attempt to maximise efficiencies and reduce the environmental impact, with the Council required to use the West London Waste Authority for disposals and therefore unable to directly influence unit costs.
59. The COVID-19 pandemic continues to have a legacy impact in numbers of Looked after Children, with 2022/23 continuing to see higher than budgeted demand, with this demand being driven by demand for mental health services and the impact of court delays on children's care provision. The 2023/24 increase therefore includes an element of funding for those children that have already presented to the Council. With the legacy pandemic related demand now starting to slow and return to normal levels, future years are forecast to grow by 2% per annum in line with population growth forecasts. This position therefore adds £2,266k to the Council's Service Expenditure for 2023/24 before reducing to £1,453k for the remaining four-year period. This area remains one of the Council's high risk service areas, with demand continuing to be volatile, the ongoing risk exposure to high cost in-year placements and with the potential for the cost-of-living crisis to drive further demand for this

service area. Included in the Council's Saving Programme presented elsewhere in this report, is a proposed saving to reduce spend on Looked After Children by £950k from 2024/25 from the creation of the registered care beds, with the Demand-Led Growth bid representing the increase required before this mitigating action.

60. Numbers of Children with Disabilities are expected to grow in line with historic trends, adding a further £223k to the cost of this service over the life of the budget strategy. As a result of increasing numbers of children being supported by an Education, Health and Care Plan (EHCP), demand for SEND Transport is expected to grow by £3,166k by 2027/28 to finance transport to education settings within and outside the borough.
61. Underlying demand for the Adult Social Care Placements is projected to continue to grow over the budget strategy period, which continues to have an ongoing COVID-19 legacy issue, with an element of the 2023/24 increase being required to fund a marginal increase in demand during 2022/23, before returning to pre-pandemic population increases. This position is therefore driving a demographic increase of £1,777k for 2023/24 before returning to a 2% per annum increase in client numbers, adding £6,262k from 2024/25 to 2027/28. Included in the proposed Savings Programme later in this report, are three savings initiatives aimed at reducing spend on Adult Social Care Placements by £2,550k by 2024/25, with the Demand-Led Growth bid representing the increase required before these initiatives are factored in to reduce the overall spend in this area.
62. Within the Adult Social Care service area, the Government have announced a number of ringfenced funding streams, one aimed at Market Sustainability and Improvements within the sector and a second aimed at improving hospital discharges, with this report proposing that these grants are accepted from Government and that delivery plans are put in place to spend these funds on their intended purpose to the benefits of the residents that access these services.
63. Homelessness continues to see additional demand presenting to the service, however, up until recently In Hillingdon it has largely been possible to mitigate through the additional Government funding following the introduction of the Homelessness Reduction Act in 2017 and ongoing central government measures to specifically address the Rough Sleeping cohort. Based on the Council's current demand and levels of Government funding, it is forecast that this service area will require additional demand funding of £2,111k in 2023/24, driven by additional numbers being placed in high-cost nightly accommodation. This service area is particularly volatile and is being impacted by pandemic legacy demand, the cost-of-living crisis and an increase in private sector evictions, all in the context of consultation on the Government funding allocations, for this reason, this area will continue to be kept under review, with any further changes to the Council's Service Expenditure to be presented in future refreshes of the Council's budget strategy.

64. Demand pressures associated with supporting Unaccompanied Asylum-Seeking Children (UASC), some of which is being driven by global crises, are intended to be met through specific grant. However, an increase in the number of children not eligible for grant funding is one of the key factors behind an increase the Council's net service expenditure, with a further impact being driven by subsistence for Care Leavers, with an increase of £599k in 2023/24, followed by a residual £14k in 2024/25, taking the total increase to £613k over the life of the budget strategy. It should be noted, that grant funding has not been sufficient to meet the financial burden on the Local Authority and that the Home Office are yet to revise rates for 2022/23, in the current economic climate, the absence of an inflationary increase in the funding regime could lead to further pressures on the Council's budget.
65. With Public Health continuing to be a ringfenced fund, the increase in service expenditure relates to the forecast increase in the Council's Public Health Grant allocations based on the 2021 Spending Review which set a multi-year settlement. With the Council required to spend any increase in Government funding on Public Health, this increase ensures the Council meets its statutory obligations and re-invests the increased funding into Public Health services, the remaining balance of the increased funding is being utilised to fund inflationary uplifts reported under contracted expenditure.
66. Following on from the pandemic, the Council continues to see legacy impacts in demand for leisure services, creating a challenging environment for the Council's leisure. In recognition of the ongoing impact of the pandemic on demand, the Council is close to finalising a review of its contract for delivery of leisure services with a £1,600k increase in service expenditure reflecting unwinding the existing contract, while the Savings Programme in this report including £1,300k of ongoing income which is expected to be more reflective of current market conditions, therefore representing a £300k net adverse movement overall.
67. With the continuing threat from cyber-attacks and the increasing complexity of such attempts against the Council's ICT systems, the Council's budget proposals include an investment of £90k to further increase the Council's resilience in this area to support the delivery of Council Services and protect residents' and commercial data.
68. The Council continues to monitor the impacts of demography across all Council services and in the wider context of population growth projections from the ONS and other sources and reviews these against the Council's forecast movements in the taxbase, with monthly updates on key areas reported on through the Council's monthly monitoring processes. The Council's Balances & Reserves strategy includes an element within the General Balances assessment for exceptional demographic pressure, with the Council also holding Earmarked Reserves specifically to mitigate against demographic pressure variations. The Council's monthly monitoring process also allows for early indication of new and emerging issues in a timely manner, allowing for remedial action to be reviewed and agreed where appropriate.

Corporate Items

69. Adjustments to centrally managed or cross-cutting elements of the Council's budgets are presented within Corporate Items are projected to add £11,676k to service expenditure by 2027/28, with the servicing and repayment of borrowing undertaken in support of capital investment representing the most significant element of this movement. These adjustments are summarised below and within Appendix A4 of this report.

Table 7: Corporate Items

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Capital Financing Costs	4,392	3,535	354	(1,614)	(192)
Flexible Use of Capital Receipts to finance Service Transformation	40	73	916	0	0
Public Health Rebadging	(1,000)	0	0	0	0
Earmarked Reserve Drawdown to Fund Transformation	681	0	0	0	0
Hillingdon First Enabling Developments	(750)	(250)	0	0	0
Council Tax Support Fund Grant Income	(474)	474	0	0	0
Council Tax Support Fund Scheme	474	(474)	0	0	0
Legal Service Review	160	(160)	0	0	0
Cost of Older People Discount	(92)	(85)	(80)	(75)	(70)
Earmarked Reserves use for Older People Discount	92	1,422	0	0	0
Concessionary Fares Rebate	175	2,283	1,146	500	0
Housing Benefit Subsidy (Recovery of Overpayments)	100	100	100	100	100
Movement in Added Years Pension Costs	(125)	(25)	(25)	(25)	(25)
Total Corporate Items	3,673	6,893	2,411	(1,114)	(187)

70. Capital investment plans set out within this budget will require £81,149k borrowing over the period to 2027/28, the servicing and repayment of which will add £6,475k to the capital financing budgets over this period. In addition, the planned switch of funding from capital to revenue for the Council's embedded transformation resources will contribute a further £1,029k to service expenditure by 2025/26. As the Council continues to join up health and care spend, the Council has reviewed current expenditure and identified £1,000k of expenditure that meets the criteria for the Public Health ringfence and can therefore be funded by the Public Health Grant and free up general funding for other frontline services. The pipeline of developments for Hillingdon First Limited is expected to secure additional income of £1,000k per annum by 2024/25 through the delivery of high-quality housing.
71. With the Council Tax Older People's Discount Scheme closed to new entrants, the cost of providing this discount is expected to decline over the medium-term, albeit that this will no longer be financed from Earmarked Reserves from 2024/25 onwards, resulting in a net £1,112k addition to service expenditure.

72. The consequential impacts of reduced tube and bus usage by those residents making use of the Freedom Pass both during, and after, the pandemic has led to reductions in the Council's Concessionary Fares levy from Transport for London with the position presented above reflecting the return to pre-pandemic levels of demand over a four-year period. The combination of migration of claimants to Universal Credit and real time information sharing with the Department for Work and Pensions are expected to result in a £500k reduction in income recouped through the Housing Benefit Subsidy System by 2027/28. In addition, legacy added years pension payments are projected to decline by £125k over the same period, with 2023/24 including an additional £100k reduction for an accelerated reduction in demand during the pandemic. Furthermore, a one-off investment of £160k is included for a review of the Council's Legal Service, which will help shape the service going forward.
73. Included in this section of the budget is a further announcement made by the Government as part of the Final Local Government Settlement, and the creation of the Council Tax Support Fund for 2023/24, with the Government allocating the Council £474k to fund additional support for residents against their Council Tax liability, with the Government confirming a discount of up to £25 per Council Tax Support claimant, with the remaining balance to be spent at the Council's discretion to support residents with the cost Council Tax. The Council will present a scheme to Cabinet for approval based on the Government's guidance in February Cabinet on the same agenda as this report as part of the Council's Budget Monitoring report.
74. Corporate risks are monitored on via the Council's monthly monitoring process, with outputs from this feeding into the medium-term budget strategy. This includes reviewing the impact of capital financing assumptions, both in terms of the Council's Capital Programme and cashflow management as well as the financial markets and the impact on the cost of borrowing and investment income due to interest rate changes both in the short and medium terms. An element of cover is included in the Council's Balances & Reserve Policy, with the Council also well placed manage cashflow requirements on a proactive basis through the regular review of the financial markets.

SAVINGS PROGRAMME

75. A programme of savings proposals totalling £20,791k have been developed for the 2023/24 financial year, with a further £24,892k of measures from 2024/25 expected to secure £45,683k savings over the course of the MTF. This represents a significant step change from the savings requirement anticipated in February 2022. This savings programme will continue to be delivered through a similar range of themes to proposals delivered in previous years, albeit with a pivot towards broader strategic programmes of activity. These strategic programmes include:
- i. Leveraging technology and other tools to deliver transformational change in service delivery models as part of end-to-end Service redesign to ensure cost effective and

efficient ways of working. Some of these tools include the deployment of Amazon Web Services to deliver voice automation within the Contact Centre to increase capacity for responding to resident engagement, adopting Perform Plus methodology to drive efficiencies in operational delivery, which has already been undertaken across Housing functions and greater use of automation to replace transactional processes where possible;

- ii. Moving towards a Community Hub model of service delivery, which brings together services within localities, providing residents with ready access to a range of Council provision while reducing overhead costs tied up in asset management;
 - iii. Continuing to manage demand across demand-led services such as Social Care and Homelessness through investment in early intervention, prevention and targeted support where this is appropriate for the needs of the service users, for example in partnership working with the NHS to provide Mental Health crisis intervention services or bolstering affordable housing supply in the borough, and;
 - iv. Continued proactive management of the Council's contracted out services, ensuring that third party provision continues to meet evolving resident requirements and secures Value for Money for the local taxpayer.
76. Over the next five years, these strategic measures, combined with an array of smaller tactical initiatives will be implemented to secure efficiencies and continue to deliver local services within the available financial envelope – a challenge made all the greater in the context of the high levels of inflation and ongoing constraints on funding. A thematic overview of this programme is set out below, with measures totalling £45,683k.

Table 8: Medium Term Outline Savings Programme

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Service Transformation	(6,612)	(4,671)	(2,875)	(1,000)	(1,000)
Effective Procurement	(3,430)	(553)	(122)	0	0
Managing Demand	(1,524)	(2,706)	(111)	(136)	0
Income Generation & Commercialisation	(6,845)	(4,218)	(2,500)	(2,500)	(2,500)
Zero Based Reviews	(2,380)	0	0	0	0
Total Savings by Theme	(20,791)	(12,148)	(5,608)	(3,636)	(3,500)

77. Service Transformation proposals amounting to £16,158k reflect the expected outputs from the BID programme, which is built around a number of key objectives:
- i. The impact of more fundamental, end to end, business process reengineering through a revised approach to digital customer contact/ channel shift at the front door, the roll out of robotics and automation to back-office processes and then the implementation of more efficient ways of working, such as the Perform Plus methodology.

- ii. The modernisation and reshaping of service delivery models including moving towards more integrated service hubs, and more efficient and effective service offerings.
 - iii. The streamlining and refocussing of Council management structures and then associated staffing structures through further BID reviews.
 - iv. Maximising use of assets, alongside a strategic review of the capital programme and its financing.
78. Measures to manage demand continue to be focused on early intervention and similar approaches with a value at £4,477k, anticipated to secure improved outcomes for residents at the same time as securing reductions in the cost-of-service delivery. Examples in this area include continuation of the focus on reablement, in-borough provision of SEND places and the Stronger Families Programme, alongside the impact of Mental Health crisis stepdown as part of a review of this pathway within Adult Social Care.
79. Income Generation and Commercialisation measures totalling £18,563k reflect a continuation of the approach taken in 2022/23 to managing Fees and Charges, with the impact of inflation on core Council services necessitating a move towards greater cost recovery through Fees & Charges where appropriate. Appendix C to this report provides an overview of proposed Fees & Charges for the 2023/24 financial year, where this move towards greater cost recovery is proposed to minimise the requirement for cross-subsidisation from Council Tax.
80. In order to support the delivery of the Council's Saving Programme, pump priming expenditure of £6,000k is forecast for 2023/24 and 2024/25. In line with the Government's direction, Local Authorities are permitted to fund such expenditure from Capital Receipts generated through the sale of assets by the Council. Furthermore, in line with the Month 9 Budget Monitoring position presented to Cabinet on the same agenda as this report, a further £5,439k is forecast to be funded in this way (with an additional £561k expected to be incurred by year end) in support of the Council's General Fund savings delivery.
81. The following paragraphs provide an overview of specific savings proposed to balance the 2023/24 budget position, with appendix A6 providing a summary of savings proposals by Cabinet Member portfolio and theme and appendix A6a setting out the Council's pump priming proposals to support delivery of the programme. Where savings relate to back-office functions shared between General Fund and Housing Revenue Account, an element of the saving will benefit the HRA.

Table 9: 2023/24 Savings Programme

	Gross Saving £'000	HRA Share £'000	General Fund Saving £'000
Property, Highways & Transport	(1,727)	0	(1,727)
Finance	(117)	18	(99)
Corporate Services	(1,466)	388	(1,078)
Residents' Services	(11,931)	0	(11,931)
Children, Families & Education	(1,111)	0	(1,111)
Health & Social Care	(2,395)	0	(2,395)
Cross-Cutting Initiatives	(2,450)	0	(2,450)
Total Service Expenditure	(21,197)	406	(20,791)

82. As shown in the table above and expanded upon in the following paragraphs, £20,791k of General Fund savings proposals have been incorporated into the draft budget for 2023/24 (based on specific, planned measures but with inherent risk in delivery as ever),
- i. Property, Highways & Transport: A comprehensive service review of Highways and Transport is expected to deliver savings of £150k through the implementation of a staffing restructure and changes to operating models, alongside working with schools to implement a new model of road safety measures, which will reduce costs by £90k. In addition to this, maximising the use of assets is core to the wider transformation programme and projects are underway to review assets across the Borough including a wide-ranging programme for the use of the Civic Centre, which will to reduce running costs by £325k in 2023/24. As part of the review of assets, leases to voluntary sector organisations will be considered with a view to consolidating assets, which is anticipated to deliver £100k. The review of Fees & Charges in this area is projected to yield £356k of additional income.
 - ii. In line with maximising the appropriate funding available, zero-based reviews of Highways (£150k), Street lighting (£210k) and Town Centre (£346k) works will all be undertaken and relevant activities will be funded through Capital, releasing an estimated £706k of savings.
 - iii. Finance & Transformation: Significant transformation is underway with the planned implementation of a new ERP system within Finance, which will enable the automation of transactional functions, impacting from 2024/25 onwards and result in corresponding savings of £600k from the back office. In addition, ongoing work within the Revenues and Benefits services, including channel shift to enable greater levels of self-service, is expected to achieve £220k of savings. For 2023/24, savings include an initial £100k from the review of Revenues and Benefits, alongside £17k increased income from Fees & Charges.

- iv. Corporate Services: Service redesign within this portfolio has led to a series of planned restructures across these support functions, which will deliver £1.4m over a period of 3 years (with £1.1m expected to be delivered during 2023/24), including Human Resources (£206k), Business Support (£446k), Business Performance (£170k), Complaints and Members Enquiries (£90k), Democratic Services (£150k) and a wider review of the management structure across the Group (£200k), with a particular focus use of technology and removing management tiers. The review of Fees & Charges is expected to generate an additional £204k within this portfolio.
- v. Residents Services: A series of restructures will be undertaken across the teams within Residents Service, following reviews of processes, ensuring that robust and efficient structures are in place to ensure efficient delivery of front-line services. These restructures include reviews within the following areas: Community Safety (£72k), Graffiti (£85k), Out of hours teams including merging Park locking duties (£240k), Parking (£45k), Projects and Events (£70k), and a wider review of management tiers across the Place Group (£200k).
- vi. Within Green Spaces, extensive transformation is underway, reviewing the service offer to ensure efficient functioning of parks and green spaces maintenance across the Borough in a sustainable way. Replacing bedding plants with perennials results in lower maintenance and is anticipated to save £50k, maximising recharges within the Green Spaces service securing £150k and reviewing hanging baskets (£50k) will all contribute to ensuring a cost-effective service. A wider Service redesign of Green Spaces will be undertaken, reviewing structures, operating models and funding strategies and aims to deliver a further £615k.
- vii. As part of wider Service redesign work, the operating model of several service areas will be undertaken to minimise Council subsidy where appropriate and ensure cost effective service delivery. A review of street cleaning to align more closely to the rerouted waste rounds is anticipated to deliver £400k, a full redesign of the Housing service, using technology and efficient ways of working to mitigate costs (£300k), investigating the creation of a charitable trust for heritage assets within the Borough (£115k), installation of LED lights within Cedars and Grainges car parks to reduce energy costs (£110k), rightsizing the active operations of the CCTV room to focus on peak activity times (£160k) and the creation of a locality needs based approach to libraries (£350k), will all be implemented over the course of 2023/24.
- viii. Within Waste Services, a series of projects are underway focusing on increasing levels of recycling and reducing contamination to ensure waste can be disposed of in the most cost-effective manner. The projects include; the re-routing of waste rounds, which was implemented on the 31 October, with a full year effect saving of £250k, further work to improve capacity at the Household recycling centre (£100k), continued management of demographic growth through effective recycling and disposal (£75k), reviewing food

waste, compost and bottle bank options (£84k), implementing changes to the distribution of recycling bags (£200k) and increasing levels of recycling within Schools to cut down on residual waste costs (£70k).

- ix. The review of the Leisure contract following the significant impact of pandemic on this industry, which is close to being finalised, will secure a saving of £1,300k as part of a broader programme of procurement and commissioning activities including a review of additional grant monies to fund Police activities (£500k).
- x. A number of zero-based review savings are included within this portfolio, ensuring value for money and maximising alternative funding streams. These total £674k in 2023/24 and includes an increase in application of S106 monies (£300k), alternative funding for events (£24k) and capitalisation of appropriate works and equipment within Green Spaces (£350k).
- xi. Within Residents Services, there are a number of opportunities to generate further income and a variety of proposals will be considered including increased parking charges (£3,470k) and in particular the implementation of a charge of £75 for the first parking permit within parking management schemes, removing the Council subsidy of the golf offer across the Borough (£100k) and increasing income from filming within the Borough (£50k). The broader review of Fees & Charges outlined within Appendix C is projected to generate an additional £5,516k income to support services within the Residents Services portfolio.
- xii. Children, Families & Education: Demand management and innovation to reduce costs are the key focus within Children's Services. The Stronger Families programme continues to embed and to support families in crisis or at risk, to ensure that the family unit remains intact where appropriate and avoids children entering the care system, with a further cost reduction of £150k anticipated from this work. Reductions in the cost of SEN transport are anticipated across the term of the MTFF, in line with the DSG recovery plan through the creation of greater in-Borough sufficiency of placements, with this expected to deliver £229k in 2023/24. In addition, further work will be done to minimise the current subsidy on the Council's provision of Early Years nursery provision, with a target of a £130k reduction in 23/24. Amendments to Fees & Charges are expected to yield a further £602k within this area.
- xiii. Health and Social Care: Within Health and Social Care, as in previous years, the Council continues to adopt a strong Early Intervention approach to deliver better outcomes for residents and contain placement costs. The Service continue to experience the impact of Covid on packages of care and work is focused on further mitigating these impacts, which is reflected in the savings within this area, with £500k in 2023/24 relating to post-pandemic reablement savings as the caseloads are stabilised and a further £500k for Mental Health Covid recovery reflecting efficiencies

from both early intervention and placements. In year realignments of staffing budgets for 'hard to recruit' posts are expected to provide a further £500k of one-off savings in 2023/24 based on trends in 2022/23 budget monitoring and the social care workforce. A comprehensive review of the grants distributed to the Voluntary Sector, with the aim of moving to a fully commissioned model, meeting the Public Health objectives of the Council, has generated a further £830k in 23/24, with £65k savings linked to a review of staffing structures.

- xiv. Cross-Cutting Initiatives: As detailed above, in addition to the specific portfolio savings programmes, there is a programme of strategic, multi-year activity, which cuts across all Council services, with £2,450k expected to be delivered in 2023/24. Moving to a Community Hub model of service delivery in localities across the Borough is underway and efficiencies through asset disposals are anticipated to deliver £500k in 23/24. Leveraging technology and other tools to deliver transformational change in service delivery models as part of end-to-end Service redesign is expected to deliver £650k in 23/24, with further savings planned across the term of the MTF. Through effective procurement, it is anticipated that part of the inflationary impacts projected in 23/24 will be contained and the saving of £800k reflects this activity. Finally, a zero-based review of all Corporate discretionary spend will target a reduction of £500k from budgets.
83. In order to ensure the effective management and delivery of this savings programme, the Council has embedded a robust governance structure around Service Transformation with monthly programme management boards tracking progress against all proposals and reporting through to Cabinet Members on a regular basis. Overarching outputs from this process will continue to form part of the monthly budget monitoring report to Cabinet, providing a key tool for the management of risk around delivery of the savings programme and by extension a balanced budget.
84. Where implementation of savings proposals requires upfront investment, it is recommended that these costs are funded through a combination of Earmarked Reserves and Capital Receipts as permitted by Government Direction. In order to make use of Capital Receipts, it is necessary for the Council to adopt and report on an efficiency strategy, with the London Borough of Hillingdon's Medium Term Financial Forecast serving this purpose. Regular reporting on use of these powers will be included in the monthly budget monitoring reports to Cabinet throughout 2023/24, with final outturn positions similarly reported to Cabinet.

CAPITAL PROGRAMME (2022/23 to 2027/28)

Capital Expenditure

85. Capital investment of £368,610k over the period 2022/23 to 2027/28 has been incorporated into the wider General Fund budget strategy set out within this report, with £198,153k investment in major projects, primarily delivering new or expanded infrastructure, and £141,779k investment in recurrent programme of works, ensuring that existing infrastructure

is maintained and improved, with a contingency of £28,678k being set against this programme. An overview of these investment plans including changes from the programme approved by Council in February 2022 is detailed below, with further detail available in Appendix A8.

Changes to the Approved Programme

86. Development of the Capital Programme flows from the previously approved budget, where planned new borrowing over the MTFF period stood at £87,858k, with refinement of projections in respect of the Civic Centre transformation project and a review of alternative funding opportunities reducing this sum by £25,463k to leave a new borrowing requirement of £62,395k as of the December 2022 consultation budget. This step change in the borrowing requirement enabled the Council to mitigate the additional costs arising from increased debt financing costs flowing from recent uncertainty in the financial markets.
87. Since publication of the consultation budget in December 2022, confirmation of a number of new grant funding streams, an increase in the General Contingency to mitigate against high inflation during the years of high investment and the latest intelligence on project delivery has enabled a further refresh of the programme – facilitating a £28,607k uplift in planned investment with £21,744k of this cost to be funded from Prudential Borrowing, while the remainder is offset by increased third party contributions. This results in £368,610k planned investment over the MTFF period, with financing structured around £81,149k borrowing and £114,210k planned Capital Receipts.

Table 10: Capital Programme Changes from December Cabinet Report

	Project Budget £'000	Grants and Contributions £'000	CIL £'000	Capital Receipts £'000	Prudential Borrowing £'000
December Cabinet	340,003	126,778	25,860	127,960	59,405
Grant funding for Carbon Reduction	0	13,750	0	(13,750)	0
Charville Lane Children's Home Redevelopment	3,984	3,102	0	0	882
Investment in Social Care Equipment	2,455	2,455	0	0	0
Grant funding bid to Transport for London	1,126	1,126	0	0	0
Ongoing Investment in Leisure Centres	500	0	0	0	500
Corporate Technology & Innovation - Oracle Project	400	0	0	0	400
General Contingency	20,000	0	0	0	20,000
In-year movements from December position	142	180	0	0	(38)
Change from December Cabinet	28,607	20,613	0	(13,750)	21,744
February Cabinet	368,610	147,391	25,860	114,210	81,149

88. In addition to minor changes to mirror movements in the budget monitoring position since December 2022, specific changes to the capital programme include:

- i. Securing £13,750k of grant funding in support of the Council's existing programme of Carbon Reduction measures;
- ii. Securing match funding for investment in an expanded Children's Home offer at Charville Lane;
- iii. Uplifting budgeted spend on Social Care Equipment with the costs to be met from the capital element of the Better Care Fund;
- iv. Realigning projected funding levels from Transport for London to match the recently submitted bid;
- v. Establishing funding for ongoing investment in the Council's leisure centre estate;
- vi. Financing planning investment in a new Oracle Financial system from capital sources in place of Earmarked Reserves.
- vii. The General Contingency has been increased by £20,000k with £10,000k falling in the two years 2023/24 and 2024/25 to give the Council an element of cover against the high inflationary environment the construction industry is facing in the years of the programme that have the larger levels of investment.
- viii. Finally, the profile of asset disposals over the MTFF has been refreshed to reflect the latest pipeline of potential sales and take account of current economic conditions.

Capital Programme By Cabinet Portfolio

89. The revised draft capital programme of £368,610k from 2022/23 to 2027/28 by Cabinet Member portfolio is set out in the table below.

Table 11: Capital Programme by Portfolio

Cabinet Member Portfolio	Major Projects £'000	Programmes of Works £'000	General Contingency £'000	Total £'000
Property, Highways & Transport	141,877	102,109	0	243,986
Finance	28,000	4,376	28,678	61,054
Corporate Services	0	5,375	0	5,375
Residents' Services	3,184	8,199	0	11,383
Children, Families & Education	25,092	4,694	0	29,786
Health & Social Care	0	17,026	0	17,026
Total	198,153	141,779	28,678	368,610

90. **Property, Highways and Transport** – total investment of £243,986k from 2022/23 to 2027/28 includes £34,845k to complete the construction of the new West Drayton Leisure Centre in 2024/25, and £25,035k to develop the new Hillingdon Water Sports facility, replacing facilities dispersed by the HS2 project. Other projects include £20,000k on the redevelopment of the Uxbridge Civic Centre to provide a modern base for Council services and release land for housing delivery, £25,000k investment in initiatives to reduce the borough's carbon footprint and £14,858k funding for Hillingdon First Limited to deliver high quality homes. In addition, major projects to deliver new libraries in Yiewsley and Northwood as part of wider developments, and a range of new investment in other Council assets have been included in this budget.

91. Complementing major projects investment is £102,109k programme of works spend, including £35,321k for the borough's roads and footways infrastructure, £21,766k works to improve the fabric of the borough's existing schools, and £12,974k investment in adaptations for residents through the Disabled Facilities Grant Programme. Other programmes include the cyclical renewal of the Council's existing asset base, ensuring that this remains fit for purpose.
92. **Finance** – the £28,000k budget under Major Projects relates to capitalisation support to cover costs of transformation (£12,000k in total over three years) and the DSG recovery plan (£16,000k in total over four years). These costs require to be financed by capital receipts which have been included in the capital financing budget. Under Programmes of Works, the budget of £4,376k focuses upon the programmed renewal of the Council's vehicle fleet.
93. **Corporate Services** – the budget of £5,375k includes £4,305k for continuing investment in the Council's ICT infrastructure and £1,070k for older people's initiatives.
94. **Residents' Services** – the draft budget of £11,383k includes £6,214k for the Chrysalis and playground replacement programmes, providing various facilities to residents, and £2,605k for various shopping parades initiatives to improve local high streets.
95. **Children, Families and Education** – within Major Projects a total of £25,092k based on current confirmed grant funding is included for increasing special educational needs places at several identified school sites, supporting the DSG recovery plan. There is also £4,694k under Programmes of Works for providing new uniformed scout/guide groups facilities (£1,900k) and devolved capital to schools.
96. **Health and Social Care** – the budget of £17,026k is for continuing investment in Social Care equipment for service users.

Capital Financing

97. The capital programme is financed from a range of sources, including government grants, developer contributions, capital receipts secured from disposal of surplus assets and borrowing. Where borrowing is utilised to support investment, resulting interest costs and ultimately repayment of loans will be met from the revenue budget, with appropriate provision having been made in the Corporate Items section of these budget proposals. The following table and commentary provide an overview of capital financing changes and resulting levels of borrowing.

Table 12: General Fund Capital Financing

	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Grants	24,213	58,890	27,432	13,441	10,285	10,285	144,546
CIL	9,742	2,463	3,750	3,750	4,500	4,500	28,705
Capital Receipts	21,920	23,977	40,365	13,305	7,240	7,403	114,210
Borrowing	18,754	52,395	10,000	0	0	0	81,149
TOTAL	74,629	137,725	81,547	30,496	22025	22,188	368,610

98. Prudential Borrowing has been reduced by £25,463k from the level approved by Cabinet and Council in February 2022, as set out in the above table of changes to the approved programme.
99. The capital receipts target has been required to be increased by £34,758k from the level of £79,425k approved in February 2022, mainly due to requiring £28,000k across transformation and DSG financing support, the latter being part of the safety valve agreement terms. Substantial receipts are expected to be generated through the planned reconfiguration of the Civic Centre site which will finance the gross £20,000k capital budget, alongside a broader review of the estate. Overall, this target for asset sales is deemed to be achievable, although there remains inherent risk from the necessary engagement with the market which will necessitate a level of investment to secure Value for Money in potentially challenging economic conditions.
100. Grants available to support planned investment include Department for Education funds for investment in special needs school places and condition works, Department of Health and Social Care monies routed through the Better Care Fund to support Social Care services, Transport for London funding for transport infrastructure and High Speed 2 Funding linked to the provision of new uniformed groups facilities. In addition, a number of smaller grants have been secured for specific projects and Section 106 contributions are applied to eligible expenditure.
101. The Community Infrastructure Levy is available to meet the additional infrastructure requirements of new development in the borough, with a requirement that spending plans are approved annually for this funding stream. For 2022/23 it is proposed that the majority of the levy is applied to fund the new leisure centre being provided in West Drayton, with the community-led element being used to fund the Chrysalis Programme.
102. Section 106 Financing - improvements to processes around the management of developer contributions are also expected to enable application of existing Section 106 monies, with £178k Section 106 contributions favourably being applied to existing schemes as part of capital financing outturn in 2021/22. A further £822k over three years are assumed able to support the capital programme, set against the Carbon Initiatives budget.
103. Planned new borrowing of £81,149k, together with the Council's historic capital investment will result in the Capital Financing Requirement peaking at £305,612k in 2024/25 and

declining thereafter. Of this sum, £231,243k is expected to necessitate external borrowing, with £46,078k being financed through General Fund reserves and working capital as outlined in the table below.

Table 13: General Fund Borrowing

	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Capital Financing Requirement	259,674	304,483	305,612	296,358	286,930	277,321
Projected External Borrowing	(208,499)	(258,008)	(259,336)	(250,280)	(240,852)	(231,243)
Projected Internal Borrowing	(51,175)	(46,475)	(46,276)	(46,078)	(46,078)	(46,078)

104. The ongoing cost of servicing and repaying this projected Capital Financing Requirement has been factored into the Council's budget strategy, with new borrowing and associated repayments to be matched to the useful life of relevant assets – estimated at 25 years. This level of investment and associated costs have been considered by the Corporate Director of Finance in the context of CIPFA's Prudential Code for Capital Financing and judged to be prudent, affordable and sustainable.
105. In addition to assessing forward-looking capital investment plans against the Prudential Code framework, a retrospective assessment of the Council's existing borrowing requirement provides a rounded view of the Council's capital health. As of 31 March 2022, the Council held General Fund assets valued at £1,196m, against which the outstanding Capital Financing Requirement stood at £248m or 21%. Provision to write-down this balance in full through Minimum Revenue Provision is in place, with 80% of the liability cleared over the next 24 years, reflecting a prudent estimate of the period over which these assets will be available for local service provision.
106. Financing plans set out within this draft budget include the application of £114,210k of Capital Receipts to be secured from the disposal of assets, with £28,000k of this sum being applied in line with Government direction towards the write-down of the Dedicated Schools Grant Deficit and funding investment in service transformation to secure future revenue savings. The residual £86,210k proceeds from projected asset sales will be applied to finance new investment as an alternative to borrowing, in the event that receipts are not available and subject to assessing prudence, affordability and sustainability, such new investment could be financed through additional borrowing.

SCHOOLS BUDGET

107. The 2023/24 Schools Budget, with the exception of the High Needs Block, was agreed by Schools Forum on 18 January 2023 and is presented elsewhere on this agenda for approval by Cabinet, with the detail of the High Needs Block to be discussed at the March meeting of Schools Forum. The Council continues to move local distribution formulas in line with the National Funding Formula, with the local formulas moving at least 10% closer to the national formula as prescribed by the DfE. This budget deploys £358,867k of Dedicated Schools Grant and associated funding to the borough's schools, early years setting and other providers, including provisional figures for the High Needs Block of £62,084k of support for pupils with high needs. Schools Forum rejected a transfer of 0.5% from the Schools Block to support the previously noted demand for high needs places, with the Council submitting a disapplication request to the DfE on 6 February 2023, a decision for which is yet to be communicated. Based on this position, the 2023/24 Schools Budget presents an overall deficit of £3,617k before factoring in the Safety Valve Agreement payment of £3,750k and the Council's own contribution to the deficit of £4,000k.
108. As at Month 9, the projected year end deficit on the Schools Budget is projected to total £21,982k in line with previous projections, which together with the 2023/24 budget, Safety Valve Agreement and the Council's contribution to the deficit will result in the cumulative deficit totalling £17,849k at 31 March 2024. The Council's budget strategy continues to include the delivery of significant numbers of new in-borough high needs places through the Council's Capital Programme and the Department for Education's investment plans.
109. The below table shows the split of the funding allocation of £358,867k, split into the respective blocks within the Schools budgets, and the deficit position:

Table 14: Schools Funding Allocation Breakdown

Funding Block		£'000
School Block	Income	(267,406)
	Expenditure	267,406
	Net Total	0
Early Years Block	Income	(26,897)
	Expenditure	26,897
	Net Total	0
High Needs Block	Income	(62,084)
	High Needs Recoupment	9,936
	Expenditure	55,765
	Net Total	3,617
Central School Services Block	Income	(2,480)
	Expenditure	2,480
	Net Total	0
Overall DSG position		3,617
Cumulative deficit carried forward (month 9 projection)		21,982
Safety Valve payment		(3,750)
Hillingdon Contribution		(4,000)
Retained Deficit projected for 23/24		17,849

HOUSING REVENUE ACCOUNT

BUDGET STRATEGY AND SUMMARY OF PROPOSALS

110. The HRA is a ringfenced, self-financing account whereby rental income from the Council's 10,222 social housing units are reinvested in the management, maintenance and expansion of stock for the benefit for tenants. Underlying detailed budget proposals for the 2023/24 financial year and the period to 2027/28 is a 30 Year Business Plan, which demonstrates that over the longer term the HRA is financially sustainable and that proposed capital investment will maintain this position.
111. The HRA budget strategy over the Council's five-year budget strategy period is structured around three key work programmes:
- i. Housing Supply – delivering more than 100 new homes per annum to support increasing demand for social housing in a growing borough.
 - ii. Estate Regeneration – delivery of 370 new homes across the Avondale and Hayes Town Centre estates, a net increase of 72 during the MTFF period on the current configuration.
 - iii. Works to Stock – an enhanced programme of works to ensure that properties are refreshed on a rolling programme.
112. Development of HRA budgets over the five-year has been undertaken in the context of significant inflationary pressures, with CPI currently running in excess of 10%, which is being exacerbated by the inherent focus on construction and building-related expenditure which has been particularly affected during this period of high inflation. In order to manage this inflation in the context of Government capping rent increases below the prevailing rate of inflation at 7%, a programme of efficiency savings will be required over the MTFF period.
113. Forward looking financial plans are based on solid foundations, with a forecast balanced budget for 2022/23 and unallocated reserves projected to total £15,085k at 31 March 2023. Given that £15,000k reserves are judged to provide sufficient capacity for risk management purposes, the budget strategy maintains unallocated reserves at the target level.
114. Capital investment plans will result in the HRA Capital Financing Requirement reaching £344,273k in 2027/28, with both the budget strategy and 30 Year Business Plan demonstrating that the ongoing servicing and repayment of this level of borrowing is sustainable.
115. Further commentary on the HRA budget strategy is provided below, with detailed schedules included in Appendix B.

RENTAL INCOME

116. HRA Dwelling Rental Income is projected to grow from £61,689k in 2022/23 to £85,187k by 2027/28, with this £23,498k increase in funding driven by a combination of inflationary rent increases and net growth of 486 dwellings as investment in delivery of new stock outstrips projected losses through Right to Buy sales and the Hayes Estates Regeneration Scheme. Within this projections, levels of void losses are projected to decline from 1.20% to 1.00% as a result of investment in service capacity to bring these properties back into use.
117. As part of the November 2022 Autumn Statement, the Government established a 7% cap on rent increases within the sector, which has been reflected in this draft budget for the 2023/24 and 2024/25 years. Thereafter, rental uplifts are assumed to return to the previous national formula of CPI+1%. With CPI currently running in excess of 10%, the 7% rent cap will necessitate delivery of efficiency savings within the HRA in the medium term.
118. The table below provides an overview of projected changes in stock numbers, with new units being delivered through the capital investment plans expanded upon later in this report while units are sold under Right to Buy.

Table 14: HRA Stock Numbers

Tenanted Stock	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	Change
Projected Opening Stock	10,222	10,239	10,285	10,487	10,541	10,713	N/A
Forecast Right-to-Buy Sales	(50)	(40)	(40)	(40)	(25)	(25)	(220)
New Units	107	93	100	100	100	20	520
Housing Regeneration voids	(40)	(7)	(65)	(6)	(66)	0	(184)
Housing Regeneration new build	0	0	207	0	163	0	370
Projected Closing Stock	10,239	10,285	10,487	10,541	10,713	10,708	486
Projected Average Stock	10,230	10,262	10,386	10,514	10,627	10,710	

INFLATION

119. Inflationary cost pressures of £8,806k are projected within the HRA, with material uplifts relating to workforce costs, materials in relation to repairs and maintenance works and energy inflation, with an element of this cost pressure being required to provide permanent funding for 2022/23 inflationary pressures which are forecast to be greater than budgeted for in February 2022. Further analysis of the inflation requirement is presented in Appendix B2.
120. Workforce costs reflect anticipated pay awards of 17.1% over the budget strategy period, with 2023/24 including an element of 'catch up' inflation following a higher than budgeted pay award in 2022/23. The Council's overarching inflation assumptions are for CPI to

continue to track at 10% per annum for 2022/23 and 2023/24, before returning to 4% thereafter, with elements of the Councils expenditure and income being driven by alternative indices. Material costs are projected to grow by RPI+2% in light of ongoing supply chain issues and energy budgets are projected to require exceptional uplifts of 214% for gas and 69% for electricity in 2022/23 to reflect current market volatility before returning to 5% in the medium term. This weighting towards property-related spend in the HRA accounts for higher provisions being made for contract inflation over the medium term.

CAPITAL CHARGES

121. Capital investment plans expanded upon later in this report necessitate £242,257k of new borrowing over the period to 2027/28, the ongoing servicing and repayment of which will add £10,496k to HRA service expenditure over the MTF period. These financing charges reflect the step change in borrowing costs in recent months, with underlying investment continuing to meet the thresholds for affordability, sustainability and prudence.

GROWTH

122. Specific uplifts of £306k in planned service expenditure have been incorporated into this draft budget to ensure that sufficient organisational capacity is in place to deliver on local and national priorities. £190k of growth has been included to bolster capacity to meet expectations of the Social Housing Regulator and consumer standards charter, with a further £116k building capacity within the repairs service to accelerate turnaround of void units and facilitate investment in existing stock, including in relation to decarbonisation.

SAVINGS

123. With the HRA operating as a ringfenced self-financing account, it is incumbent upon the Council to match expenditure to available resources. In the context of rental increases being capped at below the prevailing rate of inflation, it is therefore necessary to identify cost reductions to ensure the HRA remains financially sustainable. In order to ensure that capacity exists to continue to invest in existing and new housing stock, these cost reductions will be secured through identification of efficiency savings.

124. In line with the approach taken to managing service transformation on General Fund services through the BID Programme, a range of initiatives will be undertaken with a view to securing £1,690k of efficiency savings over the period from 2023/24 to 2024/25. These initiatives will include:

- i. Leveraging substantial programme of planned capital investment to minimise the requirement for higher cost reactive repairs;
- ii. Review of contracted expenditure to ensure that arrangements continue to meet service requirements and deliver Value for Money to rent payers, and;

- iii. Reflecting the benefits of broader efficiency programmes in back-office services shared between General Fund and HRA including implementation of the Perform Plus programme across the service, with £406k expected to be delivered during 2023/24.

CAPITAL PROGRAMME (2022/23 to 2027/28)

Capital Expenditure

125. Capital investment of £564,658k in expansion and enhancement of the housing stock over the period 2022/23 to 2027/28 has been fully reflected within this draft budget, including £369,522k funding to deliver 890 new dwellings gross and £195,120k investment in existing housing stock. Further detail on these investment plans can be found in Appendix B3, with a brief overview set out below.
126. Investment in new housing includes £160,982k budgets for the flagship regeneration projects on the Avondale and Hayes Town Centre estates which are expected to deliver 370 new homes, a net increase of 185 on the current configuration. A further £208,540k has been allocated to deliver 520 units through internal development and acquisitions, with project timelines set out to maximise use of retained Right to Buy receipts over the MTFF period.
127. £195,120k has been budgeted for an enhanced programme of works to stock, based around a five-year cycle and including renewal of key components such as kitchens, bathrooms, roofs, windows and boilers. Through these works and further investment in insulation measures, this programme of investment is intended to increase energy efficiency and thereby contribute towards tackling fuel poverty. Additionally, investment in major adaptations to properties will continue, ensuring that wider needs of HRA tenants can be supported in their own homes where appropriate.

Capital Financing

128. Planned capital investment is to be financed from a range of sources, including external grant funding, capital receipts, direct contributions from the rental income and borrowing. Overall financing plans are summarised below, with a brief overview and further commentary on the sustainability of borrowing plans.

Table 15: HRA Capital Financing

	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Revenue Contributions	25,309	21,597	24,025	26,089	25,234	24,582	146,836
Prudential Borrowing	27,167	64,648	35,740	61,774	52,911	0	242,240
Grants	15,146	16,922	21,258	17,133	22,014	33,593	126,067
Capital Receipts	11,449	8,082	7,400	10,372	10,719	1,476	49,498
Total	79,071	111,249	88,423	115,369	110,878	59,652	564,642

129. External grant funding has been secured in support of the estate regenerations schemes and a number of smaller development projects, together with external funding to support energy efficiency measures across the estate and Department of Health and Social Care monies being applied to support an element of the adaptations programme. The primary application of capital receipts is from the retained element of Right to Buy sales.
130. A substantial element of the cyclical investment in works to stock is financed directly from rental income, with borrowing focused on delivery of new housing units whereby servicing and repayment of this debt can be managed from additional rental income on the new units. Provision for the servicing and repayment of existing HRA borrowing and the £245,879k planned borrowing has been factored into the 30-year business plan, demonstrating that proposed investment is sustainable in the longer term. The outlook for debt levels of the MTF period are shown below.

Table 16: HRA Borrowing

	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Capital Financing Requirement	180,612	235,382	260,879	312,320	354,800	344,273
Projected External Borrowing	(165,612)	(220,382)	(245,879)	(297,320)	(339,800)	(329,273)
Projected Internal Borrowing	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)

CHANGES SINCE REPORT TO CABINET ON 15 DECEMBER 2022

131. Funding Updates: The Council received a favourable funding settlement compared to originally anticipated from the Autumn Statement update from the Chancellor, with much of the local government sector surprised by the settlement based on the details in the Autumn Statement. This has led to increased funding of a net £3,099k after allowing for expenditure on ringfenced funding streams. Furthermore, the Council has increased its Better Care Fund income based on the latest intelligence from talks with Health colleagues as the 2022/23 Section 75 agreement is finalised. Included in this updated budget strategy is the acceleration of the £1,000k Hillingdon First Limited funding under Corporate Items, with the latest projections bringing forward £750k of benefit from 2024/25 into 2023/24. Within one-off funding, the Council's in-year surplus on the Collection Fund has improved by £24k to 436k. Following the final settlement and the clear indication that the Government are continuing to fund increased costs within Social Care, the budget strategy has been updated to include a 2% per annum increase in funding for the service beyond the settlement period. Finally, where the Council's Consultation Budget presented a drawdown from Earmarked Reserves of £3,834k, this has been removed from the Council's funding strategy, predominantly driven by these funding updates.
132. Social Care Reforms: The Government confirmed in the Local Government Finance Settlement that funding held for Social Care Reforms will be allocated to Councils from 2023/24 despite the delay in the implementation by a further two years. However, as the latest settlement only covers the period to 2024/25, there is a risk that when the reforms are implemented, the Council's funding allocation from delayed reforms will be at risk, the budget strategy is therefore based on no further funding being offered by Government, with a funding shortfall of £5.1m included in the Council's budget proposals from 2025/26.
133. Inflation Updates: Based on the latest projections, the Council's forecast for Contracted Expenditure inflation has been reduced from 4% to 2% from 2026/27 onwards, reducing the inflation requirement in the final two years of the strategy by £1,912k by 2027/28. As the Council purchases its energy requirement in advance each year, the Council has now purchased a larger proportion of this requirement and therefore has greater certainty of the inflationary impact in this volatile area, allowing for a £186k reduction in the inflationary pressure in this area.
134. Demand-Led Growth Updates: Due to the increasing risk of cyber-attacks, the Council is proposing to invest an additional £90k in Cyber Security to ensure that Council services continue to operate uninterrupted and that residents' and other data is held securely.
135. Capital Financing Costs: The Council's Capital Programme has been updated to include a reduction in the forecast level of Capital Receipts, which necessitates a higher level of prudential borrowing to support the planned expenditure in the programme, this has

increased capital financing costs by £1,023k in 2023/24, increasing to £1,692k over the five-year budget strategy.

136. Concessionary Fares: Following an update from London Councils on the use of Freedom Passes across London, the latest projections assume that demand levels will return to pre-pandemic levels over the next four years, with these projections now included in the Council's budget strategy. The final Concessionary Fares levy will be shared with the Council before the end of the 2022/23 financial year.
137. Other Corporate Items Updates: A one-off Legal Services Review has been included in the Council's budget proposals to ensure the service best meets the needs of the residents and supports the delivery of the future proposed saving in this area. The Council is also proposing to accelerate the unwinding of the reliance on the use of Capital Receipts to fund transformation work, bringing this forward to conclude by 31 March 2025.

OVERALL BUDGET FOR COUNCIL TAX SETTING 2022/23

CORPORATE DIRECTOR OF FINANCE'S COMMENTS REGARDING RESPONSIBILITIES UNDER THE LOCAL GOVERNMENT ACT 2003

138. Under Section 25 of the Local Government Act 2003 the Corporate Director of Finance as the Council's nominated section 151 officer, has a responsibility to comment on:
- i. The robustness of the estimates for the coming year.
 - ii. The adequacy of the Council's reserves.
139. The Corporate Director of Finance is able to give surety on the robustness of the estimates in general for the coming year. This view is supported by the following processes:
- i. The use of an established, rigorous process for developing the budget through the Medium Term Financial Forecast (MTFF) process. This includes close alignment with the service planning process and the Transformation Programme, with the overall approach to managing the Council's finances within the framework established in CIPFA's Financial Management Code (see Appendix A10 for Code principles).
 - ii. A robust approach to tracking delivery of budgeted savings through a monthly savings tracker presented to the Corporate Management Team and Cabinet alongside proposals for mitigation of any adverse movements.
 - iii. A series of robust, internally peer-reviewed financial models supporting forecasting in more volatile and/or material elements of the budget, providing reliable projections for both in-year performance and the overall savings requirement over the medium term.
 - iv. Corporate Risk Management processes operate in parallel with the budgeting process, with clear linkages between financial exposure tracked in risk registers (which are updated throughout the financial year) and the MTFF.

- v. The effective integration of capital investment plans and associated financing costs into the Council's Medium Term Financial Forecast, ensuring that the sustainability of investment decisions can be considered in the context of the overall budget position.
 - vi. The use of a locally developed budget management system to capture up to date projections across all areas of the Council, which enables effective challenge and scrutiny of the Council's financial position from individual budget managers, through to Corporate Directors and Cabinet.
 - vii. A proactive process of Zero-Based Budgeting undertaken annually to ensure that departmental base budgets appropriately reflect the current cost of service delivery, rather than being determined on a strictly roll forward or cash limited basis.
140. The 2023/24 budget has been prepared in the context of a high inflationary environment impacting on both residents and businesses alike, a cost-of-living crisis facing the borough's residents, ongoing supply chain issues facing business, particularly the construction industry, and a challenging recruitment and retention environment for all Council services and professions which is particularly acute in the Social Care sector. These issues have been carefully considered in turn and factored into the Council's budget strategy, including, but not limited to, a forecast reduction in the Council Tax collection rate, increased provisions to support the Council against adverse movements within the business rates environment and providing coverage for inflationary pressures going forward, all whilst continuing to fund ongoing legacy impacts from the COVID-19 pandemic given the cessation of specific government grant last year. Local government funding streams continue to become increasingly complex with the additional funding elements such as the Social Care funding for 2023/24 being largely prescribed and very little indication of funding levels from 2025/26 onwards due to the continuation of one-year settlements. The accuracy of medium-term financial planning is further compromised by ongoing uncertainty around the possibility of more fundamental reforms such as the Fair Funding review and delay of the Fair Cost of Care.
141. Whilst the Council has provided for these issues as far as possible within the budget strategy presented in this report, the need to provide sufficient cover within the revenue position is a necessity due to the Council's reserve balances remaining relatively low and these wider funding uncertainties. As a result, the Council has less flexibility to rely on these balances to support variations in these projections and is required to place an emphasis on prudence and caution in its financial forecasting particularly when considering the later years of the MTF strategy. This Council's position on reserves is demonstrated in the published CIPFA Resilience Indicator reports which facilitate comparative analysis of a local authority's financial standing in the context of its peers. Hillingdon is ranked as a 'higher-risk' authority in terms of reserve levels and reserve sustainability when compared to its nearest neighbours, reflecting its comparatively low reserves and a gradual reduction over the last few years, the latter going against wider sector trends. Future iterations of the Council's MTF must therefore implement a strategy to rebuild reserve levels in order to increase the

Council's financial sustainability, especially given the significant drawdown from earmarked reserves required to offset the exceptional pressures during 2022/23.

142. In terms of capital health the Council's low level of gross debt and external interest payments sees it ranked as a 'lower-risk' authority within the CIPFA index when compared to London Boroughs and nearest neighbours. This has allowed to Council to manage the impact of the recent interest rates increases on revenue borrowing costs, which is seen as a reflection of the careful management of the Council's capital programme and future commitments. This position is mirrored in the Housing Revenue Account (HRA) where allowing for the commitment to the Hayes Town Regeneration scheme the level of indebtedness compares favourably on established benchmark and is well within the generally accepted parameters, while still providing headroom for further capital programmes based on sound business cases. Appendix B5 provides an overview of this robust HRA balance sheet position.
143. Alongside the exceptional inflationary environment and ongoing pandemic legacy costs, future arrangements for the management of Dedicated Schools Grant deficits and the delivery of the Safety Valve agreement with the Department for Education represents an ongoing area of risk to the Council's Medium Term Financial Forecast. It has now been confirmed that the statutory override establishing a ringfence around the Council's Dedicated Schools Grant deficit will remain in place during the 2023/24 financial year, and although formal feedback is awaited from the Department of Education on arrangements beyond this date it appears increasingly likely that these arrangements will be extended. Furthermore, the Council's Safety Valve agreement includes an element of flexible capital receipts and is heavily reliant on the development of new SEND school places, both of which could be impacted by the adverse economic conditions experienced in 2022/23. These issues, however, are common across this service area, with the quarterly monitoring regime, which is a component of Hillingdon's Safety Valve agreement, providing a mechanism for the Council to highlight and resolve any such issues directly with the DfE.
144. Taking into consideration all of the above the Corporate Director of Finance is of the view that the budget is robust. The proposed budgets for 2023/24 and 2024/25 are balanced, do not rely on unplanned withdrawals from earmarked or general reserves, and are based on a well-defined and specified savings and transformation programme. The Council has a strong track record of saving delivery, with the most recent position for the 2022/23 programme showing that 84% of savings have been banked or are on track to be delivered. However, given the scale and complexity of these programmes within the current economic conditions and risk environment, as well as the Council's relatively low reserve levels, there is an ongoing requirement for close monitoring of the budget, with particular focus on the savings and asset sales targets for 2023/24 and 2024/25.

Statement on Balances and Reserves

145. The Corporate Director of Finance also has a duty to comment on the adequacy of the Council's reserves when the budget is being set. At the time of budget setting for 2023/24, the Corporate Director of Finance set a recommended range of balances of between £22,000k and £41,000k, with both of these levels being £2,000k higher than 2022/23. The following paragraphs outline the approach taken in determining this recommended range.
146. The Corporate Director of Finance has undertaken a review of the risks currently facing the Council. This has enabled an update to the recommended range of balances that the Council should hold. This forms the basis of the guidance provided above in relation to his responsibilities under the Local Government Act 2003.
147. To assess the adequacy of general reserves, the Corporate Director of Finance has taken into account the strategic, operational and financial risks facing the Council. The Council should retain adequate reserves to cover unexpected expenditure and avoid costly short-term borrowing. Equally, the Council wishes to utilise the maximum resources available to achieve its objectives, therefore it plans to maintain reserves within the prudent level range.
148. To determine the recommended level of reserves the Council has assessed risk against the criteria as specified in Local Authority Accounting Panel (LAAP) Bulletin 99 (July 2014). This assessment includes the following:
- The robustness of the financial planning process (including the treatment of inflation and interest rates and the timing of capital receipts).
 - How the Council manages demand led service pressures.
 - The treatment of planned efficiency savings / productivity gains.
 - The financial risks inherent in any major capital projects, outsourcing arrangements, or significant new funding partnerships.
 - The strength of the financial monitoring and reporting arrangements.
 - Cashflow management and the need for short term borrowing.
 - The availability of reserves, Government grants and other funds to deal with major contingencies and the adequacy of provisions.
 - The general financial climate to which the Council is subject and its track record in budget and financial management.
149. The assessment, although based on the Council's procedures and structures, has an element of subjectivity and to allow for this the optimum level of reserves incorporates a range. The recommended range has increased the lower level to £22,000k and the upper limit to £41,000k, increasing both by £2,000k following a review of the risks facing the Council.
150. The Council has increased the level of reserves required for inflation and interest rate risk, due to the exceptionally high rate of these indices across the country at the current time and

continuing uncertainty over how long this will last for. The level of reserves required to cover the Council's saving programme have also been increased by £1,000k to reflect the challenge of delivering a saving programme of this size, which is materially higher than in more recent times. Finally, the level of reserves required to cover the availability of Council reserves has also been increased to reflect the reduced Earmarked Reserve balance as on 31 March 2023 compared to this time last year. A fuller rationale for the recommended range of balances is provided in Appendix A9 of this report, with budget proposals contained within this report having been structured to maintain balances within this recommended range.

THE COUNCIL TAX REQUIREMENT FOR 2023/24

151. Budget proposals for 2023/24 include a 4.99% increase in the headline rate of Council Tax. This comprises a core Council Tax increase of 2.99% alongside a further 2% increase relating to an Adult Social Care Precept to fund ongoing pressures within Adult Social Care.
152. The budget proposals also include the continuation of the cash discounts offered to those currently in receipt of the Older People's Discount in 2023/24, however, the scheme was closed to new entrants as of 1 April 2021.

Council Tax Referendum

153. The Localism Act 2011 introduced a power for the Secretary for Communities and Local Government to issue principles that define what should be considered as excessive Council Tax including proposed limits. If the Council proposes to raise its Council Tax above the proposed limits set, a referendum will need to be held. The result of the referendum will be binding upon the Council.
154. The general Council Tax increase at which local authorities would be required to hold a referendum for 2023/24 as directed by the Secretary of State for Communities and Local Government is 3%. As the budget proposals outlined in this report maintain core Council Tax increases below this level, the referendum threshold will not be triggered for the financial year 2023/24.
155. For 2017/18 additional flexibility to levy a precept in support of Social Care expenditure was introduced by the Government, with the 2023/24 threshold being set at 2%, due to the high level of demand on Social Care being driven by the pandemic, the Council has opted to set the Adult Social Care Precept in 2023/24 at 2%.

Greater London Authority Precept

156. The Mayor of London's final budget proposals for 2023/24 are scheduled for consideration and approval by the London Assembly on 23 February 2023. The proposals result in a 9.7% increase in the element of Council Tax relating to GLA functions, equivalent to a £38.55 increase in annual bills for Band D Households.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities?

157. The Medium Term Financial Forecast sets out the resources available for delivering the Council's objectives. The effects on residents, service users and communities are therefore extremely wide ranging and managed through the performance targets and outcomes that will be delivered through the resources approved through the budget setting process. The budget proposals for 2023/24 have been developed to maintain service provision through a 4.99% increase in the headline rate of Council.
158. This draft budget has been developed with due regard for the ongoing economic turmoil, the consequential cost of living crisis and legacy pandemic related pressures alongside the usual growing demand from population increases and the impacts of ongoing reductions in Government support for local services since the Government's austerity measures began in 2010, while minimising the impact on the level of service provision to residents. Overall, the package of proposals is designed to secure the most effective combination of service outcomes across the whole of the Council's business by improving Value for Money in delivery and maximising funding, procurement, efficiency and service gains where possible.
159. Proposals within this budget have been developed in the context of the Council's commitment to achieving carbon neutrality and 100% clean energy by 2030. In addition, projects within the Capital Programme will be further developed and implemented with a view to impacting favourably on the Council's carbon footprint.

Consultation carried out or required

160. Each of the Select Committees has received reports setting out the proposed revenue budget and Capital Programme proposals relevant to their remit. This was approved by Cabinet on 15 December 2022 for consultation at the January 2023 round of meetings. Each Select Committee prepared an agreed set of comments on the budget proposals presented within their remit, with these comments presented to Cabinet in Appendix F.
161. The Council also has a statutory responsibility to consult on its budget proposals with business ratepayers and residents in the Borough. A budget consultation survey was published on the Council's website in relation to the Cabinet's budget proposals after the meeting on 15 December 2022, with the full report to December Cabinet also being available to view. Analysis of responses to this consultation and also presented within Appendix F to this report for information.
162. The Council received 611 responses from residents, representing a 431% increase on the volume of responses received to the consultation launched in December 2021.
163. Of those responses 20% of respondents were satisfied with the budget proposals, 19% agree that they represent Value for Money and 49% felt well informed about the proposals.

Where respondents expressed dissatisfaction with budget proposals, these primarily related increases in fees and charges, particularly parking charges. Positive comments focused upon proposed Council Tax uplift being lower than expected and below current inflation levels, with compliments for the budget based on well ran services.

CORPORATE CONSIDERATIONS

Corporate Finance

164. This is a Corporate Finance report and corporate financial implications are noted throughout.

Legal

165. The Budget and Policy Framework Procedure Rules as set out in the Council's Constitution require the Cabinet to make proposals on the Council's budget. This requires them to be in accordance with the timetable which it has published. The Cabinet proposals are set out in this report for the consideration of full Council.

166. In respect of income the Council provides a number of services in respect of which it can impose charges and fees to users. In certain instances those fees or charges may be set by Government. In other cases the Council has discretion as to the level of charges it sets. It should be noted that in respect of certain matters the Council can only impose a fee or charge which reflects the actual cost to the Council of providing such services. This has to be considered when setting the overall budget.

167. The Corporate Director of Finance's duties under the Local Government Act 2003, insofar as they relate to budget setting, are set out in the body of the report. Of importance to Members is the duty for him to comment on the robustness of estimates for the forthcoming year. Members will note that earlier in this report, the Corporate Director of Finance has given a number of positive assurances in relation to this issue.

168. The second duty for Members to note is the duty imposed on the Corporate Director of Finance to comment on the adequacy of the Council's reserves. Members will note that a Statement of Reserves and Balances is contained within paragraphs 145 to 150 of the report which discharges this duty.

169. As the Council's Section 151 Officer, it is the Corporate Director of Finance's professional duty to propose to Members a budget which is soundly based, balanced and adequate to fund the expected level of service provision in the forthcoming financial year. This duty is reinforced in the Council's Constitution. This requires the Corporate Director of Finance to ensure the lawfulness and financial prudence of decision-making.

170. The 'Wednesbury reasonable' principle also requires a local authority, when making decisions, to take into account all relevant considerations and to disregard all irrelevant considerations. Clearly, in the context of budget-setting, having regard to the Corporate

Director of Finance's professional advice is a relevant consideration for Members to take into account. However, Members are not bound to follow his advice. However, they should have good reasons for departing from it should they choose to do so. Furthermore, Members must at all times have regard to the overriding principle that they should set a legal budget and one which is as prudent as the circumstances permit.

171. Members must have regard to section 106 Local Government Finance Act 1992. This is in respect of a Member who has not paid an amount due in respect of Council Tax for at least two months after it becomes payable. They may not vote on matters concerning the level of Council Tax or the administration of it. Therefore, any Members who are more than two months in arrears with their Council Tax payments must make a declaration to this effect at the beginning of the meeting.

Comments from other relevant service areas

172. The budget proposals included in this report result from a substantial corporate process involving all service Groups. In particular, individual Corporate Directors, Executive Directors and CMT collectively have endorsed the proposals in this report. The implications for all services of the individual budget proposals are set out in detail in the attached appendices.

APPENDICES

Appendix A – General Fund Budget Schedules

Appendix B – Housing Revenue Account Budget Schedules

Appendix C – Fees and Charges Proposals

Appendix D: Capital & Investment Strategies

Appendix E: Pay Policy Statement

Appendix F: Budget Consultation Feedback

BACKGROUND PAPERS

Report to [Cabinet 15 December 2023](#) – Consultation budget

Report to Cabinet (18 February 2022) and Council (25 February 2022) - [The Council's Budget: Medium Term Financial Forecast 2022/23 - 2026/27](#)

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The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

Appendix A1

General Fund Budget Corporate Summary	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Four Year Outlook £'000	Five Year Outlook £'000
Resources								
Increase in Council Tax (%)	0.90%	2.99%	2.99%	1.80%	1.80%	1.80%		
Increase in Social Care Precept (%)	1.00%	2.00%	2.00%	1.00%	1.00%	1.00%		
Band D Council Tax (£)	£1,263.28	£1,326.32	£1,392.51	£1,431.51	£1,471.60	£1,512.81	£208.32	£249.53
Increase in Council Tax Base (Band D)	1,769	(215)	1,689	2,232	1,105	1,105		
Council Tax Base (Band D)	103,840	103,625	105,314	107,546	108,651	109,756	4,811	5,916
<i>Change from Tax Base (£'000)</i>	<i>2,194</i>	<i>(272)</i>	<i>1,862</i>	<i>4,682</i>	<i>6,078</i>	<i>7,474</i>	<i>3,884</i>	<i>7,474</i>
<i>Change from Tax Increase (£'000)</i>	<i>2,446</i>	<i>6,533</i>	<i>13,610</i>	<i>18,092</i>	<i>22,634</i>	<i>27,387</i>	<i>20,188</i>	<i>27,387</i>
Council Tax Revenues	131,179	137,440	146,651	153,953	159,891	166,040	28,712	34,861
Baseline Business Rates Income	47,221	48,988	49,968	49,968	49,968	49,968	2,747	2,747
Retained Business Rates Growth	9,395	11,682	11,916	11,916	11,916	11,916	2,521	2,521
Business Rates Income	56,616	60,670	61,884	61,884	61,884	61,884	5,268	5,268
Revenue Support Grant	7,014	8,122	8,263	8,263	8,263	8,263	1,249	1,249
Other Central Government Funding	51,348	56,987	58,100	52,592	53,404	54,242	2,056	2,894
Corporate Grant Income	58,362	65,109	66,363	60,855	61,667	62,505	3,305	4,143
Total Recurrent Funding	246,157	263,219	274,898	276,692	283,442	290,429	37,285	44,272
Collection Fund Prior Year Deficit	(1,023)	(490)					1,023	1,023
Collection Fund Surplus 2022/23	0	436	0	0	0	0	0	0
Local Council Tax Support Grant	0	0	0	0	0	0	0	0
Prior Release of COVID-19 Reserves	1,507	1,535	0	0	0	0	(1,507)	(1,507)
Further Release of COVID-19 Reserves	4,406	0	0	0	0	0	(4,406)	(4,406)
Total One-Off Funding	4,890	1,481	0	0	0	0	(4,890)	(4,890)
Total Resources	251,047	264,700	274,898	276,692	283,442	290,429	32,395	39,382

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

Appendix A1

General Fund Budget Corporate Summary	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Four Year Outlook £'000	Five Year Outlook £'000
Service Expenditure								
Roll Forward Budget	238,245	251,047	264,700	274,898	284,191	291,514		
Inflation	12,035	21,691	10,906	9,349	8,862	9,141	50,808	59,949
Demand-led Growth	13,520	9,080	4,547	3,141	3,211	3,192	19,979	23,171
Corporate Items	(2,106)	3,673	6,893	2,411	(1,114)	(187)	11,863	11,676
Savings Proposals	(10,647)	(20,791)	(12,148)	(5,608)	(3,636)	(3,500)	(42,183)	(45,683)
Total Service Expenditure	251,047	264,700	274,898	284,191	291,514	300,160	40,467	49,113
Of which:								
Property, Highways & Transport	10,997	10,798	10,314	10,736	11,154	11,583	157	586
Finance	25,307	33,213	40,687	42,765	42,464	43,115	17,157	17,808
Corporate Services	23,964	24,893	25,280	26,657	27,244	27,843	3,280	3,879
Residents' Services	28,169	22,681	23,062	24,581	26,071	27,580	(2,098)	(589)
Children, Families & Education	52,295	58,231	59,168	61,702	63,865	66,230	11,570	13,935
Health & Social Care	107,487	115,506	121,887	128,294	134,760	141,353	27,273	33,866
Corporate Budgets	2,828	(622)	(5,500)	(10,544)	(14,044)	(17,544)	(16,872)	(20,372)
Total Service Expenditure	251,047	264,700	274,898	284,191	291,514	300,160	40,467	49,113
Year on Year Change in Budget (Gap) / Surplus	0	0	0	(7,499)	(573)	(1,659)	(8,072)	(9,731)
Cumulative Budget (Gap) / Surplus for the Year	0	0	0	(7,499)	(8,072)	(9,731)		
Closing General Balances	26,801	26,801	26,801	26,801	26,801	26,801	0	0
Earmarked Reserve Balances	18,424	15,455	15,455	15,455	15,455	15,455	(2,970)	(2,970)
Total Balances	45,225	42,256	42,256	42,256	42,256	42,256	42,256	42,256

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

Appendix A2

General Fund Budget Funding Projections	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Four Year Outlook £'000	Five Year Outlook £'000
Council Tax Base (Band D)								
Residential Properties	125,299	126,311	127,323	128,335	129,347	130,359	4,048	5,060
MOD Properties	683	683	683	683	683	683	0	0
Discounts & Exemptions	(11,317)	(11,873)	(11,968)	(12,063)	(12,159)	(12,254)	(842)	(937)
Empty Property Premium	85	137	137	137	137	137	52	52
Gross Council Tax Base	114,750	115,258	116,175	117,092	118,008	118,925	3,258	4,175
Council Tax Reduction Scheme	(9,861)	(10,055)	(9,257)	(8,460)	(8,260)	(8,060)	1,601	1,801
Collection Rate (%)	99.00%	98.50%	98.50%	99.00%	99.00%	99.00%	0.00%	0.00%
Allowance for Losses in Collection	(1,049)	(1,578)	(1,604)	(1,086)	(1,097)	(1,109)	(48)	(60)
Net Council Tax Base	103,840	103,625	105,314	107,546	108,651	109,756	4,811	5,916
Increase in Council Tax Base	1,769	(215)	1,689	2,232	1,105	1,105	4,811	5,916
Business Rates Revenues								
Inflationary Uplift (%)	0.00%	0.00%	2.00%	0.00%	0.00%	0.00%	2.00%	2.00%
Implied Multiplier (0.xxx)	0.499	0.499	0.509	0.509	0.509	0.509	0.010	0.010
Annual Change in Rating List	4,000	(3,968)	0	0	0	0	(4,000)	(4,000)
Cash Value of Annual Changes	1,996	19,520	0	0	0	0	(1,996)	(1,996)
Retail Relief	(27,067)	10,567	0	0	0	0	27,067	27,067
Change in Business Rates Provisions	0	(25,100)	0	0	0	0	0	0
Non-Domestic Rating Income	343,322	348,309	355,275	355,275	355,275	355,275	11,953	11,953
Local Share of Business Rates Yield	30%	30%	30%	30%	30%	30%	0	0
	102,997	104,493	106,583	106,583	106,583	106,583	3,586	3,586
Section 31 Grant Income	16,154	15,246	15,551	15,551	15,551	15,551	(603)	(603)
Forecast Business Rates Yield	119,151	119,739	122,134	122,134	122,134	122,134	2,983	2,983

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

Appendix A2

General Fund Budget Funding Projections	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Four Year Outlook £'000	Five Year Outlook £'000
Less: Baseline Business Rates Income	(47,221)	(48,988)	(49,968)	(49,968)	(49,968)	(49,968)	(2,747)	(2,747)
Less: Business Rates Tariff	(53,666)	(53,459)	(54,528)	(54,528)	(54,528)	(54,528)	(862)	(862)
Growth on Local Share	18,264	17,292	17,638	17,638	17,638	17,638	(626)	(626)
Less: Section 31 Grants Out of Scope	(527)	(6,073)	(6,194)	(6,194)	(6,194)	(6,194)	(5,667)	(5,667)
Levy Rate on Growth	50%	50%	50%	50%	50%	50%	0	0
Levy on Growth	(8,869)	(5,610)	(5,722)	(5,722)	(5,722)	(5,722)	3,147	3,147
Retained Growth	9,395	11,682	11,916	11,916	11,916	11,916	2,521	2,521
Other Central Government Funding								
Public Health Grant	18,538	19,465	19,854	19,854	19,854	19,854	1,316	1,316
Inflation Pressure on Public Health Grant	0	1,100	1,447	1,808	2,184	2,575	2,184	2,575
Better Care Fund	7,619	8,338	8,338	8,505	8,675	8,849	1,056	1,230
Improved Better Care Fund	7,467	7,468	7,468	7,617	7,769	7,924	302	457
Social Care Grant	9,506	15,607	15,607	10,692	10,906	11,124	1,400	1,618
Services Grant	3,255	1,910	1,910	1,910	1,910	1,910	(1,345)	(1,345)
New Homes Bonus	2,765	1,494	1,494	1,494	1,494	1,494	(1,271)	(1,271)
Housing Benefit Administration Subsidy	700	724	624	524	424	324	(276)	(376)
Levy Allocation	0	396	0	0	0	0	0	0
UKSPF Funding	0	297	1,170	0	0	0	0	0
Local Voices & Community Reform	164	164	164	164	164	164	0	0
Extended Rights to Free Travel	19	24	24	24	24	24	5	5
Independent Living Fund Grant	496	0	0	0	0	0	(496)	(496)
Lower Tier Services Grant	459	0	0	0	0	0	(459)	(459)
Council Tax Administration Grant	360	0	0	0	0	0	(360)	(360)
Other Central Government Funding	51,348	56,987	58,100	52,592	53,404	54,242	2,056	2,894

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

Appendix A3

General Fund Budget Inflation Provision	2022/23	Annual Movement in Budget Requirement					Four Year	Five Year
	Budget	2023/24	2024/25	2025/26	2026/27	2027/28	Outlook	Outlook
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<u>Inflation Rates</u>								
Workforce Expenditure (including Pension Contributions)	N/A	6.6%	1.5%	1.9%	2.0%	2.0%	12.0%	14.0%
Added Years Pension Costs	N/A	2.0%	2.0%	2.0%	2.0%	2.0%	8.0%	10.0%
Energy	N/A	88.3%	5.0%	5.0%	5.0%	5.0%	103.3%	108.3%
Vehicle Fuel	N/A	31.8%	5.0%	5.0%	5.0%	5.0%	46.8%	51.8%
Contracted Expenditure	N/A	8.0%	6.0%	4.0%	2.0%	2.0%	20.0%	22.0%
Homecare Provision (Adult Social Care)	N/A	8.0%	6.0%	4.0%	4.0%	4.0%	22.0%	26.0%
Care Placements (Adult Social Care)	N/A	8.0%	6.0%	4.0%	4.0%	4.0%	22.0%	26.0%
Care Placements (Children's Services)	N/A	7.5%	4.0%	4.0%	4.0%	4.0%	19.5%	23.5%
SEND Transport	N/A	6.0%	3.0%	3.0%	3.0%	3.0%	15.0%	18.0%
Business Rates	N/A	0.0%	2.0%	2.0%	2.0%	2.0%	6.0%	8.0%
Levies	N/A	2.0%	2.0%	2.0%	2.0%	2.0%	8.0%	10.0%
<u>Inflation Projections</u>								
Workforce Expenditure (including Pension Contributions)	129,727	8,618	2,076	2,662	2,853	2,911	16,209	19,120
Added Years Pension Costs	1,837	37	38	38	39	40	152	192
Energy	3,545	3,129	343	360	378	397	4,210	4,607
Vehicle Fuel	1,035	329	68	72	75	79	544	623
Contracted Expenditure	40,238	3,219	2,607	1,843	958	977	8,627	9,604
Homecare Provision (Adult Social Care)	12,953	1,036	839	593	617	641	3,085	3,726
Care Placements (Adult Social Care)	72,578	5,806	4,703	3,324	3,456	3,594	17,289	20,883
Care Placements (Children's Services)	24,862	1,861	1,084	1,113	1,157	1,203	5,215	6,418
SEND Transport	7,018	421	223	230	237	244	1,111	1,355
Business Rates & Council Tax	3,293	1	67	68	69	71	205	276
Levies	5,884	118	120	122	125	127	485	612
Gross Inflation Requirement	302,970	24,575	12,168	10,425	9,964	10,284	57,132	67,416
Less: Externally Funded Items	(23,522)	(2,884)	(1,262)	(1,076)	(1,102)	(1,143)	(6,324)	(7,467)
Budgets Out of Scope of Inflation	(28,401)	0	0	0	0	0	0	0
Total Inflation Provision	251,047	21,691	10,906	9,349	8,862	9,141	50,808	59,949

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

General Fund Budget Demand-led Growth	2022/23	Annual Movement in Budget Requirement					Four Year	Five Year
	Budget	2023/24	2024/25	2025/26	2026/27	2027/28	Outlook	Outlook
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Waste Disposal Levy & Contracts	14,148	483	706	561	561	563	2,311	2,874
WLWA One-Off Income	0	(1,000)	1,000	0	0	0	0	0
Support for Looked After Children	14,294	2,266	353	360	365	375	3,344	3,719
Support for Children with Disabilities	2,699	57	40	41	42	43	180	223
SEND Transport	11,442	703	683	656	627	497	2,669	3,166
Adult Social Care Placements	61,920	1,777	1,409	1,523	1,616	1,714	6,325	8,039
ASC Market Sustainability and Improvement Fund	0	(2,438)	0	0	0	0	(2,438)	(2,438)
Investment in ASC Market Sustainability	0	2,438	0	0	0	0	2,438	2,438
ASC Discharge Fund	0	(1,047)	0	0	0	0	(1,047)	(1,047)
Investment in ASC Discharge Support	0	1,047	0	0	0	0	1,047	1,047
Homelessness Prevention	3,299	2,111	0	0	0	0	2,111	2,111
Asylum Funding Shortfall	1,175	599	14	0	0	0	613	613
Investment in Public Health	18,538	394	342	0	0	0	736	736
GLL Leisure Contract	(1,638)	1,600	0	0	0	0	1,600	1,600
Cyber Security	0	90	0	0	0	0	90	90
Total	125,877	9,080	4,547	3,141	3,211	3,192	19,979	23,171

General Fund Budget Corporate Items	Annual Movement in Budget Requirement					Four Year Outlook £'000	Five Year Outlook £'000
	2023/24	2024/25	2025/26	2026/27	2027/28		
	£'000	£'000	£'000	£'000	£'000		
Adjustments to Financing & Corporate Budgets							
Capital Financing Costs	4,392	3,535	354	(1,614)	(192)	6,667	6,475
Flexible Use of Capital Receipts to finance Service Transformation	40	73	916	0	0	1,029	1,029
Public Health Rebadging	(1,000)	0	0	0	0	(1,000)	(1,000)
Earmarked Reserve Drawdown to Fund Transformation	681	0	0	0	0	681	681
Hillingdon First Enabling Developments	(750)	(250)	0	0	0	(1,000)	(1,000)
Council Tax Support Fund Grant Income	(474)	474	0	0	0	0	0
Council Tax Support Fund Scheme	474	(474)	0	0	0	0	0
Legal Service Review	160	(160)	0	0	0	0	0
Cost of Older People Discount	(92)	(85)	(80)	(75)	(70)	(332)	(402)
Earmarked Reserves use for Older People Discount	92	1,422	0	0	0	1,514	1,514
Concessionary Fares	175	2,283	1,146	500	0	4,104	4,104
Housing Benefit Subsidy (Recovery of Overpayments)	100	100	100	100	100	400	500
Movement in Added Years Pension Costs	(125)	(25)	(25)	(25)	(25)	(200)	(225)
Total Corporate Items	3,673	6,893	2,411	(1,114)	(187)	11,863	11,676

General Fund Budget Savings Programme	Annual Movement in Budget Requirement					Four Year Outlook	Five Year Outlook
	2023/24	2024/25	2025/26	2026/27	2027/28		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Savings by Portfolio							
Property, Highways & Transport	(1,727)	(1,075)	(100)	0	0	(2,902)	(2,902)
Finance	(99)	(344)	(246)	0	0	(689)	(689)
Corporate Services	(1,078)	(174)	(107)	0	0	(1,359)	(1,359)
Residents' Services	(11,931)	(2,396)	(100)	0	0	(14,427)	(14,427)
Children, Families & Education	(1,111)	(1,556)	(11)	(136)	0	(2,814)	(2,814)
Health & Social Care	(2,395)	(1,725)	0	0	0	(4,120)	(4,120)
Cross-Cutting Initiatives	(2,450)	(4,878)	(5,044)	(3,500)	(3,500)	(15,872)	(19,372)
Specific Savings Proposals	(20,791)	(12,148)	(5,608)	(3,636)	(3,500)	(42,183)	(45,683)
Savings Programme by Theme							
Service Transformation (T)	(6,612)	(4,671)	(2,875)	(1,000)	(1,000)	(15,158)	(16,158)
Effective Procurement (P)	(3,430)	(553)	(122)	0	0	(4,105)	(4,105)
Managing Demand (M)	(1,524)	(2,706)	(111)	(136)	0	(4,477)	(4,477)
Income Generation & Commercialisation (C)	(6,845)	(4,218)	(2,500)	(2,500)	(2,500)	(16,063)	(18,563)
Zero Based Reviews (Z)	(2,380)	0	0	0	0	(2,380)	(2,380)
Specific Savings Proposals	(20,791)	(12,148)	(5,608)	(3,636)	(3,500)	(42,183)	(45,683)
Pump Priming Required Under Flexible Use of Capital Receipts	3,000	3,000	0	0	0	6,000	6,000

Portfolio	Savings Description	Saving Value					Flexible Use of Capital		
		2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	Total £'000	2022/23 £'000	2023/24 £'000	2024/24 £'000
Finance	E&BAS Service Review	0	(200)	0	0	(200)	228		
Finance Total		0	(200)	0	0	(200)	228	0	0
Corporate Services	Review of Contact Centre Operating Model	(928)				(928)	1,051		
Corporate Services Total		(928)	0	0	0	(928)	1,051	0	0
Health & Social Care	SEND Transport Demand Management	(188)	(229)	(306)	(11)	(734)	10		
Health & Social Care Total		(188)	(229)	(306)	(11)	(734)	10	0	0
Cross-Cutting	Future BID Reviews / RPA	(500)	(650)	(468)	(954)	(2,572)	1,022		
	Review of the Council's Management Structure	(874)				(874)	1,003		
	DSG Safety Valve*					0	450		
Cross-Cutting Total		(1,374)	(650)	(468)	(954)	(3,446)	2,475	0	0
Other Savings		(10,856)	(19,712)	(11,374)	(4,643)	(46,585)			
Cross-Cutting Support for Service Transformation / BID Programme							1,903	3,000	3,000
Provision for Further Investment							561		
Grand Total		(13,346)	(20,791)	(12,148)	(5,608)	(51,893)	6,228	3,000	3,000

*£10,978k of savings in relation to agreeing the Safety Valve Agreement for the DSG as set out in February 2022 Cabinet

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

General Fund Budget Corporate Summary	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Four Year Outlook £'000	Five Year Outlook £'000
Service Expenditure by Portfolio								
<u>Property, Highways & Transport</u>								
Staffing	7,204	7,447	7,563	7,713	7,873	8,037	669	833
Non-Staffing	12,744	12,864	12,390	12,795	13,088	13,389	344	645
Gross Expenditure	19,948	20,311	19,953	20,508	20,961	21,426	1,013	1,478
Grant Income	0	0	0	0	0	0	0	0
Fees & Charges	(5,482)	(5,838)	(5,838)	(5,838)	(5,838)	(5,838)	(356)	(356)
Other Income	(3,469)	(3,675)	(3,801)	(3,934)	(3,969)	(4,005)	(500)	(536)
Gross Income	(8,951)	(9,513)	(9,639)	(9,772)	(9,807)	(9,843)	(856)	(892)
Property, Highways & Transport Total	10,997	10,798	10,314	10,736	11,154	11,583	157	586
<u>Finance</u>								
Staffing	13,305	14,080	14,200	14,461	14,741	15,027	1,436	1,722
Non-Staffing	123,243	133,180	140,580	141,845	141,268	141,757	18,025	18,514
Gross Expenditure	136,548	147,260	154,780	156,306	156,009	156,784	19,461	20,236
Grant Income	(96,753)	(97,228)	(96,754)	(96,754)	(96,754)	(96,754)	(1)	(1)
Fees & Charges	(1,423)	(1,440)	(1,440)	(1,440)	(1,440)	(1,440)	(17)	(17)
Other Income	(13,065)	(15,379)	(15,899)	(15,347)	(15,351)	(15,475)	(2,286)	(2,410)
Gross Income	(111,241)	(114,047)	(114,093)	(113,541)	(113,545)	(113,669)	(2,304)	(2,428)
Finance Total	25,307	33,213	40,687	42,765	42,464	43,115	17,157	17,808
<u>Corporate Services</u>								
Staffing	18,650	19,034	19,163	20,236	20,653	21,079	2,003	2,429
Non-Staffing	6,947	7,696	7,954	8,258	8,428	8,601	1,481	1,654
Gross Expenditure	25,597	26,730	27,117	28,494	29,081	29,680	3,484	4,083
Grant Income	(50)	(50)	(50)	(50)	(50)	(50)	0	0
Fees & Charges	(1,114)	(1,318)	(1,318)	(1,318)	(1,318)	(1,318)	(204)	(204)
Other Income	(469)	(469)	(469)	(469)	(469)	(469)	0	0
Gross Income	(1,633)	(1,837)	(1,837)	(1,837)	(1,837)	(1,837)	(204)	(204)
Corporate Services Total	23,964	24,893	25,280	26,657	27,244	27,843	3,280	3,879

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

General Fund Budget Corporate Summary	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Four Year Outlook £'000	Five Year Outlook £'000
<u>Residents' Services</u>								
Staffing	31,622	33,748	34,260	34,918	35,623	36,342	4,001	4,720
Non-Staffing	31,599	31,997	33,540	34,525	35,327	36,137	3,728	4,538
Gross Expenditure	63,221	65,745	67,800	69,443	70,950	72,479	7,729	9,258
Grant Income	(5,407)	(5,437)	(5,461)	(5,485)	(5,502)	(5,522)	(95)	(115)
Fees & Charges	(28,070)	(37,652)	(39,302)	(39,402)	(39,402)	(39,402)	(11,332)	(11,332)
Other Income	(1,575)	25	25	25	25	25	1,600	1,600
Gross Income	(35,052)	(43,064)	(44,738)	(44,862)	(44,879)	(44,899)	(9,827)	(9,847)
Residents' Services Total	28,169	22,681	23,062	24,581	26,071	27,580	(2,098)	(589)
<u>Children, Families & Education</u>								
Staffing	33,073	35,292	35,862	36,672	37,408	38,159	4,335	5,086
Non-Staffing	41,836	46,952	47,547	49,518	51,194	53,068	9,358	11,232
Gross Expenditure	74,909	82,244	83,409	86,190	88,602	91,227	13,693	16,318
Grant Income	(13,391)	(14,178)	(14,400)	(14,640)	(14,882)	(15,135)	(1,491)	(1,744)
Fees & Charges	(3,273)	(3,875)	(3,875)	(3,875)	(3,875)	(3,875)	(602)	(602)
Other Income	(5,950)	(5,960)	(5,966)	(5,973)	(5,980)	(5,987)	(30)	(37)
Gross Income	(22,614)	(24,013)	(24,241)	(24,488)	(24,737)	(24,997)	(2,123)	(2,383)
Children, Families & Education Total	52,295	58,231	59,168	61,702	63,865	66,230	11,570	13,935
<u>Health & Social Care</u>								
Staffing	23,669	24,707	25,093	25,589	26,121	26,663	2,452	2,994
Non-Staffing	111,574	123,508	130,105	136,376	142,671	149,083	31,097	37,509
Gross Expenditure	135,243	148,215	155,198	161,965	168,792	175,746	33,549	40,503
Grant Income	(1,028)	(4,514)	(4,514)	(4,514)	(4,514)	(4,514)	(3,486)	(3,486)
Fees & Charges	(702)	(702)	(702)	(702)	(702)	(702)	0	0
Other Income	(26,026)	(27,493)	(28,095)	(28,455)	(28,816)	(29,177)	(2,790)	(3,151)
Gross Income	(27,756)	(32,709)	(33,311)	(33,671)	(34,032)	(34,393)	(6,276)	(6,637)
Health & Social Care Total	107,487	115,506	121,887	128,294	134,760	141,353	27,273	33,866

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

General Fund Budget Corporate Summary	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Four Year Outlook £'000	Five Year Outlook £'000
<i>Corporate Budgets</i>								
Development & Risk Contingency	500	500	500	500	500	500	0	0
Unallocated Budget Items	2,328	2,328	2,328	2,328	2,328	2,328	0	0
Cross-Cutting Initiatives	0	(3,450)	(8,328)	(13,372)	(16,872)	(20,372)	(16,872)	(20,372)
Corporate Budgets Total	2,828	(622)	(5,500)	(10,544)	(14,044)	(17,544)	(16,872)	(20,372)
Total	251,047	264,700	274,898	284,191	291,514	300,160	40,467	49,113
Total Resources	251,047	264,700	274,898	276,692	283,442	290,429	32,395	39,382
Budget Gap	0	0	0	(7,499)	(8,072)	(9,731)	(8,072)	(9,731)

General Fund Budget Capital Programme Summary	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	TOTAL
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Expenditure							
Major Projects	48,640	94,179	45,949	8,385	500	500	198,153
Programme of Works	24,811	32,046	24,098	20,611	20,025	20,188	141,779
Contingency	1,178	11,500	11,500	1,500	1,500	1,500	28,678
Total Capital Expenditure	74,629	137,725	81,547	30,496	22,025	22,188	368,610
Capital Financing							
Grants & Contributions	(24,213)	(58,890)	(27,432)	(13,441)	(10,285)	(10,285)	(144,546)
Community Infrastructure Levy - Neighbourhood CIL	0	(369)	(563)	(563)	(675)	(675)	(2,845)
Council Resourced Investment							
Community Infrastructure Levy	(9,742)	(2,094)	(3,187)	(3,187)	(3,825)	(3,825)	(25,860)
Capital Receipts	(21,920)	(23,977)	(40,365)	(13,305)	(7,240)	(7,403)	(114,210)
Prudential Borrowing	(18,754)	(52,395)	(10,000)	0	0	0	(81,149)
Borrowing Projections							
Capital Financing Requirement	259,674	304,483	305,612	296,358	286,930	277,321	
Projected External Borrowing	(208,499)	(258,008)	(259,336)	(250,280)	(240,852)	(231,243)	
Projected Internal Borrowing	(51,175)	(46,475)	(46,276)	(46,078)	(46,078)	(46,078)	

Prior Year Budget	Project	2022-2028 Project Budget			Total Capital Programme		
		Live Project Budget	Grants and Contributions including Neighbourhood CIL	Council Resources	Total Project Budget	Total Released Budget	Percentage Released Budget
£'000		£'000	£'000	£'000	£'000	£'000	%
	Major Projects						
	Property, Highways and Transport						
1,824	New West Drayton Leisure Centre	34,845	(450)	(34,395)	36,669	36,669	100%
1,465	Hillingdon Water Sports Facility	25,035	(25,035)	0	26,500	6,366	24%
0	Carbon Zero Initiatives	25,000	(14,573)	(10,427)	25,000	565	2%
0	Civic Centre Transformation	20,000	0	(20,000)	20,000	42	0%
10,142	Housing Company Financing	14,858	0	(14,858)	25,000	12,419	50%
190	Cranford Park Heritage Lottery Project	3,426	(3,117)	(309)	3,616	3,616	100%
0	Northwood Hills Library Buyback	2,392	0	(2,392)	2,392	0	0%
1,115	Uxbridge Mortuary Extension	2,199	0	(2,199)	3,314	3,314	100%
0	Charville Lane - Children Specialist House	3,984	(3,102)	(882)	3,984	0	0%
0	Harefield Family Hub New Build	2,000	0	(2,000)	2,000	0	0%
11	Otterfield Road Library Buyback	1,974	0	(1,974)	1,985	0	0%
318	Battle of Britain Underground Bunker	1,237	0	(1,237)	1,555	384	25%
0	New Years Green Lane Extension	1,000	(200)	(800)	1,000	0	0%
0	South Ruislip Early Years & Children's Centre Remodelling	700	0	(700)	700	0	0%
27	Asha Day Centre Refurbishment	585	0	(585)	612	612	100%
17	Motor Vehicle Workshop	500	0	(500)	517	28	5%
0	Parking Improvements	500	0	(500)	500	0	0%
0	Uxbridge Cemetery Gatehouse	500	0	(500)	500	0	0%
0	Botwell Leisure Centre Adaptations	250	0	(250)	250	0	0%
56	Flood Alleviation - Bessingby Park	227	0	(227)	283	187	66%
0	Botwell Leisure Centre Football Pitch	200	0	(200)	200	0	0%
1,961	Yiewsley / West Drayton Community Centre	153	0	(153)	2,114	2,114	100%
2,559	Cedars & Grainges Car Park Improvement Works	112	0	(112)	2,671	2,671	100%
161	Battle of Britain Visitors Centre Enhancements	100	0	(100)	261	261	100%
0	Appropriation of Townfield to General Fund	100	0	(100)	100	0	0%

Prior Year Budget	Project	2022-2028 Project Budget			Total Capital Programme		
		Live Project Budget	Grants and Contributions including Neighbourhood CIL	Council Resources	Total Project Budget	Total Released Budget	Percentage Released Budget
£'000		£'000	£'000	£'000	£'000	£'000	%
	Finance						
0	DSG Capitalisation Support	16,000	0	(16,000)	16,000	0	0%
0	Transformation Capitalisation Support	12,000	0	(12,000)	12,000	0	0%
	Residents' Services						
440	Shopping Parades Initiatives	2,605	(1,087)	(1,518)	3,045	984	32%
9,162	Hayes Town Centre Improvements	249	(77)	(172)	9,411	9,239	98%
2,028	Uxbridge Change of Heart	60	(54)	(6)	2,088	2,088	100%
0	Tennis Courts Upgrades	270	(181)	(89)	270	270	100%
	Children, Families and Education						
3,132	SRP/SEND	22,199	(22,199)	0	25,331	7,166	28%
0	Additional Temporary Classrooms	2,800	0	(2,800)	2,800	0	0%
28,104	Secondary Schools Expansions	93	0	(93)	28,197	27,911	99%
62,712	Total Major Projects	198,153	(70,075)	(128,078)	260,865	116,906	45%
	Programme of Works						
	Property, Highways and Transport						
N/A	Highways Structural Works	35,321	(6,000)	(29,321)	35,321	5,190	15%
N/A	School Building Condition Works	21,766	(21,766)	0	21,766	2,899	13%
N/A	Disabled Facilities Grant	12,974	(12,974)	0	12,974	1,904	15%
N/A	Transport for London	9,953	(9,953)	0	9,953	2,350	24%
N/A	Property Works Programme	7,459	(256)	(7,203)	7,459	1,142	15%
N/A	Street Lighting Replacement	5,594	0	(5,594)	5,594	969	17%
N/A	Leisure Centre Refurbishment	3,002	0	(3,002)	3,002	1,819	61%
N/A	Highways Bridges and Structures	1,800	0	(1,800)	1,800	300	17%
N/A	CCTV Programme	1,049	0	(1,049)	1,049	258	25%
N/A	Road Safety	797	0	(797)	797	197	25%
N/A	Environmental and Recreational Initiatives - Pollution Screening	768	(768)	0	768	268	35%
N/A	HS2 Road Safety Fund	572	(572)	0	572	164	29%
N/A	HS2 Amenity Fund	313	(313)	0	313	313	100%

Prior Year Budget	Project	2022-2028 Project Budget			Total Capital Programme		
		Live Project Budget	Grants and Contributions including Neighbourhood CIL	Council Resources	Total Project Budget	Total Released Budget	Percentage Released Budget
£'000		£'000	£'000	£'000	£'000	£'000	%
N/A	Civic Centre Works Programme	267	0	(267)	267	159	60%
N/A	Street Lighting LED Upgrade	130	0	(130)	130	130	100%
N/A	Parking Management Schemes	120	(120)	0	120	120	100%
N/A	Bowls Clubs Refurbishments	69	0	(69)	69	69	100%
N/A	Emergency Active Travel	43	(43)	0	43	43	100%
N/A	Harlington Road Depot Improvements	42	0	(42)	42	42	100%
N/A	Car Park Pay & Display Machines Replacement	35	0	(35)	35	35	100%
N/A	Highways Section 106 Projects	22	(22)	0	22	22	100%
N/A	Libraries Refurbishment Programme	13	0	(13)	13	13	100%
	Finance						
N/A	Purchase of Vehicles	4,376	0	(4,376)	4,376	562	13%
	Corporate Services						
N/A	Corporate Technology and Innovation	4,305	(16)	(4,289)	4,305	753	17%
N/A	Older Peoples Initiatives	1,070	0	(1,070)	1,070	174	16%
	Residents' Services						
N/A	Chrysalis Programme	6,214	(2,844)	(3,370)	6,214	1,192	19%
N/A	Playground Replacement Programme	1,200	0	(1,200)	1,200	0	0%
N/A	Environmental and Recreational Initiatives - Green Spaces	675	(239)	(436)	675	675	100%
N/A	Green Spaces Section 106 Projects	110	(110)	0	110	110	100%
	Children, Families and Education						
N/A	Devolved Capital to Schools	2,794	(2,794)	0	2,794	0	0%
N/A	Youth Provision	1,900	(1,500)	(400)	1,900	74	4%
	Health and Social Care						
N/A	Equipment Capitalisation - Social Care	17,026	(17,026)	0	17,026	0	0%
	Total Programme of Works	141,779	(77,316)	(64,463)	141,779	21,946	15%

Prior Year Budget	Project	2022-2028 Project Budget			Total Capital Programme		
		Live Project Budget	Grants and Contributions including Neighbourhood CIL	Council Resources	Total Project Budget	Total Released Budget	Percentage Released Budget
£'000		£'000	£'000	£'000	£'000	£'000	%
N/A	Development & Risk Contingency						
	General Contingency	28,678	0	(28,678)	28,678	0	0%
	Total Development & Risk Contingency	28,678	0	(28,678)	28,678	0	0%
62,712	Total GF Capital Programme	368,610	(147,391)	(221,219)	431,322	138,852	32%

Prior Year Budget £'000	Project	Project Budget						Total £'000
		2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	
	Major Projects							
	Property, Highways and Transport							
1,824	New West Drayton Leisure Centre	15,403	17,704	1,153	585	0	0	34,845
1,465	Hillingdon Water Sports Facility	1,507	11,075	9,453	3,000	0	0	25,035
0	Carbon Zero Initiatives	250	18,750	6,000	0	0	0	25,000
0	Civic Centre Transformation	1,500	12,000	5,000	500	500	500	20,000
10,142	Housing Company Financing	4,000	0	10,858	0	0	0	14,858
190	Cranford Park Heritage Lottery Project	2,800	626	0	0	0	0	3,426
0	Northwood Hills Library Buyback	0	2,392	0	0	0	0	2,392
1,115	Uxbridge Mortuary Extension	1,839	360	0	0	0	0	2,199
0	Charville Lane - Children Specialist House	0	1,200	2,584	200	0	0	3,984
0	Harefield Family Hub New Build	0	500	1,400	100	0	0	2,000
11	Otterfield Road Library Buyback	0	1,974	0	0	0	0	1,974
318	Battle of Britain Underground Bunker	200	1,037	0	0	0	0	1,237
0	New Years Green Lane Extension	50	800	150	0	0	0	1,000
0	South Ruislip Early Years & Children's Centre Remodelling	0	650	50	0	0	0	700
27	Asha Day Centre Refurbishment	573	12	0	0	0	0	585
17	Motor Vehicle Workshop	41	424	35	0	0	0	500
0	Parking Improvements	345	155	0	0	0	0	500
0	Uxbridge Cemetery Gatehouse	0	500	0	0	0	0	500
0	Botwell Leisure Centre Adaptations	0	250	0	0	0	0	250
56	Flood Alleviation - Bessingby Park	122	105	0	0	0	0	227
0	Botwell Leisure Centre Football Pitch	0	200	0	0	0	0	200
1,961	Yiewsley / West Drayton Community Centre	153	0	0	0	0	0	153
2,559	Cedars & Grainges Car Park Improvement Works	112	0	0	0	0	0	112
161	Battle of Britain Visitors Centre Enhancements	100	0	0	0	0	0	100

Prior Year Budget £'000	Project	Project Budget						Total £'000
		2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	
0	Appropriation of Townfield to General Fund	0	100	0	0	0	0	100
	Finance							
0	DSG Capitalisation Support	4,000	4,000	4,000	4,000	0	0	16,000
0	Transformation Capitalisation Support	6,000	3,000	3,000	0	0	0	12,000
	Residents' Services							
440	Shopping Parades Initiatives	769	1,304	532	0	0	0	2,605
9,162	Hayes Town Centre Improvements	249	0	0	0	0	0	249
2,028	Uxbridge Change of Heart	60	0	0	0	0	0	60
0	Tennis Courts Upgrades	270	0	0	0	0	0	270
	Children, Families and Education							
3,132	SRP/SEND	8,184	12,281	1,734	0	0	0	22,199
0	Additional Temporary Classrooms	20	2,780	0	0	0	0	2,800
28,104	Secondary Schools Expansions	93	0	0	0	0	0	93
62,712	Total Major Projects	48,640	94,179	45,949	8,385	500	500	198,153
	Programme of Works							
	Property, Highways and Transport							
N/A	Highways Structural Works	5,321	6,000	6,000	6,000	6,000	6,000	35,321
N/A	School Building Condition Works	2,224	5,874	3,417	3,417	3,417	3,417	21,766
N/A	Disabled Facilities Grant	1,510	2,880	2,146	2,146	2,146	2,146	12,974
N/A	Transport for London	1,781	2,340	1,458	1,458	1,458	1,458	9,953
N/A	Property Works Programme	1,271	3,054	1,336	429	603	766	7,459
N/A	Street Lighting Replacement	969	925	925	925	925	925	5,594
N/A	Leisure Centre Refurbishment	2,502	100	100	100	100	100	3,002
N/A	Highways Bridges and Structures	300	300	300	300	300	300	1,800
N/A	CCTV Programme	259	83	149	184	187	187	1,049
N/A	Road Safety	197	120	120	120	120	120	797
	Environmental and Recreational Initiatives -							
N/A	Pollution Screening	268	500	0	0	0	0	768
N/A	HS2 Road Safety Fund	146	426	0	0	0	0	572
N/A	HS2 Amenity Fund	313	0	0	0	0	0	313
N/A	Civic Centre Works Programme	267	0	0	0	0	0	267

Prior Year Budget £'000	Project	Project Budget						Total £'000
		2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	
N/A	Street Lighting LED Upgrade	130	0	0	0	0	0	130
N/A	Parking Management Schemes	120	0	0	0	0	0	120
N/A	Bowls Clubs Refurbishments	69	0	0	0	0	0	69
N/A	Emergency Active Travel	43	0	0	0	0	0	43
N/A	Harlington Road Depot Improvements	42	0	0	0	0	0	42
N/A	Car Park Pay & Display Machines Replacement	35	0	0	0	0	0	35
N/A	Highways Section 106 Projects	22	0	0	0	0	0	22
N/A	Libraries Refurbishment Programme	13	0	0	0	0	0	13
	Finance							
N/A	Purchase of Vehicles	431	2,000	1,945	0	0	0	4,376
	Corporate Services							
N/A	Corporate Technology and Innovation	833	1,540	1,167	497	134	134	4,305
N/A	Older Peoples Initiatives	70	200	200	200	200	200	1,070
	Residents' Services							
N/A	Chrysalis Programme	1,014	1,200	1,000	1,000	1,000	1,000	6,214
N/A	Playground Replacement Programme	10	390	200	200	200	200	1,200
N/A	Green Spaces	496	179	0	0	0	0	675
N/A	Green Spaces Section 106 Projects	110	0	0	0	0	0	110
	Children, Families and Education							
N/A	Devolved Capital to Schools	869	385	385	385	385	385	2,794
N/A	Youth Provision	400	700	400	400	0	0	1,900
	Health and Social Care							
N/A	Equipment Capitalisation - Social Care	2,776	2,850	2,850	2,850	2,850	2,850	17,026
	Total Programme of Works	24,811	32,046	24,098	20,611	20,025	20,188	141,779
	Development & Risk Contingency							
N/A	General Contingency	1,178	11,500	11,500	1,500	1,500	1,500	28,678
	Total Development & Risk Contingency	1,178	11,500	11,500	1,500	1,500	1,500	28,678
62,712	Total GF Capital Programme	74,629	137,725	81,547	30,496	22,025	22,188	368,610

Appendix A9 - Balances & Reserves Policy - Assessment of General Fund Reserves Requirement

Assessment of General Fund Reserves Requirement	Minimum Level 2023/24 (£ million)	Maximum Level 2023/24 (£ million)	Minimum Level 2022/23 (£ million)	Maximum Level 2022/23 (£ million)	Principal Reasons for Requirement
General financial climate to which the Council is subject to in terms of funding	1.5	5.0	1.5	5.0	The council now is entering the second year of a 3-year settlement in terms of its core funding but there remains uncertainty going forward in terms of business rates reform and Health and Social Care reforms as well as uncertainty over specific grants. Furthermore, whilst the Government is increasing Social Care funding, an element of this additional funding is coming with new duties and therefore requires an element of investment by the Council with a net nil impact on existing services.
The overall financial standing of the authority	1.0	2.0	1.0	2.0	To manage any adverse movement in the Council's financial standing
Estimates of level of locally raised income	3.0 (+1.0)	5.0 (+1.0)	2.0	4.0	Locally raised income accounts for approximately 80% of corporate funding. With the impacts of uplifts applied to both Council Tax (4.99%) and the Council's fees and charges alongside inflationary pressures being felt across households and businesses, there remains a risk around the collectability of this income.
The treatment of planned efficiency savings / productivity gains	2.0 (+1.0)	5.0 (+1.0)	1.0	4.0	To manage risk around slippage of the Council's major savings programme, in response to a growing demographic and inflationary pressures. As the Council's saving programme is materially larger than in recent times, this area has been increased by £1m for minimum and maximum levels.
The treatment of inflation and interest rates	4.0 (+1.0)	5.0 (+1.0)	3.0	4.0	Assumptions have been refreshed to reflect latest intelligence, however, an element of risk exists due to a level of inherent uncertainty in these areas. This area has been increased by £1.0m due to the current high levels of inflation and the risk of further interest rate rises.
The financial risk inherent in major contract arrangements	2.5	5.5	2.5	5.5	To manage any impact of services arising from supplier risk, particularly in respect of Social Care provision. This risk is continues to be high as businesses have been through an extended pandemic and are now facing supply side issues and a high inflationary environment.
The treatment of demand led pressures	2.0	4.0	2.0	4.0	Increased demand for services from an aging and increasing population, and the ongoing impact of COVID-19 on demand for services supporting vulnerable residents.
The financial risks inherent in any major capital developments	2.0 (+1.0)	3.5 (+1.0)	1.0	2.5	Inherent risks due to significant level of investment within the Capital Programme, including securing contractors and managing inflation in challenging market conditions. This element has been increased by £1m due to the Council's Safety Valve agreement and likely increase in Transformation spend required to deliver the savings programme.
Estimates of the level and timing of capital receipts	1.0	2.0	1.0	2.0	Slippage on asset disposal programme could lead to increased borrowing
The availability of reserves and other funds to deal with major contingencies and pressures	3.0 (-2.0)	4.0 (-2.0)	5.0	6.0	Cover for unforeseen or exceptional events over and above the budgeted provision for General Contingency. With this element previously increased due to the impacts of the pandemic, as the country recovers from COVID-19, it is proposed that this area of the reserves policy is reduced by £2m for the minimum and maximum balances.
Unallocated GF Reserves	22.0	41.0	20.0	39.0	

Appendix A10 – CIPFA Financial Management Code

1. The CIPFA Financial Management Code (FM Code), first published in October 2019, is designed to support good practice in financial management and assist local authorities in demonstrating their financial sustainability. The FM Code for the first time brings together the various statutory requirements, regulation and professional standards which govern local government finance to provide a single view of what constitutes Sound Financial Management.
2. The practices and requirements of the FM Code were to a significant extent already embedded in the local governance, practices and financial management framework in place at the Council. The FM Code requirements are presented in the form of seventeen financial management standards which are as follows:
 - A. The leadership team is able to demonstrate that the services provided by the authority provide value for money
 - B. The authority complies with the CIPFA Statement on the Role of the Chief Finance Officer in Local Government.
 - C. The leadership team demonstrates in its actions and behaviours responsibility for governance and internal control.
 - D. The authority applies the CIPFA/SOLACE Delivering Good Governance in Local Government: Framework (2016).
 - E. The financial management style of the authority supports financial sustainability.
 - F. The authority has carried out a credible and transparent financial resilience assessment.
 - G. The authority understands its prospects for financial sustainability in the longer term and has reported this clearly to members.
 - H. The authority complies with the CIPFA Prudential Code for Capital Finance in Local Authorities.
 - I. The authority has a rolling multi-year medium-term financial plan consistent with sustainable service plans.
 - J. The authority complies with its statutory obligations in respect of the budget setting process.
 - K. The budget report includes a statement by the chief finance officer on the robustness of the estimates and a statement on the adequacy of the proposed financial reserves.
 - L. The authority has engaged where appropriate with key stakeholders in developing its long-term financial strategy, medium-term financial plan and annual budget.
 - M. The authority uses an appropriate documented option appraisal methodology to demonstrate the value for money of its decisions.
 - N. The leadership team takes action using reports enabling it to identify and correct emerging risks to its budget strategy and financial sustainability.
 - O. The leadership team monitors the elements of its balance sheet that pose a significant risk to its financial sustainability.

- P. The chief finance officer has personal and statutory responsibility for ensuring that the statement of accounts produced by the local authority complies with the reporting requirements of the Code of Practice on Local Authority Accounting in the United Kingdom.
- Q. The presentation of the final outturn figures and variations from budget allows the leadership team to make strategic financial decisions.

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

Appendix B1

<u>Housing Revenue Account</u> <u>Corporate Summary</u>	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Five Year Outlook £'000
Resources	<i>CPI+1%</i>	<i>Capped</i>	<i>Capped</i>	<i>CPI+1%</i>	<i>CPI+1%</i>	<i>CPI+1%</i>	
Increase in rents	4.1%	7.0%	7.0%	5.0%	3.0%	3.0%	
Gross Dwelling Rents	62,519	67,969	74,075	79,571	83,377	86,127	23,608
Void Risk Contingency inc. Regen	(830)	(805)	(823)	(831)	(888)	(940)	(110)
Net Dwelling Rents	61,689	67,164	73,253	78,740	82,489	85,187	23,498
Total Resources	61,689	67,164	73,253	78,740	82,489	85,187	23,498
Budget Requirement							
Roll Forward Budget	39,923	42,329	45,652	49,228	52,651	57,255	17,332
Inflation	1,593	3,772	2,157	935	936	1,006	8,806
Capital Charges	813	(65)	1,919	2,988	3,668	1,986	10,496
Savings	(924)	(690)	(500)	(500)	0	0	(1,690)
Growth	924	306	0	0	0	0	306
Total Budget Requirement	42,329	45,652	49,228	52,651	57,255	60,247	17,918
Contribution to Finance Capital Programme	19,694	21,597	24,025	26,089	25,234	24,940	5,246
(Drawdown) / Contribution to Reserves	(334)	(85)	0	0	0	0	
Opening HRA General Balance	15,351	15,085	15,000	15,000	15,000	15,000	
In-Year Monitoring Variance	68						
Closing HRA General Balance	15,085	15,000	15,000	15,000	15,000	15,000	
* Rent figures quoted above are inclusive of the different types of social housing stock e.g. formula rent, affordable rent, shared ownership rent, London Affordable Rent. Average rents for existing tenancies are projected to increase by CPI + 1% per annum from 2022/23 to 2026/27.							

Housing Revenue Account Inflation Provision	2022/23 Budget	Annual Movement in Budget Requirement					Three Year Outlook	Five Year Outlook
		2023/24	2024/25	2025/26	2026/27	2027/28		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<u>Inflation Rates</u>								
Workforce Expenditure (including Pension costs)	N/A	7.7%	2.0%	2.4%	2.5%	2.5%	12.1%	17.1%
Contracted Expenditure and Materials	N/A	10.0%	8.0%	4.0%	4.0%	4.0%	21.0%	33.4%
Other Expenditure	N/A	8.0%	6.0%	2.0%	2.0%	2.0%	14.3%	21.3%
Energy Gas	N/A	214.0%	5.0%	5.0%	5.0%	5.0%	48.3%	63.5%
Energy Electricity	N/A	69.0%	5.0%	5.0%	5.0%	5.0%	48.3%	63.5%
<u>Inflation Projections</u>								
Housing Management	16,779	1,921	1,288	830	869	903	4,039	5,811
Tenants Services	4,291	1,636	357	215	206	242	2,208	2,656
Repairs and Planned Maintenance	9,952	718	648	128	128	128	1,494	1,750
Development & Risk Contingency	1,260	152	182	80	51	51	414	516
Gross Inflation Requirement	32,282	4,427	2,475	1,253	1,254	1,324	8,155	10,733
Other Income	(6,151)	(655)	(318)	(318)	(318)	(318)	(1,291)	(1,927)
Total Inflation Provision	26,131	3,772	2,157	935	936	1,006	6,864	8,806

The Council's Budget (2023/24 - 2027/28) - Medium Term Financial Forecast

Appendix B3

HRA Service Budgets	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Three Year Outlook £'000	Five Year Outlook £'000
Rental Income	(61,689)	(67,164)	(73,253.0)	(78,740)	(82,489)	(85,187)	(17,051)	(23,498)
Other Income	(6,151)	(6,806)	(7,124.0)	(7,442)	(7,760)	(8,078)	(1,291)	(1,927)
Net Income	(67,840)	(73,970)	(80,377)	(86,182)	(90,249)	(93,265)	(18,342)	(25,425)
Housing Management	16,779	18,890	20,178.0	21,008	21,877	22,780	4,229	6,001
Tenant Services	4,291	5,927	6,284.0	6,499	6,705	6,947	2,208	2,656
Repairs and Planned Maintenance	9,952	10,786	11,434.0	11,562	11,690	11,818	1,610	1,866
Capital Programme Funding	19,694	21,597	24,025.0	26,089	25,234	24,940	(8,004)	5,246
Interest & Investment Income	16,198	16,133	18,052.0	21,040	24,708	26,694	4,842	10,496
Development & Risk Contingency	1,260	1,412	1,594.0	1,674	1,725	1,776	414	516
Cross-Cutting	0	(690)	(1,190.0)	(1,690)	(1,690)	(1,690)	(1,690)	(1,690)
Operating Costs	68,174	74,055	80,377	86,182	90,249	93,265	3,609	25,091
(Surplus) / Deficit	334	85	0	0	0	0	(334)	(334)
Opening HRA General Balance	(15,351)	(15,085)	(15,000)	(15,000)	(15,000)	(15,000)	351	351
In-Year Monitoring Variance	(68)							
Closing HRA General Balance	(15,085)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	85	85

Project Total £'000	Project	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
	<u>Capital Expenditure</u>						
369,522	Major Projects	59,963	80,739	53,979	79,203	73,627	22,012
195,120	Programme of Works	19,108	30,511	34,444	36,166	37,251	37,640
564,642	Total HRA Capital Programme	79,071	111,249	88,423	115,369	110,878	59,652
	<u>Capital Financing</u>						
146,836	Revenue Contributions	25,309	21,597	24,025	26,089	25,234	24,582
242,240	Prudential Borrowing	27,167	64,648	35,740	61,774	52,911	0
126,067	Grants	15,146	16,922	21,258	17,133	22,014	33,593
49,498	Capital Receipts	11,449	8,082	7,400	10,372	10,719	1,476
564,642	Total	79,071	111,249	88,423	115,369	110,878	59,652
	<u>Borrowing Projections</u>						
	Capital Financing Requirement	180,612	235,382	260,879	312,320	354,800	344,273
	Projected External Borrowing	(165,612)	(220,382)	(245,879)	(297,320)	(339,800)	(329,273)
	Projected Internal Borrowing	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)

Project Total £'000	Project	Estimated Unit Numbers	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
	<u>Major Projects</u>							
17,732	Development - in contract	60	10,210	6,361	1,161	0	0	0
4,457	Development - allocated	12	251	3,636	570	0	0	0
60,350	Acquisitions	175	25,350	7,000	7,000	7,000	7,000	7,000
124,155	Acquisition & Development Unallocated	273	8,791	24,326	15,504	37,209	38,325	0
1,846	Extra Bedroom programme	-	661	1,185	0	0	0	0
208,540	Total Internal Developments and Acquisitions	520	45,263	42,508	24,235	44,209	45,325	7,000
	<u>Housing Regeneration Programme</u>							
128,014	Housing Regeneration Programme	370	2,899	24,191	22,617	34,994	28,302	15,012
32,968	Regeneration Land Assembly	-	11,801	14,040	7,127	0	0	0
160,982	Total Housing Regeneration Programme	370	14,700	38,231	29,744	34,994	28,302	15,012

Project Total £'000	Project	Estimated Unit Numbers	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
	<u>HRA Programmes of Work</u>							
144,961	Works to Stock programme		14,993	22,437	25,329	26,595	27,393	28,214
15,952	Major Adaptations to Property		2,685	2,290	2,586	2,715	2,796	2,880
34,207	Green Homes Initiatives		1,430	5,784	6,530	6,856	7,062	6,546
195,120	Total Works to Stock	-	19,108	30,511	34,444	36,166	37,251	37,640
564,642	Total HRA Capital Programme Expenditure	890	79,071	111,249	88,423	115,369	110,878	59,652

Appendix B5 - Housing Revenue Account (HRA) 30 Year Business Plan

Introduction

This appendix to the 5-Year MTFE for the HRA outlines the key assumptions within the Housing Revenue Account (HRA) 30-Year Business Plan Model.

The HRA is a ring-fenced account that is managed independently of the Council's General Fund and relating to the Council as a landlord of its dwelling stock. Since the move to self-financing in 2012 the Council is required to maintain a 30-year business plan which demonstrates that the HRA and its associated activities and plans are sustainable and able to meet the Council's objectives over the long-term. These are focused on maintaining existing stock through cyclical Works to Stock programmes and delivering new affordable homes through both estate regeneration and wider housing supply schemes.

The Business Plan considers whether the revenue streams from all sources (principally rents and service charges) are sufficient to finance anticipated expenditure on housing stock across both revenue and capital, service delivery, debt management cost and recharges. The 30-Year Business Plan is refreshed annually as part of the Council's wider MTFE process.

Financial Summary – key assumptions

The global assumptions modelled in the plan are set out below. The current rent settlement agreement for social rent is for rents to rise no more than CPI+1%, for 5 years from April 2020. In 2022 government consulted on a 5% rent cap for one year in response to high inflation and the impact of high rent increase on household incomes. The rent settlement would have set a maximum rent increase of 13.1% year, however due to the rent cap social rent increase are limited to 7%. Although the cap only applies for 2023-24 the model assumes higher than normal CPI next year and therefore assumes a further rent cap in 2024-25 of 7%. From April 2025 rent increases are set to CPI+1%, which assumes a continuation of the existing rent settlement agreement. Rent assumptions are reviewed and updated annually. Expenditure inflation is expected to track relevant indices, with capacity generated from rent uprating providing a mechanism for funding rising costs over the life of the Business Plan.

In addition to inflation, future movements in rental income is impacted by numbers of void properties and sale of units through Right to Buy. Void levels are projected to decline over the medium term, before stabilising at 1% over the remainder of the 30 Year Period. Right to Buy Sales have been declining since reforms to the system in 2012 increased discount levels, with 40 sales per annum in the medium term expected to decline to 25 per annum in the longer term.

The Business Plan incorporates substantial investment in new housing stock over the MTFE period, with 100 new homes per annum to be delivered from 2022/23 until 2026/27 alongside a net gain of 185 homes from the estate regeneration programmes. From 2027/28 the Business Plan incorporates funding to replace homes being lost through Right to Buy and therefore maintain stock numbers over the 30 Year Period.

Appendix B5 - Housing Revenue Account (HRA) 30 Year Business Plan

In addition to investment in new homes, the Business Plan provides for continuation of the five-year cycle of Works to Stock to renew key components such as kitchens, bathrooms, roofs, windows and boilers, alongside provision of annual repairs and maintenance.

In order to provide manage the range of risks facing the Council's landlord function, a minimum of £15m will be held in HRA General Balances within the 30 Year Business Plan.

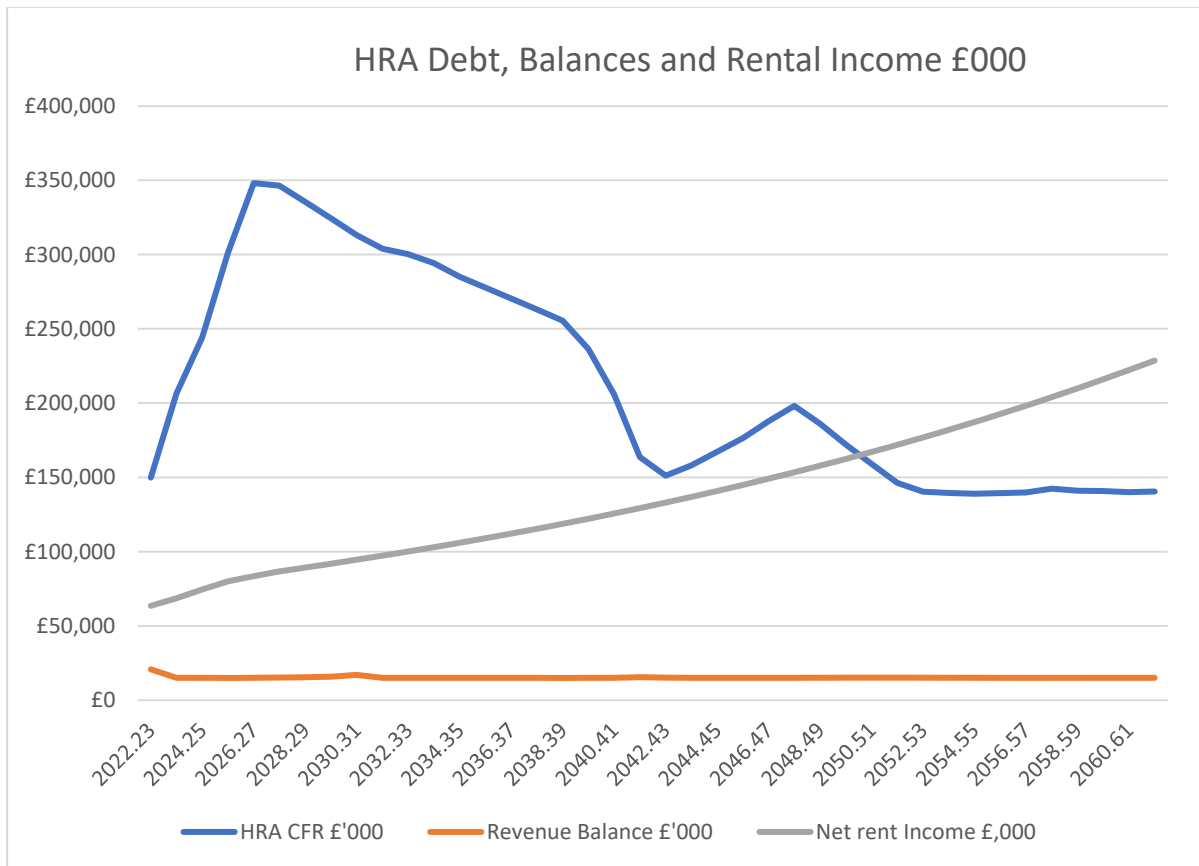
An overview of key assumptions is provided in the table below:

	2023-24	2024-25	2025-26	2027-28	2028-29	2029 on
Income						
Inflation CPI	10.10%	10.9%	4.00%	2.00%	2.00%	2.00%
Inflation RPI	12.10%	12.9%	5.00%	3.00%	3.00%	3.00%
Rent increase (CPI+1%)	7.0%	7.00%	5.00%	3.00%	3.00%	3.00%
Salaries	7.70%	2.00%	2.40%	2.50%	2.50%	2.50%
R&M materials & contracts	10.00%	8.00%	4.00%	4.00%	4.00%	3.00%
Other Revenue Exp	8.00%	6.00%	2.00%	2.00%	2.00%	2.00%
Voids	1.20%	1.10%	1.00%	1.00%	1.00%	1.00%
Voids - Hayes Regen	21.00%	42.87%	44.80%	68.93%	100.00%	0.00%
Right to Buy Sales	40	40	40	25	25	25
Minimum HRA Balance	£15.0m	£15.0m	£15.0m	£15.0m	£15.0m	£15.0m
External Borrowing	4.50%	4.50%	4.50%	4.50%	4.50%	2.50%

Debt and Capacity for Further Investment

Borrowing will be required to support the planned programme of investment covering new homes, estate regeneration and renewal of existing stock, with ongoing debt servicing costs and provision for repayment factored into the 30 Year Business Plan and funded from future rental income. On the basis of current investment plans, borrowing is projected to peak at circa £355m in 2028/29, with capacity for the additional debt to paid off with 30-years as shown graphically below and demonstrating scope for additional investment over the 30 Year Business Plan period.

Appendix B5 - Housing Revenue Account (HRA) 30 Year Business Plan





HILLINGDON

LONDON

APPENDIX C – FEES AND CHARGES

RECOMMENDATION

That Cabinet approves the proposed amendments to fees and charges included in Appendix C, following consideration of consultation responses, for recommendation to Council.

CHANGES SINCE DECEMBER

GENERAL FUND

- As part of the Month 9 Budget Monitoring report being presented to Cabinet on 16th February, a new one-off fee of £15.00 for the purchase of a lockable 360L wheelie bin for Trade Refuse is proposed. This fee has been included in the General Fund schedule proposed to remain at this level for 2023/24.
- As part of the ongoing work to mitigate anti-social behaviour caused by the increase in convenience delivery motorbikes or mopeds, a matter raised by Councillors and also the Residents' Services select committee, the standard vehicle charge will apply to motorbikes or mopeds using Council car parks and chargeable On-Street location. This will be introduced in 2023, the implementation date will be agreed by the Corporate Director of Place in consultation with the Cabinet Member for Residents' Service

HOUSING REVENUE ACCOUNT

- Fees and Charges for HRA tenants and leaseholders are levied for a range of services, including under the following key themes:
 - i. Development and Assets
 - ii. Estates & Tenancy Management
 - iii. Housing Services
- HRA rental charges have been updated following the approach included in the consultation budget, with broad uplifts of 7% proposed for service charges, grounds maintenance and caretaking services, proposed electricity and gas energy price increases of between 69%-213%.

INTRODUCTION

1. Fees & Charges are raised by the Council to fund a broad range of services, primarily in cases where legislation and Government policy requires individual service users, rather than local taxpayers in general, meet the cost of those services. The Council has sought to maintain lower levels of Fees & Charges as part of its commitment to delivering sound financial management and has been successful in doing so with such income being amongst the lowest across London.

BACKGROUND

2. As of 2019/20 the latest year for which comparable data is available given the subsequent impact of the pandemic, the Council raised £108.61 per resident or £303.08 per household through Fees & Charges which represented 9.42% of service spend, against an average of 16.72% across all outer London Boroughs. By way of comparison the Council's three immediate neighbours in the west of London raised £209.02 per resident through Fees & Charges, with the overall financial impact of this difference equivalent to a 4.72% uplift in Council Tax. Though the Hillingdon First card, the Council provides for preferential pricing for residents of the borough alongside specific concessionary arrangements to facilitate access to services.
3. The ability to maintain low levels of Fees & Charges is dependent on a subsidy from Council Tax income, against which there are a broad range of competing demands as outlined earlier in this budget monitoring report – including the legacy of COVID-19, growing demand for services and inflationary cost pressures. Given these interdependencies, it is recommended that levels of Fees & Charges are increased, with uplifts implemented from 1 April 2023.

MTFF PROPOSALS

4. This budget incorporates revisions to discretionary Fees and Charges with effect from 1 April 2023, at a general increase of 30%, where broader reviews have not been undertaken. Proposed changes reflect a combination of inflationary uplifts and restated charges to ensure the Council minimises the subsidy borne by the wider Council Taxpayer, with specific proposals contained in Appendix C.
5. The proposed 30% increase captures the unprecedented inflation rates for 2022/23, forecast 2023/24 inflation, and an accelerated catch up of historically low fees and charges compared against neighbouring authorities.
6. A broader review has been undertaken of the following areas with recommendations to increase fees at a slightly differing levels to contribute to the full cost recovery of providing the service, minimising the subsidy currently borne by the wider Council Taxpayer. Net contributions to the Council's budget in 2023/24 from Fees and Charges proposals is £6,695k.

- a. Contact Centre – the council is able to levy a maximum charge of £10 for the administration of a new/renewal Blue Badge, currently a charge of £2.10 is levied for both. It is recommended to increase the charge to £10.
- b. Cemeteries – Uplifts of 25% are required across fees to recover the full cost of providing the service
- c. Crematorium – Uplifts of 25% are proposed to reflect the full cost of the service and reflect volatility around energy prices
- d. Local Land Charges – It is proposed to increase fees to recover the full cost of providing the service. The cost for a search of an additional parcel of land on an LLC1 form is recommended to increase to £45.00 from £15.00.
- e. Development Control – Pre-Application Fees – The revised charges ensure the Council recovers the full cost of providing the service, with an average increase of 20% across the fees.
- f. Food Health & Safety - This follows changes arising from Brexit. VAT should be levied at standard rate on fees raised for the issue of export certificates relating to animal and fishery products (as the work can now be undertaken by non-local authority organisations, such as vets, rendering the service open to competition). Accordingly, the Products of Animal Origin lines are recommended to increase by 30% to accommodate both the VAT element and CPI general uplift.
- g. Parking – The Council continues to offer some of the lowest parking rates across London. Uplifts proposed for pay and display parking range from 10p – 50p per chargeable period, with preferential rates and free parking to remain in place for Hillingdon First card holders. Refreshed pay & display parking charges now make parking for On-Street more expensive than Off-Street for all equivalent parking periods, to increase vehicle turnover outside shops, improve the flow of traffic and encourage alternative means of transport.
- h. Residents Permits – To recover the cost of administration and enforcement of controlled resident parking areas, it is proposed to introduce a new charge of £75 for a first Resident parking permit and uplift additional permits by an average of 9%.
- i. Visitor Vouchers – It is proposed to increase 10 Visitor Vouchers / Sessions from £10.50 to £13.00
- j. Special Collections – Bulky Waste – To recover the cost of service, it is proposed to increase the special collections fee from £30 to £48, and to introduce a new charge for Over 65's at a discounted rate of £35.
- k. Golf – introduction of new discounted rates for 3-ball and 4-ball groups

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
1. Corporate Communications										
Advertising charges in Hillingdon People										
Full page	B	1,764.00	1,764.00	STD	2,293.00	29.99%	2,293.00	29.99%	01-Apr-22	01-Apr-23
Half page	B	1,008.00	1,008.00	STD	1,310.00	29.96%	1,310.00	29.96%	01-Apr-22	01-Apr-23
Quarter page	B	525.00	525.00	STD	683.00	30.10%	683.00	30.10%	01-Apr-22	01-Apr-23
Copy	B	630.00	630.00	STD	Delete					01-Apr-23
Eighth page	B	315.00	315.00	STD	410.00	30.16%	410.00	30.16%	01-Apr-22	01-Apr-23
Display box	B	152.00	152.00	STD	198.00	30.26%	198.00	30.26%	01-Apr-22	01-Apr-23
Back page	B	2,016.00	2,016.00	STD	2,621.00	30.01%	2,621.00	30.01%	01-Apr-22	01-Apr-23
Inside front full page	B	1,890.00	1,890.00	STD	2,457.00	30.00%	2,457.00	30.00%	01-Apr-22	01-Apr-23
Inside front half page	B	1,071.00	1,071.00	STD	1,392.00	29.97%	1,392.00	29.97%	01-Apr-22	01-Apr-23
Advertising										
Notice Board Display - Rental Charge	R	39.00	41.00	STD	50.70	30.00%	53.30	30.00%	01-Apr-22	01-Apr-23
Bill posting fee - Up to 3 posters	R	205.00	217.00	STD	266.50	30.00%	282.10	30.00%	01-Apr-22	01-Apr-23
2. Revenues And Benefits										
Court Summons										
Council Tax	R	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	01-Apr-11	
NNDR	R	165.00	165.00	NB	165.00	0.00%	165.00	0.00%	01-Apr-11	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
3. Registrar										
Certificates										
Birth Certificates	M	11.00	11.00	NB	11.00	0.00%	11.00	0.00%	01-Apr-19	
Register										
Registration of name of child or of alteration of name	M	40.00	40.00	NB	40.00	0.00%	40.00	0.00%	01-Apr-19	
Correction to Register - person with custody of register	M	75.00	75.00	NB	75.00	0.00%	75.00	0.00%	01-Apr-19	
Correction to Register - person with custody of register on authority of General Registrar	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	01-Apr-19	
Marriages/Civil Partnerships (Statutory fees)										
Entry of each notice	M	35.00	35.00	NB	35.00	0.00%	35.00	0.00%	01-Apr-12	
Notice of Marriage - Immigration Checks	M	47.00	47.00	NB	47.00	0.00%	47.00	0.00%	01-Apr-19	
Letter provided by General Registrar confirming that no record of marriage found	M	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-19	
Basic ceremony/Schedule in Superintendent's Office	M	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	01-Apr-12	
Registrar's attendance at Registered Building	M	84.00	84.00	NB	84.00	0.00%	84.00	0.00%	01-Apr-12	
Marriages/Civil Partnerships (Non - Statutory fees)										
Marriage Fee in four seasons room (Mon-Thurs)	M	206.00	206.00	STD	268.00	30.10%	268.00	30.10%	01-Apr-22	01-Apr-23
Marriage Fee in four seasons room (Fri)	M	223.00	223.00	STD	290.00	30.04%	290.00	30.04%	01-Apr-22	01-Apr-23
Marriage Fee in four seasons room (Sat)	M	315.00	315.00	STD	410.00	30.16%	410.00	30.16%	01-Apr-22	01-Apr-23
Marriage Fee in four seasons room (Sun)	M	425.00	425.00	STD	553.00	30.12%	553.00	30.12%	01-Apr-22	01-Apr-23
Marriage Fee in four seasons room (Out of Hours)	M	473.00	473.00	STD	615.00	30.02%	615.00	30.02%	01-Apr-22	01-Apr-23
Ceremony at approved Premises (Mon - Thurs)	M	394.00	394.00	EXP	512.00	29.95%	512.00	29.95%	01-Apr-22	01-Apr-23
Ceremony at approved Premises (Fri-Sat)	M	473.00	473.00	EXP	615.00	30.02%	615.00	30.02%	01-Apr-22	01-Apr-23
Ceremony at approved Premises (Sun)	M	525.00	525.00	EXP	683.00	30.10%	683.00	30.10%	01-Apr-22	01-Apr-23
Ceremony at approved Premises (Out of Hours)	M	788.00	788.00	EXP	1,024.00	29.95%	1,024.00	29.95%	01-Apr-22	01-Apr-23
Ceremony at approved Premises (Bank Holiday)	M	788.00	788.00	EXP	1,024.00	29.95%	1,024.00	29.95%	01-Apr-22	01-Apr-23
Webcasting of wedding ceremonies	M	74.00	74.00	STD	96.00	29.73%	96.00	29.73%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Citizenship ceremony										
Citizenship ceremony (Home Office set fee)	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-11	
Electoral										
Registration confirmation letters	R	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	01-Apr-11	
Edited registers	B	30.00	30.00	NB	30.00	0.00%	30.00	0.00%	01-Apr-11	
Credit reference agencies registers	B	500.00	500.00	NB	500.00	0.00%	500.00	0.00%	01-Apr-11	
Checking Service										
Passport Checking Service	R	15.00	15.00	STD	15.00	0.00%	15.00	0.00%	03-May-16	
Certificate Priority Service										
24 Hour	M	35.00	35.00	STD	35.00	0.00%	35.00	0.00%	01-Apr-19	
Renewal of Marriage Vows										
Four Seasons	M	182.00	182.00	STD	237.00	30.22%	237.00	30.22%	01-Apr-22	01-Apr-23
Approved Premises	M	275.50	275.50	STD	358.00	29.95%	358.00	29.95%	01-Apr-22	01-Apr-23
Baby naming Ceremonies										
Four Seasons	M	182.00	182.00	STD	237.00	30.22%	236.50	29.95%	01-Apr-22	01-Apr-23
Citizenship ceremony										
Individual Citizenship ceremony (cost in addition to statutory charge) - Midweek Charge	M	105.00	105.00	NB	136.50	30.00%	136.50	30.00%	01-Apr-22	01-Apr-23
Individual Citizenship ceremony (cost in addition to statutory charge) - Saturday Charge	M	131.25	131.25	NB	170.75	30.10%	170.50	29.90%	01-Apr-22	01-Apr-23
Civil Funerals										
Conducting Civil Funerals (Civil Celebrants)	M	231.00	231.00	STD	300.00	29.87%	300.50	30.09%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
4. Facilities Management										
Civic Centre Room Hire Rates										
CR2 per hour	M	24.40	24.40	EXP	31.70	29.92%	31.70	29.92%	01-Apr-22	01-Apr-23
CR3 per hour	M	32.40	32.40	EXP	42.10	29.94%	42.10	29.94%	01-Apr-22	01-Apr-23
CR3a per hour	M	29.20	29.20	EXP	38.00	30.14%	38.00	30.14%	01-Apr-22	01-Apr-23
CR3/3a combined per hour	M	48.70	48.70	EXP	63.30	29.98%	63.30	29.98%	01-Apr-22	01-Apr-23
CR4 per hour	M	38.90	38.90	EXP	50.60	30.08%	50.60	30.08%	01-Apr-22	01-Apr-23
CR4a per hour	M	29.20	29.20	EXP	38.00	30.14%	38.00	30.14%	01-Apr-22	01-Apr-23
CR4/4a combined per hour	M	48.80	48.80	EXP	63.40	29.92%	63.40	29.92%	01-Apr-22	01-Apr-23
CR5 per hour	M	48.80	48.80	EXP	63.40	29.92%	63.40	29.92%	01-Apr-22	01-Apr-23
CR6 per hour	M	48.80	48.80	EXP	63.40	29.92%	63.40	29.92%	01-Apr-22	01-Apr-23
CR7 per hour	M	22.80	22.80	EXP	29.60	29.82%	29.60	29.82%	01-Apr-22	01-Apr-23
CR9 per hour	M	24.40	24.40	EXP	31.70	29.92%	31.70	29.92%	01-Apr-22	01-Apr-23
Interview rooms per hour	M	15.30	15.30	EXP	19.90	30.07%	19.90	30.07%	01-Apr-22	01-Apr-23
Council Chamber per hour	M	93.60	93.60	EXP	121.70	30.02%	121.70	30.02%	01-Apr-22	01-Apr-23
Middlesex Suite (Day) per hour	M	84.90	84.90	EXP	110.40	30.04%	110.40	30.04%	01-Apr-22	01-Apr-23
Middlesex Suite (Night) per hour	M	118.70	118.70	EXP	154.30	29.99%	154.30	29.99%	01-Apr-22	01-Apr-23
Bar Area per hour	M	46.50	46.50	EXP	60.50	30.11%	60.50	30.11%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
5. Estates & Valuation										
Licence to assign leases: initial flat rate	M	374.90	374.90	EXP	487.40	30.01%	487.40	30.01%	01-Apr-22	01-Apr-23
Thereafter: fee scale at officer rate: Principal Valuer	M	82.50	82.50	EXP	107.30	30.06%	107.30	30.06%	01-Apr-22	01-Apr-23
Qualified Valuer	M	66.40	66.40	EXP	86.30	29.97%	86.30	29.97%	01-Apr-22	01-Apr-23
Assistant / admin officer	M	50.30	50.30	EXP	65.40	30.02%	65.40	30.02%	01-Apr-22	01-Apr-23
Licence to make alterations to leases fee scale at officer rate:										
Principal Valuer	M	82.50	82.50	EXP	107.30	30.06%	107.30	30.06%	01-Apr-22	01-Apr-23
Qualified Valuer	M	66.40	66.40	EXP	86.30	29.97%	86.30	29.97%	01-Apr-22	01-Apr-23
Assistant Valuer / admin officer	M	50.30	50.30	EXP	65.40	30.02%	65.40	30.02%	01-Apr-22	01-Apr-23
Licence to change or extend leases fee scale at officer rate:										
Principal Valuer	M	82.50	82.50	EXP	107.30	30.06%	107.30	30.06%	01-Apr-22	01-Apr-23
Qualified Valuer	M	66.40	66.40	EXP	86.30	29.97%	86.30	29.97%	01-Apr-22	01-Apr-23
Assistant Valuer / admin officer	M	50.30	50.30	EXP	65.40	30.02%	65.40	30.02%	01-Apr-22	01-Apr-23
Arbitration of disputes regards leases related charges :										
Photocopying Assistant / admin officer	M	50.30	50.30	EXP	65.40	30.02%	65.40	30.02%	01-Apr-22	01-Apr-23
Transport	M	LBH milage rates	LBH milage rates	EXP	LBH milage rates	N/A	LBH milage rates	N/A	01-Apr-12	01-Apr-23
Licence to install satellite dishes per licence	M	82.50	82.50	EXP	107.30	30.06%	107.30	30.06%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
6. Highways										
Cars for Sale on the Highway										
Removals - full cost and storage of removed vehicle until collection by owner.	B	N/A	N/A	NB	N/A	N/A	N/A	N/A	01-Apr-13	01-Apr-23
"A" Board fees & charges - if have to remove these full costs charged to relevant party.										
Initial application fee	B	55.00	55.00	NB	71.50	30.00%	71.50	30.00%	01-Apr-22	01-Apr-23
Once approved by Planning a further:	B	103.00	103.00	NB	134.00	30.10%	134.00	30.10%	01-Apr-22	01-Apr-23
Thereafter annual fee	B	158.50	158.50	NB	206.00	29.97%	206.00	29.97%	01-Apr-22	01-Apr-23
Public Rights of Way										
Application to change definitive map & statement	M	160.50	160.50	NB	208.50	29.91%	208.50	29.91%	01-Apr-22	01-Apr-23
Highways Enquires										
For legal purposes requiring a written response	M	53.50	53.50	NB	69.50	29.91%	69.50	29.91%	01-Apr-22	01-Apr-23
Streetworks Inspection / Licensing										
Sample Inspection	B	N/A	50.00	NB	N/A	0.00%	50.00	0.00%	01-Apr-17	
Defected Works	B	N/A	47.50	NB	N/A	0.00%	47.50	0.00%	01-Apr-17	
License new plant	B	N/A	535.50	NB	N/A	N/A	696.00	29.97%	01-Apr-22	01-Apr-23
License old plant	B	N/A	535.50	NB	N/A	N/A	696.00	29.97%	01-Apr-22	01-Apr-23
Statutory charge for Streetworks Overruns (min/day)	B	N/A	250.00	NB	N/A	0.00%	250.00	0.00%	01-Apr-17	
Streetworks Overruns (max/day)	B	N/A	10,000.00	NB	N/A	0.00%	10,000.00	0.00%	01-Apr-17	
Bar marks in front of vehicle crossings	M	144.50	144.50	NB	188.00	30.10%	188.00	30.10%	01-Apr-22	01-Apr-23
Section 50 Street Works Licence										
Excavations up to 1.5m deep	B	650.00	650.00	NB	845.00	30.00%	845.00	30.00%	01-Apr-22	01-Nov-22
Excavations over 1.5m deep	B	1,600.00	1,600.00	NB	2,080.00	30.00%	2,080.00	30.00%	01-Apr-22	01-Nov-22
Refundable bond	B	300.00 per m ²	300.00 per m ²	NB	300.00 per m ²	N/A	300.00 per m ²	N/A	01-Apr-22	01-Nov-22
Section 96										
Call out fee to inspect damage to highways infrastructure/equipment	B	50.00	50.00	NB	65.00	30.00%	65.00	30.00%	01-Apr-22	01-Nov-22
Remedial works to repair damage to highways infrastructure/equipment	B	At cost	At cost		At cost	N/A	At cost	N/A	01-Apr-22	01-Nov-22

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Minor Highways Fees										
Vehicle crossing application fee (non-refundable)	R	91.00	N/A	NB	118.00	29.67%	N/A	N/A	01-Apr-22	01-Apr-23
Vehicle crossing application fee (as part of planned works) (non-refundable)	R	91.00	N/A	NB	118.00	29.67%	N/A	N/A	01-Apr-22	01-Apr-23
Vehicle Crossings construction fee	R	At cost	N/A	NB	At cost	N/A	N/A	N/A	01-Apr-22	01-Apr-23
Vehicle Crossings construction fee (as part of planned works)	R	At 50% cost	N/A	NB	At 50% cost	N/A	N/A	N/A	01-Apr-22	01-Apr-23
Vehicle crossing supervision Fee	R	168.00	N/A	NB	218.00	29.76%	N/A	N/A	01-Apr-22	01-Apr-23
Oversail Licences (e.g. cranes and canopies) Additional charges per hr	B	N/A	53.60	NB	N/A	N/A	69.70	30.04%	01-Apr-22	01-Apr-23
All Highways enquiries for legal purposes requiring written response	M	51.00	53.60	NB	66.30	30.00%	69.70	30.04%	01-Apr-22	01-Apr-23
Additional Highways Enquiries										
Standard Highways Adoption Question (1 to 3 questions)	M	36.50	38.50	NB	47.45	30.00%	50.05	30.00%	01-Apr-22	01-Apr-23
Additional Highways Questions (each)	M	13.00	13.50	NB	16.90	30.00%	17.60	30.37%	01-Apr-22	01-Apr-23
Minor Highways Fees										
Building Materials (charge per application)	B	153.50	155.50	NB	199.50	29.97%	202.00	29.90%	01-Apr-22	01-Apr-23
Application for Banners on Street Furniture	M	157.50	N/A	NB	205.00	30.16%	N/A	N/A	01-Apr-22	01-Apr-23
Application for Festive Lights & Decorations	M	157.50	N/A	NB	205.00	30.16%	N/A	N/A	01-Apr-22	01-Apr-23
Skip Licencing										
(charge per application. (for 1-49)	B	52.50	52.50	NB	68.25	30.00%	68.25	30.00%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Minor Highways Fees										
Scaffold / Hoarding (charge per application)	B	0.00	194.50	NB	0.00	N/A	253.00	30.08%	01-Apr-22	01-Apr-23
Scaffold / Hoarding (Additional charge per hour)	B	N/A	N/A	NB	N/A	N/A	N/A	N/A	01-Apr-22	01-Apr-23
Plant & Maintain Licences (Basic cost charged per application)	M	178.50	194.50	NB	232.00	29.97%	253.00	30.08%	01-Apr-22	01-Apr-23
Plant & Maintain Licences (Additional cost /hr)	B	52.50	52.50	NB	68.25	30.00%	68.25	30.00%	01-Apr-22	01-Apr-23
Mobile Construction Equipment (e.g. cranes on the highway)	B	0.00	194.50	NB	0.00	N/A	253.00	30.08%	01-Apr-22	01-Apr-23
Mobile Construction Equipment (e.g. cranes on the highway) Additional cost per hr	B	0.00	0.00	NB	0.00	N/A	0.00	N/A	01-Apr-22	01-Apr-23
Oversail Licences (e.g. cranes and canopies)	B	0.00	194.50	NB	0.00	N/A	253.00	30.08%	01-Apr-22	01-Apr-23
Entrance to Cellars and Pavement Lights	B	Recharged at full cost	N/A	NB	Recharged at full cost	N/A	N/A	N/A	01-Apr-22	01-Apr-23
Traffic Management										
3 minutes	B	178.50	178.50	STD	Delete					
Complete Road Closure - by notice (TTRO)										
Emergency	B	1,380.00	1,380.00	STD	1,790.00	29.71%	1,794.00	30.00%	01-Apr-22	01-Apr-23
Complete Road Closure - by order (TTRO)										
Planned	B	2,900.00	2,900.00	STD	3,770.00	30.00%	3,770.00	30.00%	01-Apr-22	01-Apr-23
Events	B	500.00	500.00	STD	650.00	30.00%	650.00	30.00%	01-Apr-22	01-Nov-22

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
7. Libraries										
Charges										
Compact Discs - every 3 weeks	R	1.10	1.75	NB	1.45	31.82%	2.25	28.57%	01-Apr-22	01-Apr-23
Compact Discs - every 3 weeks (12-17 students & young adults; Leisure card holders)	R	0.55	0.55	NB	0.70	27.27%	0.70	27.27%	01-Apr-22	01-Apr-23
DVDs - per week	R	2.30	3.40	NB	Delete		Delete		01-Apr-22	
Children's videos - per week	R	0.60	0.90	NB	Delete		Delete		01-Apr-22	
Language Courses - every 3 weeks	R	3.30	5.60	NB	4.30	30.30%	7.30	30.36%	01-Apr-22	01-Apr-23
Language Courses - every 3 weeks (12-17 students & young adults; Leisure card holders)	R	1.55	1.55	NB	2.00	29.03%	2.00	29.03%	01-Apr-22	01-Apr-23
Video Language Courses - every 3 weeks	R	3.30	5.60	NB	Delete		Delete		01-Apr-22	
CD & Cassettes - every 3 weeks	R	2.20	3.40	NB	2.85	29.55%	4.40	29.41%	01-Apr-22	01-Apr-23
eAudiobooks (downloadable) - every 3 weeks	R	2.20	3.40	NB	2.85	29.55%	4.40	29.41%	01-Apr-22	01-Apr-23
Holds (Reservations) - Self Placed	R	0.00	0.90	NB	0.00		1.15	27.78%	01-Apr-22	01-Apr-23
Holds (Reservations) - Staff Placed	R	0.00	0.90	NB	0.00		1.15	27.78%	01-Apr-22	01-Apr-23
Holds (Reservations) - Not in stock	R	3.30	5.60	NB	Delete		Delete		01-Apr-22	
Holds (Reservations) - British Library Items	R	16.80	18.90	NB	Delete		Delete		01-Apr-22	
Holds (Reservations) - Photocopies	R	2.20 + 22p per A4 sheet	2.35 + 26p per A4 sheet	NB	Delete		Delete		01-Apr-22	
Lost Tickets	R	2.20	2.40	NB	2.85	29.55%	3.10	29.17%	01-Apr-22	01-Apr-23
Lost Tickets (Child and 12-17 12-17 students & young adults)	R	1.10	1.10	NB	1.45	31.82%	1.45	31.82%	01-Apr-22	01-Apr-23
Overdue Reminders	R	0.90	1.10	NB	1.15	27.78%	1.45	31.82%	01-Apr-22	01-Apr-23
Fines										
Books	R	0.20	0.25	NB	0.25	25.00%	0.30	20.00%	01-Apr-19	01-Apr-23
Books (12-17 students & young adults)	R	0.08	0.08	NB	0.10	25.00%	0.10	25.00%	01-Apr-19	01-Apr-23
Talking Books	R	0.20	0.25	NB	0.25	25.00%	0.30	20.00%	01-Apr-19	01-Apr-23
Talking Books (12-17 students & young adults)	R	0.08	0.08	NB	0.10	25.00%	0.10	25.00%	01-Apr-19	01-Apr-23
Cassettes	R	0.20	0.25	NB	0.25	25.00%	0.30	20.00%	01-Apr-19	01-Apr-23
Compact Discs	R	0.20	0.25	NB	0.25	25.00%	0.30	20.00%	01-Apr-19	01-Apr-23
Compact Discs (12-17 students & young adults)	R	0.08	0.08	NB	0.10	25.00%	0.10	25.00%	01-Apr-19	01-Apr-23
Language Courses	R	0.20	0.25	NB	0.25	25.00%	0.30	20.00%	01-Apr-19	01-Apr-23
Language Courses (12-17 students & young adults)	R	0.08	0.08	NB	0.10	25.00%	0.10	25.00%	01-Apr-19	01-Apr-23
DVDs	R	1.05	1.65	NB	Delete		Delete		01-Apr-22	
Junior Videos	R	0.55	0.85	NB	Delete		Delete		01-Apr-22	
Fax										
In the UK - 1st Page	R	1.10	1.15	STD	Delete		Delete		01-Apr-22	
In the UK - Subsequent Page	R	0.55	0.60	STD	Delete		Delete		01-Apr-22	
Western Europe - 1st Page	R	2.45	2.55	STD	Delete		Delete		01-Apr-22	
Western Europe - Subsequent Page	R	1.20	1.25	STD	Delete		Delete		01-Apr-22	
Rest of the World - 1st Page	R	3.90	4.10	STD	Delete		Delete		01-Apr-22	
Rest of the World - Subsequent Page	R	2.00	2.10	STD	Delete		Delete		01-Apr-22	
Per Fax (any length)	R	1.10	1.15	STD	Delete		Delete		01-Apr-22	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date	
Printing & Photocopies											
Black and White PC Prints per A4 sheets	R	0.20	0.20	STD	0.25	25.00%	0.25	25.00%	01-Apr-11	01-Apr-23	
Colour PC Prints per A4 sheets	R	0.40	0.40	STD	0.50	25.00%	0.50	25.00%	01-Apr-11	01-Apr-23	
Black & White A4	R	0.10	0.10	STD	0.15	50.00%	0.15	50.00%	01-Apr-11	01-Apr-23	
Black & White A3	R	0.20	0.20	STD	0.25	25.00%	0.25	25.00%	01-Apr-11	01-Apr-23	
Colour A4	R	0.40	0.40	STD	0.50	25.00%	0.50	25.00%	01-Apr-22	01-Apr-23	
Colour A3	R	1.00	1.00	STD	1.30	30.00%	1.30	30.00%	01-Apr-22	01-Apr-23	
Room hire per hour - equipped (Small/Medium/Large). Non-commercial / charity	M	Small 9.70 Medium 10.20 Large 10.80	Small 16.50 Medium 17.30 Large 17.60	EXP	Small 10.70 Medium 11.20 Large 11.90	10.00%	Small 16.50 Medium 17.30 Large 17.60	10.00%	01-Apr-22	01-Apr-23	
Room hire per hour - equipped and serviced (S/M/L) Commercial	M	Small 17.10 Medium 17.90 Large 18.20	Small 22.10 Medium 23.10 Large 23.60	EXP	Small 18.80 Medium 19.70 Large 20.00	10.00%	Small 24.30 Medium 25.40 Large 26.00	10.00%	01-Apr-22	01-Apr-23	
Family History Search Fee											
Family History - Census search - one address - Address & year	R	3.85	5.60	STD	5.00	29.87%	7.30	30.36%	01-Apr-22	01-Apr-23	
Family History - Census search - one address - same address subsequent year	R	1.95	5.60	STD	2.55	30.77%	7.30	30.36%	01-Apr-22	01-Apr-23	
Family History - Census search - one address - same address subsequent year to include copies of six entries	R	1.95	5.60	STD	2.55	30.77%	7.30	30.36%	01-Apr-22	01-Apr-23	
Family History - Local Newspapers Search - Article on one specific event	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Family History - Electoral Register Search - 1890-1914. Name & address. Occupant at one address. (5 year Search)	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Family History - Electoral Register Search- 1920 - onwards. Name & address. Occupant at one address. (5 year Search)	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Family History - Directories Search - Occupant at one address or trade. (5 year Search)	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Family History - Parish Registers Search - Entry of baptism, marriage or burial	R	1.95	3.35	STD	2.55	30.77%	4.35	29.85%	01-Apr-22	01-Apr-23	
Family History -Rate Books Search - Occupant at one address	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Family History -Journals Search - Article on one specific topic	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Family History -Photographs Search - Photos of one specific place or topic	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Family History - Maps - Extract showing 1 area.	R	3.85	8.05	STD	5.00	29.87%	10.45	29.81%	01-Apr-22	01-Apr-23	
Other Research - per half hour	R	16.60	22.45	STD	21.60	30.12%	29.20	30.07%	01-Apr-22	01-Apr-23	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
8. Filming										
Filming - interior and/or exterior per day - subject to specific requirements										
Council owned principal location for production										
Large production	B	3,150.00	3,150.00	STD	4,100.00	30.16%	4,100.00	30.16%	01-Apr-22	01-Apr-23
Medium production	B	2,100.00	2,100.00	STD	2,730.00	30.00%	2,730.00	30.00%	01-Apr-22	01-Apr-23
Small production (up to 3 crew, camera only)	B	1,050.00	1,050.00	STD	1,370.00	30.48%	1,370.00	30.48%	01-Apr-22	01-Apr-23
Council owned secondary location										
Large production	B	2,100.00	2,100.00	STD	2,730.00	30.00%	2,730.00	30.00%	01-Apr-22	01-Apr-23
Medium production	B	1,050.00	1,050.00	STD	1,370.00	30.48%	1,370.00	30.48%	01-Apr-22	01-Apr-23
Small production (up to 3 crew, camera only)	B	525.00	525.00	STD	680.00	29.52%	680.00	29.52%	01-Apr-22	01-Apr-23
Administration fees (Site visits, drawing up of contracts, Liaising with other Council departments, Supervising street works on the highway, Monitoring location filming)										
per hour	B	130.00	130.00	STD	169.00	30.00%	169.00	30.00%	01-Apr-22	01-Apr-23
9. Contact Centre										
Blue Badge										
Disabled Parking Blue Badge - New	R	2.10	N/A	EXP	10.00	376.19%	N/A	N/A	01-Apr-22	01-Apr-23
Disabled Parking Blue Badge - Renewal	R	2.10	N/A	EXP	10.00	376.19%	N/A	N/A	01-Apr-22	01-Apr-23
10. Street Naming & Numbering										
Naming/renaming a road	M	290.00	N/A	NB	377.00	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Naming/renaming a commercial property/block of flats	B	315.00	N/A	NB	410.00	30.16%	N/A	N/A	01-Apr-22	01-Apr-23
Naming/renaming a single residential property	M	105.00	N/A	NB	137.00	30.48%	N/A	N/A	01-Apr-22	01-Apr-23
Numbering/renumbering of a building	M	150.00	N/A	NB	195.00	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Numbering of a single flat/first flat in a block	M	150.00	N/A	NB	195.00	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Numbering/Renumbering of a flat - multiples of 2-19	M	57.00	N/A	NB	74.00	29.82%	N/A	N/A	01-Apr-22	01-Apr-23
Numbering/Renumbering of a flat - multiples of 20+	M	26.00	N/A	NB	34.00	30.77%	N/A	N/A	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
11. Building Control										
Table 1 (Erection of New Housing & Flats) - Building Notice Charge -Plan charge 50% : Inspection charge 50% STANDARD FEES										
1	R	1,248.00	1,248.00	STD	1,373.00	10.02%	1,373.00	10.02%	01-Apr-22	01-Apr-23
2	R	1,572.00	1,572.00	STD	1,729.00	9.99%	1,729.00	9.99%	01-Apr-22	01-Apr-23
3	R	1,836.00	1,836.00	STD	2,019.50	9.99%	2,019.50	9.99%	01-Apr-22	01-Apr-23
4	R	2,160.00	2,160.00	STD	2,376.00	10.00%	2,376.00	10.00%	01-Apr-22	01-Apr-23
5 to 10	R	3,960.00	3,960.00	STD	4,356.00	10.00%	4,356.00	10.00%	01-Apr-22	01-Apr-23
1 to 5 Flats	R	1,752.00	1,752.00	STD	1,927.00	9.99%	1,927.00	9.99%	01-Apr-22	01-Apr-23
5 to 10 Flats	R	3,564.00	3,564.00	STD	3,920.50	10.00%	3,920.50	10.00%	01-Apr-22	01-Apr-23
10 Flats +	R	240.00 p/h	240.00 p/h	STD	266.00 p/h	10.00%	266.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 1 (Erection of New Housing & Flats) - Building Notice Charge -Plan charge 50% : Inspection charge 50% REGULARISATION FEES (30% Penalty)										
1	R	1,350.00	1,350.00	NB	1,485.00	10.00%	1,485.00	10.00%	01-Apr-22	01-Apr-23
2	R	1,700.00	1,700.00	NB	1,870.00	10.00%	1,870.00	10.00%	01-Apr-22	01-Apr-23
3	R	1,990.00	1,990.00	NB	2,189.00	10.00%	2,189.00	10.00%	01-Apr-22	01-Apr-23
4	R	2,340.00	2,340.00	NB	2,574.00	10.00%	2,574.00	10.00%	01-Apr-22	01-Apr-23
5 to 10	R	4,290.00	4,290.00	NB	4,719.00	10.00%	4,719.00	10.00%	01-Apr-22	01-Apr-23
1 to 5 Flats	R	1,900.00	1,900.00	NB	2,090.00	10.00%	2,090.00	10.00%	01-Apr-22	01-Apr-23
6 to 10 Flats	R	3,860.00	3,860.00	NB	4,246.00	10.00%	4,246.00	10.00%	01-Apr-22	01-Apr-23
10 Flats +	R	260.00 p/h	260.00 p/h	NB	286.00 p/h	10.00%	286.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 2 (Domestic Extension(s)) - Plan charge 40% : Inspection charge 60% STANDARD FEES										
Less than 40m2	R	840.00	840.00	STD	924.00	10.00%	924.00	10.00%	01-Apr-22	01-Apr-23
40m2 to 60m2	R	1,044.00	1,044.00	STD	1,148.50	10.01%	1,148.50	10.01%	01-Apr-22	01-Apr-23
60m2 (up to 100m2)	R	1,212.00	1,212.00	STD	1,333.00	9.98%	1,333.00	9.98%	01-Apr-22	01-Apr-23
100m2+	R	240.00 p/h	240.00 p/h	STD	266.00 p/h	10.00%	266.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 2 (Domestic Extension(s)) - Plan charge 40% : Inspection charge 60% REGULARISATION FEES (30% Penalty)										
Less than 40m2	R	910.00	910.00	NB	1,001.00	10.00%	1,001.00	10.00%	01-Apr-22	01-Apr-23
40m2 to 60m2	R	1,130.00	1,130.00	NB	1,243.00	10.00%	1,243.00	10.00%	01-Apr-22	01-Apr-23
60m2 (up to 100m2)	R	1,310.00	1,310.00	NB	1,441.00	10.00%	1,441.00	10.00%	01-Apr-22	01-Apr-23
100m2+	R	260.00 p/h	260.00 p/h	NB	286.00 p/h	10.00%	286.00 p/h	10.00%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Domestic Loft Conversions STANDARD FEES										
Less than 40m2	R	828.00	828.00	STD	911.00	10.02%	911.00	10.02%	01-Apr-22	01-Apr-23
40m2 to 60m2	R	888.00	888.00	STD	977.00	10.02%	977.00	10.02%	01-Apr-22	01-Apr-23
60m2 (up to 100m2)	R	912.00	912.00	STD	1,003.00	9.98%	1,003.00	9.98%	01-Apr-22	01-Apr-23
100m2+	R	240.00 p/h	240.00 p/h	STD	266.00 p/h	10.00%	266.00 p/h	10.00%	01-Apr-22	01-Apr-23
Domestic Loft Conversions REGULARISATION FEES (30% Penalty)										
Less than 40m2	R	900.00	900.00	NB	990.00	10.00%	990.00	10.00%	01-Apr-22	01-Apr-23
40m2 to 60m2	R	960.00	960.00	NB	1,056.00	10.00%	1,056.00	10.00%	01-Apr-22	01-Apr-23
60m2 (up to 100m2)	R	990.00	990.00	NB	1,089.00	10.00%	1,089.00	10.00%	01-Apr-22	01-Apr-23
100m2+	R	260.00 p/h	260.00 p/h	NB	286.00 p/h	10.00%	286.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 2 Other Domestic Buildings (Detached Garage/Carport or attached Conservatory) Plan charge 40% : Inspection charge 60% STANDARD FEES										
Less than 40m2	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
40m2 (up to 100m2)	R	912.00	912.00	STD	1,003.00	9.98%	1,003.00	9.98%	01-Apr-22	01-Apr-23
100m2+	R	240.00 p/h	240.00 p/h	STD	266.00 p/h	10.00%	266.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 2 Other Domestic Buildings (Detached Garage/Carport or attached Conservatory) Plan charge 40% : Inspection charge 60% REGULARISATION FEES (30% Penalty)										
Less than 40m2	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
40m2 (up to 100m2)	R	990.00	990.00	NB	1,089.00	10.00%	1,089.00	10.00%	01-Apr-22	01-Apr-23
100m2 +	R	260.00 p/h	260.00 p/h	NB	286.00 p/h	10.00%	286.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 2 Other Works to Single Dwelling Plan charge 50% : Inspection charge 50% STANDARD FEES										
Installation of new WC/shower/bath or basin within existing room	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Removal of Chimney Breast(s)	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Formation of Structural Opening in wall e.g. simple through lounge	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Formation of Structural Opening in wall with additional building works	R	456.00	456.00	STD	501.50	9.98%	501.50	9.98%	01-Apr-22	01-Apr-23
Replacement of roof weathering (Flat & Pitched)	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Underpinning up to 6m	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
Replacement or installation of 5 or fewer new windows / rooflights)	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Re-plastering or re-rendering	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Electrical wiring (up to 4 bed dwelling - 12 circuits)	R	456.00	456.00	STD	501.50	9.98%	501.50	9.98%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Table 2 Other Works to Single Dwelling Plan charge 50% : Inspection charge 50% REGULARISATION FEE (30% Penalty)										
Installation of new WC/shower/bath or basin within existing room	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Removal of Chimney Breast(s)	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Formation of Structural Opening in wall e.g. simple through lounge	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Formation of Structural Opening in wall with additional building works	R	490.00	490.00	NB	539.00	10.00%	539.00	10.00%	01-Apr-22	01-Apr-23
Replacement of roof weathering (Flat & Pitched)	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Underpinning up to 6m	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
Replacement or installation of 5 or fewer new windows / rooflights)	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Re-plastering or re-rendering	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Electrical wiring (up to 4 bed dwelling - 12 circuits)	R	490.00	490.00	NB	539.00	10.00%	539.00	10.00%	01-Apr-22	01-Apr-23
Table 2 Conversion work Dwellings Plan charge 50% : Inspection charge 50% STANDARD FEES										
Attached / detached Garage to habitable use	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
Conversion to habitable use (e.g. conservatory)	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
Conversion of existing building into 5 or fewer self contained flats	R	912.00	912.00	STD	1,003.00	9.98%	1,003.00	9.98%	01-Apr-22	01-Apr-23
Conversion of one flat / house into two	R	912.00	912.00	STD	1,003.00	9.98%	1,003.00	9.98%	01-Apr-22	01-Apr-23
Table 2 Conversion work Dwellings Plan charge 50% : Inspection charge 50% REGULARISATION FEE (30% Penalty)										
Attached / detached Garage to habitable use	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
Conversion to habitable use (e.g. conservatory)	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
Conversion of existing building into 5 or fewer self contained flats	R	990.00	990.00	NB	1,089.00	10.00%	1,089.00	10.00%	01-Apr-22	01-Apr-23
Conversion of one flat / house into two	R	990.00	990.00	NB	1,089.00	10.00%	1,089.00	10.00%	01-Apr-22	01-Apr-23
Table 3 Commercial Charges - Shops & Offices (Small Extensions) Plan charge 50% : Inspection charge 50% STANDARD FEE										
Less than 40m2	R	828.00	828.00	STD	911.00	10.02%	911.00	10.02%	01-Apr-22	01-Apr-23
40m2 to 60m2	R	1,080.00	1,080.00	STD	1,188.00	10.00%	1,188.00	10.00%	01-Apr-22	01-Apr-23
60m2 (up to 100m2)	R	1,332.00	1,332.00	STD	1,465.00	9.98%	1,465.00	9.98%	01-Apr-22	01-Apr-23
100m2 +	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 3 Commercial Charges - Shops & Offices (Small Extensions) Plan charge 50% : Inspection charge 50% REGULARISATION FEE (30% Penalty)										
Less than 40m2	R	900.00	900.00	NB	990.00	10.00%	990.00	10.00%	01-Apr-22	01-Apr-23
40m2 to 60m2	R	1,170.00	1,170.00	NB	1,287.00	10.00%	1,287.00	10.00%	01-Apr-22	01-Apr-23
60m2 (up to 100m2)	R	1,440.00	1,440.00	NB	1,584.00	10.00%	1,584.00	10.00%	01-Apr-22	01-Apr-23
100m2 +	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 3 Commercial Charges - Detached shed or covered yard Plan charge 50% : Inspection charge 50% STANDARD FEES										
Less than 40m2	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
40m2 (up to 100m2)	R	912.00	912.00	STD	1,003.00	9.98%	1,003.00	9.98%	01-Apr-22	01-Apr-23
100m2 +	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Table 3 Commercial Charges - Detached shed or covered yard Plan charge 50% : Inspection charge 50% REGULARISATION FEE (30% Penalty)										
Less than 40m2	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
40m2 (up to 100m2)	R	990.00	990.00	NB	1,089.00	10.00%	1,089.00	10.00%	01-Apr-22	01-Apr-23
100m2 +	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 3 Commercial Charges - Other Minor works Plan charge 50% : Inspection charge 50% STANDARD FEES										
Other Minor Works	R	252.00	252.00	STD	277.00	9.92%	277.00	9.92%	01-Apr-22	01-Apr-23
Table 3 Commercial Charges - Other Minor works Plan charge 50% : Inspection charge 50% REGULARISATION FEES (30% Penalty)										
Other Minor Works	R	270.00	270.00	NB	297.00	10.00%	297.00	10.00%	01-Apr-22	01-Apr-23
Table 3 Commercial Charges (continued) - Fitting out works (including WC's, staff kitchen etc) Plan charge 50% : Inspection charge 50% STANDARD FEES										
Up to 500m2	R	456.00	456.00	STD	501.50	9.98%	501.50	9.98%	01-Apr-22	01-Apr-23
More than 500m2 (up to 1000m2)	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
Formation of commercial kitchen	R	456.00	456.00	STD	501.50	9.98%	501.50	9.98%	01-Apr-22	01-Apr-23
Formation of structural opening (1 opening)	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Formation of structural openings (up to 5 openings)	R	456.00	456.00	STD	501.50	9.98%	501.50	9.98%	01-Apr-22	01-Apr-23
Formation of new WC / shower room / bathroom fit out	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
New partitions to form office / room(s) in existing building (up to 10m in length)	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Works Valued at £1,000 - £5,000	R	456.00	456.00	STD	501.50	9.98%	501.50	9.98%	01-Apr-22	01-Apr-23
Works Valued at £5,001 - £10,000	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
Table 3 Commercial Charges (continued) - Fitting out works (including WC's, staff kitchen etc) Plan charge 50% : Inspection charge 50% REGULARISATION FEE (30% Penalty)										
Up to 500m2	R	490.00	490.00	NB	539.00	10.00%	539.00	10.00%	01-Apr-22	01-Apr-23
More than 500m2 (up to 1000m2)	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
Formation of commercial kitchen	R	490.00	490.00	NB	539.00	10.00%	539.00	10.00%	01-Apr-22	01-Apr-23
Formation of structural opening (1 opening)	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Formation of structural openings (up to 5 openings)	R	490.00	490.00	NB	539.00	10.00%	539.00	10.00%	01-Apr-22	01-Apr-23
Formation of new WC / shower room / bathroom fit out	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
New partitions to form office / room(s) in existing building (up to 10m in length)	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Works Valued at £1,000 - £5,000	R	490.00	490.00	NB	539.00	10.00%	539.00	10.00%	01-Apr-22	01-Apr-23
Works Valued at £5,001 - £10,000	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
Table 3 General to all commercial - New mezzanine floor - Plan charge 50% : Inspection charge 50% STANDARD FEES										
Up to 500m2	R	456.00	456.00	STD	501.50	9.98%	501.50	9.98%	01-Apr-22	01-Apr-23
More than 500m2 (up to 1000m2)	R	612.00	612.00	STD	673.00	9.97%	673.00	9.97%	01-Apr-22	01-Apr-23
Replacement roof covering	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Underpinning (up to 10m in length)	R	912.00	912.00	STD	1,003.00	9.98%	1,003.00	9.98%	01-Apr-22	01-Apr-23
New wall / partition (up to 10m in length)	R	300.00	300.00	STD	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Table 3 General to all commercial - New mezzanine floor - Plan charge 50% : Inspection charge 50% REGULARISATION FEE (30% Penalty)										
Up to 500m2	R	490.00	490.00	NB	539.00	10.00%	539.00	10.00%	01-Apr-22	01-Apr-23
More than 500m2 (up to 1000m2)	R	660.00	660.00	NB	726.00	10.00%	726.00	10.00%	01-Apr-22	01-Apr-23
Replacement roof covering	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Underpinning (up to 10m in length)	R	990.00	990.00	NB	1,089.00	10.00%	1,089.00	10.00%	01-Apr-22	01-Apr-23
New wall / partition (up to 10m in length)	R	330.00	330.00	NB	363.00	10.00%	363.00	10.00%	01-Apr-22	01-Apr-23
Table 3 Other Commercial - Plan charge 40% : Inspection charge 60% STANDARD FEES										
Factory (up to 2000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Warehouses (up to 1000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Schools (up to 2000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Assembly Buildings (up to 2000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Commercial Buildings (up to 2000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Public Houses (up to 2000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Hotels (up to 2000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Hospitals (up to 2000m2)	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Commercial Quotes	R	276.00 p/h	276.00 p/h	STD	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23
Table 3 Other Commercial - Plan charge 40% : Inspection charge 60% REGULARISATION FEE (30% Penalty)										
Factory (up to 2000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Warehouses (up to 1000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Schools (up to 2000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Assembly Buildings (up to 2000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Commercial Buildings (up to 2000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Public Houses (up to 2000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Hotels (up to 2000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Hospitals (up to 2000m2)	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Commercial Quotes	R	299.00 p/h	299.00 p/h	NB	329.00 p/h	10.00%	329.00 p/h	10.00%	01-Apr-22	01-Apr-23
Other Sales - Historic Data										
Historic Data - Completion Letter	R	53.00	53.00	NB	58.50	10.38%	58.50	10.38%	01-Apr-22	01-Apr-23
Historic Data - Copies of decision Notices/Completion Certificates	R	42.00	42.00	NB	46.00	9.52%	46.00	9.52%	01-Apr-22	01-Apr-23
Historic Data - Printed copies of drawings	R	53.00	53.00	NB	58.50	10.38%	58.50	10.38%	01-Apr-22	01-Apr-23
Historic Data - Email copies of Drawings	R	21.00	21.00	NB	23.00	9.52%	23.00	9.52%	01-Apr-22	01-Apr-23
Historic Data - Microfiche printing	R	105.00	105.00	NB	115.50	10.00%	115.50	10.00%	01-Apr-22	01-Apr-23
Other Fees										
Demolition Notice Fees	R	210.00	210.00	NB	231.00	10.00%	231.00	10.00%	01-Apr-22	01-Apr-23
Reversion Fee	R	276.00 p/h	276.00 p/h	NB	304.00 p/h	10.00%	304.00 p/h	10.00%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
12. Leisure Centres										
Swimming-Indoor										
Peak - Adult	R	4.85	5.75	STD	4.85	0.00%	5.75	0.00%	01-Nov-22	
Peak - Adult Concession	C	2.40	2.75	STD	2.40	0.00%	2.75	0.00%	01-Nov-22	
Peak - Child	R	2.50	2.50	STD	2.50	0.00%	2.50	0.00%	01-Nov-22	
Peak -Child Concession	C	1.60	1.60	STD	1.60	0.00%	1.60	0.00%	01-Nov-22	
Off Peak - Adult	R	4.00	4.60	STD	4.00	0.00%	4.60	0.00%	01-Nov-22	
Off Peak- Adult Concession	C	1.40	1.60	STD	1.40	0.00%	1.60	0.00%	01-Nov-22	
Off Peak - Child	R	2.10	2.10	STD	2.10	0.00%	2.10	0.00%	01-Nov-22	
Off Peak Child Concession	C	1.15	1.15	STD	1.15	0.00%	1.15	0.00%	01-Nov-22	
Swimming-Outdoor										
Adult	R	7.70	11.00	STD	7.70	0.00%	11.00	0.00%	01-Nov-22	
Adult Concession	C	5.20	7.25	STD	5.20	0.00%	7.25	0.00%	01-Nov-22	
Child	R	4.60	5.50	STD	4.60	0.00%	5.50	0.00%	01-Nov-22	
Child Concession	C	3.15	4.40	STD	3.15	0.00%	4.40	0.00%	01-Nov-22	
Under 3's	R	0.00	0.00	STD	0.00	0.00%	0.00	0.00%	01-Apr-12	
Swimming - Other										
Birthday Parties Sports hall and room hire (90 minutes)	R	166.70	193.25	STD	166.70	0.00%	193.25	0.00%	01-Nov-22	
Swimming Instruction (per lesson) Adult	R	9.25	10.70	STD	9.25	0.00%	10.70	0.00%	01-Nov-22	
Swimming Instruction (per lesson) Adult Concession	C	6.60	7.05	STD	6.60	0.00%	7.05	0.00%	01-Nov-22	
Swimming Instruction (per lesson) Child	R	7.00	7.00	STD	7.00	0.00%	7.00	0.00%	01-Nov-22	
Swimming Instruction (per lesson) Child Concession	C	5.00	5.00	STD	5.00	0.00%	5.00	0.00%	01-Nov-22	
Swimming Instruction (per lesson) One to one tuition	R	26.90	30.20	STD	26.90	0.00%	30.20	0.00%	01-Nov-22	
Swim Crash Course 1/2 hour per day x 5 day (per half hour)	R	35.10	35.10	STD	35.10	0.00%	35.10	0.00%	01-Nov-22	
Private Hire (Hillingdon Pools from 25 to 33 metres)										
Hourly rate (Other organisations)	R	N/A	157.50	STD	N/A	N/A	157.50	0.00%	01-Nov-22	
Hourly Rate (Hillingdon Clubs)	R	125.00	N/A	STD	125.00	0.00%	N/A	N/A	01-Nov-22	
Per lane per hour (Other organisations)	R	N/A	31.85	STD	N/A	N/A	31.85	0.00%	01-Nov-22	
Per lane per hour (Hillingdon Clubs)	R	25.35	N/A	STD	25.35	0.00%	N/A	N/A	01-Nov-22	
Private Hire (50m Pool)										
Hourly rate (Other organisations)	R	N/A	309.25	STD	N/A	N/A	309.25	0.00%	01-Nov-22	
Hourly Rate (Hillingdon Clubs)	R	233.40	N/A	STD	233.40	0.00%	N/A	N/A	01-Nov-22	
Young at Heart										
Single session(highgrove Pool)	R	4.80	5.35	STD	4.80	0.00%	5.35	0.00%	01-Nov-22	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Gym										
Gym Inductions (Casual use) Group	R	21.60	24.75	STD	21.60	0.00%	24.75	0.00%	01-Nov-22	
Gym Inductions (Casual use) Individual 1:2:1	R	31.50	35.00	STD	31.50	0.00%	35.00	0.00%	01-Nov-22	
Replacement Card Charge	R	3.65	3.60	STD	3.65	0.00%	3.60	0.00%	01-Nov-22	
Casual Gym Session Peak	R	8.50	9.70	STD	8.50	0.00%	9.70	0.00%	01-Nov-22	
Casual Gym Session Peak concession	C	5.40	5.60	STD	5.40	0.00%	5.60	0.00%	01-Nov-22	
Casual Gym Session Off-Peak	R	7.00	7.80	STD	7.00	0.00%	7.80	0.00%	01-Nov-22	
Casual Gym Session Off-Peak concession	C	3.40	4.10	STD	3.40	0.00%	4.10	0.00%	01-Nov-22	
Coached Fitness Classes Charges	R	8.00	8.65	STD	8.00	0.00%	8.65	0.00%	01-Nov-22	
Coached Fitness Classes Charges concession	C	6.20	6.90	STD	6.20	0.00%	6.90	0.00%	01-Nov-22	
Health & Fitness Membership										
Site Specific Peak Membership (Hillingdon Sport & Leisure Complex only including Outdoor Pool)	R	58.30	70.00	STD	58.30	0.00%	70.00	0.00%	01-Nov-22	
Site Specific Peak Membership (Botwell Sport & Leisure Centre, Highgrove Pool, Hillingdon Sport & Leisure Complex excluding the Outdoor Pool)	R	51.00	64.20	STD	51.00	0.00%	64.20	0.00%	01-Nov-22	
Site Specific Peak Membership (Queensmead Sports Centre only)	R	44.35	50.75	STD	44.35	0.00%	50.75	0.00%	01-Nov-22	
Off Peak Site Specific Membership	R	38.50	46.70	STD	38.50	0.00%	46.70	0.00%	01-Nov-22	
Main Hall Hire										
Special Events	R	N/A	N/A	STD	N/A	N/A	N/A	N/A	01-Apr-13	
Hillingdon Sport & Leisure Centre (4 courts)	R	51.05	61.25	STD	51.05	0.00%	61.25	0.00%	01-Nov-22	
Queensmead Sports Centre (6 courts)	R	73.25	84.15	STD	73.25	0.00%	84.15	0.00%	01-Nov-22	
Botwell Leisure Centre (4 courts)	R	51.05	61.25	STD	51.05	0.00%	61.25	0.00%	01-Nov-22	
Badminton										
Peak - Per court (Hillingdon Sport & Leisure Complex & Botwell Sport & Leisure Centre)	R	12.60	14.60	STD	12.60	0.00%	14.60	0.00%	01-Nov-22	
Peak - Per court (Queensmead Sports Centre)	R	12.20	13.80	STD	12.20	0.00%	13.80	0.00%	01-Nov-22	
Off Peak - Per court (All Sites)	R	7.80	9.00	STD	7.80	0.00%	9.00	0.00%	01-Nov-22	
Other										
Trampoline / Martial Arts etc.	R	25.20	28.80	STD	25.20	0.00%	28.80	0.00%	01-Nov-22	
Queensmead SC - Netball / 5-a-side External / AI (including floodlights) (per court)	R	33.20	38.30	STD	33.20	0.00%	38.30	0.00%	01-Nov-22	
Cricket Lane Charges	R	36.10	40.85	STD	36.10	0.00%	40.85	0.00%	01-Nov-22	
Table Tennis per table	R	7.50	8.40	STD	7.50	0.00%	8.40	0.00%	01-Nov-22	
Athletics										
Adult	R	3.95	4.50	STD	3.95	0.00%	4.50	0.00%	01-Nov-22	
Child	R	2.15	2.15	STD	2.15	0.00%	2.15	0.00%	01-Nov-22	
Meetings - Hillingdon Clubs / Schools (Monday - Friday)	R	49.15	N/A	STD	49.15	0.00%	N/A	N/A	01-Nov-22	
Meetings - Hillingdon Clubs / Schools (Weekends)	R	58.55	N/A	STD	58.55	0.00%	N/A	N/A	01-Nov-22	
Meetings - Other Organisations (Monday - Friday)	R	N/A	72.45	STD	N/A	N/A	72.45	0.00%	01-Nov-22	
Meetings - Other Organisations (Weekends)	R	N/A	80.85	STD	N/A	N/A	80.85	0.00%	01-Nov-22	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Football Pitch										
1 to 2 matches (per match)	R	220.00	253.00	STD	220.00	0.00%	253.00	0.00%	01-Nov-22	
3 to 5 matches (per match)	R	192.50	220.00	STD	192.50	0.00%	220.00	0.00%	01-Nov-22	
6 to 9 matches (per match)	R	165.00	187.00	STD	165.00	0.00%	187.00	0.00%	01-Nov-22	
10 or more matches (per match)	R	148.50	165.00	STD	148.50	0.00%	165.00	0.00%	01-Nov-22	
Astroturf Pitch										
Full pitch	R	122.55	145.85	STD	122.55	0.00%	145.85	0.00%	01-Nov-22	
1/3 pitch	R	67.10	78.75	STD	67.10	0.00%	78.75	0.00%	01-Nov-22	
Botwell Green										
Full Pitch (Botwell Green Sport & Leisure Centre)	R	94.55	110.90	STD	94.55	0.00%	110.90	0.00%	01-Nov-22	
Half Pitch (Botwell Green Sports & Leisure Centre)	R	67.65	75.85	STD	67.65	0.00%	75.85	0.00%	01-Nov-22	
Petanque										
Casual use	R	1.45	2.30	STD	1.45	0.00%	2.30	0.00%	01-Nov-22	
Full pitch (six)	R	30.35	37.35	STD	30.35	0.00%	37.35	0.00%	01-Nov-22	
1/6 pitch	R	6.10	8.15	STD	6.10	0.00%	8.15	0.00%	01-Nov-22	
Gymnastics & Other Junior Activities										
Gym Tots & Pre School 45 minute lessons	R	6.15	6.15	STD	6.15	0.00%	6.15	0.00%	01-Nov-22	
Gym Tots & Pre School 45 minute lessons concession	C	5.15	5.15	STD	5.15	0.00%	5.15	0.00%	01-Nov-22	
General Gym 1-5	R	6.15	6.15	STD	6.15	0.00%	6.15	0.00%	01-Nov-22	
General Gym 1-5 concessions	C	4.90	4.90	STD	4.90	0.00%	4.90	0.00%	01-Nov-22	
Adult Gymnastics	R	10.00	10.85	STD	10.00	0.00%	10.85	0.00%	01-Nov-22	
Adult Gymnastics concession	C	7.70	8.75	STD	7.70	0.00%	8.75	0.00%	01-Nov-22	
Acro 1 Squad (8 hours per week)	R	4.20	4.20	STD	4.20	0.00%	4.20	0.00%	01-Nov-22	
Acro 2 Squad (14 hours per week)	R	2.95	2.95	STD	2.95	0.00%	2.95	0.00%	01-Nov-22	
Extra coach	R	27.40	27.40	STD	27.40	0.00%	27.40	0.00%	01-Nov-22	
Toddlers World	R	4.95	4.95	STD	4.95	0.00%	4.95	0.00%	01-Nov-22	
Toddlers World concession	C	4.30	4.30	STD	4.30	0.00%	4.30	0.00%	01-Nov-22	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
13. Hayes Carnival										
Cost per pitch(commercial organisations)	B	79.00	121.00	EXP	103.00	30.38%	157.00	29.75%	01-Apr-22	01-Apr-23
Cost Per Pitch(commercial organisations)Prompt Payment borough based only	B	42.00	N/A	EXP	54.60	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Cost per pitch (charities)	C	16.00	16.00	EXP	20.80	30.00%	20.80	30.00%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
14. Golf Courses										
Golf Courses - Green Fees (Haste Hill) APR-OCT										
Adult 18 holes (Monday to Friday)	R	18.00	18.00	STD	22.00	22.22%	22.00	22.22%	01-Apr-22	01-Apr-23
Adult 18 holes (Monday to Friday) 3 ball special offer after 12pm	R	NEW	NEW	STD	20.00		20.00		NEW	01-Apr-23
Adult 18 holes (Monday to Friday) 4 ball special offer after 12pm	R	NEW	NEW	STD	18.00		18.00		NEW	01-Apr-23
Adult 18 holes (weekends and bank holidays)	R	23.50	23.50	STD	27.00	14.89%	27.00	14.89%	01-Apr-22	01-Apr-23
Adult 18 holes (weekends and bank holidays) 3 ball special offer after 12pm	R	NEW	NEW	STD	25.00		25.00		NEW	01-Apr-23
Adult 18 holes (weekends and bank holidays) 4 ball special offer after 12pm	R	NEW	NEW	STD	22.00		22.00		NEW	01-Apr-23
Adult dusk (Monday to Friday)	R	11.50	11.50	STD	15.00	30.43%	15.00	30.43%	01-Apr-22	01-Apr-23
Adult dusk (Monday to Friday) Offer 1		NEW	NEW	STD	12.00		12.00		NEW	01-Apr-23
Adult dusk (weekends and bank holidays)	R	12.00	12.00	STD	15.00	25.00%	15.00	25.00%	01-Apr-22	01-Apr-23
Adult dusk (weekends and bank holidays) Offer 1		NEW	NEW	STD	12.00		12.00		NEW	01-Apr-23
Senior / Junior / Student (Monday to Friday) concession	C	11.50	11.50	STD	13.00	13.04%	13.00	13.04%	01-Apr-22	01-Apr-23
Junior / Student (weekends and bank holidays) concession	C	12.00	12.00	STD	15.00	25.00%	15.00	25.00%	01-Apr-22	01-Apr-23
Golf Courses - Green Fees (Uxbridge)										
Adult 18 holes (Monday to Friday)	R	11.00	11.00	STD	DELETE		DELETE		01-Apr-22	01-Apr-23
Adult 12 holes (weekends and bank holidays)	R	12.50	12.50	STD	14.00	12.00%	14.00	12.00%	01-Apr-22	01-Apr-23
Adult 12 holes (Monday to Friday)	R	8.50	8.50	STD	10.00	17.65%	10.00	17.65%	01-Apr-22	01-Apr-23
Adult dusk (Monday to Friday)	R	7.00	7.00	STD	8.00	14.29%	8.00	14.29%	01-Apr-22	01-Apr-23
Adult dusk (weekends and bank holidays)	R	8.00	8.00	STD	9.00	12.50%	9.00	12.50%	01-Apr-22	01-Apr-23
Senior / Junior / Student (Monday to Friday)	R	8.00	8.00	STD	9.00	12.50%	9.00	12.50%	01-Apr-22	01-Apr-23
Junior / Student (weekends and bank holidays)	R	9.00	9.00	STD	9.00	0.00%	9.00	0.00%	01-Apr-22	01-Apr-23
Golf Courses - Winter Green Fees (Haste Hill NOV-MAR)										
Adult 18 holes (Monday to Friday)	R	15.00	15.00	STD	18.00	20.00%	18.00	20.00%	01-Apr-22	01-Apr-23
Adult 18 holes (weekends and bank holidays)	R	19.00	19.00	STD	21.00	10.53%	21.00	10.53%	01-Apr-22	01-Apr-23
Adult dusk (Monday to Friday)	R	10.00	10.00	STD	11.00	10.00%	11.00	10.00%	01-Apr-22	01-Apr-23
Adult dusk (weekends and bank holidays)	R	11.00	11.00	STD	12.00	9.09%	12.00	9.09%	01-Apr-22	01-Apr-23
Senior / Junior / Student (Monday to Friday) concession	C	10.00	10.00	STD	11.00	10.00%	11.00	10.00%	01-Apr-22	01-Apr-23
Junior / Student (weekends and bank holidays) concession	C	11.00	11.00	STD	12.00	9.09%	12.00	9.09%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Golf Courses - Golf Society Prices (Haste Hill)										
18 holes (Monday to Friday) (Haste Hill)	R	16.00	16.00	STD	19.00	18.75%	19.00	18.75%	01-Apr-22	01-Apr-23
18 holes (weekends and bank holidays) (Haste Hill)	R	23.00	23.00	STD	25.00	8.70%	25.00	8.70%	01-Apr-22	01-Apr-23
27 holes (Monday to Friday)	R	25.00	25.00	STD	28.00	12.00%	28.00	12.00%	01-Apr-22	01-Apr-23
27 holes (weekends and bank holidays)	R	30.00	30.00	STD	33.00	10.00%	33.00	10.00%	01-Apr-22	01-Apr-23
36 holes (Monday to Friday) (Haste Hill only)	R	30.00	30.00	STD	35.00	16.67%	35.00	16.67%	01-Apr-22	01-Apr-23
36 holes (weekends and bank holidays) (Haste Hill only)	R	40.00	40.00	STD	45.00	12.50%	45.00	12.50%	01-Apr-22	01-Apr-23
Golf Courses - Hire										
Single trolley - Haste Hill	R	4.00	4.00	STD	4.50	12.50%	4.50	12.50%	01-Apr-22	01-Apr-23
Single trolley - Uxbridge	R	4.00	4.00	STD	4.50	12.50%	4.50	12.50%	01-Apr-22	01-Apr-23
Standard buggy	R	25.00	25.00	STD	25.00	0.00%	25.00	0.00%	01-Apr-22	
Set of clubs	R	10.00	10.00	STD	10.00	0.00%	10.00	0.00%	01-Apr-13	
Room hire (Haste Hill)										
Per hour, per room	R	25.00	25.00	STD	32.50	30.00%	32.50	30.00%	01-Apr-22	01-Apr-23
Repairs (regripping)										
Multi Compound	R	12.95	12.95	STD	12.95	0.00%	12.95	0.00%	01-Apr-22	
Tour velvet (mid size)	R	9.95	9.95	STD	9.95	0.00%	9.95	0.00%	01-Apr-22	
Tour velvet Std	R	8.50	8.50	STD	8.50	0.00%	8.50	0.00%	01-Apr-22	
GC Tour std	R	7.50	7.50	STD	7.50	0.00%	7.50	0.00%	01-Apr-22	
Putter Grips	R	9.95	9.95	STD	9.95	0.00%	9.95	0.00%	01-Apr-22	
Super Stroke Putter Grips	R	29.95	29.95	STD	29.95	0.00%	29.95	0.00%	01-Apr-22	
9 irons Offer (GC Tour)	R	60.00	60.00	STD	60.00	0.00%	60.00	0.00%	01-Apr-22	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
15. Breakspear Crematorium										
Cremation Fees										
Stillborn	R	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-12	01-Apr-23
Children 6 years and under	R	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-12	01-Apr-23
Children 7 - 11 years	R	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-12	01-Apr-23
Children 12 - 17 years	R	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-12	01-Apr-23
Over 17 years	R	681.00	681.00	EXP	851.00	24.96%	851.00	24.96%	01-Apr-22	01-Apr-23
Over 17 years. Early Morning (9.15am and 9.30am) Mon, Tue, Wed	R	347.00	347.00	EXP	434.00	25.07%	434.00	25.07%	01-Apr-22	01-Apr-23
Use of Chapel (prior to burial) 40 mins	R	341.00	341.00	STD	426.00	24.93%	426.00	24.93%	01-Apr-22	01-Apr-23
Surcharge 10 mins overrun	R	68.00	68.00	STD	85.00	25.00%	85.00	25.00%	01-Apr-22	01-Apr-23
Surcharge 20 mins overrun	R	137.00	137.00	STD	171.00	24.82%	171.00	24.82%	01-Apr-22	01-Apr-23
Surcharge 30 mins overrun	R	205.00	205.00	STD	256.00	24.88%	256.00	24.88%	01-Apr-22	01-Apr-23
Surcharge = flat base	R	44.00	44.00	STD	55.00	25.00%	55.00	25.00%	01-Apr-22	01-Apr-23
Surcharge + late paper fee	R	47.00	47.00	STD	59.00	25.53%	59.00	25.53%	01-Apr-22	01-Apr-23
Fee for DVD service	R	53.00	53.00	STD	66.00	24.53%	66.00	24.53%	01-Apr-22	01-Apr-23
Fee to view Webcast of service	R	68.00	68.00	STD	85.00	25.00%	85.00	25.00%	01-Apr-22	01-Apr-23
Cancellation fee (if less than 48 hours notice)	R	137.00	137.00	STD	171.00	24.82%	171.00	24.82%	01-Apr-22	01-Apr-23
Cremation of retained organs										
Additional Service Time	R	250.00	250.00	EXP	313.00	25.20%	313.00	25.20%	01-Apr-22	01-Apr-23
Cancellations	R	138.00	138.00	EXP	173.00	25.36%	173.00	25.36%	01-Apr-22	01-Apr-23
Certificates of Cremation - overseas	R	23.00	23.00	EXP	29.00	26.09%	29.00	26.09%	01-Apr-22	01-Apr-23
Scattering of Ashes	R	60.00	60.00	EXP	75.00	25.00%	75.00	25.00%	01-Apr-22	01-Apr-23
Retaining cremated remains(per month)	R	14.00	14.00	EXP	18.00	28.57%	18.00	28.57%	01-Apr-22	01-Apr-23
Postage & Packing in Polytainer UK only	R	64.00	64.00	EXP	80.00	25.00%	80.00	25.00%	01-Apr-22	01-Apr-23
Baby Urn - poly	R	11.00	11.00	STD	14.00	27.27%	14.00	27.27%	01-Apr-22	01-Apr-23
Supply New Garden Seat inc 10 years lease	R	1,714.00	1,714.00	STD	2,143.00	25.03%	2,143.00	25.03%	01-Apr-22	01-Apr-23
Trees & Shrubs - rose trees inc 5 years lease	R	370.00	370.00	STD	463.00	25.14%	463.00	25.14%	01-Apr-22	01-Apr-23
Trees & Shrubs - ornamental shrubs inc 5 years lease	R	322.00	322.00	STD	403.00	25.16%	403.00	25.16%	01-Apr-22	01-Apr-23
Trees & Shrubs - ornamental trees (10 years)	R	455.00	455.00	STD	569.00	25.05%	569.00	25.05%	01-Apr-22	01-Apr-23
Plaque for trees, shrubs, roses or seats	R	101.00	101.00	STD	126.00	24.75%	126.00	24.75%	01-Apr-22	01-Apr-23
Book of Remembrance - 2 line entry	R	67.00	67.00	STD	84.00	25.37%	84.00	25.37%	01-Apr-22	01-Apr-23
Book of Remembrance - 5 line entry	R	118.00	118.00	STD	148.00	25.42%	148.00	25.42%	01-Apr-22	01-Apr-23
Book of Remembrance - 8 line entry	R	175.00	175.00	STD	219.00	25.14%	219.00	25.14%	01-Apr-22	01-Apr-23
Book of Remembrance - 10 line entry	R	214.00	214.00	STD	268.00	25.23%	268.00	25.23%	01-Apr-22	01-Apr-23
Extra - Floral Emblem	R	89.00	89.00	STD	111.00	24.72%	111.00	24.72%	01-Apr-22	01-Apr-23
Extra - Full Heraldic Device	R	133.00	133.00	STD	166.00	24.81%	166.00	24.81%	01-Apr-22	01-Apr-23
Memorial Cards - 2 line entry	R	49.00	49.00	STD	61.00	24.49%	61.00	24.49%	01-Apr-22	01-Apr-23
Memorial Cards - 5 line entry	R	71.00	71.00	STD	89.00	25.35%	89.00	25.35%	01-Apr-22	01-Apr-23
Memorial Cards - 8 line entry	R	109.00	109.00	STD	136.00	24.77%	136.00	24.77%	01-Apr-22	01-Apr-23
Memorial Cards - 10 line entry	R	140.00	140.00	STD	175.00	25.00%	175.00	25.00%	01-Apr-22	01-Apr-23
Memorial Booklets - 2 line entry	R	66.00	66.00	STD	83.00	25.76%	83.00	25.76%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Memorial Booklets - 5 line entry	R	91.00	91.00	STD	114.00	25.27%	114.00	25.27%	01-Apr-22	01-Apr-23
Memorial Booklets - 8 line entry	R	140.00	140.00	STD	175.00	25.00%	175.00	25.00%	01-Apr-22	01-Apr-23
Memorial Booklets - 10 line entry	R	174.00	174.00	STD	218.00	25.29%	218.00	25.29%	01-Apr-22	01-Apr-23
Additional lines in Booklets - 2 line entry	R	39.00	39.00	STD	49.00	25.64%	49.00	25.64%	01-Apr-22	01-Apr-23
Additional lines in Booklets - 5 line entry	R	59.00	59.00	STD	74.00	25.42%	74.00	25.42%	01-Apr-22	01-Apr-23
Additional lines in Booklets - 8 line entry	R	100.00	100.00	STD	125.00	25.00%	125.00	25.00%	01-Apr-22	01-Apr-23
Additional lines in Booklets - 10 line entry	R	129.00	129.00	STD	161.00	24.81%	161.00	24.81%	01-Apr-22	01-Apr-23
Garden Niches										
S2000 niche Initial lease 10 years	R	1,685.00	1,685.00	STD	2,106.00	24.99%	2,106.00	24.99%	01-Apr-22	01-Apr-23
S2000 niche Inscription Plate	R	173.00	173.00	STD	216.00	24.86%	216.00	24.86%	01-Apr-22	01-Apr-23
10 year lease	R	385.00	385.00	STD	481.00	24.94%	481.00	24.94%	01-Apr-22	01-Apr-23
inscription plate	R	198.00	198.00	STD	248.00	25.25%	248.00	25.25%	01-Apr-22	01-Apr-23
Combined Niche Intitial 10 year lease	R	1,229.00	1,229.00	STD	1,536.00	24.98%	1,536.00	24.98%	01-Apr-22	01-Apr-23
Inscription plate	R	162.00	162.00	STD	203.00	25.31%	203.00	25.31%	01-Apr-22	01-Apr-23
Renewal Lease for 10 years	R	594.00	594.00	STD	743.00	25.08%	743.00	25.08%	01-Apr-22	01-Apr-23
Columbarium Niches - single-inc 10 years lease	R	403.00	403.00	EXP	504.00	25.06%	504.00	25.06%	01-Apr-22	01-Apr-23
Columbarium Niches - double-inc 10 years lease	R	673.00	673.00	EXP	841.00	24.96%	841.00	24.96%	01-Apr-22	01-Apr-23
Langley casket up to 50 characters	R	238.00	238.00	EXP	298.00	25.21%	298.00	25.21%	01-Apr-22	01-Apr-23
Metal Urn	R	37.00	37.00	EXP	46.00	24.32%	46.00	24.32%	01-Apr-22	01-Apr-23
Cloister Spaces - single-inc 10 years lease	R	174.00	174.00	EXP	218.00	25.29%	218.00	25.29%	01-Apr-22	01-Apr-23
Inscription	R	96.00	96.00	EXP	120.00	25.00%	120.00	25.00%	01-Apr-22	01-Apr-23
Cloister Spaces - double-inc 10 years lease	R	398.00	398.00	EXP	498.00	25.13%	498.00	25.13%	01-Apr-22	01-Apr-23
Inscription	R	147.00	147.00	EXP	184.00	25.17%	184.00	25.17%	01-Apr-22	01-Apr-23
Classic - inc 5 years lease										
Window Spaces	R	281.00	281.00	EXP	351.00	24.91%	351.00	24.91%	01-Apr-22	01-Apr-23
Inscription	R	126.00	125.00	STD	158.00	25.40%	156.00	24.80%	01-Apr-22	01-Apr-23
New Flower Vases	R	506.00	506.00	STD	633.00	25.10%	633.00	25.10%	01-Apr-22	01-Apr-23
Memorial vase 5 year renewal	R	303.00	303.00	STD	379.00	25.08%	379.00	25.08%	01-Apr-22	01-Apr-23
Additional letters each	R	7.00	7.00	STD	9.00	28.57%	9.00	28.57%	01-Apr-22	01-Apr-23
Additional Gilded Motif	R	142.00	142.00	STD	178.00	25.35%	178.00	25.35%	01-Apr-22	01-Apr-23
Additional Hand Painted Motif	R	211.00	211.00	STD	264.00	25.12%	264.00	25.12%	01-Apr-22	01-Apr-23
Mushroom Memorial (10 years)	R	263.00	263.00	STD	329.00	25.10%	329.00	25.10%	01-Apr-22	01-Apr-23
Kerb Vase 10 Year Lease	R	275.00	275.00	STD	344.00	25.09%	344.00	25.09%	01-Apr-22	01-Apr-23
Kerb Vase inscription plate	R	166.00	166.00	STD	208.00	25.30%	208.00	25.30%	01-Apr-22	01-Apr-23
Small photoplaque	R	126.00	126.00	STD	158.00	25.40%	158.00	25.40%	01-Apr-22	01-Apr-23
Photoplaque	R	211.00	211.00	STD	264.00	25.12%	264.00	25.12%	01-Apr-22	01-Apr-23
Renewal of garden seat 10 years	R	872.00	872.00	STD	1,090.00	25.00%	1,090.00	25.00%	01-Apr-22	01-Apr-23
New Windows -- Small -- 10 years -I colour	R	629.00	629.00	STD	786.00	24.96%	786.00	24.96%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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16. Cemeteries										
Adult Interments (persons exceeding 17 years of age at death) - In New Private Graves										
Depth for 1 interment	R	742.00	1,370.00	EXP	928.00	25.07%	1,713.00	25.04%	01-Apr-22	01-Apr-23
Depth for 2 interment	R	819.00	1,510.00	EXP	1,024.00	25.03%	1,888.00	25.03%	01-Apr-22	01-Apr-23
Depth for 3 interment	R	974.00	1,791.00	EXP	1,218.00	25.05%	2,239.00	25.01%	01-Apr-22	01-Apr-23
Depth for 4 interment	R	1,122.00	2,067.00	EXP	1,403.00	25.04%	2,584.00	25.01%	01-Apr-22	01-Apr-23
Adult Interments (persons exceeding 17 years of age at death) - In Re-Opened Private Graves										
Depth for 1 interment	R	964.00	1,802.00	EXP	1,205.00	25.00%	2,253.00	25.03%	01-Apr-22	01-Apr-23
Depth for 2 interment	R	1,011.00	1,864.00	EXP	1,264.00	25.02%	2,330.00	25.00%	01-Apr-22	01-Apr-23
Depth for 3 interment	R	1,183.00	2,176.00	EXP	1,479.00	25.02%	2,720.00	25.00%	01-Apr-22	01-Apr-23
Depth for 4 interment	R	1,481.00	2,717.00	EXP	1,851.00	24.98%	3,396.00	24.99%	01-Apr-22	01-Apr-23
Interment of Children (a stillborn child or child whose age at death did not exceed 17 years)										
In private grave for the child's interment plus 2 adults	R	244.00	445.00	EXP	305.00	25.00%	556.00	24.94%	01-Apr-22	01-Apr-23
In private grave for the child's interment plus 3 adults	R	305.00	553.00	EXP	381.00	24.92%	691.00	24.95%	01-Apr-22	01-Apr-23
In private grave for the child's interment plus 2 adults	R	406.00	746.00	EXP	508.00	25.12%	933.00	25.07%	01-Apr-22	01-Apr-23
In private grave for the child's interment plus 3 adults	R	514.00	938.00	EXP	643.00	25.10%	1,173.00	25.05%	01-Apr-22	01-Apr-23
Interment of Cremated Remains (within full private graves)										
When the grave is closed to full interments	R	353.00	663.00	EXP	441.00	24.93%	829.00	25.04%	01-Apr-22	01-Apr-23
To a depth to permit 1 further full interment	R	457.00	830.00	EXP	571.00	24.95%	1,038.00	25.06%	01-Apr-22	01-Apr-23
To a depth to permit 2 further full interment	R	663.00	1,202.00	EXP	829.00	25.04%	1,503.00	25.04%	01-Apr-22	01-Apr-23
To a depth to permit 3 further full interment	R	866.00	1,587.00	EXP	1,083.00	25.06%	1,984.00	25.02%	01-Apr-22	01-Apr-23
To scatter cremated remains (within Cremation Section and Columbaria)	R	103.00	187.00	EXP	129.00	25.24%	234.00	25.13%	01-Apr-22	01-Apr-23
New and re-open cremation graves	R	336.00	630.00	EXP	420.00	25.00%	788.00	25.08%	01-Apr-22	01-Apr-23
Re-opening of Columbaria units	R	179.00	324.00	EXP	224.00	25.14%	405.00	25.00%	01-Apr-22	01-Apr-23
Interments in Heritage Graves										
Adults interment	R	629.00	1,154.00	EXP	786.00	24.96%	1,443.00	25.04%	01-Apr-22	01-Apr-23
Infants interment	R	149.00	271.00	EXP	186.00	24.83%	339.00	25.09%	01-Apr-22	01-Apr-23
Grave Digging Surcharges										
For a variation in size within 2"	R	184.00	337.00	EXP	230.00	25.00%	421.00	24.93%	01-Apr-22	01-Apr-23
For a variation in size between 2" and 4"	R	352.00	644.00	EXP	440.00	25.00%	805.00	25.00%	01-Apr-22	01-Apr-23
For a variation in size between 4" and 6"	R	531.00	974.00	EXP	664.00	25.05%	1,218.00	25.05%	01-Apr-22	01-Apr-23
For a variation in size in excess of 6"	R	700.00	1,274.00	EXP	875.00	25.00%	1,593.00	25.04%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Exclusive rights of burial (Conventional Graves)										
Grave space measuring 9 feet by 4 feet	R	2,671.00	5,989.00	EXP	3,339.00	25.01%	7,486.00	25.00%	01-Apr-22	01-Apr-23
Grave space measuring 9 feet by 8 feet	R	4,544.00	10,387.00	EXP	5,680.00	25.00%	12,984.00	25.00%	01-Apr-22	01-Apr-23
Exclusive rights of burial (Lawn Section Graves)										
Grave space measuring 9 feet by 4 feet	R	1,898.00	4,013.00	EXP	2,373.00	25.03%	5,016.00	24.99%	01-Apr-22	01-Apr-23
Grave space measuring 9 feet by 8 feet	R	3,246.00	6,924.00	EXP	4,058.00	25.02%	8,655.00	25.00%	01-Apr-22	01-Apr-23
Exclusive rights of burial (Bricked Grave or Vault)										
Traditional grave space measuring 9 feet by 4 feet	R	2,272.00	5,193.00	EXP	2,840.00	25.00%	6,491.00	25.00%	01-Apr-22	01-Apr-23
Traditional grave space measuring 9 feet by 8 feet	R	4,545.00	10,387.00	EXP	5,681.00	24.99%	12,984.00	25.00%	01-Apr-22	01-Apr-23
Lawn section grave space measuring 9 feet by 4 feet	R	1,623.00	3,462.00	EXP	2,029.00	25.02%	4,328.00	25.01%	01-Apr-22	01-Apr-23
Lawn section grave space measuring 9 feet by 8 feet	R	3,246.00	6,924.00	EXP	4,058.00	25.02%	8,655.00	25.00%	01-Apr-22	01-Apr-23
Lined Muslim Graves										
For traditional uncoffined burial	R	2,434.00	4,472.00	EXP	3,043.00	25.02%	5,590.00	25.00%	01-Apr-22	01-Apr-23
Woodland Graves (West Drayton Cemetery) Special Regulations Apply										
Gravespace measuring 9 feet by 4 feet	R	1,014.00	1,863.00	EXP	1,268.00	25.05%	2,329.00	25.01%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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17. Development Control										
Planning Fees - in addition to the statutory charges detailed on the Planning Portal										
Pre Application Fees - Category A Development	M	13,200.00	N/A	STD	14,400.00	9.09%	N/A	N/A	01-Apr-22	01-Apr-23
Pre Application Fees - Category B Development	M	9,600.00	N/A	STD	10,800.00	12.50%	N/A	N/A	01-Apr-22	01-Apr-23
Pre Application Fees - Category C Development	M	6,300.00	N/A	STD	7,200.00	14.29%	N/A	N/A	01-Apr-22	01-Apr-23
Pre Application Fees - Category D Development	M	2,520.00	N/A	STD	3,000.00	19.05%	N/A	N/A	01-Apr-22	01-Apr-23
Pre Application Fees - Category E Development	M	1,170.00	N/A	STD	1,200.00	2.56%	N/A	N/A	01-Apr-22	01-Apr-23
Pre Application Fees Householders - Minor Applications - Category F	M	285.00	N/A	STD	480.00	68.42%	N/A	N/A	01-Apr-22	01-Apr-23
Follow up Meetings - Category A Development	M	6,600.00	N/A	STD	7,200.00	9.09%	N/A	N/A	01-Apr-22	01-Apr-23
Follow up Meetings - Category B Development	M	4,800.00	N/A	STD	5,400.00	12.50%	N/A	N/A	01-Apr-22	01-Apr-23
Follow up Meetings - Category C Development	M	3,150.00	N/A	STD	3,600.00	14.29%	N/A	N/A	01-Apr-22	01-Apr-23
Follow up Meetings - Category D Development	M	1,260.00	N/A	STD	1,500.00	19.05%	N/A	N/A	01-Apr-22	01-Apr-23
Follow up Meetings - Category E Development	M	585.00	N/A	STD	600.00	2.56%	N/A	N/A	01-Apr-22	01-Apr-23
Follow up Meetings - Category F Development	M	142.50	N/A	STD	240.00	68.42%	N/A	N/A	01-Apr-22	01-Apr-23
Deeds of Variation or Modification	M	246.00	N/A	EXP	275.00	11.79%	N/A	N/A	01-Apr-22	01-Apr-23
Status of S106 Contributions	M	105.00	N/A	EXP	150.00	42.86%	N/A	N/A	01-Apr-22	01-Apr-23
Planning - Additional Other Charges										
Copy TPO with A4 - A3 Plans	M	21.00	N/A	STD	24.00	14.29%	N/A	N/A	01-Apr-22	01-Apr-23
General Photocopying / Printing including copies of letters, application forms, officer reports etc. (A4 size only)	M	0.20	N/A	STD	0.25	25.00%	N/A	N/A	01-Apr-22	01-Apr-23
Copy Plans (Paper or Scanned) A3 Copy or Extract - Per Plan	M	5.00	N/A	STD	6.00	20.00%	N/A	N/A	01-Apr-22	01-Apr-23
Copy Plans (Paper or Scanned) A2 -A10 - Per Plan	M	16.00	N/A	STD	18.00	12.50%	N/A	N/A	01-Apr-22	01-Apr-23
Copy Plan (from Mvicrofilm) A3 Plan - Per Plan	M	16.00	N/A	STD	18.00	12.50%	N/A	N/A	01-Apr-22	01-Apr-23
Copy Plan (from Mvicrofilm) A2-A10 Plan - Per Plan	M	26.00	N/A	STD	30.00	15.38%	N/A	N/A	01-Apr-22	01-Apr-23
General Permitted Development Order, The Town and Country Planning Regulations 2020										
Class A - New dwellinghouses on Detached Block of Flats up to 50 units	M	334.00	N/A	STD	334.00	0.00%	N/A	0.00%	01-Oct-21	
Class A - New dwellinghouses on Detached Block of Flats 51+ units	M	16525 +100 each dwellinghouse over 50	N/A	STD	16525 +100 each dwellinghouse over 50	0.00%	N/A	0.00%	01-Oct-21	

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Minor Developments										
Floorspace created no larger than 1000m2 or site no bigger than 1hectares	B	850.00	850.00	NB	850.00	0.00%	850.00	0.00%	01-Apr-11	
Major Developments										
Band A 1,000m2 to 10,000m2 or between 1 and 5 hectares	B	3,400.00	3,400.00	NB	3,400.00	0.00%	3,400.00	0.00%	01-Apr-11	
Band B 10,000m2 to 20,000m2 or between 5 and 10 hectares	B	6,800.00	6,800.00	NB	6,800.00	0.00%	6,800.00	0.00%	01-Apr-11	
Band C above 20,000m2 or above 10 hectares fee	B	18,000.00	18,000.00	NB	18,000.00	0.00%	18,000.00	0.00%	01-Apr-11	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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18. Green Spaces Hall Hire Charges										
Meeting Hall Hire - Scale 1 (Haydon Hall)										
Rooms 1, 3 + 5 Mon - Fri	B	39.90	42.00	EXP	51.90	30.08%	54.60	30.00%	01-Apr-22	01-Apr-23
Whole Hall Sat / Sun & Bank Holidays	B	57.80	60.90	EXP	75.10	29.93%	79.20	30.05%	01-Apr-22	01-Apr-23
Rooms 2 or 4 or 6 Mon - Fri	B	33.60	35.20	EXP	43.70	30.06%	45.80	30.11%	01-Apr-22	01-Apr-23
Meeting Hall Hire - Scale 2										
Rooms 1, 3 + 5 Mon - Fri	B	21.00	22.30	EXP	27.30	30.00%	29.00	30.04%	01-Apr-22	01-Apr-23
Whole Hall Sat / Sun & Bank Holidays	B	30.50	31.80	EXP	39.60	29.84%	41.30	29.87%	01-Apr-22	01-Apr-23
Rooms 2 or 4 or 6 Mon - Fri	B	16.80	17.00	EXP	21.80	29.76%	22.10	30.00%	01-Apr-22	01-Apr-23
Cavendish Hall (Leased to Richtone Ltd - prices shown are the maximum that can be charged) - Scale 2										
Ground floor hall Mon - Thurs	B	20.00	21.00	EXP	26.00	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
First floor hall Mon - Thurs	B	20.00	21.00	EXP	26.00	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Upstairs small room Mon - Thurs	B	15.80	16.50	EXP	20.50	29.75%	21.40	29.70%	01-Apr-22	01-Apr-23
Ground floor hall Fri / Sat / Sun	B	28.40	29.90	EXP	36.90	29.93%	38.90	30.10%	01-Apr-22	01-Apr-23
First floor hall Fri / Sat / Sun	B	28.40	29.90	EXP	36.90	29.93%	38.90	30.10%	01-Apr-22	01-Apr-23
Upstairs small room Fri / Sat / Sun	B	16.80	17.90	EXP	21.80	29.76%	23.30	30.17%	01-Apr-22	01-Apr-23
The Grange (Leased to Lido Catering Co Ltd - prices shown are the maximum that can be charged)										
Large Room Mon - Thurs	B	16.80	17.50	EXP	21.80	29.76%	22.80	30.29%	01-Apr-22	01-Apr-23
Medium room Mon - Thurs	B	16.80	17.50	EXP	21.80	29.76%	22.80	30.29%	01-Apr-22	01-Apr-23
Small room Mon - Thurs	B	15.80	16.50	EXP	20.50	29.75%	21.40	29.70%	01-Apr-22	01-Apr-23
Large Room Fri / Sat / Sun	B	21.00	21.70	EXP	27.30	30.00%	28.20	29.95%	01-Apr-22	01-Apr-23
Medium Room Fri / Sat / Sun	B	21.00	21.70	EXP	27.30	30.00%	28.20	29.95%	01-Apr-22	01-Apr-23
Small Room Fri / Sat / Sun	B	16.80	17.50	EXP	21.80	29.76%	22.80	30.29%	01-Apr-22	01-Apr-23
Kings College Pavilion - (Prices shown are the maximum that can be charged)										
Small Room Mon - Thurs inc Friday until 4.40pm	B	11.70	12.40	EXP	15.20	29.91%	16.10	29.84%	01-Apr-22	01-Apr-23
Medium Room Mon - Thurs inc Friday until 4.40pm	B	11.70	12.40	EXP	15.20	29.91%	16.10	29.84%	01-Apr-22	01-Apr-23
Large Room Mon - Thurs inc Friday until 4.40pm	B	17.20	18.90	EXP	22.40	30.23%	24.60	30.16%	01-Apr-22	01-Apr-23
Small Room Fri after 4.30 / Sat / Sun	B	22.60	24.80	EXP	29.40	30.09%	32.20	29.84%	01-Apr-22	01-Apr-23
Medium Room Fri after 4.30 / Sat / Sun	B	22.60	24.80	EXP	29.40	30.09%	32.20	29.84%	01-Apr-22	01-Apr-23
Large Room Fri after 4.30 / Sat / Sun	B	33.40	36.60	EXP	43.40	29.94%	47.60	30.05%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Commercial Events - These are guide prices and will be negotiated on an individual basis.										
Commercial events / Operating Days	B	2,367.80	2,530.50	EXP	3,078.10	30.00%	3,289.70	30.00%	01-Apr-22	01-Apr-23
Commercial events / set up strip down days	B	394.20	421.10	EXP	512.50	30.01%	547.40	29.99%	01-Apr-22	01-Apr-23
Fairs & Circuses - Monday to Thursday	B	870.50	907.20	EXP	1,131.70	30.01%	1,179.40	30.00%	01-Apr-22	01-Apr-23
Fairs & Circuses - Friday, Saturday, Sunday & Bank Holidays	B	1,190.70	1,239.00	EXP	1,547.90	30.00%	1,610.70	30.00%	01-Apr-22	01-Apr-23
Barra Hall Room Hire										
Daytime room hire per hour (9am to 6pm) (concession for voluntary organisations)	M	31.50	31.50	STD	41.00	30.16%	41.00	30.16%	01-Apr-22	01-Apr-23
Daytime room hire per day (9am to 6pm) (concession for voluntary organisations)	M	157.50	157.50	STD	204.80	30.03%	204.80	30.03%	01-Apr-22	01-Apr-23
Evening room hire per hour (concession for voluntary organisations)	M	34.60	34.60	STD	45.00	30.06%	45.00	30.06%	01-Apr-22	01-Apr-23
Weekend room hire per hour (concession for voluntary organisations)	M	39.40	39.40	STD	51.20	29.95%	51.20	29.95%	01-Apr-22	01-Apr-23
Weekend room hire per day (9am to 6pm) (concession for voluntary organisations)	M	196.90	196.90	STD	256.00	30.02%	256.00	30.02%	01-Apr-22	01-Apr-23
Additional tea / coffee (per mug)	M	0.80	0.80	STD	1.05	31.25%	1.05	31.25%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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19. Parks & Open Spaces										
Football, Rugby, Hockey, Lacrosse & Gaelic Football (pro rata per match)										
Junior - Without changing facilities	R	18.40	20.60	EXP	23.90	29.89%	26.80	30.10%	01-Apr-22	01-Apr-23
Pitch hire	R	24.80	27.90	EXP	32.20	29.84%	36.30	30.11%	01-Apr-22	01-Apr-23
changing facilities	R	27.00	30.20	EXP	35.10	30.00%	39.30	30.13%	01-Apr-22	01-Apr-23
Class 1A Modern dressing accommodation with hot & cold showers	R	60.40	67.70	EXP	78.50	29.97%	88.00	29.99%	01-Apr-22	01-Apr-23
Class 111 Dressing accommodation	R	28.00	31.50	EXP	36.40	30.00%	41.00	30.16%	01-Apr-22	01-Apr-23
Class 1V Other grounds	R	34.70	37.70	EXP	45.10	29.97%	49.00	29.97%	01-Apr-22	01-Apr-23
Junior - Without changing facilities	R	19.40	21.80	EXP	25.20	29.90%	28.30	29.82%	01-Apr-22	01-Apr-23
Bowls (May to September)										
Clubs pay lump sum (mgt fee) to green spaces collect fees and season tickets themselves.										
Green Fees (per hour) Adult	R	5.30	5.50	EXP	6.90	30.19%	7.20	30.91%	01-Apr-22	01-Apr-23
Green Fees (per hour) Senior Citizens and Children	R	4.20	4.30	EXP	5.50	30.95%	5.60	30.23%	01-Apr-22	01-Apr-23
Season Tickets Adult	R	117.60	123.30	EXP	152.90	30.02%	160.30	30.01%	01-Apr-22	01-Apr-23
Season Tickets Senior Citizens and Children	R	59.90	61.70	EXP	77.90	30.05%	80.20	29.98%	01-Apr-22	01-Apr-23
Cricket (pro-rata per match)										
Class 1A Modern dressing accommodation with hot & cold showers	R	107.70	120.80	EXP	140.00	29.99%	157.00	29.97%	01-Apr-22	01-Apr-23
Class 111 Dressing accommodation	R	70.00	78.50	EXP	91.00	30.00%	102.00	29.94%	01-Apr-22	01-Apr-23
Class 1V Other grounds	R	54.90	61.70	EXP	71.40	30.05%	80.20	29.98%	01-Apr-22	01-Apr-23
Class 1A Modern dressing accommodation with hot & cold showers	R	128.20	143.60	EXP	166.70	30.03%	186.70	30.01%	01-Apr-22	01-Apr-23
Class 1B Older dressing accommodation with hot & cold showers	R	118.50	132.80	EXP	154.10	30.04%	172.60	29.97%	01-Apr-22	01-Apr-23
Class 11 Dressing accommodation with washing facilities	R	92.60	103.80	EXP	120.40	30.02%	134.90	29.96%	01-Apr-22	01-Apr-23
Additional charge per match for seasonal or single lettings	R	17.20	19.30	EXP	22.40	30.23%	25.10	30.05%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Letting of Open Space										
Fund-raising events	B	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-11	01-Apr-23
Charity events	B	0.00	0.00	EXP	0.00	N/A	0.00	N/A	01-Apr-11	01-Apr-23
Events - profit making or commercial - min. hourly charge	B	105.50	109.70	EXP	137.20	30.05%	142.60	29.99%	01-Apr-22	01-Apr-23
Events - local community or non-profit making - min. hourly charge	B	17.20	N/A	EXP	22.40	30.23%	N/A	N/A	01-Apr-22	01-Apr-23
Sports days	B	23.70	26.00	EXP	30.80	29.96%	33.80	30.00%	01-Apr-22	01-Apr-23
Other events / minimum charge	B	54.90	58.70	EXP	71.40	30.05%	76.30	29.98%	01-Apr-22	01-Apr-23
Wedding photographs etc	R	56.40	58.70	EXP	73.30	29.96%	76.30	29.98%	01-Apr-22	01-Apr-23
Fitness and training in parks										
Single training session	B	47.30	52.50	STD	61.50	30.02%	68.30	30.10%	01-Apr-22	01-Apr-23
Annual licence <£6 per class or <6 sessions per week	B	514.50	572.30	STD	668.90	30.01%	744.00	30.00%	01-Apr-22	01-Apr-23
Annual licence <£11 per class or 7+ sessions per week	B	1,030.10	1,144.50	STD	1,339.10	30.00%	1,487.90	30.00%	01-Apr-22	01-Apr-23
Replacement ID card	B	21.00	21.00	STD	27.00	28.57%	27.00	28.57%	01-Apr-22	01-Apr-23
Use of Camp Site - Mad Bess Wood (Scout Groups etc)										
0-29 persons per night	R	46.30	50.70	EXP	60.20	30.02%	65.90	29.98%	01-Apr-22	01-Apr-23
Tennis Court Bookings (Gated court sites)										
Per hour booking		5.25	5.25	EXP	6.85	30.48%	6.85	30.48%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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20. Arts Theatres										
Arts Theatres (Compass Theatre, Winston Churchill Theatre and Manor Farm)										
Community Rates										
Room Hire										
Great Barn - Weekday (Hour)	M	48.30	66.20	STD	62.80	30.02%	86.10	30.06%	01-Apr-22	01-Apr-23
Great Barn - Weekday (Hour)(Concessionary)	C	28.90	N/A	STD	37.60	30.10%	N/A	N/A	01-Apr-22	01-Apr-23
Great Barn - Weekend (Hour)	M	69.30	94.50	STD	90.10	30.01%	122.90	30.05%	01-Apr-22	01-Apr-23
Great Barn - Weekend (Hour)(Concessionary)	C	41.50	N/A	STD	54.00	30.12%	N/A	N/A	01-Apr-22	01-Apr-23
Eastcote House Stables - Weekday (Hour)	M	17.20	18.90	EXP	22.40	30.23%	24.60	30.16%	01-Apr-22	01-Apr-23
Eastcote House Stables - Weekend (Hour)	M	33.40	36.60	EXP	43.40	29.94%	47.60	30.05%	01-Apr-22	01-Apr-23
Manor Farm Courtyard (Performance) (Hour)	M	37.80	48.80	STD	49.10	29.89%	63.40	29.92%	01-Apr-22	01-Apr-23
Manor Farm Courtyard (Performance) (Hour)(Concessionary)	C	22.60	N/A	STD	29.40	30.09%	N/A	N/A	01-Apr-22	01-Apr-23
Stables, Mon-Thu	M	16.80	20.50	EXP	21.80	29.76%	26.70	30.24%	01-Apr-22	01-Apr-23
Stables, Mon-Thu(Concessionary)	C	10.00	N/A	EXP	13.00	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Stables: Fri, Sat, Sun, Bank Hol	M	24.20	29.40	EXP	31.50	30.17%	38.20	29.93%	01-Apr-22	01-Apr-23
Stables: Fri, Sat, Sun, Bank Hol(Concessionary)	C	14.20	N/A	EXP	18.50	30.28%	N/A	N/A	01-Apr-22	01-Apr-23
MF Community Hut, Mon-Thu	M	7.90	12.60	EXP	10.30	30.38%	16.40	30.16%	01-Apr-22	01-Apr-23
MF Community Hut, Fri, Sat, Sun, Bank Hol	M	8.90	15.20	EXP	11.60	30.34%	19.80	30.26%	01-Apr-22	01-Apr-23
Cow Byre Week Exhibition (Sun-Sat, opening hours 9-5)	M	57.80	77.70	EXP	75.10	29.93%	101.00	29.99%	01-Apr-22	01-Apr-23
Cow Byre Week Exhibition + Private Views (Sun-Sat, opening hours 9-5 + 2 evening private views)	M	90.30	106.60	EXP	117.40	30.01%	138.60	30.02%	01-Apr-22	01-Apr-23
Long Room, Manor Farm House Room (weekday)	M	15.80	18.40	EXP	20.50	29.75%	23.90	29.89%	01-Apr-22	01-Apr-23
Long Room, Manor Farm House Room (weekday) (concessionary)	C	9.50	N/A	EXP	12.30	29.47%	N/A	N/A	01-Apr-22	01-Apr-23
Long Room, Manor Farm House Room (weekend)	M	18.90	21.50	EXP	24.60	30.16%	28.00	30.23%	01-Apr-22	01-Apr-23
Long Room, Manor Farm House Room (weekend) (concessionary)	C	11.00	N/A	EXP	14.30	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Oak, Tate, Drawing Rooms (weekday)	M	13.10	14.70	EXP	17.00	29.77%	19.10	29.93%	01-Apr-22	01-Apr-23
Oak, Tate, Drawing Rooms (weekday) (concessionary)	C	7.90	N/A	EXP	10.30	30.38%	N/A	N/A	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Oak, Tate, Drawing Rooms (weekend)	M	15.80	18.40	EXP	20.50	29.75%	23.90	29.89%	01-Apr-22	01-Apr-23
Oak, Tate, Drawing Rooms (weekend) (concessionary)	C	10.00	N/A	EXP	13.00	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Cafe Bar (weekday)	M	9.50	10.50	EXP	12.30	29.47%	13.70	30.48%	01-Apr-22	01-Apr-23
Compass Cafe Bar (weekday) (concessionary)	C	5.80	N/A	EXP	7.50	29.31%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Cafe Bar (weekend)	M	11.60	13.10	EXP	15.10	30.17%	17.00	29.77%	01-Apr-22	01-Apr-23
Compass Cafe Bar (weekend) (concessionary)	C	7.40	N/A	EXP	9.60	29.73%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Studio (weekday)	M	13.10	15.20	EXP	17.00	29.77%	19.80	30.26%	01-Apr-22	01-Apr-23
Compass Studio (weekday) (concessionary)	C	7.90	N/A	EXP	10.30	30.38%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Studio (weekend)	M	21.00	24.70	EXP	27.30	30.00%	32.10	29.96%	01-Apr-22	01-Apr-23
Compass Studio (weekend) (concessionary)	C	12.60	N/A	EXP	16.40	30.16%	N/A	N/A	01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekday)	M	12.10	13.70	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekday) (concessionary)	C	7.40	N/A	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekend)	M	15.80	18.90	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekend) (concessionary)	C	9.50	N/A	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Garden (weekday)	M	5.80	6.80	EXP	7.50	29.31%	8.80	29.41%	01-Apr-22	01-Apr-23
Garden (weekend)	M	7.40	8.40	EXP	9.60	29.73%	10.90	29.76%	01-Apr-22	01-Apr-23
Rooms (frequent use)										
Stables, Mon-Thu	M	15.80	20.50	EXP	20.50	29.75%	26.70	30.24%	01-Apr-22	01-Apr-23
Stables: Fri, Sat, Sun, Bank Hol	M	22.60	29.40	EXP	29.40	30.09%	38.20	29.93%	01-Apr-22	01-Apr-23
Long Room (weekday)	M	15.20	19.40	EXP	19.80	30.26%	25.20	29.90%	01-Apr-22	01-Apr-23
Long Room (weekend)	M	17.90	22.10	EXP	23.30	30.17%	28.70	29.86%	01-Apr-22	01-Apr-23
Oak, Tate, Drawing Rooms (weekday)	M	12.10	15.20	EXP	15.70	29.75%	19.80	30.26%	01-Apr-22	01-Apr-23
Oak, Tate, Drawing Rooms (weekend)	M	14.70	18.90	EXP	19.10	29.93%	24.60	30.16%	01-Apr-22	01-Apr-23
Studio (weekday)	M	12.60	15.20	EXP	16.40	30.16%	19.80	30.26%	01-Apr-22	01-Apr-23
Studio (weekend)	M	20.00	24.70	EXP	26.00	30.00%	32.10	29.96%	01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekday)	M	11.00	13.70	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekend)	M	14.70	18.40	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Theatre Spaces										
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	M	63.50	89.80	STD	82.50	29.92%	116.70	29.96%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)(Concessionary)	C	38.30	N/A	STD	49.80	30.03%	N/A	N/A	01-Apr-22	01-Apr-23
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	M	115.50	165.90	STD	150.20	30.04%	215.70	30.02%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)(Concessionary)	C	69.30	N/A	STD	90.10	30.01%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Theatre Stage, Auditorium, Dressing Rooms (weekdays)	M	56.70	70.90	STD	73.70	29.98%	92.20	30.04%	01-Apr-22	01-Apr-23
Compass Theatre Stage, Auditorium, Dressing Rooms (weekdays) concessionary	C	34.10	N/A	STD	44.30	29.91%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Theatre Stage, Auditorium, Dressing Rooms (weekend)	M	64.60	81.90	STD	84.00	30.03%	106.50	30.04%	01-Apr-22	01-Apr-23
Compass Theatre Stage, Auditorium, Dressing Rooms (weekend) concessionary	C	38.90	N/A	STD	50.60	30.08%	N/A	N/A	01-Apr-22	01-Apr-23
Open Air Theatre Barra Hall Park (Weekday - unstaffed)	M	16.80	21.00	STD	21.80	29.76%	27.30	30.00%	01-Apr-22	01-Apr-23
Open Air Theatre Barra Hall Park (Weekday - unstaffed) (concessionary)	C	10.00	N/A	STD	13.00	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Open Air Theatre Barra Hall Park (Weekend - unstaffed)	M	21.00	26.30	STD	27.30	30.00%	34.20	30.04%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Open Air Theatre Barra Hall Park (Weekend - unstaffed) (concessionary)	C	12.60	N/A	STD	16.40	30.16%	N/A	N/A	01-Apr-22	01-Apr-23
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekday)	M	13.70	18.90	STD	17.80	29.93%	24.60	30.16%	01-Apr-22	01-Apr-23
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekday) (concessionary)	C	8.40	N/A	STD	10.90	29.76%	N/A	N/A	01-Apr-22	01-Apr-23
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekend)	M	17.30	23.60	STD	22.50	30.06%	30.70	30.08%	01-Apr-22	01-Apr-23
Performances in Cafe Bar, Studio, Compass Garden, Southlands Gardens, Manor Farm Grounds, Long Room, Stables (weekend) (concessionary)	C	10.50	N/A	STD	13.70	30.48%	N/A	N/A	01-Apr-22	01-Apr-23
Great Barn - Weekdays	M	67.70	88.70	STD	88.00	29.99%	115.30	29.99%	01-Apr-22	01-Apr-23
Great Barn - Weekends	M	84.00	110.30	STD	109.20	30.00%	143.40	30.01%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Lounge only	M	29.90	41.00	STD	38.90	30.10%	53.30	30.00%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Lounge only(Concessionary)	C	17.90	N/A	STD	23.30	30.17%	N/A	N/A	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Theatre rates - bulk discount, where booking in excess of 30 hours										
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays)	M	42.00	53.00	STD	54.60	30.00%	68.90	30.00%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekdays) (Concessionary)	C	25.20	N/A	STD	32.80	30.16%	N/A	N/A	01-Apr-22	01-Apr-23
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend)	M	46.70	58.80	STD	60.70	29.98%	76.40	29.93%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Stage, Auditorium, Dressing Rooms (weekend) (Concessionary)	C	27.80	N/A	STD	36.10	29.86%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Stage, Auditorium, Dressing Rooms (weekdays)	M	39.40	49.90	STD	51.20	29.95%	64.90	30.06%	01-Apr-22	01-Apr-23
Compass Stage, Auditorium, Dressing Rooms (weekdays) (concessionary)	C	23.60	N/A	STD	30.70	30.08%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Stage, Auditorium, Dressing Rooms (weekend)	M	43.60	55.10	STD	56.70	30.05%	71.60	29.95%	01-Apr-22	01-Apr-23
Compass Stage, Auditorium, Dressing Rooms (weekend) (concessionary)	C	26.30	N/A	STD	34.20	30.04%	N/A	N/A	01-Apr-22	01-Apr-23
Compass Auditorium Non-Performance Use	M	28.90	36.20	STD	37.60	30.10%	47.10	30.11%	01-Apr-22	01-Apr-23
Compass Auditorium Non-Performance Use (concessionary)	C	17.30	N/A	STD	22.50	30.06%	N/A	N/A	01-Apr-22	01-Apr-23
Excess Hire Charge	M	110.30	126.00	STD	143.40	30.01%	163.80	30.00%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Theatrical Equipment Hire - General										
Projectors										
Bright HD Projector - Day	M	115.50	126.00	STD	150.20	30.04%	163.80	30.00%	01-Apr-22	01-Apr-23
Bright HD Projector - Week	M	252.00	278.30	STD	327.60	30.00%	361.80	30.00%	01-Apr-22	01-Apr-23
Sound										
Radio Mic (hand held) - Day	M	10.50	10.50	STD	13.70	30.48%	13.70	30.48%	01-Apr-22	01-Apr-23
Radio Mic (hand held) - Week	M	42.00	42.00	STD	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23
Radio Mic (lapel) - Day	M	15.80	15.80	STD	20.50	29.75%	20.50	29.75%	01-Apr-22	01-Apr-23
Radio Mic (lapel) - Week	M	52.50	52.50	STD	68.30	30.10%	68.30	30.10%	01-Apr-22	01-Apr-23
Vocal Mics - Day	M	10.50	10.50	STD	13.70	30.48%	13.70	30.48%	01-Apr-22	01-Apr-23
Lighting and FX (fixed charges for any hire period of 1 to 7 days)										
FREE Lighting and FX - Follow Spots, dimmers, other selected stock	M	0.00	0.00	STD	0.00	N/A	0.00	N/A	01-Apr-15	01-Apr-23
Band 10 Lighting and FX - Pyro Box, Mirror Ball, UV Lights	M	10.50	10.50	STD	13.70	30.48%	13.70	30.48%	01-Apr-22	01-Apr-23
Band 20 Lighting and FX - Strobe Light	M	21.00	21.00	STD	27.30	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Band 30 Lighting and FX - Set of 4 Birdis, Colour Scrollers	M	31.50	31.50	STD	41.00	30.16%	41.00	30.16%	01-Apr-22	01-Apr-23
Band 40 Lighting and FX - ROBE Moving Spot Light	M	42.00	42.00	STD	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23
Band 50 Lighting and FX - Smoke or Haze Machine	M	52.50	52.50	STD	68.30	30.10%	68.30	30.10%	01-Apr-22	01-Apr-23
Band 70 Lighting and FX - Stage Gauze	M	73.50	73.50	STD	95.50	29.93%	95.50	29.93%	01-Apr-22	01-Apr-23
Consumables	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-15	01-Apr-23
Portable Video / Data Projector & Screen	M	78.80	94.50	STD	102.40	29.95%	122.90	30.05%	01-Apr-22	01-Apr-23
Flip Chart and one set of Pens	M	10.50	15.80	STD	DELETE		DELETE		01-Apr-22	01-Apr-23
Replacement Pens	M	15.80	21.00	STD	DELETE		DELETE		01-Apr-22	01-Apr-23
Photocopying - Per A 4 Sheet	M	0.50	0.50	STD	0.65	30.00%	0.65	30.00%	01-Apr-17	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Box Office Charges - Community										
Quarterly Season Brochure: 1/3 page entry	M	94.50	115.50	STD	122.90	30.05%	150.20	30.04%	01-Apr-22	01-Apr-23
Quarterly Season Brochure: 1/3 page entry	C	57.80	N/A	STD	75.10	29.93%	N/A	N/A	01-Apr-22	01-Apr-23
Minimum Commission per ticket (Compass Sales only)	M	0.50	1.10	STD	0.65	30.00%	1.45	31.82%	01-Apr-22	01-Apr-23
PRS Minimum Fee (plays)	M	10.50	21.00	STD	13.65	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
PRS Minimum Fee (concerts)	M	26.30	42.00	STD	34.20	30.04%	54.60	30.00%	01-Apr-22	01-Apr-23
PRS Minimum Fee (concerts) (concessionary)	C	15.80	N/A	STD	20.50	29.75%	N/A	N/A	01-Apr-22	01-Apr-23
Ticket print for own sales	M	0.30	0.50	STD	0.40	33.33%	0.70	40.00%	01-Apr-22	01-Apr-23
Solus advertising	M	POA	POA	STD	POA	N/A	POA	N/A	01-Apr-15	01-Apr-23
Generic Hillingdon Theatres and Manor Farm Charges										
Weekday Technical Support (mandatory for all shows with tech requirements)	M	15.80	18.90	STD	20.50	29.75%	24.60	30.16%	01-Apr-22	01-Apr-23
Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	20.00	23.10	STD	26.00	30.00%	30.00	29.87%	01-Apr-22	01-Apr-23
All Shows: Ushers (hourly)	M	6.30	11.60	STD	8.20	30.16%	15.10	30.17%	01-Apr-22	01-Apr-23
Duty Manager (Mon-Fri)	M	15.80	18.90	STD	20.50	29.75%	24.60	30.16%	01-Apr-22	01-Apr-23
Duty Manager (Sat, Sun, Bank Holidays)	M	20.00	23.10	STD	26.00	30.00%	30.00	29.87%	01-Apr-22	01-Apr-23
Deposit: Entire week	M	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-15	01-Apr-23
Deposit: All other Bookings	M	POA	POA	EXP	POA	N/A	POA	N/A	01-Apr-15	01-Apr-23
Corkage per bottle (Compass Theatre)	M	5.30	5.30	STD	6.90	30.19%	6.90	30.19%	01-Apr-22	01-Apr-23
Cleaning Charge	M	105.00	168.00	STD	136.50	30.00%	218.40	30.00%	01-Apr-22	01-Apr-23
Workshop Storage - Weekly	M	61.10	73.50	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Costume Hire – Adult - Week	M	15.80	15.80	EXP	20.50	29.75%	20.50	29.75%	01-Apr-22	01-Apr-23
Costume Hire – Child – Week	M	10.50	10.50	EXP	13.65	30.00%	13.65	30.00%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Box Office Fees - Generic / All Hirers										
Hillingdon Arts Membership	M	16.80	28.40	STD	21.80	29.76%	36.90	29.93%	01-Apr-22	01-Apr-23
Sponsor-a-Seat Deal (5 years)	M	136.50	136.50	STD	177.50	30.04%	177.50	30.04%	01-Apr-22	01-Apr-23
Box Office Commission %	M	0.09	0.10	STD	0.10	11.11%	0.15	50.00%	01-Apr-17	01-Apr-23
Box Office Commission % (concessionary)	M	0.03	N/A	STD	0.03	0.00%	N/A	N/A	01-Apr-15	
Art Sales Commission %	M	0.20	0.20	EXP	0.20	0.00%	0.26	30.00%	01-Apr-15	
Social and Commercial Rates										
Manor Farm										
Stables, Mon-Thu	M	31.50	38.90	STD	41.00	30.16%	50.60	30.08%	01-Apr-22	01-Apr-23
Stables, Fri, Sat, Sun, Bank Hol	M	41.00	49.40	STD	53.30	30.00%	64.20	29.96%	01-Apr-22	01-Apr-23
MF Community Hut, Mon-Thu	M	26.80	33.60	EXP	34.80	29.85%	43.70	30.06%	01-Apr-22	01-Apr-23
MF Community Hut, Fri, Sat, Sun, Bank Hol	M	35.20	43.10	EXP	45.80	30.11%	56.00	29.93%	01-Apr-22	01-Apr-23
Long Room, Provosts Parlour / Chamber (weekday)	M	23.10	27.30	EXP	30.00	29.87%	35.50	30.04%	01-Apr-22	01-Apr-23
Long Room, Provosts Parlour / Chamber (weekend)	M	26.80	31.50	EXP	34.80	29.85%	41.00	30.16%	01-Apr-22	01-Apr-23
Oak, Tate, Drawing Rooms (weekday)	M	18.90	21.00	EXP	24.60	30.16%	27.30	30.00%	01-Apr-22	01-Apr-23
Oak, Tate, Drawing Rooms (weekend)	M	22.60	26.30	EXP	29.40	30.09%	34.20	30.04%	01-Apr-22	01-Apr-23
Cafe Bar (weekday)	M	19.40	22.10	EXP	25.20	29.90%	28.75	30.09%	01-Apr-22	01-Apr-23
Cafe Bar (weekend)	M	23.60	27.30	EXP	30.70	30.08%	35.50	30.04%	01-Apr-22	01-Apr-23
Studio (weekday)	M	18.90	21.00	EXP	24.60	30.16%	27.30	30.00%	01-Apr-22	01-Apr-23
Studio (weekend)	M	30.50	34.70	EXP	39.60	29.84%	45.10	29.97%	01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekday)	M	17.30	18.90	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Blue, Green, Hilliard Rooms (weekend)	M	22.60	26.30	EXP	DELETE		DELETE		01-Apr-22	01-Apr-23
Garden (weekday)	M	8.40	9.50	EXP	10.90	29.76%	12.35	30.00%	01-Apr-22	01-Apr-23
Garden (weekend)	M	10.00	11.60	EXP	13.00	30.00%	15.10	30.17%	01-Apr-22	01-Apr-23
Great Barn, Mon to Thurs	M	130.20	160.70	STD	169.30	30.03%	208.90	29.99%	01-Apr-22	01-Apr-23
Great Barn, Fri to Sun	M	154.40	182.80	STD	200.70	29.99%	237.60	29.98%	01-Apr-22	01-Apr-23
Southlands Arts Centre Grounds - unstaffed, per day use	M	220.50	330.80	EXP	286.70	30.02%	430.00	29.99%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Manor Farm Social - Block Bookings (Weddings and Celebrations - new all inclusive price, with Duty Staff charges - previously charged separately)										
Mon to Thurs: 10:00 to 24:00	M	1,680.00	2,068.50	STD	2,184.00	30.00%	2,689.00	30.00%	01-Apr-22	01-Apr-23
Fri to Sun: 10:00 to 24:00	M	2,236.50	2,887.50	STD	2,907.50	30.00%	3,754.00	30.01%	01-Apr-22	01-Apr-23
Theatre Spaces										
Winston Churchill Theatre Lounge only	M	73.50	89.30	STD	95.50	29.93%	116.00	29.90%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Auditorium and Lounge - Mon to Thu	M	84.00	115.50	STD	109.00	29.76%	150.00	29.87%	01-Apr-22	01-Apr-23
Winston Churchill Theatre Auditorium and Lounge - Sat, Sun, Bank Hol	M	126.00	178.50	STD	164.00	30.16%	232.00	29.97%	01-Apr-22	01-Apr-23
Compass Theatre (Mon-Thu)	M	52.50	68.30	STD	68.25	30.00%	88.80	30.01%	01-Apr-22	01-Apr-23
Compass Theatre (Fri-Sun, bank holidays)	M	63.00	78.80	STD	81.90	30.00%	102.45	30.01%	01-Apr-22	01-Apr-23
Compass Theatre Non-Performance Use	M	42.00	57.80	STD	54.60	30.00%	75.15	30.02%	01-Apr-22	01-Apr-23
Staff Charges										
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M	20.00	25.20	STD	26.00	30.00%	33.00	30.95%	01-Apr-22	01-Apr-23
All Shows: Weekend / Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M	24.20	30.50	STD	31.50	30.17%	39.60	29.84%	01-Apr-22	01-Apr-23
Weekday Duty Manager	M	20.00	25.20	STD	26.00	30.00%	32.80	30.16%	01-Apr-22	01-Apr-23
Weekend / Bank Holiday Duty Manager	M	24.20	30.50	STD	31.50	30.17%	39.60	29.84%	01-Apr-22	01-Apr-23
Box Office Charges (Commercial, Social, Charity)										
Minimum Commission per ticket	M	1.05	1.60	STD	1.35	28.57%	2.10	31.25%	01-Apr-22	01-Apr-23
PRS Minimum Fee (plays)	M	10.50	21.00	STD	13.65	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
PRS Minimum Fee (concerts)	M	31.50	52.50	STD	40.95	30.00%	68.25	30.00%	01-Apr-22	01-Apr-23
Penalty Overrun Rate	M	178.50	252.00	STD	232.00	29.97%	327.50	29.96%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
21. Battle of Britain Bunker Fees										
Admission Fees										
Adults (16 years to 64 years)	R	2.65	5.25	STD	3.45	30.19%	6.85	30.48%	01-Apr-22	01-Apr-23
Adults (65 years +)	R	2.10	4.20	STD	2.75	30.95%	5.45	29.76%	01-Apr-22	01-Apr-23
Young People (Under 16 years) including organised school groups, teachers to pay the adult fee)	R	Free	Free	STD	Free	N/A	Free	N/A	01-Mar-18	
Serving Military personnel	R	Free	Free	STD	Free	N/A	Free	N/A	01-Mar-18	
Guided Tours of the Bunker										
Adults (16 years to 64 years)	R	2.10	4.20	STD	2.75	30.95%	5.45	29.76%	01-Apr-22	01-Apr-23
Adults (65 years +)	R	1.60	3.15	STD	2.10	31.25%	4.10	30.16%	01-Apr-22	01-Apr-23
Young People (Under 16 years) including organised school groups, teachers to pay the adult fee)	R	Free	Free	STD	Free	N/A	Free	N/A	01-Mar-18	
Serving Military personnel	R	Free	Free	STD	Free	N/A	Free	N/A	01-Mar-18	
Visitor Centre										
Meeting Room (up to 20 People) per Hour	B	50.00	50.00	STD	65.00	30.00%	65.00	30.00%	01-Apr-22	01-Apr-23
Lecture Theatre (up to 100 people) per Half Day	B	400.00	400.00	STD	520.00	30.00%	520.00	30.00%	01-Apr-22	01-Apr-23
Exhibition Hall (up to 200 people, only available evenings) per Evening	B	1,000.00	1,000.00	STD	1,300.00	30.00%	1,300.00	30.00%	01-Apr-22	01-Apr-23
Entire Visitor Centre (up to 200 people, only available evenings) per Evening	B	1,500.00	1,500.00	STD	1,950.00	30.00%	1,950.00	30.00%	01-Apr-22	01-Apr-23
Bunker										
Bunker meeting room (up to 20 people) per Hour	B	50.00	50.00	STD	65.00	30.00%	65.00	30.00%	01-Apr-22	01-Apr-23
Grounds										
Gardens per Hour	B	50.00	50.00	STD	65.00	30.00%	65.00	30.00%	01-Apr-22	01-Apr-23
Entire site (Gardens, Bunker and Visitor Centre) per Evening	B	2,000.00	2,000.00	STD	2,600.00	30.00%	2,600.00	30.00%	01-Apr-22	01-Apr-23
Membership Fees - Standard (Hurricane)										
Adult	B	26.25	26.25	STD	34.15	30.10%	34.15	30.10%	01-Apr-22	01-Apr-23
Joint	B	42.00	42.00	STD	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23
Over 65	B	21.00	21.00	STD	27.30	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Military	B	21.00	21.00	STD	27.30	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Family (2 adults up to 6 children)	B	42.00	42.00	STD	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Membership Fees - Premium (Spitfire)										
Adult	B	52.50	52.50	STD	68.25	30.00%	68.25	30.00%	01-Apr-22	01-Apr-23
Joint	B	84.00	84.00	STD	109.20	30.00%	109.20	30.00%	01-Apr-22	01-Apr-23
Over 65	B	42.00	42.00	STD	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23
Military	B	42.00	42.00	STD	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23
Family (2 adults up to 6 children)	B	84.00	84.00	STD	109.20	30.00%	109.20	30.00%	01-Apr-22	01-Apr-23
Membership Fees - Corporate										
Corporate	B	525.00	525.00	STD	682.50	30.00%	682.50	30.00%	01-Apr-22	01-Apr-23
Education Fees										
School / Uniform Group session	B	52.50	105.00	STD	68.25	30.00%	136.50	30.00%	01-Apr-22	01-Apr-23
Virtual Learning	B	52.50	52.50	STD	68.25	30.00%	68.25	30.00%	01-Apr-22	01-Apr-23
Extras/Special Arrangements:										
Private tour of the Bunker (up to 50 people)	B	309.75	309.75	STD	402.70	30.01%	402.70	30.01%	01-Apr-22	01-Apr-23
Name Plaque	B	210.00	210.00	STD	273.00	30.00%	273.00	30.00%	01-Apr-22	01-Apr-23
Catering	B	POA	POA	STD	POA	N/A	POA	N/A	01-Mar-18	
Equipment hire (e.g. AV equipment)	B	POA	POA	STD	POA	N/A	POA	N/A	01-Mar-18	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
22. Land Charges										
Search Fees										
Full Standard Search(Residential and Commercial)	M	152.00	152.00	M	180.00	18.42%	180.00	18.42%	01-Apr-22	01-Apr-23
Official certificate of search (Form LLC1) only	M	32.00	32.00	NB	60.00	87.50%	60.00	87.50%	01-Apr-22	01-Apr-23
Official certificate of search (Form CON29) only	M	120.00	120.00	STD	120.00	0.00%	120.00	0.00%	01-Apr-22	
CON29O Optional enquires (each)	M	18.00	18.00	STD	54.00	200.00%	54.00	200.00%	01-Apr-22	01-Apr-23
Additional Parcel of Land on LLC1	M	15.00	15.00	NB	45.00	200.00%	45.00	200.00%	01-Apr-22	01-Apr-23
Additional Parcel of Land on CON29	M	19.00	19.00	STD	54.00	184.21%	54.00	184.21%	01-Apr-22	01-Apr-23
Personal Search	M	Free	Free	NB	Free	0.00%	Free	0.00%	01-Apr-19	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
23. Music Service										
Music Service (termly charge)										
Standard tuition	R	79.80	N/A	EXP	103.75	30.01%	N/A	N/A	01-Apr-22	01-Apr-23
Advanced tuition plus Music School	R	267.80	336.00	EXP	348.15	30.00%	436.80	30.00%	01-Apr-22	01-Apr-23
Music School only	R	80.00	90.00	EXP	104.00	30.00%	117.00	30.00%	01-Sep-22	01-Apr-23
Weekday music school or Choir Only	R	34.70	50.00	EXP	45.10	29.97%	65.00	30.00%	01-Sep-22	01-Apr-23
Use of Instrument	R	22.70	26.25	EXP	29.50	29.96%	34.15	30.10%	01-Apr-22	01-Apr-23
Music Service (concession)										
Standard tuition layer 2 (NEW)	R	48.50	N/A	EXP	63.05	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Standard tuition layer 1	R	17.10	N/A	EXP	22.25	30.12%	N/A	N/A	01-Apr-22	01-Apr-23
Advanced tuition plus Music School layer 2 (NEW)	R	151.20	N/A	EXP	196.55	29.99%	N/A	N/A	01-Apr-22	01-Apr-23
Advanced tuition plus Music School layer 1	R	50.40	N/A	EXP	65.50	29.96%	N/A	N/A	01-Apr-22	01-Apr-23
Music School only layer 2 (NEW)	R	44.10	N/A	EXP	57.35	30.05%	N/A	N/A	01-Apr-22	01-Apr-23
Music School only layer 1	R	15.80	N/A	EXP	20.55	30.06%	N/A	N/A	01-Apr-22	01-Apr-23
Weekday music school or Choir Only layer 1	R	9.80	N/A	EXP	12.75	30.10%	N/A	N/A	01-Apr-22	01-Apr-23
Use of Instrument layer 2 (NEW)	R	15.10	N/A	EXP	19.65	30.13%	N/A	N/A	01-Apr-22	01-Apr-23
Use of Instrument layer 1	R	7.40	N/A	EXP	9.60	29.73%	N/A	N/A	01-Apr-22	01-Apr-23
Music Service (Schools Charges)										
Hourly Charge for School Projects	S	N/A	42.00	NB	N/A	N/A	54.60	30.00%	01-Apr-22	
Hourly Charge for School Projects (to Academies)	S	N/A	52.50	STD	N/A	N/A	68.25	30.00%	01-Apr-22	
Whole Class Ensemble Tuition (Afternoon Standard Price)	S	367.50	N/A	EXP	477.75	30.00%	N/A	N/A	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
24. Imported Food Unit										
Products of animal origin - CHED-P										
0 to 100kg per CHED-P	B	75.00	75.00	NB	83.00	10.67%	83.00	10.67%	01-Apr-22	01-Apr-23
101 to 1,000kg per CHED-P	B	125.00	125.00	NB	138.00	10.40%	138.00	10.40%	01-Apr-22	01-Apr-23
1,001 to 5,000kg per CHED-P	B	180.00	180.00	NB	198.00	10.00%	198.00	10.00%	01-Apr-22	01-Apr-23
5001kg to 15,000kg per CHED-P	B	220.00	220.00	NB	242.00	10.00%	242.00	10.00%	01-Apr-22	01-Apr-23
15,001Kg to 46,000kg per CHED-P	B	400.00	400.00	NB	440.00	10.00%	440.00	10.00%	01-Apr-22	01-Apr-23
Above 46,000kg per CHED-P	B	400.00	400.00	NB	440.00	10.00%	440.00	10.00%	01-Apr-22	01-Apr-23
Products of animal origin - Originating from New Zealand										
0 to 100kg per CHED-P	B	58.00	58.00	NB	64.00	10.34%	64.00	10.34%	01-Apr-22	01-Apr-23
101 to 1,000kg per CHED-P	B	97.00	97.00	NB	107.00	10.31%	107.00	10.31%	01-Apr-22	01-Apr-23
1,001 to 5,000kg per CHED-P	B	140.00	140.00	NB	154.00	10.00%	154.00	10.00%	01-Apr-22	01-Apr-23
5001kg to 15,000kg per CHED-P	B	171.00	171.00	NB	188.00	9.94%	188.00	9.94%	01-Apr-22	01-Apr-23
15,001Kg to 46,000kg per CHED-P	B	310.00	310.00	NB	341.00	10.00%	341.00	10.00%	01-Apr-22	01-Apr-23
Above 46,000kg per CHED-P	B	310.00	310.00	NB	341.00	10.00%	341.00	10.00%	01-Apr-22	01-Apr-23
Products of Animal Origin - Additional charges										
Completion of part one of CHED-P on IPAFFS (per CHED-P)	B	50.00	50.00	NB	55.00	10.00%	55.00	10.00%	01-Apr-22	01-Apr-23
Lack of Pre-notification	B	85.00	85.00	NB	94.00	10.59%	94.00	10.59%	01-Apr-22	01-Apr-23
Additional charge for POAO consignments requiring sampling (plus analytical fee charged by the laboratory)	B	70.00	70.00	NB	77.00	10.00%	77.00	10.00%	01-May-22	01-Apr-23
Non-Compliant Consignment	B	80.00	80.00	NB	88.00	10.00%	88.00	10.00%	01-May-22	01-Apr-23
Replacement Documents	B	50.00	50.00	NB	55.00	10.00%	55.00	10.00%	01-May-22	01-Apr-23
Destruction Charges for Products of animal origin										
0 to 100kg per CHED-P	B	45.00	45.00	NB	50.00	11.11%	50.00	11.11%	01-Apr-22	01-Apr-23
Over 100kg per CHED-P	B	45.00 + 0.40 per kg (over 100kg)	45.00 + 0.40 per kg (over 100kg)	NB	50.00 + 0.44 per kg (Over 100kg)	10.00%	50.00 + 0.44 per kg (Over 100kg)	10.00%	01-Apr-22	01-Apr-23
Products of animal origin - Catch certificate										
Bilateral Countries 1-5 Certificates	B	25.00	25.00	NB	28.00	12.00%	28.00	12.00%	01-Apr-22	01-Apr-23
Bilateral Countries 6-10 Certificates	B	40.00	40.00	NB	44.00	10.00%	44.00	10.00%	01-Apr-22	01-Apr-23
Bilateral Countries 11-20 Certificates	B	55.00	55.00	NB	61.00	10.91%	61.00	10.91%	01-Apr-22	01-Apr-23
Bilateral Countries 21 or more Certificates	B	65.00	65.00	NB	72.00	10.77%	72.00	10.77%	01-May-22	01-Apr-23
Third Countries 1-5 Certificates	B	50.00	50.00	NB	55.00	10.00%	55.00	10.00%	01-Apr-22	01-Apr-23
Third Countries 6-10 Certificates	B	70.00	70.00	NB	77.00	10.00%	77.00	10.00%	01-Apr-22	01-Apr-23
Third Countries 11-20 Certificates	B	85.00	85.00	NB	94.00	10.59%	94.00	10.59%	01-Apr-22	01-Apr-23
Third Countries 21 or more Certificates	B	95.00	95.00	NB	105.00	10.53%	105.00	10.53%	01-May-22	01-Apr-23
Movement Control / Formal Verification	B	50.00	50.00	NB	55.00	10.00%	55.00	10.00%	01-May-22	01-Apr-23
Non-Compliant Consignment	B	80.00	80.00	NB	88.00	10.00%	88.00	10.00%	01-May-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Products Not of Animal Origin - CHED-D										
Documentary Check per CHED-D	B	60.00	60.00	NB	66.00	10.00%	66.00	10.00%	01-Apr-22	01-Apr-23
Full Physical Check per CHED-D (Plus Analytical Fee)	B	180.00	180.00	NB	198.00	10.00%	198.00	10.00%	01-Apr-22	01-Apr-23
Undeclared Consignments (Plus Analytical fee)	B	300.00	300.00	NB	330.00	10.00%	330.00	10.00%	01-Apr-22	01-Apr-23
Declined Physical Check	B	200.00	200.00	NB	220.00	10.00%	220.00	10.00%	01-Apr-22	01-Apr-23
Non compliant following a documentary check	B	110.00	110.00	NB	121.00	10.00%	121.00	10.00%	01-Apr-22	01-Apr-23
Non-Compliant (Onward Transportation to a facility in LB Hillingdon)	B	200.00	200.00	NB	220.00	10.00%	220.00	10.00%	01-Apr-22	01-Apr-23
Completion of part one of CHED-D on IPAFFS (per CHED-D)	B	50.00	50.00	NB	55.00	10.00%	55.00	10.00%	01-Apr-22	01-Apr-23
Lack of Pre-notification	B	85.00	85.00	NB	94.00	10.59%	94.00	10.59%	01-Apr-22	01-Apr-23
Non-Compliant Consignment	B	80.00	80.00	NB	88.00	10.00%	88.00	10.00%	01-May-22	01-Apr-23
Replacement Documents	B	50.00	50.00	NB	55.00	10.00%	55.00	10.00%	01-May-22	01-Apr-23
Destruction Charges for Products Not of animal origin										
0 to 100kg per consignment	B	45.00	45.00	NB	50.00	11.11%	50.00	11.11%	01-Apr-22	01-Apr-23
Over 100kg per consignment	B	45.00 + 0.20 per kg (over 100kg)	45.00 + 0.20 per kg (over 100kg)	NB	50.00 + 0.22 per kg (Over 100kg)	10.00%	50.00 + 0.22 per kg (Over 100kg)	10.00%	01-Apr-22	01-Apr-23
Products of Non-Animal Origin - Organics										
Full Official Checks	B	60.00	60.00	NB	66.00	10.00%	66.00	10.00%	01-Apr-22	01-Apr-23
Lack of pre-notification	B	85.00	85.00	NB	94.00	10.59%	94.00	10.59%	01-May-22	01-Apr-23
Movement Control	B	50.00	50.00	NB	55.00	10.00%	55.00	10.00%	01-May-22	01-Apr-23
Non-Compliant Consignment	B	120.00	120.00	NB	132.00	10.00%	132.00	10.00%	01-May-22	01-Apr-23
Export health certificate										
Documentary check	B	108.00	108.00	STD	119.00	10.19%	119.00	10.19%	01-Apr-22	01-Apr-23
Examination of the consignment	B	144.00	144.00	STD	158.00	9.72%	158.00	9.72%	01-Apr-22	01-Apr-23
Consignments requiring sampling prior to export (FNAO), per sample taken (plus analytical fee charged by the laboratory)	B	180.00	180.00	NB	198.00	10.00%	198.00	10.00%	01-May-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Out of hours Additional charges										
OOH (Monday-Friday); additional charge per AWB (Each HAWB will incur a separate charge).	B	£150 Up to 22:00 (18:01 to 22:00). £400 After 22:00 (22:01 to 08:00)	£150 Up to 22:00 (18:01 to 22:00). £400 After 22:00 (22:01 to 08:00)	NB	£165 Up to 22:00 (18:01 to 22:00). £440 After 22:00 (22:01 to 08:00)	10.00%	£165 Up to 22:00 (18:01 to 22:00). £440 After 22:00 (22:01 to 08:00)	10.00%	01-May-22	01-Apr-23
OOH (Saturday and Sunday); additional charge per AWB (Each HAWB will incur a separate charge).	B	£150 Up to 22:00 (17:01 to 22:00). £400 After 22:00 (22:01 to 08:00)	£150 Up to 22:00 (17:01 to 22:00). £400 After 22:00 (22:01 to 08:00)	NB	£165 Up to 22:00 (17:01 to 22:00). £440 After 22:00 (22:01 to 08:00)	10.00%	£165 Up to 22:00 (17:01 to 22:00). £440 After 22:00 (22:01 to 08:00)	10.00%	01-May-22	01-Apr-23
OOH (UK Bank Holidays); additional charge per AWB (Each HAWB will incur a separate charge).	B	£150 Up to 18:00 (08:00 to 18:00). £300 After 18:00 (18:01 to 22:00). £550 After 22:00 (22.01 to 08:00)	£150 Up to 18:00 (08:00 to 18:00). £300 After 18:00 (18:01 to 22:00). £550 After 22:00 (22.01 to 08:00)	NB	£165 Up to 18:00 (08:00 to 18:00). £330 After 18:00 (18:01 to 22:00). £605 After 22:00 (22.01 to 08:00)	10.00%	£165 Up to 18:00 (08:00 to 18:00). £330 After 18:00 (18:01 to 22:00). £605 After 22:00 (22.01 to 08:00)	10.00%	01-May-22	01-Apr-23
Imported Food Training										
Per attendee (up to six attendees per three-day course)	B	600.00	600.00		660.00	10.00%	660.00	10.00%	01-May-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
25. Food Health and Safety										
Food Hygiene										
Food Hygiene rating scheme, re-rating visit	B	250.00	N/A	STD	325.00	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Disposal of non product of animal origin										
1 to 1,000kg	B	50.00	50.00	NB	65.00	30.00%	65.00	30.00%	01-Apr-22	01-Apr-23
1,001 to 2,000kg	B	100.00	100.00	NB	130.00	30.00%	130.00	30.00%	01-Apr-22	01-Apr-23
2,001 to 3,000kg	B	147.00	147.00	NB	191.00	29.93%	191.00	29.93%	01-Apr-22	01-Apr-23
Export Licences										
Non-POAO - Visit not required - first hour	B	87.20	87.20	NB	96.00	10.09%	96.00	10.09%	01-Apr-22	01-Apr-23
Non-POAO - Visit not required - per hour above first hour	B			NB	70.00	NEW	70.00	NEW	N/A	01-Apr-23
Non-POAO - Visit required - first hour	B	150.20	150.20	NB	165.00	9.85%	165.00	9.85%	01-Apr-22	01-Apr-23
Non-POAO - Visit required - per hour above first hour	B			NB	70.00	NEW	70.00	NEW	N/A	01-Apr-23
POAO - Visit not required - first hour	B	87.20	87.20	STD	113.00	29.59%	113.00	29.59%	01-Apr-22	01-Apr-23
POAO - Visit not required - per hour above first hour	B			STD	84.00	NEW	84.00	NEW	N/A	01-Apr-23
POAO - Visit required - first hour	B	150.20	150.20	STD	195.00	29.83%	195.00	29.83%	01-Apr-22	01-Apr-23
POAO - Visit required - per hour above first hour	B			STD	84.00	NEW	84.00	NEW	N/A	01-Apr-23
Pharmacy and Poisons										
Applications	B	45.20	45.20	NB	DELETE					01-Apr-23
Change of name	B	25.20	25.20	NB	DELETE					01-Apr-23
Renewal	B	43.10	43.10	NB	DELETE					01-Apr-23
Other Licences										
Unfit food - Examination and Condemnation certificate (1st Hour)	B	140.70	140.70	NB	182.90	29.99%	182.90	29.99%	01-Apr-22	01-Apr-23
Unfit food - Examination and Condemnation certificate (Subsequent hours or part of)	B	101.85	101.85	NB	132.40	30.00%	132.40	30.00%	01-Apr-22	01-Apr-23
Swimming Pool Water - Per visit	B	119.70	119.70	NB	155.60	29.99%	155.60	29.99%	01-Apr-22	01-Apr-23
Legal enquires	B	71.40	71.40	NB	92.80	29.97%	92.80	29.97%	01-Apr-22	01-Apr-23
Response to enquiries - Per letter	B	17.85	17.85	NB	23.20	29.97%	23.20	29.97%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Private Water Supplies - new fees prescribed by Private Water Regulations										
Sampling Per visit	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-11	
Audit Monitoring	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-12	
Check Monitoring	B	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-12	
Other Sampling and Risk Assessment Combined	B	600.00	600.00	NB	600.00	0.00%	600.00	0.00%	01-Apr-11	
Risk Assessment	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	01-Apr-12	
Other investigations	B	37.00 + analyst costs (no more than 100.00)	37.00 + analyst costs (no more than 100.00)	NB	37.00 + analyst costs (no more than 100.00)	0.00%	37.00 + analyst costs (no more than 100.00)	0.00%	01-Apr-12	
Granting an Authority	B	37.00 + analyst costs (no more than 100.00)	37.00 + analyst costs (no more than 100.00)	NB	37.00 + analyst costs (no more than 100.00)	0.00%	37.00 + analyst costs (no more than 100.00)	0.00%	01-Apr-12	
Domestic Supplies	B	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	01-Apr-12	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
26. Licensing										
Scrap Metal Site Fees										
New	B	578.00	578.00	NB	751.00	29.93%	751.00	29.93%	01-Apr-22	01-Apr-23
Renewal	B	473.00	473.00	NB	615.00	30.02%	615.00	30.02%	01-Apr-22	01-Apr-23
Variation to change to collector license	B	158.00	158.00	NB	205.00	29.75%	205.00	29.75%	01-Apr-22	01-Apr-23
Variation to change minor details	B	53.00	53.00	NB	69.00	30.19%	69.00	30.19%	01-Apr-22	01-Apr-23
Scrap metal Collector Fees										
New	B	263.00	263.00	NB	342.00	30.04%	342.00	30.04%	01-Apr-22	01-Apr-23
Renewal	B	236.00	236.00	NB	307.00	30.08%	307.00	30.08%	01-Apr-22	01-Apr-23
Variation to change to site license	B	315.00	315.00	NB	410.00	30.16%	410.00	30.16%	01-Apr-22	01-Apr-23
Variation to change for minor details	B	53.00	53.00	NB	69.00	30.19%	69.00	30.19%	01-Apr-22	01-Apr-23
Refund or change of details - Admin Fee	B	58.00	58.00	NB	75.50	30.17%	75.50	30.17%	01-Apr-22	01-Apr-23
Special Treatments Licensing Fees										
Category A	B	860.00	860.00	NB	1,118.00	30.00%	1,118.00	30.00%	01-Apr-22	01-Apr-23
Category B	B	468.30	468.30	NB	608.80	30.00%	608.80	30.00%	01-Apr-22	01-Apr-23
Category C	B	286.70	286.70	NB	372.70	30.00%	372.70	30.00%	01-Apr-22	01-Apr-23
Category D	B	120.80	120.80	NB	157.00	29.97%	157.00	29.97%	01-Apr-22	01-Apr-23
Additional Charge per Therapist/Practitioner	B	52.50	52.50	NB	68.30	30.10%	68.30	30.10%	01-Apr-22	01-Apr-23
Other Licences										
Sex Establishment	B	2,415.00	2,415.00	NB	3,140.00	30.02%	3,140.00	30.02%	01-Apr-22	01-Apr-23
Sex Establishment- Renewal Fee for shops	B	1,207.50	1,207.50	NB	1,569.80	30.00%	1,569.80	30.00%	01-Apr-22	01-Apr-23
Sex Establishment-Transfer	B	603.80	603.80	NB	784.90	29.99%	784.90	29.99%	01-Apr-22	01-Apr-23
Hypnotism Consent	B	22.10	22.10	NB	28.70	29.86%	28.70	29.86%	01-Apr-22	01-Apr-23
Pavement Licences (Business & Planning Act 2020)	B			NB	100.00	NEW	100.00	NEW		01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
The Marriage Act 1994										
Application for Approval	B	945.00	945.00	NB	1,229.00	30.05%	1,229.00	30.05%	01-Apr-22	01-Apr-23
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003 - Up to 100 Capacity	B	591.40	591.40	NB	768.80	30.00%	768.80	30.00%	01-Apr-22	01-Apr-23
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003 - Up to 200 Capacity	B	685.90	685.90	NB	891.70	30.00%	891.70	30.00%	01-Apr-22	01-Apr-23
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003 - Up to 400 Capacity	B	972.30	972.30	NB	1,264.00	30.00%	1,264.00	30.00%	01-Apr-22	01-Apr-23
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003 - Up to 600 Capacity	B	1,182.30	1,182.30	NB	1,537.00	30.00%	1,537.00	30.00%	01-Apr-22	01-Apr-23
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003 - 601+ Capacity	B	1,392.30	1,392.30	NB	1,810.00	30.00%	1,810.00	30.00%	01-Apr-22	01-Apr-23
Application for renewal	B	383.30	383.30	NB	498.30	30.00%	498.30	30.00%	01-Apr-22	01-Apr-23
Application for a review	B	383.30	383.30	NB	498.30	30.00%	498.30	30.00%	01-Apr-22	01-Apr-23
Application for transfer or update of approval	B	26.30	26.30	NB	34.20	30.04%	34.20	30.04%	01-Apr-22	01-Apr-23
Regulated Safety Stand Certificate										
Application for Regulated Safety Stand Certificate	B	1,110.90	1,110.90	NB	1,444.20	30.00%	1,444.20	30.00%	01-Apr-22	01-Apr-23
The Licensing Act 2003 (Premises licences and Club Premises certificates)										
Application for a new / variation licence BAND A	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	01-Apr-10	
Application for a new / variation licence BAND B	B	190.00	190.00	NB	190.00	0.00%	190.00	0.00%	01-Apr-10	
Application for a new / variation licence BAND C	B	315.00	315.00	NB	315.00	0.00%	315.00	0.00%	01-Apr-10	
Application for a new / variation licence BAND D	B	450.00	450.00	NB	450.00	0.00%	450.00	0.00%	01-Apr-10	
Application for a new / variation licence BAND E	B	635.00	635.00	NB	635.00	0.00%	635.00	0.00%	01-Apr-10	
Application for a new / variation licence BAND D Multiplier	B	900.00	900.00	NB	900.00	0.00%	900.00	0.00%	01-Apr-10	
Application for a new / variation licence BAND E Multiplier	B	1,905.00	1,905.00	NB	1,905.00	0.00%	1,905.00	0.00%	01-Apr-10	
Annual fee for premises / club licence BAND A	B	70.00	70.00	NB	70.00	0.00%	70.00	0.00%	01-Apr-10	
Annual fee for premises / club licence BAND B	B	180.00	180.00	NB	180.00	0.00%	180.00	0.00%	01-Apr-10	
Annual fee for premises / club licence BAND C	B	295.00	295.00	NB	295.00	0.00%	295.00	0.00%	01-Apr-10	
Annual fee for premises / club licence BAND D	B	320.00	320.00	NB	320.00	0.00%	320.00	0.00%	01-Apr-10	
Annual fee for premises / club licence BAND E	B	350.00	350.00	NB	350.00	0.00%	350.00	0.00%	01-Apr-13	
Annual fee for premises / club licence BAND D Multiplier	B	640.00	640.00	NB	640.00	0.00%	640.00	0.00%	01-Apr-10	
Annual fee for premises / club licence BAND E Multiplier	B	1,050.00	1,050.00	NB	1,050.00	0.00%	1,050.00	0.00%	01-Apr-10	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Application for a copy of licence	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	
Application for a provisional statement	B	315.00	315.00	NB	315.00	0.00%	315.00	0.00%	01-Apr-10	
Notification of change of name / address of premises licence holder	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	
Notification of change of name / address of DPS	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	
Change of registered address of club	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	
Change of club rules	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	
Interim Authority Notice	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	01-Apr-10	
Application to transfer premises licence	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	01-Apr-10	
Application to vary premises licence to specify DPS	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	01-Apr-10	
Declaration of interest	B	21.00	21.00	NB	21.00	0.00%	21.00	0.00%	01-Apr-10	
Minor variation	B	89.00	89.00	NB	89.00	0.00%	89.00	0.00%	01-Apr-10	
Application for a personal licence	B	37.00	37.00	NB	37.00	0.00%	37.00	0.00%	01-Apr-10	
Application to change name / address on personal licence	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	
Application for a copy of personal licence	B	10.50	10.50	NB	10.50	0.00%	10.50	0.00%	01-Apr-10	
Temporary Event Notice	B	21.00	21.00	NB	21.00	0.00%	21.00	0.00%	01-Apr-10	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
The Gambling Act 2005										
Registration of small society lottery	B	40.00	40.00	NB	40.00	0.00%	40.00	0.00%	01-Apr-10	
Renewal of registration of small society lottery	B	20.00	20.00	NB	20.00	0.00%	20.00	0.00%	01-Apr-10	
Application for a premises licence - Bingo	B	3,500.00	3,500.00	NB	3,500.00	0.00%	3,500.00	0.00%	01-Apr-10	
Application for a premises licence - Adult Gaming Centre	B	2,000.00	2,000.00	NB	2,000.00	0.00%	2,000.00	0.00%	01-Apr-10	
Application for a premises licence - Family Entertainment Centre	B	2,000.00	2,000.00	NB	2,000.00	0.00%	2,000.00	0.00%	01-Apr-10	
Application for a premises licence - Betting Premises (Track)	B	2,500.00	2,500.00	NB	2,500.00	0.00%	2,500.00	0.00%	01-Apr-10	
Application for a premises licence - betting Premises (Other)	B	3,000.00	3,000.00	NB	3,000.00	0.00%	3,000.00	0.00%	01-Apr-10	
Annual fee for a premises licence - Bingo	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	
Annual fee for a premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	
Annual fee for a premises licence - Family Entertainment Centre	B	750.00	750.00	NB	750.00	0.00%	750.00	0.00%	01-Apr-10	
Annual fee for a premises licence - Betting Premises (Track)	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	
Annual fee for a premises licence - betting Premises (Other)	B	600.00	600.00	NB	600.00	0.00%	600.00	0.00%	01-Apr-10	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Application for a variation of premises licence - Bingo	B	1,750.00	1,750.00	NB	1,750.00	0.00%	1,750.00	0.00%	01-Apr-10	
Application for a variation of premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	
Application for a variation of premises licence - Family Entertainment Centre	B	1,000.00	1,000.00	NB	1,000.00	0.00%	1,000.00	0.00%	01-Apr-10	
Application for a variation of premises licence - Betting Premises (Track)	B	1,250.00	1,250.00	NB	1,250.00	0.00%	1,250.00	0.00%	01-Apr-10	
Application for a variation of premises licence - Betting Premises (Other)	B	1,500.00	1,500.00	NB	1,500.00	0.00%	1,500.00	0.00%	01-Apr-10	
Application for a transfer of premises licence - Bingo	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	
Application for a transfer of premises licence - Adult Gaming Centre	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	
Application for a transfer of premises licence - Family Entertainment Centre	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	
Application for a transfer of premises licence - Betting Premises (Track)	B	950.00	950.00	NB	950.00	0.00%	950.00	0.00%	01-Apr-10	
Application for a transfer of premises licence - betting Premises (Other)	B	1,200.00	1,200.00	NB	1,200.00	0.00%	1,200.00	0.00%	01-Apr-10	
Application for an Unlicensed Family Entertainment Centre Gaming Machine Permit	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	01-Apr-10	
Licensed premises gaming machine permit	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-10	
Annual fee for licensed premises gaming machine permit	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-10	
Application for club gaming / gaming machine permit	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	01-Apr-10	
Annual fee for club gaming / gaming machine permit	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-10	
Transfer of gaming machine permit	B	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	01-Apr-10	
Notification of 2 x gaming machines	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	01-Apr-10	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Street Trading Licences										
Pitch (Permanent)	B	924.00	924.00	NB	1,201.00	29.98%	1,201.00	29.98%	01-Apr-22	01-Apr-23
Pitch (Temporary - 6 months)	B	462.00	462.00	NB	601.00	30.09%	601.00	30.09%	01-Apr-22	01-Apr-23
Shop Front displays,Restaurant/Cafe Tables and Chairs Licence Fee - 1 Metre	B	589.80	589.80	NB	766.70	29.99%	766.70	29.99%	01-Apr-22	01-Apr-23
Shop Front displays,Restaurant/Cafe Tables and Chairs Licence Fee - 2 Metres	B	642.30	642.30	NB	835.00	30.00%	835.00	30.00%	01-Apr-22	01-Apr-23
Shop Front displays,Restaurant/Cafe Tables and Chairs Licence Fee - 3 Metres	B	694.80	694.80	NB	903.20	29.99%	903.20	29.99%	01-Apr-22	01-Apr-23
Change of Licenses (including trading area) - 6 months	B	75.60	75.60	NB	98.30	30.03%	98.30	30.03%	01-Apr-22	01-Apr-23
Short term event Temp Street Trading Licence - 1st day	M	47.30	47.30	NB	61.50	30.02%	61.50	30.02%	01-Apr-22	01-Apr-23
Short term event Temp Street Trading Licence - per day thereafter	M	15.80	15.80	NB	20.50	29.75%	20.50	29.75%	01-Apr-22	01-Apr-23
Consent for distribution of free printed matter (per application - covering a period of 8 hours)	B	28.90	28.90	NB	37.60	30.10%	37.60	30.10%	01-Apr-22	01-Apr-23
Busking permission	M	28.10	28.10	NB	36.50	29.89%	36.50	29.89%	01-Apr-22	01-Apr-23
Highway Event permits	M	30.00	30.00	NB	39.00	30.00%	39.00	30.00%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Street Trading										
Continental Market (Fee per day per stall)	B	0.00	52.50	NB	0.00	N/A	68.30	30.10%	01-Apr-22	01-Apr-23
Uxbridge Town Centre Market - Max 50 stalls 1st day	B	798.00	798.00	NB	1,037.40	30.00%	1,037.40	30.00%	01-Apr-22	01-Apr-23
Uxbridge Town Centre Market - Max 50 stalls per day thereafter	B	267.80	267.80	NB	348.10	29.99%	348.10	29.99%	01-Apr-22	01-Apr-23
Other areas Market - up to 50 stalls per day 1st day	B	535.50	535.50	NB	696.10	29.99%	696.10	29.99%	01-Apr-22	01-Apr-23
Other areas Market - additional 50 stalls 1st day	B	267.80	267.80	NB	348.10	29.99%	348.10	29.99%	01-Apr-22	01-Apr-23
Other areas Market-up to 50 stalls each day thereafter	B	535.50	535.50	NB	696.10	29.99%	696.10	29.99%	01-Apr-22	01-Apr-23
Other areas Market-additional 50 stalls each day thereafter	B	267.80	267.80	NB	348.10	29.99%	348.10	29.99%	01-Apr-22	01-Apr-23
Breeding, Boarding and Pet Shops										
Breeding, Boarding and Pet Shops - Application Fee	B	185.00	185.00	NB	240.50	30.00%	240.50	30.00%	01-Oct-18	01-Apr-23
Breeding, Boarding and Pet Shops - Licence - Payable on Grant - 1 Year	B	150.00	150.00	NB	195.00	30.00%	195.00	30.00%	01-Oct-18	01-Apr-23
Breeding, Boarding and Pet Shops - Licence - Payable on Grant - 2 Years	B	225.00	225.00	NB	292.50	30.00%	292.50	30.00%	01-Oct-18	01-Apr-23
Breeding, Boarding and Pet Shops - Licence - Payable on Grant - 3 Years	B	300.00	300.00	NB	390.00	30.00%	390.00	30.00%	01-Oct-18	01-Apr-23
Dangerous Wild Animals										
Including vets fees	B	75.00 + vet fee	75.00 + vet fee	NB	97.50 + vet fee	30.00%	97.50 + vet fee	30.00%	01-Apr-13	01-Apr-23
Game dealers licences	B	0.00	N/A	NB	0.00	0.00%	N/A	0.00%	01-Apr-13	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Exhibiting/Performing Animals										
Exhibiting/Performing Animals - Application Fee	B	162.50	162.50	NB	211.30	30.03%	211.30	30.03%	01-Oct-18	01-Apr-23
Exhibiting/Performing Animals - Licence - Payable on Grant - 3 Years	B	110.00	110.00	NB	143.00	30.00%	143.00	30.00%	01-Oct-18	01-Apr-23
Hiring out Horses										
Hiring out Horses - Application Fee	B	233.60	233.60	NB	303.70	30.01%	303.70	30.01%	01-Apr-22	01-Apr-23
Hiring out Horses - Licence - Payable on Grant - 1 Year	B	225.80	225.80	NB	293.50	29.98%	293.50	29.98%	01-Apr-22	01-Apr-23
Hiring out Horses - Licence - Payable on Grant - 2 Years	B	309.80	309.80	NB	402.70	29.99%	402.70	29.99%	01-Apr-22	01-Apr-23
Hiring out Horses - Licence - Payable on Grant - 3 Years	B	393.80	393.80	NB	511.90	29.99%	511.90	29.99%	01-Apr-22	01-Apr-23
Zoo Notification & Licence										
Notification to operate a zoo	B	0.00	free	NB	0.00	0.00%	free	0.00%	01-Apr-11	
Application to renew a zoo licence	B	75.00 + vet fee	75.00 + vet fee	NB	82.50 + vet fee	10.00%	82.50 + vet fee	10.00%	01-Apr-13	01-Apr-23
Application for a licence to operate a zoo	B	75.00 + vet fee	75.00 + vet fee	NB	82.50 + vet fee	10.00%	82.50 + vet fee	10.00%	01-Apr-13	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
27. Trading Standards										
Weights and Measures										
Verification / Calibration of weights & measurement equipment - charge per hour of Officer Time	B	61.40	61.40	NB	79.80	29.97%	79.80	29.97%	01-Apr-22	01-Apr-23
Additional staff cost per hour	B	38.70	38.70	NB	50.30	29.97%	50.30	29.97%	01-Apr-22	01-Apr-23
Explosives										
Registered premises (Statutory Fee) New	B	111.00	N/A	NB	111.00	0.00%	N/A	0.00%	01-Apr-21	
Registered premises (Statutory Fee) Renewal	B	55.00	N/A	NB	55.00	0.00%	N/A	0.00%	01-Apr-21	
Licensed store (Statutory Fee) New	B	189.00	N/A	NB	189.00	0.00%	N/A	0.00%	01-Apr-21	
Licensed store (Statutory Fee) Renewal	B	88.00	N/A	NB	88.00	0.00%	N/A	0.00%	01-Apr-21	
Licence to sell all year (statutory Fee)	B	500.00	N/A	NB	500.00	0.00%	N/A	0.00%	01-Apr-21	
Sale of goods										
By competitive bidding	B	186.40	186.40	NB	242.30	29.99%	242.30	29.99%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
28. Trade Refuse										
1100 litre capacity bulk bin (1-3 bins). Hire & empty	B	21.00	N/A	NB	27.30	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
1100 litre capacity bulk bin (4 bins and over). Hire & empty	B	15.60	15.60	NB	20.30	30.13%	20.30	30.13%	01-Apr-22	01-Apr-23
1280 litre capacity bulk bin. Hire & empty	B	23.60	N/A	NB	30.70	30.08%	N/A	N/A	01-Apr-22	01-Apr-23
1100 litre capacity bulk bin for recycling (mixed paper, cards, cans and plastic bottles) hire & empty (fortnightly collection)	B	8.00	8.00	NB	10.40	30.00%	10.40	30.00%	01-Apr-22	01-Apr-23
Container reinstatement fee following removal due to late payment (per site)	B	65.00	65.00	NB	84.50	30.00%	84.50	30.00%	01-Apr-22	01-Apr-23
Hire charge for supply of 940 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	28.90	N/A	NB	37.60	30.10%	N/A	N/A	01-Apr-22	01-Apr-23
Hire charge for supply of 1100 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	33.60	N/A	NB	43.70	30.06%	N/A	N/A	01-Apr-22	01-Apr-23
Hire charge for supply of 1280 litre bulk bin for domestic / charity collection purposes (per 3 months)	B	38.70	N/A	NB	50.30	29.97%	N/A	N/A	01-Apr-22	01-Apr-23
Hire charge for supply of 1100 litre recycling bin for domestic / charity collection purposes (per 3 months)	B	14.70	N/A	NB	19.10	29.93%	N/A	N/A	01-Apr-22	01-Apr-23
General waste sack. Approx 90 litres capacity (provide own sack)	B	2.50	N/A	NB	3.30	32.00%	N/A	N/A	01-Apr-22	01-Apr-23
Recycling sack – 90 litres capacity	B	62.40 per roll (1.20 per sack)	N/A	NB	80.60 per roll (1.55 per sack)	29.16%	N/A	N/A	01-Apr-22	01-Apr-23
360 litre capacity bulk bin Hire & empty	B	9.00	N/A	NB	11.70	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
360 litre capacity bulk bin replacement lockable bin	B	15.00	N/A	NB	15.00	0.00%	N/A	N/A	16-Feb-23*	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Schools Waste - 1100 litre capacity bulk bin for refuse. Collection for state-maintained schools (using Council services prior to April 2012)										
1-3 bins	B				23.10	NEW	N/A	N/A		01-Apr-23
4 bins and over	B				17.20	NEW	N/A	N/A		01-Apr-23
Schools Waste - 1100 litre capacity bulk bin for refuse. Collection and disposal for state-maintained schools (not using Council services prior to April 2012) and all non-state-maintained schools										
1-3 bins	B				23.10	NEW	N/A	N/A		01-Apr-23
4 bins and over	B				17.20	NEW	N/A	N/A		01-Apr-23
Schools Waste - 1280 litre capacity bulk bin for schools refuse										
Collection for state-maintained schools (using Council services prior to April 2012)	B				26.00	NEW	N/A	N/A		01-Apr-23
Collection and disposal for state-maintained schools (not using Council services prior to April 2012) and all non-state-maintained schools	B				26.00	NEW	N/A	N/A		01-Apr-23
Schools Waste - 1100 litre capacity bulk bin collection for recycling for state-maintained schools using services Prior to April 2012										
Fee if also using Council refuse collection services	B				0.00	NEW	N/A	N/A		01-Apr-23
Fee if not using Council refuse collection services	B				8.80	NEW	N/A	N/A		01-Apr-23
Schools Waste - 1100 litre capacity bulk bin collection and disposal for recycling for state-maintained schools not using services Prior to April 2012										
Fee if also using Council refuse collection services	B				0.00	NEW	N/A	N/A		01-Apr-23
Fee if not using Council refuse collection services	B				8.80	NEW	N/A	N/A		01-Apr-23
Schools Waste - 240 litre capacity food waste bin. Collection and disposal for schools										
Fee if also using Council refuse collection services	B				0.00	NEW	N/A	N/A		01-Apr-23
Fee if not using Council refuse collection services	B				5.50	NEW	N/A	N/A		01-Apr-23
Schools Waste - Recycling										
1100 litre capacity bulk bin for recycling (mixed paper, cards, cans and plastic bottles). Collection and disposal for non-state-maintained schools	B				8.80	NEW	N/A	N/A		01-Apr-23
Special Collections										
Special Collections (up to 6 items)	B	30.00	N/A	NB	48.00	60.00%	N/A	N/A	01-Apr-22	01-Apr-23
Special Collections (up to 6 items) Landlords	B	55.00	N/A	NB	85.00	54.55%	N/A	N/A	01-Apr-22	01-Apr-23
Special Collections (up to 6 items) Over 65s	B	Free	N/A	NB	35.00	NEW	N/A	N/A	01-Apr-22	01-Apr-23
Special Collections (up to 6 items) Low Income Households	B	Free	N/A	NB	48.00	NEW	N/A	N/A	01-Apr-22	01-Apr-23
Civic Amenity Sites										
Entry Charge	B	0.00	10.00	NB	0.00	N/A	11.00	10.00%	01-Apr-10	01-Apr-23
Charity Household or Reuse purposes Waste at CA Sites	B	Free	Free	NB	Free	N/A	Free	N/A	01-Feb-21	01-Apr-23
Trade recyclables / DIY recyclables in excess of allowance (Up to 200kg, minimum charge 20% of full rate) at CA sites	B	91.00	91.00	NB	118.00	29.67%	118.00	29.67%	01-Apr-22	01-Apr-23
Trade waste / DIY mixed waste in excess of allowance (Up to 100kg, minimum charge 10% of full rate) at CA sites	B	233.00	233.00	NB	303.00	30.04%	303.00	30.04%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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29. Environmental Enforcement										
Penalties										
Litter Enforcement (Fixed Penalty Notice)	M	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	05-Oct-18	
Graffiti (Fixed Penalty)	M	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	05-Oct-18	
Dog Warden Services (Fixed Penalty)	M	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	01-Apr-11	
Dog warden Services (Transportation costs) First offence within 12 Months - excl of fixed penalty	M	47.00	47.00	NB	61.10	30.00%	61.10	30.00%	01-Apr-22	01-Apr-23
Duty of care (Fixed Penalty)	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	01-Apr-11	
Fly Posting (Fixed Penalty)	M	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	05-Oct-18	
Contravention of conditions - Street trading licence (Fixed Penalty)	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	01-Apr-11	
Flytipping (Fixed Penalty)	M	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	01-Apr-19	
High hedges complaints under ASB Act 2003 Part 8 - fee for preparation of formal decision report	M	525.00	525.00	NB	683.00	30.10%	683.00	30.10%	01-Apr-22	01-Apr-23
High hedges complaints under ASB Act 2003 Part 8 - fee for preparation of formal decision report - Concession for over 65s	C	0.00	0.00	NB	0.00	N/A	0.00	N/A	01-Apr-15	01-Apr-23
Fixed Penalty for offences under ASB Crime and Policing Act 2014, breach of public spaces protection order or community protection notice	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	01-Apr-15	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
30. Environmental Protection Unit										
Environmental Permitting EPU										
Application for a standard process	B	1,650.00	1,650.00	NB	1,650.00	0.00%	1,650.00	0.00%	01-Apr-17	
Additional to standard process application if operating at the time	B	1,188.00	1,188.00	NB	1,188.00	0.00%	1,188.00	0.00%	01-Apr-17	
Application for PVRI, SWOB and DC	B	155.00	155.00	NB	155.00	0.00%	155.00	0.00%	01-Apr-17	
Application for PVR1 and PVR2 combined	B	257.00	257.00	NB	257.00	0.00%	257.00	0.00%	01-Apr-17	
Application for VR and other reduced fee activities	B	362.00	362.00	NB	362.00	0.00%	362.00	0.00%	01-Apr-17	
Additional to reduced fee application if operating at the time	B	71.00	71.00	NB	71.00	0.00%	71.00	0.00%	01-Apr-17	
Application for mobile , sceening and crushing plant	B	1,650.00	1,650.00	NB	1,650.00	0.00%	1,650.00	0.00%	01-Apr-17	
Application for third to seventh mobile, screening and crushing plant	B	985.00	985.00	NB	985.00	0.00%	985.00	0.00%	01-Apr-17	
Application for eighth and subsequent mobile, screening and crushing plant	B	498.00	498.00	NB	498.00	0.00%	498.00	0.00%	01-Apr-17	
Additional application fee if waste application with the permit application	B	279.00	279.00	NB	279.00	0.00%	279.00	0.00%	01-Apr-17	
Subsistence for standard process low risk	B	772.00	772.00	NB	772.00	0.00%	772.00	0.00%	01-Apr-17	
Subsistence for standard process medium risk	B	1,161.00	1,161.00	NB	1,161.00	0.00%	1,161.00	0.00%	01-Apr-17	
Subsistence for standard process high risk	B	1,747.00	1,747.00	NB	1,747.00	0.00%	1,747.00	0.00%	01-Apr-17	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Subsistence Reduced Fee Activity low risk	B	79.00	79.00	NB	79.00	0.00%	79.00	0.00%	01-Apr-17	
Subsistence Reduced Fee Activity medium risk	b	158.00	158.00	NB	158.00	0.00%	158.00	0.00%	01-Apr-17	
Subsistence Reduced Fee Activity high risk	B	237.00	237.00	NB	237.00	0.00%	237.00	0.00%	01-Apr-17	
Subsistence PVR1 & PVR2 combined low risk	B	113.00	113.00	NB	113.00	0.00%	113.00	0.00%	01-Apr-17	
Subsistence PVR1 & PVR2 combined medium risk	B	226.00	226.00	NB	226.00	0.00%	226.00	0.00%	01-Apr-17	
Subsistence PVR1 & PVR2 combined high risk	B	341.00	341.00	NB	341.00	0.00%	341.00	0.00%	01-Apr-17	
Subsistence for VR low risk	B	228.00	228.00	NB	228.00	0.00%	228.00	0.00%	01-Apr-17	
Subsistence for VR medium risk	B	365.00	365.00	NB	365.00	0.00%	365.00	0.00%	01-Apr-17	
Subsistence for VR high risk	B	548.00	548.00	NB	548.00	0.00%	548.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant low risk	B	626.00	626.00	NB	626.00	0.00%	626.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant medium risk	B	1,034.00	1,034.00	NB	1,034.00	0.00%	1,034.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant high risk	B	1,551.00	1,551.00	NB	1,551.00	0.00%	1,551.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant low risk 3rd-7th permits	B	385.00	385.00	NB	385.00	0.00%	385.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant medium risk 3rd-7th permits	B	617.00	617.00	NB	617.00	0.00%	617.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant high risk 3rd-7th permits	B	924.00	924.00	NB	924.00	0.00%	924.00	0.00%	01-Apr-17	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Subsistence for mobile screening and crushing plant low risk 8th permit plus	B	198.00	198.00	NB	198.00	0.00%	198.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant medium risk 8th permit plus	B	314.00	314.00	NB	314.00	0.00%	314.00	0.00%	01-Apr-17	
Subsistence for mobile screening and crushing plant high risk 8th permit plus	B	473.00	473.00	NB	473.00	0.00%	473.00	0.00%	01-Apr-17	
Subsistence Late payment fee	B	52.00	52.00	NB	52.00	0.00%	52.00	0.00%	01-Apr-17	
Extra fee for standard process where E-PRTR report needed	B	104.00	104.00	NB	104.00	0.00%	104.00	0.00%	01-Apr-17	
Extra fee for standard process combined with waste installation low risk	B	156.00	156.00	NB	156.00	0.00%	156.00	0.00%	01-Apr-17	
Extra fee for standard process combined with waste installation medium risk	B	207.00	207.00	NB	207.00	0.00%	207.00	0.00%	01-Apr-17	
Extra fee for standard process combined with waste installation high risk	B	104.00	104.00	NB	104.00	0.00%	104.00	0.00%	01-Apr-17	
Transfer of standard process	B	169.00	169.00	NB	169.00	0.00%	169.00	0.00%	01-Apr-17	
Partial transfer of standard process	B	497.00	497.00	NB	497.00	0.00%	497.00	0.00%	01-Apr-17	
New operator at low risk reduced fee activity	B	78.00	78.00	NB	78.00	0.00%	78.00	0.00%	01-Apr-17	
Partial transfer of reduced fee activity	B	47.00	47.00	NB	47.00	0.00%	47.00	0.00%	01-Apr-17	
First temporary transfer of mobiles	B	53.00	53.00	NB	53.00	0.00%	53.00	0.00%	01-Apr-17	
Repeat transfer after enforcement	B	53.00	53.00	NB	53.00	0.00%	53.00	0.00%	01-Apr-17	
Substantial Change for standard process	B	1,050.00	1,050.00	NB	1,050.00	0.00%	1,050.00	0.00%	01-Apr-17	
Substantial Change for standard process where new PPC activity	B	1,650.00	1,650.00	NB	1,650.00	0.00%	1,650.00	0.00%	01-Apr-17	
Substantial Change for reduced fee activity	B	102.00	102.00	MB	102.00	0.00%	102.00	0.00%	01-Apr-17	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
31. Pest Control										
Occupied Property - 1-3 visits	R	63.00	N/A	STD	Delete				01-Apr-22	01-Apr-23
Owner occupier and council leaseholders on low incomes - rats & mice - 1-3 visits	R	15.00	N/A	STD	16.50	10.00%	N/A	N/A	01-Apr-22	01-Apr-23
Council tenants and owner-occupiers over 65 - rats & mice - 1-3 visits	R	0.00	N/A	STD	0.00	N/A	N/A	N/A	01-Apr-13	01-Apr-23
Council tenants or council leaseholders - wasps - 1 visit	R	52.00	N/A	STD	68.00	30.77%	N/A	N/A	01-Apr-22	01-Apr-23
Council tenants - cockroaches, mortar bees, pharaoh ants, squirrels and woodworm	R	0.00	N/A	STD	0.00	0.00%	N/A	N/A	01-Apr-13	
Occupied Property - each additional visit	R	37.80	N/A	STD	Delete				01-Apr-22	01-Apr-23
Rented Property	R	98.30	N/A	STD	Delete				01-Apr-22	01-Apr-23
No Access	R	37.80	N/A	STD	Delete				01-Apr-22	01-Apr-23
32. Contaminated Land										
Contaminated Land										
Residential Enquiries	R	63.00	63.00	STD	72.00	14.29%	72.00	14.29%	01-Apr-22	01-Apr-23
Commercial Enquiries	B	157.50	157.50	STD	174.00	10.48%	174.00	10.48%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
33. Parking (all payment methods for cars, charges applicable to motorcycles / mopeds following implementation of Pay by Phone parking)										
On-Street Parking										
Pay and display parking with the first 30 minutes free for HillingdonFirst cardholders, 30 minute intervals up to two hours then at 20 minute intervals to maximum stay if specified at the location										
First 30 minutes	M	0.00	0.50	NB	0.00	0.00%	1.00	100.00%	04-Apr-22	03-Apr-23
up to 1 hour	M	0.30	1.80	NB	0.80	166.67%	2.00	11.11%	04-Apr-22	03-Apr-23
up to 1.5 hours	M	0.60	3.00	NB	1.10	83.33%	3.20	6.67%	04-Apr-22	03-Apr-23
up to 2 hours, then	M	0.90	4.00	NB	1.50	66.67%	4.50	12.50%	04-Apr-22	03-Apr-23
per 20 mins up to maximum stay	M	0.30	1.00	NB	0.40	33.33%	1.10	10.00%	04-Apr-22	03-Apr-23
Pay and display parking charged at 15 minute intervals without any initial free period										
Per 15 mins up to 2 hours	M	0.30	1.00	NB	0.40	33.33%	1.10	10.00%	06-Apr-20	03-Apr-23
Pay and display parking charged at 20 minute intervals without any initial free period										
per 20 mins up to maximum stay	M	0.30	1.00	NB	0.40	33.33%	1.10	10.00%	04-Apr-22	03-Apr-23
Parking permits										
Resident - first car	R	0.00	N/A	NB	75.00	NEW	N/A	N/A	04-Apr-22	03-Apr-23
Resident - second (per annum)	R	105.00	N/A	NB	110.00	4.76%	N/A	N/A	04-Apr-22	03-Apr-23
Resident - third (per annum)	R	126.00	N/A	NB	145.00	15.08%	N/A	N/A	04-Apr-22	03-Apr-23
Resident - fourth (per annum)	R	157.50	N/A	NB	180.00	14.29%	N/A	N/A	04-Apr-22	03-Apr-23
Resident - fifth and subsequent (per annum)	R	210.00	N/A	NB	215.00	2.38%	N/A	N/A	04-Apr-22	03-Apr-23
10 Visitor Vouchers or Sessions	R	10.50	N/A	NB	13.00	23.81%	N/A	N/A	04-Apr-22	03-Apr-23
Business Permit (per annum)	M	N/A	525.00	NB	N/A	N/A	578.00	10.10%	04-Apr-22	03-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Off Street Parking										
Kingsend North, Ruislip - Short Stay										
up to 30 mins (Kingsend North)	M	0.00	0.50	STD	0.00	0.00%	1.00	100.00%	04-Apr-22	03-Apr-23
up to 1 hour (Kingsend North)	M	0.50	1.60	STD	0.60	20.00%	1.70	6.25%	04-Apr-22	03-Apr-23
up to 90 mins (Kingsend North)	M	0.70	2.80	STD	0.80	14.29%	2.90	3.57%	04-Apr-22	03-Apr-23
up to 2 hours (Kingsend North)	M	1.00	3.80	STD	1.20	20.00%	3.90	2.63%	04-Apr-22	03-Apr-23
Kingsend South, Ruislip - Short Stay										
up to 1 hour (Kingsend South)	M	0.80	1.60	STD	0.90	12.50%	1.80	12.50%	04-Apr-22	03-Apr-23
up to 2 hours (Kingsend South)	M	1.20	3.80	STD	1.30	8.33%	4.00	5.26%	04-Apr-22	03-Apr-23
Kingsend South, Ruislip - Long Stay										
Up to 30 mins	M	0.00	0.50	STD	0.00	0.00%	1.00	100.00%	04-Apr-22	03-Apr-23
Up to 1 hour	M	0.80	1.60	STD	0.90	12.50%	1.70	6.25%	04-Apr-22	03-Apr-23
Up to 2 hours	M	1.20	3.80	STD	1.30	8.33%	3.90	2.63%	04-Apr-22	03-Apr-23
Up to 3 hours	M	1.40	4.40	STD	1.50	7.14%	4.50	2.27%	04-Apr-22	03-Apr-23
Up to 4 hours	M	2.30	5.80	STD	2.50	8.70%	5.90	1.72%	04-Apr-22	03-Apr-23
Over 4 hours	M	2.50	6.50	STD	2.80	12.00%	6.70	3.08%	04-Apr-22	03-Apr-23
Oaklands Gate, Northwood and Falling Lane, Yiewsley - Limited Stay										
Up to 30 mins	M	0.00	0.50	STD	0.00	0.00%	0.80	60.00%	04-Apr-22	03-Apr-23
Up to 1 hour	M	0.50	1.60	STD	0.60	20.00%	1.70	6.25%	04-Apr-22	03-Apr-23
Up to 90 mins	M	0.70	2.80	STD	0.80	14.29%	2.90	3.57%	04-Apr-22	03-Apr-23
Up to 2 hours	M	1.00	3.80	STD	1.20	20.00%	3.90	2.63%	04-Apr-22	03-Apr-23
Up to 3 hours	M	1.30	4.40	STD	2.00	53.85%	4.50	2.27%	04-Apr-22	03-Apr-23
Up to 4 hours	M	2.30	5.80	STD	2.40	4.35%	5.90	1.72%	04-Apr-22	03-Apr-23
Rockingham Recreation Ground, Uxbridge, Sidmouth Drive car park, Ruislip Gardens, Harefield House - Limited Stay										
<i>This car park has a maximum stay of 4 hours</i>										
1st 30 mins, then	M	0.00	0.50	STD	0.00	0.00%	0.80	60.00%	04-Apr-22	03-Apr-23
Up to 1 hour	M	0.50	1.60	STD	0.60	20.00%	1.70	6.25%	04-Apr-22	03-Apr-23
Up to 90 mins	M	0.70	2.80	STD	0.80	14.29%	2.90	3.57%	04-Apr-22	03-Apr-23
Up to 2 hours	M	1.00	3.80	STD	1.20	20.00%	3.90	2.63%	04-Apr-22	03-Apr-23
per 20 mins up to 4 hours	M	0.40	1.40	STD	0.50	25.00%	1.50	7.14%	04-Apr-22	03-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Other Borough Car Parks: Blyth Road, Hayes; Community Close, Ickenham; Fairfield Rd, Yiewsley; Long Lane; Hillingdon; Civic Hall, Hayes; Linden Avenue, Ruislip Manor; Devon Parade, Eastcote; Devonshire Lodge, Eastcote; Green Lane, Northwood.										
Up to 30 mins	M	0.00	0.50	STD	0.00	0.00%	0.80	60.00%	04-Apr-22	03-Apr-23
Up to 1 hour	M	0.50	1.60	STD	0.60	20.00%	1.70	6.25%	04-Apr-22	03-Apr-23
Up to 90 mins	M	0.70	2.80	STD	0.80	14.29%	2.90	3.57%	04-Apr-22	03-Apr-23
Up to 2 hours	M	1.00	3.80	STD	1.20	20.00%	3.90	2.63%	04-Apr-22	03-Apr-23
Up to 3 hours	M	1.30	4.40	STD	2.00	53.85%	4.50	2.27%	04-Apr-22	03-Apr-23
Up to 4 hours	M	2.30	5.80	STD	2.40	4.35%	5.90	1.72%	04-Apr-22	03-Apr-23
Up to 9 hours (Over 4 hours for Blyth Road)	M	4.00	9.50	STD	4.40	10.00%	10.00	5.26%	04-Apr-22	03-Apr-23
Over 9 hours	M	6.50	13.00	STD	7.00	7.69%	14.00	7.69%	04-Apr-22	03-Apr-23
Long Stay Reduced Charge: Long Drive, South Ruislip; Brandville Rd, West Drayton; Pembroke Gardens, Ruislip Manor; Pump Lane, Hayes; North View, Eastcote; St Martins Approach, Ruislip.										
Up to 30 mins	M	0.00	0.50	STD	0.00	0.00%	0.80	60.00%	04-Apr-22	03-Apr-23
Up to 1 hour	M	0.50	1.60	STD	0.60	20.00%	1.70	6.25%	04-Apr-22	03-Apr-23
Up to 90 mins	M	0.70	2.80	STD	0.80	14.29%	2.90	3.57%	04-Apr-22	03-Apr-23
Up to 2 hours	M	1.00	3.80	STD	1.20	20.00%	3.90	2.63%	04-Apr-22	03-Apr-23
Up to 3 hours	M	1.30	4.40	STD	2.00	53.85%	4.50	2.27%	04-Apr-22	03-Apr-23
Up to 4 hours	M	2.30	5.80	STD	2.40	4.35%	5.90	1.72%	04-Apr-22	03-Apr-23
Over 4 hours	M	2.50	6.50	STD	2.80	12.00%	6.70	3.08%	04-Apr-22	03-Apr-23
Leisure Centre Car Parks: (Subject to agreement with the operators where relevant)										
Up to 30 mins	M	0.00	0.50	STD	0.00	0.00%	0.80	60.00%	04-Apr-22	03-Apr-23
Up to 1 hour	M	0.50	1.60	STD	0.60	20.00%	1.70	6.25%	04-Apr-22	03-Apr-23
Up to 90 mins	M	0.70	2.80	STD	0.80	14.29%	2.90	3.57%	04-Apr-22	03-Apr-23
Up to 2 hours	M	1.00	3.80	STD	1.20	20.00%	3.90	2.63%	04-Apr-22	03-Apr-23
Up to 3 hours	M	1.30	4.40	STD	2.00	53.85%	4.50	2.27%	06-Apr-21	03-Apr-23
Up to 4 hours	M	2.30	5.80	STD	2.40	4.35%	5.90	1.72%	06-Apr-21	03-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Uxbridge Multi-Storey car parks: Cedars car park, Uxbridge; Grainges car park, Uxbridge, Grainges Yard car park										
Up to 2 hours	M	1.20	2.60	STD	1.30	8.33%	2.90	11.54%	06-Apr-21	03-Apr-23
Up to 3 hours	M	2.30	3.60	STD	2.50	8.70%	4.00	11.11%	06-Apr-21	03-Apr-23
Up to 4 hours	M	2.90	4.60	STD	3.20	10.34%	5.10	10.87%	06-Apr-21	03-Apr-23
Up to 5 hours	M	3.70	5.10	STD	4.10	10.81%	5.60	9.80%	06-Apr-21	03-Apr-23
Up to 6 hours	M	5.20	7.80	STD	5.70	9.62%	8.60	10.26%	06-Apr-21	03-Apr-23
Up to 8 hours	M	7.40	12.40	STD	8.10	9.46%	13.60	9.68%	06-Apr-21	03-Apr-23
Over 8 hours	M	9.60	17.90	STD	10.60	10.42%	19.70	10.06%	06-Apr-21	03-Apr-23
Sunday (all day)	M	2.30	3.40	STD	2.50	8.70%	3.70	8.82%	06-Apr-21	03-Apr-23
Civic Centre car park (open on Saturdays only)										
Up to 2 hours	M	1.00	3.80	STD	1.20	20.00%	3.90	2.63%	06-Apr-21	03-Apr-23
Up to 4 hours	M	2.30	5.80	STD	2.40	4.35%	5.90	1.72%	06-Apr-21	03-Apr-23
Over 4 hours	M	4.00	6.50	STD	4.40	10.00%	6.70	3.08%	06-Apr-21	03-Apr-23
Multi-storey Season Tickets and other pre-paid Parking Permits:										
Cedars and Grainges Car Parks At all times (per quarter)	M	315.00	446.25	STD	350.00	11.11%	490.90	10.01%	01-Apr-22	03-Apr-23
Cedars and Grainges Car Parks At all times (per half-year)	M	630.00	887.25	STD	690.00	9.52%	976.00	10.00%	01-Apr-22	03-Apr-23
Cedars and Grainges Car Parks At all times (annual)	M	1,260.00	1,764.00	STD	1,390.00	10.32%	1,940.40	10.00%	01-Apr-22	03-Apr-23
Grainges Basement Car Parks At all times (per quarter)	M	131.25	N/A	STD	Delete	Delete	Delete	Delete	01-Apr-22	03-Apr-23
Grainges Basement Car Parks At all times (annual)	M	0.00	1,764.00	STD	Delete	Delete	Delete	Delete	01-Apr-22	03-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Grainges Yard (Windsor St Shop Keeper) (per quarter)	M	N/A	388.50	STD	N/A	N/A	427.40	10.01%	01-Apr-22	03-Apr-23
Grainges Yard (Windsor St Shop Keeper) (per half year)	M	N/A	787.50	STD	N/A	N/A	866.30	10.01%	01-Apr-22	03-Apr-23
Grainges Yard (Windsor St Shop Keeper) (annual)	M	N/A	1,575.00	STD	N/A	N/A	1,732.50	10.00%	01-Apr-22	03-Apr-23
Grainges Yard (Windsor St Shop Keeper), Disabled bays(per quarter)	M	N/A	0.00	STD	N/A	N/A	0.00	0.00%	01-Apr-22	03-Apr-23
Local Car Park Permit (used in Surface car parks) At all times (depending on location) Per Quarter	M	89.25	110.25	STD	100.00	12.04%	121.30	10.02%	01-Apr-22	03-Apr-23
Ruislip Lido Main Car Park, Willow Lawn Car Park & Breakspear Crem Overflow Car Park										
High Season - May-Aug (Up to 3 hours)	M	NEW	NEW	STD	0.00	NEW	8.00	NEW		03-Apr-23
High Season - May-Aug (Over 3 hours)	M	NEW	NEW	STD	5.00	NEW	15.00	NEW		03-Apr-23
Low Season - Sep-Apr (Up to 3 hours)	M	NEW	NEW	STD	0.00	NEW	5.00	NEW		03-Apr-23
Low Season - Sep-Apr (Over 3 hours)	M	NEW	NEW	STD	2.50	NEW	7.00	NEW		03-Apr-23
Jan-Apr & Sep-Dec (Up to 5 hours)	M	0.00	3.50	STD	Delete					03-Apr-23
Jan-Apr & Sep-Dec (more than 5 hours)	M	1.00	3.50	STD	Delete					03-Apr-23
May-Aug (Up to 5 hours)	M	0.00	5.00	STD	Delete					03-Apr-23
May-Aug (more than 5 hours)	M	2.00	10.00	STD	Delete					03-Apr-23
Parking Bay suspension										
Per Vehicle per day (or part)	M	32.00	32.00	NB	40.00	25.00%	40.00	25.00%	01-Apr-22	03-Apr-23
Cancellation Fee - 7 Day Notice	M	32.00	32.00	NB	40.00	25.00%	40.00	25.00%	01-Apr-22	03-Apr-23
Amendment Fee - 7 Day Notice	M	32.00	32.00	NB	40.00	25.00%	40.00	25.00%	01-Apr-22	03-Apr-23
Parking Waiver										
Per Vehicle per day (or part)	M	15.00	15.00	NB	20.00	33.33%	20.00	33.33%	01-Apr-22	03-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
34. Planning Policy										
Self Build Register Part 1 Entry Fee	M	95.00	95.00	EXP	123.50	30.00%	123.50	30.00%	01-Apr-22	01-Apr-23
Self Build Register Part 1 Annual Retention Fee	M	32.00	32.00	EXP	41.60	30.00%	41.60	30.00%	01-Apr-22	01-Apr-23
Self Build Register Part 2 Entry Fee	M	47.00	47.00	EXP	61.10	30.00%	61.10	30.00%	01-Apr-22	01-Apr-23
35. Planning Specialists										
Ordinary Watercourse Land Drainage Consent fee	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	04-Nov-13	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
36. Early Years Centres										
Full day care provision										
Nestles Avenue Early Years Centre / South Ruislip Early Years Centre / Uxbridge Early Years Centre										
Less than 5 hours booking (£ per hour)										
Standard Rate - Under 2 year old	R	8.00	8.00	EXP	10.40	30.00%	10.40	30.00%	01-Apr-22	01-Apr-23
Concessionary Rate - Under 2 year old	R	7.20	7.20	EXP	9.40	30.56%	9.40	30.56%	01-Apr-22	01-Apr-23
Standard Rate - Over 2 year old	R	6.90	6.90	EXP	9.00	30.43%	9.00	30.43%	01-Apr-22	01-Apr-23
Concessionary Rate - Over 2 year old	R	6.20	6.20	EXP	8.10	30.65%	8.10	30.65%	01-Apr-22	01-Apr-23
More than 5 hours booking (£ per hour)										
Standard Rate - Under 2 year old	R	6.20	6.20	EXP	8.10	30.65%	8.10	30.65%	01-Apr-22	01-Apr-23
Concessionary Rate - Under 2 year old	R	5.60	5.60	EXP	7.30	30.36%	7.30	30.36%	01-Apr-22	01-Apr-23
Standard Rate - Over 2 year old	R	5.50	5.50	EXP	7.20	30.91%	7.20	30.91%	01-Apr-22	01-Apr-23
Concessionary Rate - Over 2 year old	R	5.00	5.00	EXP	6.50	30.00%	6.50	30.00%	01-Apr-22	01-Apr-23
10 Hour booking (£ per week)										
Standard Rate - Under 2 year old	R	279.80	279.80	EXP	363.70	29.99%	363.70	29.99%	01-Apr-22	01-Apr-23
Concessionary Rate - Under 2 year old	R	251.80	251.80	EXP	327.30	29.98%	327.30	29.98%	01-Apr-22	01-Apr-23
Standard Rate - Over 2 year old	R	252.60	252.60	EXP	328.40	30.01%	328.40	30.01%	01-Apr-22	01-Apr-23
Concessionary Rate - Over 2 year old	R	227.30	227.30	EXP	295.50	30.00%	295.50	30.00%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
37. Adult Education Service										
Tuition Fees										
Tuition Fee per Guided Learning Hour (ESFA funded)	R	N/A	5.71	EXP	N/A	N/A	7.40	29.60%	01-Apr-22	01-Apr-23
Tuition Fee Guided Learning Hour (GLA funded, with fees subsidised by the council) (London Residents)	R	3.60	5.71	EXP	4.70	30.56%	7.40	29.60%	01-Apr-22	01-Apr-23
Concessionary rate (Over 65 / Non-means tested benefits)	R	2.18	N/A	EXP	2.85	30.73%	N/A	N/A	01-Apr-22	01-Apr-23
Administration Fee	R	10.00	10.00	EXP	11.00	10.00%	11.00	10.00%		01-Apr-23
Qualification Charges	R	At cost	At cost	EXP	At cost	0.00%	At cost	0.00%		01-Apr-23
Learners fully funded through Grant	R			EXP	0.00	NEW	0.00	NEW		01-Apr-23
Skills Concessionary rate	R	2.70	N/A	EXP	Delete					01-Apr-23
Room hire per hour - equipped and serviced (S/M/L). Non-commercial / charity	M	8.73/9.25/ 9.50	15.00/15.75/ 16.00	EXP	9.60/10.20/ 40.45	10.00%	16.50/17.35/ 17.60	10.00%	01-Apr-22	01-Apr-23
Room hire per hour - equipped and serviced (S/M/L) Commercial	M	15.50/16.25/ 16.50	20.00/21.00/ 21.50	EXP	17.05/17.90/ 18.20	10.00%	22.00/23.10/ 23.65	10.00%	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
38. Young People's Centre										
Charville YPC South Ruislip YPC, Northwood YPC CLOSED										
Hourly Charges										
Council directly managed	M	21.00	21.00	EXP	27.30	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	26.30	26.30	EXP	34.20	30.04%	34.20	30.04%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	31.50	31.50	EXP	41.00	30.16%	41.00	30.16%	01-Apr-22	01-Apr-23
Other lettings	M	42.00	42.00	EXP	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23
Daily Charges (Up to 8 Hours)										
Council directly managed	M	126.00	126.00	EXP	163.80	30.00%	163.80	30.00%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	157.50	157.50	EXP	204.80	30.03%	204.80	30.03%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	189.00	189.00	EXP	245.70	30.00%	245.70	30.00%	01-Apr-22	01-Apr-23
Other lettings	M	253.10	253.10	EXP	329.00	29.99%	329.00	29.99%	01-Apr-22	01-Apr-23
Daily Charges (More than 8 Hours)										
Council directly managed	M	253.10	253.10	EXP	329.00	29.99%	329.00	29.99%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	316.10	316.10	EXP	410.90	29.99%	410.90	29.99%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	379.10	379.10	EXP	492.80	29.99%	492.80	29.99%	01-Apr-22	01-Apr-23
Other lettings	M	505.10	505.10	EXP	656.60	29.99%	656.60	29.99%	01-Apr-22	01-Apr-23
Individual Rooms										
Hourly										
Charge for 1 room	M	7.40	7.40	EXP	9.60	29.73%	9.60	29.73%	01-Apr-22	01-Apr-23
Small hall	M	10.50	10.50	EXP	13.65	30.00%	13.65	30.00%	01-Apr-22	01-Apr-23
Large Hall	M	15.80	15.80	EXP	20.50	29.75%	20.50	29.75%	01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Charge for 1 room	M	42.00	42.00	EXP	54.60	30.00%	54.60	30.00%	01-Apr-22	01-Apr-23
Small hall	M	63.00	63.00	EXP	81.90	30.00%	81.90	30.00%	01-Apr-22	01-Apr-23
Large Hall	M	94.50	94.50	EXP	123.00	30.16%	123.00	30.16%	01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Charge for 1 room	M	84.00	84.00	EXP	109.20	30.00%	109.20	30.00%	01-Apr-22	01-Apr-23
Small hall	M	126.00	126.00	EXP	163.80	30.00%	163.80	30.00%	01-Apr-22	01-Apr-23
Large Hall	M	189.00	189.00	EXP	246.00	30.16%	246.00	30.16%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
West Drayton YPC										
Hourly charges										
Council directly managed	M	22.10	22.10	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	27.30	27.30	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Other voluntary group lettings	M	32.60	32.60	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Other lettings	M	43.10	43.10	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Daily Charges (UP to 8 HOURS)										
Council directly managed	M	130.20	130.20	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	162.80	162.80	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Other voluntary group lettings	M	195.30	195.30	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Other lettings	M	260.40	260.40	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Daily Charges (More than 8 HOURS)										
Council directly managed	M	260.40	260.40	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	325.50	325.50	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Other voluntary group lettings	M	390.60	390.60	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Other lettings	M	520.80	520.80	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Individual Rooms										
Hourly										
Charge for 1 room	M	7.40	7.40	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Small hall	M	10.50	10.50	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Large Hall	M	16.80	16.80	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Charge for 1 room	M	43.10	43.10	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Small hall	M	65.10	65.10	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Large Hall	M	97.70	97.70	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Charge for 1 room	M	87.20	87.20	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Small hall	M	130.20	130.20	EXP	Delete		Delete		01-Apr-22	01-Apr-23
Large Hall	M	195.30	195.30	EXP	Delete		Delete		01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Harlington YPC										
Hourly										
Council directly managed	M	16.80	16.80	EXP	21.80	29.76%	21.80	29.76%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	21.00	21.00	EXP	27.30	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	25.20	25.20	EXP	32.80	30.16%	32.80	30.16%	01-Apr-22	01-Apr-23
Other lettings	M	33.60	33.60	EXP	43.70	30.06%	43.70	30.06%	01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Council directly managed	M	101.90	101.90	EXP	132.50	30.03%	132.50	30.03%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	128.10	128.10	EXP	166.50	29.98%	166.50	29.98%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	153.30	153.30	EXP	199.30	30.01%	199.30	30.01%	01-Apr-22	01-Apr-23
Other lettings	M	203.70	203.70	EXP	264.80	30.00%	264.80	30.00%	01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Council directly managed	M	203.70	203.70	EXP	264.80	30.00%	264.80	30.00%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	255.20	255.20	EXP	331.80	30.02%	331.80	30.02%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	306.60	306.60	EXP	398.60	30.01%	398.60	30.01%	01-Apr-22	01-Apr-23
Other lettings	M	408.50	408.50	EXP	531.10	30.01%	531.10	30.01%	01-Apr-22	01-Apr-23
Individual Rooms										
Hourly										
Charge for 1 room	M	5.30	5.30	EXP	6.90	30.19%	6.90	30.19%	01-Apr-22	01-Apr-23
Small hall	M	8.40	8.40	EXP	10.90	29.76%	10.90	29.76%	01-Apr-22	01-Apr-23
Large Hall	M	12.60	12.60	EXP	16.40	30.16%	16.40	30.16%	01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Charge for 1 room	M	33.60	33.60	EXP	43.70	30.06%	43.70	30.06%	01-Apr-22	01-Apr-23
Small hall	M	51.50	51.50	EXP	67.00	30.10%	67.00	30.10%	01-Apr-22	01-Apr-23
Large Hall	M	76.70	76.70	EXP	99.70	29.99%	99.70	29.99%	01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Charge for 1 room	M	68.30	68.30	EXP	88.80	30.01%	88.80	30.01%	01-Apr-22	01-Apr-23
Small hall	M	101.90	101.90	EXP	132.50	30.03%	132.50	30.03%	01-Apr-22	01-Apr-23
Large Hall	M	153.30	153.30	EXP	199.30	30.01%	199.30	30.01%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Ruislip YPC										
Hourly										
Council directly managed	M	16.80	16.80	EXP	21.80	29.76%	21.80	29.76%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	21.00	21.00	EXP	27.30	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	25.20	25.20	EXP	32.80	30.16%	32.80	30.16%	01-Apr-22	01-Apr-23
Other lettings	M	33.60	33.60	EXP	43.70	30.06%	43.70	30.06%	01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Council directly managed	M	99.80	99.80	EXP	129.70	29.96%	129.70	29.96%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	123.90	123.90	EXP	161.10	30.02%	161.10	30.02%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	149.10	149.10	EXP	193.80	29.98%	193.80	29.98%	01-Apr-22	01-Apr-23
Other lettings	M	198.50	198.50	EXP	258.10	30.03%	258.10	30.03%	01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Council directly managed	M	198.50	198.50	EXP	258.10	30.03%	258.10	30.03%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	248.90	248.90	EXP	323.60	30.01%	323.60	30.01%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	298.20	298.20	EXP	387.70	30.01%	387.70	30.01%	01-Apr-22	01-Apr-23
Other lettings	M	397.90	397.90	EXP	517.30	30.01%	517.30	30.01%	01-Apr-22	01-Apr-23
Individual Rooms										
Hourly										
Charge for 1 room	M	5.30	5.30	EXP	6.90	30.19%	6.90	30.19%	01-Apr-22	01-Apr-23
Small hall	M	8.40	8.40	EXP	10.90	29.76%	10.90	29.76%	01-Apr-22	01-Apr-23
Large Hall	M	12.60	12.60	EXP	16.40	30.16%	16.40	30.16%	01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Charge for 1 room	M	33.60	33.60	EXP	43.70	30.06%	43.70	30.06%	01-Apr-22	01-Apr-23
Small hall	M	49.40	49.40	EXP	64.20	29.96%	64.20	29.96%	01-Apr-22	01-Apr-23
Large Hall	M	74.50	74.50	EXP	96.90	30.07%	96.90	30.07%	01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Charge for 1 room	M	66.20	66.20	EXP	86.10	30.06%	86.10	30.06%	01-Apr-22	01-Apr-23
Small hall	M	99.80	99.80	EXP	129.70	29.96%	129.70	29.96%	01-Apr-22	01-Apr-23
Large Hall	M	149.10	149.10	EXP	193.80	29.98%	193.80	29.98%	01-Apr-22	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Fountain Mills YPC - TEMPORARILY CLOSED										
Hourly										
Council directly managed	M	21.00	21.00	EXP	27.30	30.00%	27.30	30.00%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	27.30	27.30	EXP	35.50	30.04%	35.50	30.04%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	32.60	32.60	EXP	42.40	30.06%	42.40	30.06%	01-Apr-22	01-Apr-23
Other lettings	M	43.10	43.10	EXP	56.00	29.93%	56.00	29.93%	01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Council directly managed	M	129.20	129.20	EXP	168.00	30.03%	168.00	30.03%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	160.70	160.70	EXP	208.90	29.99%	208.90	29.99%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	193.20	193.20	EXP	251.20	30.02%	251.20	30.02%	01-Apr-22	01-Apr-23
Other lettings	M	257.30	257.30	EXP	334.50	30.00%	334.50	30.00%	01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Council directly managed	M	257.30	257.30	EXP	334.50	30.00%	334.50	30.00%	01-Apr-22	01-Apr-23
Affiliated Youth Groups	M	321.30	321.30	EXP	417.70	30.00%	417.70	30.00%	01-Apr-22	01-Apr-23
Other voluntary group lettings	M	386.40	386.40	EXP	502.30	29.99%	502.30	29.99%	01-Apr-22	01-Apr-23
Other lettings	M	514.50	514.50	EXP	668.90	30.01%	668.90	30.01%	01-Apr-22	01-Apr-23
Individual Rooms										
Hourly										
Charge for 1 room	M	7.40	7.40	EXP	9.60	29.73%	9.60	29.73%	01-Apr-22	01-Apr-23
Small hall	M	10.50	10.50	EXP	13.65	30.00%	13.65	30.00%	01-Apr-22	01-Apr-23
Large Hall	M	15.80	15.80	EXP	20.50	29.75%	20.50	29.75%	01-Apr-22	01-Apr-23
Daily (up to 8 hours)										
Charge for 1 room	M	43.10	43.10	EXP	56.00	29.93%	56.00	29.93%	01-Apr-22	01-Apr-23
Small hall	M	64.00	64.00	EXP	83.20	30.00%	83.20	30.00%	01-Apr-22	01-Apr-23
Large Hall	M	96.60	96.60	EXP	125.60	30.02%	125.60	30.02%	01-Apr-22	01-Apr-23
Daily (more than 8 hours)										
Charge for 1 room	M	86.10	86.10	EXP	111.90	29.97%	111.90	29.97%	01-Apr-22	01-Apr-23
Small hall	M	129.20	129.20	EXP	168.00	30.03%	168.00	30.03%	01-Apr-22	01-Apr-23
Large Hall	M	193.20	193.20	EXP	251.20	30.02%	251.20	30.02%	01-Apr-22	01-Apr-23
Schools										
Duke of Edinburgh Award		315.00	N/A	EXP	409.50	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
Other Youth Fees										
Membership session fee	M	0.50	0.50	EXP	0.50	0.00%	0.50	0.00%	01-Apr-18	
Duke of Edinburgh Awards Enrolment Fees Bronze Level	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-18	
Duke of Edinburgh Awards Enrolment fee Silver Level	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	01-Apr-18	
Duke of Edinburgh Awards Enrolment fee Gold Level	M	31.00	31.00	EXP	31.00	0.00%	31.00	0.00%	01-Apr-18	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
39. FIESTA										
Summer Fun	M	40.00	125.00	EXP	40.00	0.00%	125.00	0.00%	01-Jul-22	
Big Summer	M	40.00	125.00	EXP	40.00	0.00%	125.00	0.00%	01-Jul-22	
Netball	M	40.00	125.00	EXP	40.00	0.00%	125.00	0.00%	01-Jul-22	
SEND Musical Theatre Week	M	40.00	150.00	EXP	40.00	0.00%	150.00	0.00%	01-Jul-22	
Cricket	M	24.00	75.00	EXP	24.00	0.00%	75.00	0.00%	01-Jul-22	
Basketball	M	24.00	75.00	EXP	24.00	0.00%	75.00	0.00%	01-Jul-22	
Tennis	M	24.00	75.00	EXP	24.00	0.00%	75.00	0.00%	01-Jul-22	
Street Magic	M	18.00	52.50	EXP	18.00	0.00%	52.50	0.00%	01-Jul-22	
Mini Tennis	M	18.00	52.50	EXP	18.00	0.00%	52.50	0.00%	01-Jul-22	
Safer Cycling Award	M	18.00	52.50	EXP	18.00	0.00%	52.50	0.00%	01-Jul-22	
Clowning around - What to be a Clown	M	18.00	52.50	EXP	18.00	0.00%	52.50	0.00%	01-Jul-22	
Emergency First	M	18.00	52.50	EXP	18.00	0.00%	52.50	0.00%	01-Jul-22	
Paediatric First Aid	M	18.00	52.50	EXP	18.00	0.00%	52.50	0.00%	01-Jul-22	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
40. Garages										
Garages (Area 1) HA4, HA5, HA6, UB9, UB10 - North	R	19.40	N/A	STD	25.20	29.90%	N/A	N/A	01-Apr-22	01-Apr-23
Garages (Area 2) UB8, UB11, UB3, UB4, UB7, TW6, TW19 - South	R	14.68	N/A	STD	19.07	29.90%	N/A	N/A	01-Apr-22	01-Apr-23
41. Mortuary										
Delayed collection of bodies	M	16.00	N/A	STD	20.80	30.00%	N/A	N/A	01-Apr-22	01-Apr-23
(daily rate to be charged 5 days after coroner's decision to release body)		0.00			0.00	N/A	N/A	N/A	01-Apr-22	01-Apr-23
Defence post mortem	M	452.00	N/A	STD	588.00	30.09%	N/A	N/A	01-Apr-22	01-Apr-23
Private post mortem	M	373.00	431.00	STD	485.00	30.03%	560.00	29.93%	01-Apr-22	01-Apr-23
High risk surcharge	M	53.00	63.00	STD	69.00	30.19%	82.00	30.16%	01-Apr-22	01-Apr-23
Post mortem from another motuary	M	425.00	N/A	STD	553.00	30.12%	N/A	N/A	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
42. Housing										
Homelessness (set to recover costs up to HB threshold levels):										
Temporary Accommodation - Minimum Charge	R	150.00	N/A	EXP	150.00	0.00%	N/A	0.00%	01-Apr-10	
Temporary Accommodation - Maximum Charge	R	375.00	N/A	EXP	375.00	0.00%	N/A	0.00%	01-Apr-10	
Bed & Breakfast - Minimum Charge	R	150.00	N/A	EXP	150.00	0.00%	N/A	0.00%	01-Apr-10	
Bed & Breakfast - Maximum Charge	R	375.00	N/A	EXP	375.00	0.00%	N/A	0.00%	01-Apr-10	
HMOs Licensing										
Licensing	M	1,155.00	N/A	NB	1,502.00	30.04%	N/A	N/A	01-Apr-22	01-Apr-23
Renewal	M	1,155.00	N/A	NB	1,502.00	30.04%	N/A	N/A	01-Apr-22	01-Apr-23
PCN for Non-Compliance with Remdial Notice	M	5,000.00	N/A	NB	5,000.00	0.00%	N/A	N/A	01-Apr-22	
Professional Advice to Landlords	M	Full Cost	N/A	STD	Full Cost	N/A	N/A	N/A	01-Apr-22	01-Apr-23
Improvement Notice	M	409.00	N/A	STD	532.00	30.07%	N/A	N/A	01-Apr-22	01-Apr-23
Prohibition / Demolition Notice	M	359.00	N/A	STD	467.00	30.08%	N/A	N/A	01-Apr-22	01-Apr-23
Emergency Notice	M	354.00	N/A	STD	460.00	29.94%	N/A	N/A	01-Apr-22	01-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Colne Park Caravan Site:										
Main Rental Charge - Single Plot	R	136.24	N/A	EXP	136.24	0.00%	N/A	N/A	01-Apr-15	
Main Rental Charge - Double Plot	R	236.85	N/A	EXP	236.85	0.00%	N/A	N/A	01-Apr-15	
Water Single Plot	R	6.03	N/A	EXP	7.84	29.99%	N/A	N/A	01-Apr-22	01-Apr-23
Water Double Plot	R	10.54	N/A	EXP	13.70	30.02%	N/A	N/A	01-Apr-22	01-Apr-23
Personal Use Electricity Charge per kwh (metered)	R	0.11	N/A	RED	0.15	32.26%	N/A	N/A	01-Apr-22	01-Apr-23
Communal Electric charge per week	R	0.26	N/A	EXP	0.34	31.91%	N/A	N/A	01-Apr-22	01-Apr-23
43. CCTV Requests										
Fee for production of evidence for insurance claim purposes		126.00	126.00	STD	164.00	30.16%	164.00	30.16%	01-Apr-22	01-Apr-23
Search Fee for CCTV recording - Officer time spent researching		Full Cost	Full Cost	STD	Full Cost	N/A	Full Cost	N/A	01-Apr-21	01-Apr-23

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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44. Children and Young People's Services										
Asylum Service (per week)										
Asylum Service Charges for 18+	R	0	5.00	5.00	0.00	0.00%	5.00	0.00%	01-Feb-11	
Asylum rental contribution Charges for 18+	R	OTS	Actual Cost	Actual Cost	OTS	0.00%	Actual Cost	0.00%	01-Apr-19	
46. Adult Social Care										
Home care and Outreach:										
Per hour	R	OTS	Actual Cost	Actual Cost	0.00%	Actual Cost	Actual Cost	0.00%	31-Dec-18	
Meals on wheels (per meal):										
Daily delivery	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	
Frozen meals weekly/fortnightly	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	
Lunch club dining centre meal	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	
Day centre meal	R	OTS	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	
Respite (Residential) Care:										
Young Adults (18-25)	R	OTS	-	-	0.00%	66.69	66.69	0.00%	10-Apr-17	
Adults (25-60)	R	OTS	-	-	0.00%	82.14	82.14	0.00%	10-Apr-17	
Older People (over 60)	R	OTS	-	-	0.00%	125.47	125.47	0.00%	10-Apr-17	
Permanent (Residential) Care:										
Young Adults (18-25)	R	OTS	67.49	67.49	0.00%	No Max	No Max	N/A	10-Apr-17	
Adults (25-60)	R	OTS	83.13	83.13	0.00%	No Max	No Max	N/A	10-Apr-17	
Older People (over 60)	R	OTS	129.86	129.86	0.00%	No Max	No Max	N/A	10-Apr-17	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

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Colham Road:										
under 25	R	OTS	66.97	66.97	0.00%	2138.36	2138.36	0.00%	10-Apr-17	
over 25	R	OTS	82.61	82.61	0.00%	2138.36	2138.36	0.00%	10-Apr-17	
Merrimans House:										
Full board: under 25	R	OTS	64.44	64.44	0.00%	1672.02	1672.02	0.00%	10-Apr-17	
Full board: over 25	R	OTS	79.49	79.49	0.00%	1672.02	1672.02	0.00%	10-Apr-17	
Respite: under 25	R	OTS	Nil	Nil	0.00%	1672.02	1672.02	0.00%	09-Apr-12	
Respite: over 25	R	OTS	Nil	Nil	0.00%	1672.02	1672.02	0.00%	09-Apr-12	
Hatton Grove:										
under 25	R	OTS	64.44	64.44	0.00%	1632.40	1632.40	0.00%	10-Apr-17	
over 25	R	OTS	79.49	79.49	0.00%	1632.40	1632.40	0.00%	10-Apr-17	
Merchiston House:										
under 25	R	OTS	66.97	66.97	0.00%	2634.10	2634.10	0.00%	10-Apr-17	
over 25	R	OTS	82.61	82.61	0.00%	2634.10	2634.10	0.00%	10-Apr-17	
Fully staffed supported living unit:										
Goshawk Gardens	R	OTS	13.80	13.80	0.00%	852.60	852.60	0.00%	08-Apr-13	
Chapel Lane	R	OTS	-	-	0.00%	935.41	935.41	0.00%	06-Apr-15	
Swan House - Ground Floor	R	OTS	-	-	0.00%	1496.46	1496.46	0.00%	01-Apr-15	
Swan House - 1st & 2nd Floors	R	OTS	-	-	0.00%	203.00	203.00	0.00%	01-Apr-15	
Other Accommodation:										
Petworth Gardens	R	OTS	13.80	13.80	0.00%	153.51	153.51	0.00%	08-Apr-13	
Supported Housing	R	OTS	-	-	0.00%	No Max	No Max	0.00%	04-Apr-11	
Supported Living	R	OTS	-	-	0.00%	No Max	No Max	0.00%	04-Apr-11	
Shared Lives	R	OTS	-	-	0.00%	No Max	No Max	0.00%	04-Apr-11	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Learning Disability Day & Resource Services (per session):										
Queens Walk Resource Service	R	OTS	-	-	0.00%	19.90	19.90	0.00%	01-Apr-15	
Older People (per day):										
The Wren Centre	OP	OTS	-	-	0.00%	49.00	49.00	0.00%	08-Apr-13	
Personal Budgets (PB)										
Maximum Financial contribution	R	OTS	-	-	0.00%	100% of PB	100% of PB	0.00%	09-Apr-12	
Client Financial Affairs (CFA)										
Preparation work prior to Deputy Order being made	R	OTS	-	745.00	N/A	0.00	745.00	N/A	01-Apr-19	
First year annual management fee - Assets above £16k	R	OTS	-	775.00	N/A	0.00	775.00	N/A	01-Apr-19	
First year annual management fee - Assets below £16k	R	OTS	-	3.5% of net assets	N/A	0.00	3.5% of net assets	N/A	01-Apr-19	
Second and subsequent years annual management fee - Assets above £16k	R	OTS	-	650.00	N/A	0.00	650.00	N/A	01-Apr-19	
Second and subsequent years annual management fee - Assets below £16k	R	OTS	-	3.5% of net assets	N/A	0.00	3.5% of net assets	N/A	01-Apr-19	
Preparation of annual report to the OPG	R	OTS	-	216.00	N/A	0.00	216.00	N/A	01-Apr-19	

Consolidated General Fund Fees and Charges Schedule February 2023

Appendix C

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non residents £	Increase %	Date of last change to charge	Effective Date
Annual Property Management Fee	R	OTS	-	300.00	N/A	0.00	300.00	N/A	01-Apr-19	
Preparation of basic HMRC income tax return (bank or NS&I interest, taxable benefits)	R	OTS	-	70.00	N/A	0.00	70.00	N/A	01-Apr-19	
Preparation of complex HMRC income tax return (bank or NS&I interest, taxable benefits, small investment portfolio)	R	OTS	-	140.00	N/A	0.00	140.00	N/A	01-Apr-19	
Travel Cost per Hour	R	OTS	-	40.00	N/A	0.00	40.00	N/A	01-Apr-19	
Deferred Payment Scheme										
Set Up Admin Fee	R	OTS	300.00	300.00	0.00%	300.00	300.00	0.00%	01-Apr-15	
Shut Down Admin Fee	R	OTS	300.00	300.00	0.00%	300.00	300.00	0.00%	01-Apr-16	
Interest Rate (amount above the 15 year average gilts yield rate as published by the Office for Budget Responsibility 6 monthly)	R	OTS	0.15%	0.15%	0.00%	0.15%	0.15%	0.00%	01-Apr-15	
TeleCareLine (TCL):										
Level 1	R	1.13	N/A	NB	1.13	0.00%	N/A	0.00%	01-Apr-05	
Level 2	R	5.00	N/A	NB	5.00	0.00%	N/A	0.00%	01-Apr-11	
Level 3	R	8.50	N/A	NB	8.50	0.00%	N/A	0.00%	01-Apr-11	
Level 4	R	12.00	N/A	NB	12.00	0.00%	N/A	0.00%	01-Apr-11	
Over 75's exempt / not charged	R	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	01-May-18	

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non-Residents £	Increase %	Date of last change to charge	Effective Date
Housing Revenue Account										
Development & Assets										
Service Charges										
CCTV Maintenance (per week)	R	0.8	N/A	NB	0.86	7.50%	N/A	N/A	04-Apr-22	03-Apr-23
Sheltered Window Cleaning	R	0.3	N/A	NB	0.32	6.70%	N/A	N/A	04-Apr-22	03-Apr-23
Meal plan for occupant (Plan one)	R	31.53	N/A	NB	33.74	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Meal plan for occupant (Plan two)	R	63.06	N/A	NB	67.47	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Laundry Machines in Sheltered Housing Units - Servicing and Maintenance (per week)	R	0.85	N/A	NB	0.91	7.10%	N/A	N/A	04-Apr-22	03-Apr-23
Estates & Tenancy Management										
Parking Rents										
Car Ports (Council Tenants) (per week)	R	8.85	N/A	NB	9.47	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Car Ports (Private) (per week)	R	10.62	10.57	STD	11.36	7.00%	12.16	7.00%	04-Apr-22	03-Apr-23
Hard Standings / Parking Spaces (Council Tenants) (per week)	R	5.08	N/A	NB	5.44	7.10%	N/A	N/A	04-Apr-22	03-Apr-23
Hard Standings / Parking Spaces (Private) (per week)	R	6.1	6.29	STD	6.53	7.00%	6.99	7.00%	04-Apr-22	03-Apr-23
Grounds Maintenance and Gardening										
Grounds Maintenance (minimum) (per week)	R	1.39	N/A	NB	1.49	7.20%	N/A	N/A	04-Apr-22	03-Apr-23
Grounds Maintenance (maximum) (per week)	R	4.76	N/A	NB	5.09	6.90%	N/A	N/A	04-Apr-22	03-Apr-23
Hedge Cutting - Standard Frequency (per week - optional)	R	0.85	N/A	NB	0.91	7.10%	N/A	N/A	04-Apr-22	03-Apr-23
Lawn Mowing - Standard Frequency (per week - optional)	R	4.25	N/A	NB	4.55	7.10%	N/A	N/A	04-Apr-22	03-Apr-23
Bed Maintenance - Standard Frequency (per week - optional)	R	0.58	N/A	NB	0.62	6.90%	N/A	N/A	04-Apr-22	03-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non-Residents £	Increase %	Date of last change to charge	Effective Date
Heating Charges										
Communal Electric (per week)	R	2.36	N/A	NB	3.99	69.10%	N/A	N/A	04-Apr-22	03-Apr-23
Sheltered Heating - Communal Element (per week)	R	6.26	N/A	NB	19.59	212.90%	N/A	N/A	04-Apr-22	
Sheltered Heating - Property Element (Bedsit) (per week)	R	9.8	N/A	NB	30.67	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Sheltered Heating - Property Element (One Bedroom) (per week)	R	14.78	N/A	NB	46.26	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Sheltered Heating - Property Element (Two or More Bedrooms) (per week)	R	16.9	N/A	NB	52.9	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
District Heating - Communal Element (minimum) (per week)	R	2.39	N/A	NB	7.48	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
District Heating - Communal Element (maximum) (per week)	R	7.57	N/A	NB	23.69	212.90%	N/A	N/A	04-Apr-22	03-Apr-23
District Heating - Property Element (minimum) (per week)	R	10.82	N/A	NB	33.87	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
District Heating - Property Element (maximum) (per week)	R	26.14	N/A	NB	81.82	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Aged Person Heat-Aged Persons Central Heat	R	11.45	N/A	NB	35.84	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Chapel lane communal gas	R	20.77	N/A	NB	40.44	94.70%	N/A	N/A	04-Apr-22	03-Apr-23
Chaple lane Gas	R	1.22	N/A	NB	3.82	213.10%	N/A	N/A	04-Apr-22	03-Apr-23
Chaple lane Electricity	R	0.88	N/A	NB	1.49	69.30%	N/A	N/A	04-Apr-22	03-Apr-23
Colley Hse Heat-Colley House Heat Charge Bedsit	R	9.6	N/A	NB	30.05	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Colley Hse Heat-Colley House Heat Charge 2Bed	R	11.19	N/A	NB	35.02	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Peachey Close - Electricity (per week)	R	16.01	N/A	NB	27.06	69.00%	N/A	N/A	04-Apr-22	03-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non-Residents £	Increase %	Date of last change to charge	Effective Date
Other Services										
Electric Scooter Charging Point - Queen's Lodge, Cliftonville, Kent (per month)	R	N/A	8.46	STD	N/A	N/A	14.3	69.00%	04-Apr-22	03-Apr-23
HRA Freeholder consent for undertaking major works	R	257.75	257.75	STD	275.79	7.00%	275.79	7.00%	04-Apr-22	03-Apr-23
Leaseholder consent for improvements (lower rate)	R	62.17	62.17	STD	66.52	7.00%	66.52	7.00%	04-Apr-22	03-Apr-23
Leaseholder consent for improvements (higher rate)	R	186.51	186.51	STD	199.57	7.00%	199.57	7.00%	04-Apr-22	03-Apr-23
Leaseholder Solicitors Enquiries (lower rate)	R	116.36	116.36	STD	124.51	7.00%	124.51	7.00%	04-Apr-22	03-Apr-23
Leaseholder Solicitors Enquiries (higher rate)	R	309.3	309.3	STD	330.95	7.00%	330.95	7.00%	04-Apr-22	03-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non-Residents £	Increase %	Date of last change to charge	Effective Date
Residents Services (Housing)										
Caretaking										
Caretaking - Band A (per week)	R	12.13	N/A	NB	12.98	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking - Band B (per week)	R	7.85	N/A	NB	8.4	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking - Band C (per week)	R	5.45	N/A	NB	5.83	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking - Band D (per week)	R	4.24	N/A	NB	4.54	7.10%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking - Band E (per week)	R	3.03	N/A	NB	3.24	6.90%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking - Band F (per week)	R	1.82	N/A	NB	1.95	7.10%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking - Band G (per week)	R	11.8	N/A	NB	12.63	7.00%	N/A	N/A		03-Apr-23
Caretaking - Band H (per week)	R	9.44	N/A	NB	10.1	7.00%	N/A	N/A		03-Apr-23
Caretaking - Sheltered Housing (per week)	R	6.04	N/A	NB	6.46	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking - Queen's Lodge, Cliftonville, Kent (per week)	R	N/A	7.62	NB	N/A	N/A	8.15	7.00%	04-Apr-22	03-Apr-23
Extra Care Housing										
Triscott House - Management Support Charge (per week)	R	27.52	N/A	NB	29.45	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Triscott House - Cleaning Charge (per week)	R	10.47	N/A	NB	11.2	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Triscott House - Grounds Maintenance (per week)	R	2.4	N/A	NB	2.57	7.10%	N/A	N/A	04-Apr-22	03-Apr-23
Marshall, Peachey Priory and Harling										
Furniture for Marshall, Peachey Priory and Harlington Road	R	4.26	N/A	NB	4.56	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Electricity for Marshall, Peachy Prior and Harlington Road	R	16.01	N/A	NB	17.13	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Gas for Marshall, Peachey Priory and Harlington rd	R	20.57	N/A	NB	22.01	7.00%	N/A	N/A	04-Apr-22	03-Apr-23

Type of Fee / Charge	Type	Current Charge Residents £	Current Charge Non-Residents £	Vat Status	Proposed Charge Residents £	Increase %	Proposed Charge Non-Residents £	Increase %	Date of last change to charge	Effective Date
District Service Charges										
Dist Serv Charge-Uxbridge Town Heat Serv Chrg 1Bd	R	1.47	N/A	NB	4.6	212.90%	N/A	N/A	04-Apr-22	03-Apr-23
Dist Serv Charge-Uxbridge Town Heat Serv Chrg 2Bd	R	1.47	N/A	NB	4.6	212.90%	N/A	N/A	04-Apr-22	03-Apr-23
Dist Serv Charge-Heat Serv Aust/Silver 1Bd	R	2.92	N/A	NB	9.14	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Dist Serv Charge-Heat Serv Aust/Silver3Bd 1Stflr	R	2.92	N/A	NB	9.14	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Dist Serv Charge-Heat Serv Aust/Silver2Bd 1Stflr	R	2.92	N/A	NB	9.14	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Dist Serv Charge-Heat Serv Aust/Silver 2Bd Upp	R	2.92	N/A	NB	9.14	213.00%	N/A	N/A	04-Apr-22	03-Apr-23
Dist Serv Charge-Peter Fagan Heat Serv Chrg 1Bd	R	1.47	N/A	NB	4.6	212.90%	N/A	N/A	04-Apr-22	03-Apr-23
Dist Serv Charge-Peter Fagan Heat Serv Chrg 2Bd	R	1.47	N/A	NB	4.6	212.90%	N/A	N/A	04-Apr-22	03-Apr-23
Marlborough Crescent										
Enhanced housing management charge (per bed space per week)	R	2.51	N/A	NB	2.69	7.20%	N/A	N/A	04-Apr-22	03-Apr-23
Electrical usage (per bed space per week)	R	6.52	N/A	NB	11.02	69.00%	N/A	N/A	04-Apr-22	03-Apr-23
Water usage Studio (per property type per week)	R	2.61	N/A	NB	2.79	6.90%	N/A	N/A	04-Apr-22	03-Apr-23
Water usage 1 Bed (per property type per week)	R	4.92	N/A	NB	5.26	6.90%	N/A	N/A	04-Apr-22	03-Apr-23
Water usage 3 Bed (per property type per week)	R	6.54	N/A	NB	7	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Water usage 4 Bed (per property type per week)	R	7.7	N/A	NB	8.24	7.00%	N/A	N/A	04-Apr-22	03-Apr-23
Caretaking (per bed space per week)	R	2.36	N/A	NB	2.53	7.20%	N/A	N/a	04-Apr-22	03-Apr-23
Furniture and furnishings (per property per week)	R	1.1	N/A	NB	1.18	7.30%	N/A	N/A	04-Apr-22	03-Apr-23

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CAPITAL AND INVESTMENT STRATEGY REQUIREMENTS 2023/24

Introduction

1. The CIPFA Prudential Code 2021 and CIPFA Treasury Management Code 2021 require the Council to publish four separate strategies or statements in addition to the revenue and capital medium term budget positions. These are contained within Appendix D to the budget report.

Strategy requirements

2. The Capital Strategy is an overarching document with a simple guide on the capital programme, borrowing, investments and sets out the prudential indicators that the Council defines as parameters to work within setting a prudent and sustainable approach to its investment to meet service needs and any commercial activities.
3. The Capital Programme within the MTFE provides more comprehensive details on the Capital expenditure and financing from the information provided in the Capital Strategy.
4. The Treasury Management Strategy Statement provides further details on impact of the capital programme in relation to its cash flow forecast, need to borrow and strategy with parameters around methods in which it can invest Council money.
5. The Investment Strategy provides further detail from the Capital Strategy on investment objectives and parameters, focused on service and commercial investment activities.
6. The MRP statement outlines the approach to calculating the minimum revenue contribution within the legislative framework which is a revenue cost resulting from borrowing to fund the capital programme.

Recommended Changes for 2023/24

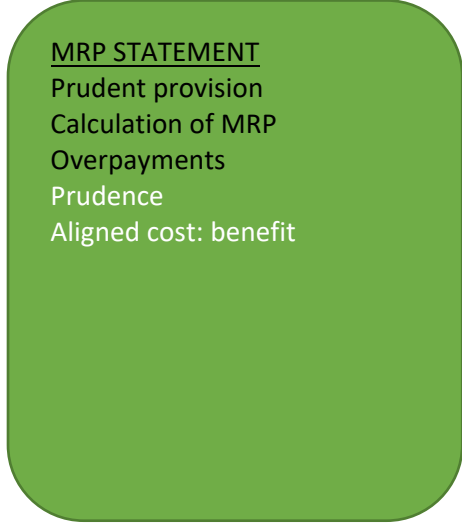
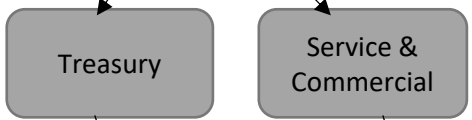
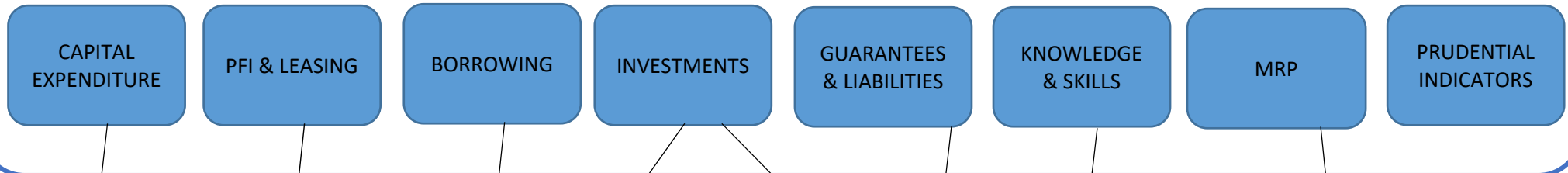
7. The Council has refreshed all forecasts and Prudential Indicators to align with the budget proposals for the new financial year.
8. The revised Codes requires the inclusion of a Liability Benchmark chart which is a tool to help establish whether the Council is likely to be a long-term borrower or long-term investor in the future, and so shape its strategic focus and decision making.

9. Details of the Council's ESG policy has been added to the Treasury Management Strategy Statement to comply with the revised codes.

IFRS 16 Leasing

10. Following an emergency consultation in February, CIPFA has announced an optional two-year delay to the introduction of IFRS 16 by local authorities. This decision has been confirmed by the Financial Reporting Advisory Board. The Council will therefore delay implementation until 1 April 2024. Furthermore, no assumptions have been included within these strategies.

CAPITAL STRATEGY: A short overview, accessible to non-financial specialist members, covering:



CAPITAL STRATEGY REPORT 2023/24

Introduction

11. This capital strategy report gives a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of local public services. The strategy also provides an overview of how associated risk is managed and the implications for future financial sustainability.
12. This strategy is integrated with other strategies; MTFE Capital Programme, Treasury Management Strategy, Investment Strategy and the MRP Statement where more detail is provided.

Capital Expenditure and Financing

13. Capital expenditure is where the Council spends money on assets, such as property or vehicles that will be used for more than one year. In local government this includes spending on assets owned by other bodies, and loans and grants to other bodies enabling them to buy assets. The Council has some limited discretion on what counts as capital expenditure, for example assets costing below £10k are not capitalised and are charged to revenue in year.
14. In 2023/24, the Council is planning capital expenditure of £249.1m as summarised below:

Table 1: Prudential Indicator: Estimates of Capital Expenditure

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
General Fund services	74.7	137.8	81.6	30.5	22.1	22.2
Housing Revenue Account (HRA)	79.1	111.3	88.5	115.4	110.9	59.7
TOTAL	153.8	249.1	170.1	145.9	133.0	81.9
<i>of which</i>						
General Fund services	66.7	130.8	81.6	30.5	22.1	22.2
Housing Revenue Account (HRA)	79.1	111.3	88.5	115.4	110.9	59.7
Capital investments	8.0	7.0	0.0	0.0	0.0	0.0
TOTAL	153.8	249.1	170.1	145.9	133.0	81.9

Appendix D1 - Capital Strategy Report 2023/24

15. The main General Fund capital programme includes the new leisure centre in West Drayton, Hillingdon Water Sports Facility, Civic Centre transformation, investment in local schools alongside ongoing investment in local infrastructure.
16. In addition, the Council has a £25m budget to support capital expenditure on investment in housing through Hillingdon First Limited.
17. Capital investment of £368.6m over the period 2022/23 to 2027/28 has been incorporated into the wider General Fund budget strategy with £198.2m investment in major projects, primarily delivering new or expanded infrastructure, and £141.8m investment in recurrent programme of works, ensuring that existing infrastructure is maintained and improved, with a contingency of £28.6m being set against this programme.
18. The Housing Revenue Account (HRA) is a ring-fenced account which ensures that council housing does not subsidise, or is itself be subsidised, by other local services. HRA capital expenditure is therefore recorded separately and includes acquisitions and development of new social housing stock (£209m), enhancement of the existing housing stock including green home initiatives (£195m), and a major housing regeneration programme to provide new high-quality housing in Hayes (£161m).
19. All capital expenditure must be financed, either from external sources (government grants and other contributions), the Council's own resources (revenue, reserves and Capital Receipts) or debt (borrowing, leasing and Private Finance Initiative). The planned financing of the above expenditure is as follows:

Table 2: Capital financing

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
External Sources	39.4	76.2	49.3	31.1	33.0	44.6
Own Resources (MPR & Capital Receipts)	68.4	55.8	75.0	53.0	47.0	37.3
Debt	46.0	117.1	45.8	61.8	53.0	0.0
TOTAL	153.8	249.1	170.1	145.9	133.0	81.9

20. Debt is only a temporary source of finance, since loans and leases must be repaid, and this is therefore replaced over time by other financing, usually from revenue which is known as Minimum Revenue Provision (MRP). Alternatively, proceeds from selling capital assets (known as Capital Receipts) may be used instead of debt finance. MRP is a statutory mechanism for General Fund borrowing and details on how this is calculated is included in the MRP Statement policy. The HRA also provide a regular contribution towards it's financing of debt.

Table 3: Replacement of prior years' debt finance

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
General Fund services (MRP)	7.1	7.6	8.9	9.3	9.5	9.7
HRA (Debt provision)	9.9	9.9	10.3	10.4	10.5	10.6
TOTAL	17.0	17.5	19.2	19.7	20.0	20.3

21. The Council's cumulative outstanding amount of debt finance is measured by the Capital Financing Requirement (CFR). This increases with new debt-financed capital expenditure and reduces with MRP. The CFR is expected to increase by £99.2m during 2023/24. Based on the above figures for expenditure and financing, the Council's estimated CFR is as follows:

Table 4: Prudential Indicator: Estimates of Capital Financing Requirement

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
General Fund services	260.2	304.7	305.7	296.4	287.0	277.4
Housing Revenue Account (HRA)	180.7	235.4	260.9	312.4	354.8	344.3
TOTAL	440.9	540.1	566.6	608.8	641.8	621.7
<i>of which</i>						
General Fund services	242.2	279.7	280.7	271.4	262.0	252.4
Housing Revenue Account (HRA)	180.7	235.4	260.9	312.4	354.8	344.3
Capital investments	18.0	25.0	25.0	25.0	25.0	25.0
TOTAL	440.9	540.1	566.6	608.8	641.8	621.7

22. The Council utilises capital receipts to fund capital projects and does not apply against the replacement of prior years' debt.

Governance of Capital Expenditure

23. Specific capital projects are identified primarily through the Council's annual budget setting process which revises the approved capital programme for the following five years. Service managers submit business case proposals for new projects, outlining the reasons and benefits for the proposal and the estimated cost and method of financing. These proposals are reviewed at internal challenge

sessions attended by senior managers across the organisation chaired by the Corporate Director of Finance. If proposals are deemed satisfactory at this stage, they are included in a further submission to relevant Cabinet members. There is then a public consultation period in December on the full budget and impact to Council Tax. Following any further feedback, the final revised five-year capital programme is submitted to Cabinet and Council for approval in February each year.

24. Implications of existing and new capital investment proposals in terms of the future impact on prudential borrowing levels and capital financing costs are taken into account in setting the revenue budget which is also approved by Council in February each year. The various sources of finance for all existing and new capital projects and programmes are identified and included in the Council's budget.
25. Some capital projects arise which require more short-term implementation during the current financial year, and these are usually managed through dedicated contingency budgets included in the five-year programme where there is anticipated need for that type of investment. These projects would normally be managed within overall borrowing limits approved by Council.
26. To subsequently proceed with implementation, all individual capital expenditure projects require a formal democratic decision from the Leader of the Council, the Cabinet Member for Finance and relevant Cabinet members to release the monies included within the capital programme budget. To obtain approval for the budget to be released, a formal report is submitted providing detailed information on the objectives of the project and including a cost plan.

Asset Management

27. The maintenance and improvement of the Council's property assets and wider infrastructure are managed and formally set out in the Council's organisational structure, with specific service teams in place to manage various parts of the Council's asset portfolio.
28. In general, assets are managed in accordance with the principles of good estate management. The Council seeks continuous improvement in the quality of assets used to deliver services and wherever possible use its ownership of assets to deliver service improvements.
29. Service teams with responsibility for managing Council assets include:
 - Capital Programme Works Service: responsible for delivery of major new construction projects and capital works on existing property assets.

- Repairs, Engineering, Planned Works and Facilities Management: maintenance of existing assets including repairs to Council buildings, voids and renewal of existing housing stock.
- Highways and Street Lighting: maintenance and improvement of the roads and footways infrastructure, and maintenance and enhancement of street lighting.
- Property and Estates Management: provide a complete overview of all properties and land owned by the council, including management of leases, ensuring that the full potential is being gained from each property asset.
- Fleet Engineering Team: manage the Council's vehicle requirements for areas such as waste management and various other services.
- ICT: maintaining and improving the Council's ICT infrastructure for both internal business operations, front line services and enhancing residents' online interactions with the Council.
- Green Spaces: maintain and enhance the various parks and green spaces sites across the Borough.

Asset Disposals

30. Assets are continually reviewed, to determine those that may be declared surplus to service requirements, through regular monitoring meetings. Proposals to change the purpose, to redevelop or to sell an asset are reported with options presented to the Council's property governance working group consisting of those cabinet members charged with oversight of the Council's capital programme and asset base, Strategic Property Governance (SPG), to determine next steps on the most appropriate development or disposal route before recommendations are made to Cabinet. Progress on asset development and disposals is reported through monthly budget monitoring. Surplus assets may be sold to generate proceeds, known as Capital Receipts, which can be used to finance capital expenditure on new assets or enhancements to existing assets. With the approval of Cabinet, surplus assets can also be appropriated between the General Fund and Housing Revenue Account (HRA) to reflect planned changes in use of the land where notional receipts are transferred between the funds.
31. Right to Buy Council housing sales, repayments of capital grants, loans and investments also generate Capital Receipts. The Council plans to invest £32.1m of Capital Receipts in the coming financial year (2023/24) on General Fund and HRA capital programmes, to fund the DSG deficit and other transformation projects. The Council's approach to applying capital receipts for transformation projects is set out in Appendix 6a of this report, with the contributions to the DSG deficit in line with the DSG Safety Valve agreement entered into with the Department for Education in February 2022.

32. When a capital asset is no longer needed, it may be sold so that the proceeds, known as capital receipts, can be spent on new assets. Repayments of capital grants, loans and investments also generate capital receipts. The Council plans to apply £32.1m of capital receipts in the coming financial year and Table 5 below shows the medium-term assumptions:

Table 5: Capital receipt financing applied

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
Capital Receipts	33.4	32.1	47.8	23.7	18.0	8.9

Treasury Management

33. Treasury management is concerned with keeping sufficient but not excessive cash available to meet the Council’s spending needs, while managing the risks involved. Surplus cash is invested until required, while a shortage of cash is met by borrowing, to avoid excessive credit balances or overdrafts in the bank current account. The Council is typically cash rich in the short-term as revenue income is received before it is spent, but cash poor in the long-term as capital expenditure is incurred before being financed. The revenue cash surpluses are offset against capital cash shortfalls to reduce overall borrowing.

Borrowing strategy

34. As of 31 March 2023, the estimated borrowing is £349.3m and treasury investments of £35.1m.
35. The Council’s chief objectives when borrowing is to strike an appropriately low risk balance between securing low interest costs and achieving certainty of those costs over the period for which funds are required; this is achieved using a mix of short-term loans (circa 5.25%) and long-term fixed rate loans where the future cost are known (circa 4.5%). The flexibility to renegotiate loans should the Council’s long-term plans change is a secondary objective.
36. The Council does not borrow to invest for the primary purpose of financial return and therefore retains full access to the Public Works Loan Board.
37. Projected levels of the Council’s total current outstanding debt (which comprises borrowing, PFI liabilities and leases) compared with the projected CFR, are shown below.

Table 6: Prudential Indicator: Gross Debt and the Capital Financing Requirement

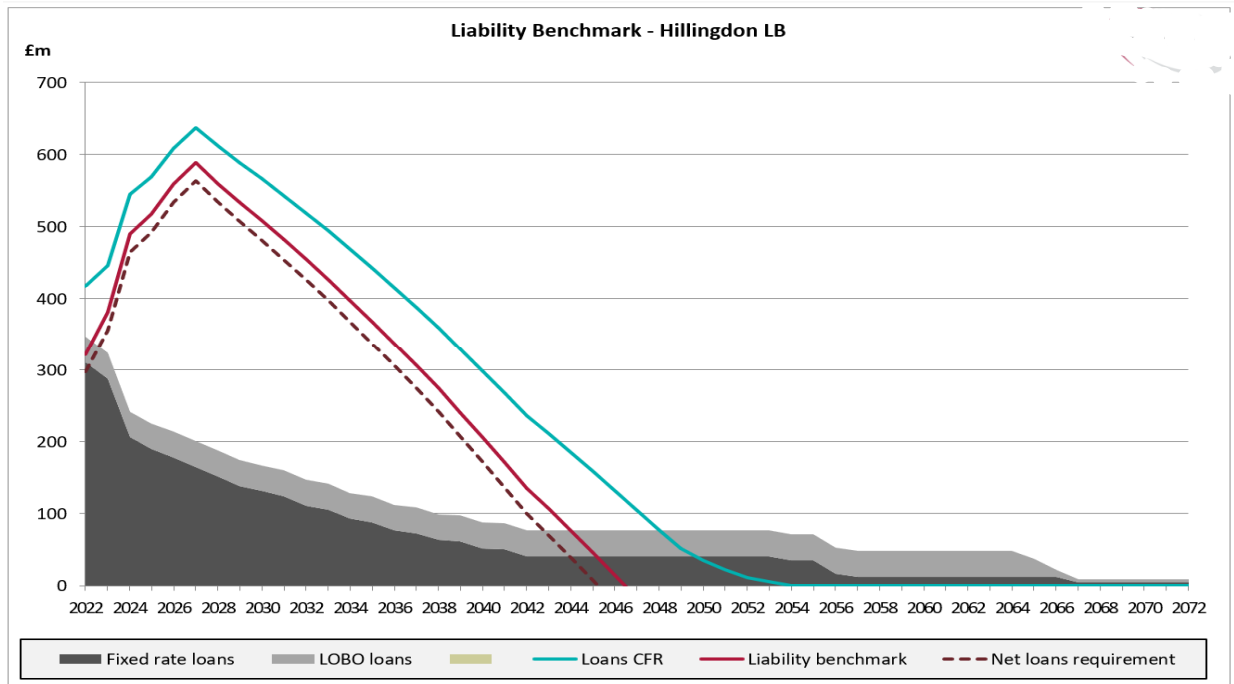
	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
Debt (including PFI and leases)	349.3	410.8	332.4	329.3	296.1	287.9
Capital Financing Requirement	440.9	540.1	566.6	608.8	641.8	621.7

38. CIPFA's Prudential Code for Capital Finance in Local Authorities recommends that the Council's total debt should be lower than its highest forecast CFR over the next three years. Statutory guidance is that debt should remain below the CFR, except in the short-term. Table 6 shows the Council's existing debt along with the CFR, while Table 7 shows the borrowing required to meet this financing requirement. In taking on any new borrowing, the Council will comply with the liability benchmark in Table 7 to meet the CFR.
39. **Liability benchmark:** To compare the Council's actual borrowing against an alternative strategy, a liability benchmark has been calculated showing the lowest risk level of borrowing compared to the CFR borrowing requirement. This assumes that internal resources such as reserves and working capital are utilised and that cash and investment balances are kept at around £25m at each year-end.

Table 7: Borrowing and the Liability Benchmark

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
Outstanding Borrowing	349.3	410.8	332.4	329.3	296.1	287.9
Borrowing Required to meet CFR	91.6	129.3	234.2	279.5	345.7	333.8
Borrowing Required to meet Liability Benchmark	11.2	60.6	160.0	198.7	267.0	251.7

40. The Liability Benchmark Chart below demonstrates the Council’s need to borrow, with outstanding borrowing falling below the current CFR. Whilst also indicating the borrowing need is for a period up to 25 years.



41. Affordable borrowing limit: The Council is legally obliged to set an affordable borrowing limit (also termed the authorised limit for external debt) each year. In line with statutory guidance, a lower “operational boundary” is also set as a warning level should debt approach the limit. Further details on borrowing can be found in the Treasury Management Strategy.

Table 8: Prudential Indicators: Authorised limit and operational boundary for external debt

	2022/23 Limit £m	2023/24 Limit £m	2024/25 Limit £m	2025/26 Limit £m	2026/27 Limit £m	2027/28 Limit £m
Authorised Limit - Borrowing	618.8	638.8	671.8	671.8	671.8	651.7
Authorised Limit - PFI and Leases	6.0	0.2	0.0	0.0	0.0	0.0
Authorised Limit - Total External Debt	624.8	639.0	671.8	671.8	671.8	651.7
Operational Boundary - Borrowing	588.8	608.8	641.8	641.8	641.8	621.7
Operational Boundary - PFI and Leases	1.0	0.2	0.0	0.0	0.0	0.0
Operational Boundary - Total External Debt	589.8	609.0	641.8	641.8	641.8	621.7

Treasury Investment Strategy

39. Treasury investments arise from receiving cash before it is paid out again. Investments made for service purposes or for commercial profit are not generally considered to be part of treasury management.
40. The Council's policy on treasury investments is to invest its treasury funds prudently and to prioritise security and liquidity over yield, which is to focus on minimising risk rather than maximising returns. Cash that is likely to be spent in the near term is invested securely to minimise risk of loss, for example with the government, other local authorities or selected high-quality banks, to minimise the risk of loss. Cash balances that will be held for longer terms is invested more widely in funds including in bonds and shares, to balance the risk of loss against the risk of receiving returns below inflation. Both short-term and longer-term investments may be held in pooled funds, where an external fund manager makes decisions on which particular investments to buy, and the Council may request its money back at short notice.
41. The Council will aim to hold a level of short-term investment balances which are not excessive but will ensure sufficient liquidity to manage the day-to-day activities

of the Council and will not fall below £10m. Longer-term investments are forecast at £15m over the next 5 years.

42. Further details on treasury investments can be found in the Treasury Management Strategy.

Risk management

43. The effective management and control of risk are prime objectives of the Council's treasury management activities. The treasury management strategy therefore sets out various indicators and limits to constrain the risk of unexpected losses and details the extent to which financial derivatives may be used to manage treasury risks.
44. The treasury management prudential indicators are set out within the treasury management strategy.

Governance

45. Decisions on treasury management investment and borrowing are made daily and are therefore delegated to the Corporate Director of Finance and staff, who must act in line with the Treasury Management Strategy. The Treasury Management Strategy Statement is agreed by Cabinet in February prior to agreement at full Council before the start of each financial year. Amendments to the Treasury Management Strategy during the year are only done with Cabinet approval.
46. Treasury activity is monitored and reported to senior management on a daily and weekly basis. Monthly and more detailed quarterly reports on treasury management activity, including compliance with prudential indicators, are provided to Cabinet as part of the budget monitoring process. The Cabinet is responsible for scrutinising treasury management decisions.

Investments for Service Purposes

47. The Council lends money to, and has a 100% shareholding in one subsidiary, Hillingdon First Ltd. The twin objectives are to deliver a financial return to the Council and provide housing for sale or rent. It will achieve this by generating of long-term sustainable revenue streams through the delivery of high-quality housing to meet the need of Hillingdon's residents.
48. The Hillingdon First Limited shareholder agreement and memorandum of association sets out in detail the governance arrangements and provides details of the operating framework, controls, and reporting requirements. All projects will undergo a full due diligence before any investment is made.

49. In terms of Service Delivery Investment, the Council is willing to take more risk than with treasury investments, however it still plans for such investments to generate a profit after all costs. The risk of incurring unexpected losses is managed by ensuring the Council remains within the limits shown within the Investment Strategy through monthly monitoring and reporting to senior management. Compliance with limits will also form part of the monthly reporting to Cabinet.
50. Service loans and shares in Hillingdon First Ltd are classified as capital expenditure.

Table 9: Prudential indicator: Net income from service investments to net revenue stream

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
Total net income from service investments (£ms)	0.1	0.1	1.1	1.1	1.1	1.1
Proportion of Net Revenue Stream*	0.04%	0.04%	0.41%	0.40%	0.39%	0.38%

Commercial Activities

51. The Council has a £4.0m historic portfolio of investment properties which are managed through the Council's organisation structure. The Council is not actively seeking to increase this type of investment exposure. These assets are not held for normal operational activity but held under long-term commercial leases. Net Income generated from these assets in 2021/22 was £179k.

Table 10: Prudential indicator: Net income from commercial investments to net revenue stream

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
Total net income from commercial investments (£ms)	0.3	0.2	0.2	0.2	0.2	0.2
Proportion of Net Revenue Stream*	0.10%	0.07%	0.06%	0.07%	0.07%	0.07%

Liabilities

52. In addition to debt detailed above, the Council is committed to making future payments to cover its pension fund deficit of £594.6m and has made provisions to cover risks such as insurance claims and non-domestic rates appeal losses of £7.5m, both of which are measured in the latest published accounts as at March 2022. The Council is also at risk of having to pay for claims following legal proceedings but has not put aside any money because the claims are denied and will be defended, and in some instances, counterclaims pursued.

Revenue Budget Implications

53. Although capital expenditure is not charged directly to the revenue budget, interest payable on loans and MRP are charged to revenue. The net annual charge is known as financing costs; this is compared to the net revenue stream i.e. the amount funded from Council Tax, business rates and general government grants.

Table 11: Prudential Indicator: Proportion of financing costs to net revenue stream

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
Financing Costs (£m)	10.2	13.8	15.8	16.2	15.0	15.2
Proportion of Net Revenue Stream*	4%	5%	6%	6%	5%	5%

*Net revenue stream is the general fund budget requirement, which is funded through Council Tax Business Rates and Government Grants.

Sustainability

54. Due to the very long-term nature of capital expenditure and financing, the revenue budget implications of expenditure incurred in the next few years will extend for up to 35 years into the future. The Corporate Director of Finance is satisfied that both the proposed individual schemes and the overall programme are tested for affordability, sustainability and prudence.

Knowledge and Skills

55. The Council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions.

56. The Council adopts a continuous performance and development programme to ensure officers are regularly appraised and any training needs identified. Where appropriate, officers will attend training sessions, seminars, and workshops to ensure their knowledge is up to date and relevant. Council Members are provided access to additional training where required.
57. Where Council staff do not have the knowledge and skills required, use is made of external advisers and consultants that are specialists in their field.

TREASURY MANAGEMENT STRATEGY STATEMENT 2023/24

Summary

58. Treasury management is the management of the Council's cash flows, borrowing and investments, and the associated risks. The Council has borrowed and invested substantial sums of money and is therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of financial risk are therefore central to the Council's prudent financial management.
59. Over the longer term, the Council considers the need to borrow money to fund its major capital projects and when the best time is to do this. The strategy aims to minimise borrowing and make use of internal funds where viable. Currently, there is an expectation that new borrowing will be required during 2023/24 of £60.6m. New borrowing to fund the Capital Financing Requirement (CFR) will be taken for cash flow purposes. With short-term interest rates currently much lower than long-term rates, new debt will be a mixture of short and medium-term durations designed to minimise cost without having a detrimental effect on refinancing risk.
60. External influences on the Council's Treasury Management Strategy for 2023/24 will result from the geo-political and economic environment. The ongoing impact on the UK from the war in Ukraine, together with higher inflation, higher interest rates, uncertain government policy, and a deteriorating economic outlook, will be major influences.
61. The Bank of England (BoE) increased Bank Rate by 0.5% to 4% in February. This followed a 0.5% increase to 3.5% in December 2022 and a 0.75% rise in November which was the largest single rate hike since 1989. This is the tenth successive rise since December 2021.
62. The November quarterly Monetary Policy Report (MPR) forecast a prolonged but shallow recession in the UK with CPI inflation remaining elevated at over 10% in the near-term and the economic outlook remains weak.
63. CPI inflation is expected to have peaked in the last calendar quarter of 2022 and then fall sharply to 1.4%, below the 2% target, in two years' time and to 0% in three years' time if Bank Rate follows the path implied by financial markets.
64. Credit default swap (CDS) prices have generally followed an upward trend throughout 2022, indicating higher credit risk. They have been boosted by the war in Ukraine, increasing economic and political uncertainty and a weaker global and UK outlook, but remain well below the levels seen at the beginning of the Covid-19 pandemic. However, the institutions on the Council's counterparty list remain

Appendix D2 - Treasury Management Strategy Statement 2023/24

well-capitalised and the advisor counterparty advice on both recommended institutions and maximum duration remain under constant review and will continue to reflect economic conditions and the credit outlook.

65. The Council's treasury management adviser forecasts that Bank Rate will continue to rise in 2023 as the BoE attempts to subdue inflation which is significantly above its 2% inflation target, with base rate peaking at 4.25% by June 2023 under their central case.
66. This report details the Councils approach and strategy towards borrowing and investing and provides details on sources of debt and investment instruments in which the Council can invest. All institutions on the counterparty list are regularly monitored, assessing risk and determining the limits of duration and value of investments.
67. For 2022/23, Treasury Management Strategy Statement (TMSS) follows the 2021 Code of Practice guidance.

Introduction

68. Treasury risk management is conducted within the framework of the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2021 Edition (the CIPFA Code). This requires the Council to approve a treasury management strategy before the start of each financial year. This report fulfils the Council's legal obligation under the Local Government Act 2003 to have regard to the CIPFA Code. The strategy is developed as part of the Council's MTFF process.
69. Investments held for service purposes or for commercial profit are considered in a separate report; the 'Investment Strategy'.
70. The Council, by having significant investments and borrowing, is exposed to financial risks, including the loss of invested funds and the revenue effect of changing interest rates. As such treasury management operations are fundamentally concerned with managing risk. Whilst there are regulations and controls in place designed to minimise or neutralise risk, some risk exposure remains, due to the nature of managing loan and investment portfolios and cash flow activities. Active monitoring of the economic outlook, as well as changes in regulation, is undertaken where it impacts on the Council's treasury management strategy and risk parameters.

Balance Sheet and Treasury Position

71. The Council's borrowing strategy is driven by the estimated Balance Sheet position in the medium-term and capital programme expectations. The underlying need to borrow for capital purposes is reflected by the CFR which measures the cumulative capital expenditure that has not been financed from other Council resources such as capital grants, revenue contributions or financed from reserves. The CFR will generally be higher than the actual debt held due to timing requirements for cash flow purposes. This is called "internal borrowing".
72. The Council's CFR approach in this capital strategy document is to consider the financing requirement for the Council as a whole. Details of the CFR breakdown split between the General Fund and the HRA are outlined in The Council's Budget.
73. Estimates of the CFR, based on the projected capital programme over the next five years are shown in Table 12. The Council's opening CFR is estimated at £440.9m for 2022/23, based on the closing 2021/22 figures. This CFR, less outstanding loans and other long-term liabilities of £349.3, results in an opening gross borrowing requirement of £91.6m. Existing borrowing is identified into separate loan pools for GF and HRA. GF debt is £172.7m and HRA £151.1m, with £0.5m liabilities under PFI and finance leases. A further £20m of LA borrowing and £5m of PWLB borrowing is expected to be taken before the end of 22/23.

Table 12: Balance Sheet summary, forecast and liability benchmark

	2022/23 Forecast £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	2026/27 Budget £m	2027/28 Budget £m
General Fund CFR	260.2	304.7	305.7	296.4	287.0	277.4
HRA CFR	180.7	235.4	260.9	312.4	354.8	344.3
Total CFR	440.9	540.1	566.6	608.8	641.8	621.7
Existing Borrowing*	-349.3	-410.8	-332.4	-329.3	-296.1	-287.9
Gross External Borrowing Required to meet CFR	91.6	129.3	234.2	279.5	345.7	333.8
Projected Useable Reserves**	-95.4	-87.7	-85.2	-82.8	-80.7	-84.1
Accumulated DSG Deficit	20.0	14.0	6.0	-3.0	-3.0	-3.0
Projected Working Capital	-30.0	-20.0	-20.0	-20.0	-20.0	-20.0
(Investments) / New Borrowing Required	-13.8	35.6	135.0	173.7	242.0	226.7
Plus Minimum Investments	25.0	25.0	25.0	25.0	25.0	25.0
Liability Benchmark	11.2	60.6	160.0	198.7	267.0	251.7

*Borrowing profile does not include potential calls on LOBO borrowing. Amount includes PFI

** Council controllable reserves only

74. The increasing General Fund CFR is due to the Council's programme of capital investment funded by Council resources, with investment in local infrastructure leading this requirement. The HRA CFR increase is driven by investment in new and existing dwelling stock.
75. To compare the Council's actual borrowing against an alternative strategy, Table 12 also shows a liability benchmark which calculates the lowest risk level of borrowing. This assumes the same CFR forecasts, but that cash and long-dated pooled fund balances are kept to a minimum level of £25m at each year-end to maintain sufficient liquidity but minimise credit risk. Thus the Council will take a low risk level approach for borrowing through the MTF period.
76. The liability benchmark is an important tool to help establish whether the Council is likely to be a long-term borrower or long-term investor in the future, and so shape its strategic focus and decision making. The liability benchmark itself represents

Appendix D2 - Treasury Management Strategy Statement 2023/24

an estimate of the cumulative amount of external borrowing the Council must hold to fund its current capital and revenue plans while keeping treasury investments at the minimum level required to manage day-to-day cash flow.

Borrowing Strategy

77. The Council's external debt including PFI at 31 March 2023 is expected to be £349.3, a decrease of £8.3m on the previous year. This is due to £65.0m of new LA borrowing and £15.0m new long-term borrowing with the PWLB expected to taken out during 2022/23, less £88.3m as a result of naturally maturing debt. There were no opportunities to repay debt early in 2022/23. A further £81.5m is scheduled for repayment in 2023/24, this excludes potential maturities for £20m of LA borrowing and £5m of PWLB yet to be secured and a £5m LOBO in its call period during the year. Over 2022/23 the Council's secured loan portfolio had an average interest rate of 2.59%. The Council may also borrow additional sums during 2023/24 to pre-fund future year' requirements where this offers better value for money, providing this does not exceed the authorised limit for borrowing of £638.8m.
78. The Council's chief objective when borrowing money is to strike an appropriately low risk balance between securing low interest costs and achieving certainty of those costs over the period for which funds are required. The flexibility to renegotiate loans should the Council's long-term plans change is a secondary objective. PWLB loans are no longer available to local authorities planning to buy investment assets primarily for yield; the Council continues to avoid this activity which ensures the Council retains access to PWLB borrowing.
79. Projected capital expenditure levels, market conditions and interest rate levels are monitored throughout the year. This enables the Council to adapt borrowing strategies to minimise borrowing costs over the medium to longer term whilst maintaining financial stability. Table 12 shows the Council is expecting it will need to borrow in 2023/24 based on the full capital programme and debt maturity profile.
80. By the end of 22/23 the council expects to have a short-term loan portfolio sourced from other local authorities of £95m with £90m expected to mature during the next financial year. It is expected to remain around this level throughout 23/24. This will enable the Council to meet the MiFID II minimum investment balance criteria with the subsequent long-dated pooled funds.
81. The Council may arrange forward starting loans during 2023/24, where the interest rate is fixed in advance, but the cash is received in the later years. This would enable certainty of cost to be achieved without suffering a cost of carry (borrowing

Appendix D2 - Treasury Management Strategy Statement 2023/24

costs before the debt is physically required for cash flow purposes) in the intervening period.

Sources of Borrowing: The approved sources of long-term and short-term borrowing are:

- HM Treasury's PWLB lending facility (formerly the Public Works Loan Board)
- Any institution approved for investments
- UK local authorities
- Any other bank or building society authorised to operate in the UK
- Any other UK public sector body
- UK public and private sector pension funds (except Hillingdon Pension Fund)
- Capital market bond investors
- UK Municipal Bonds Agency plc (for instruments where joint and several liability are required on the part of the borrowers, use of such instruments will be subject to Cabinet approval)
- Other special purpose companies created to enable local authority bond issues

82. Other sources of debt finance: in addition, capital finance may be raised by the following methods that are not borrowing, but may be classed as other debt liabilities:

- Leasing
- Hire Purchase
- Private Finance Initiative
- Sale and Leaseback

83. The Council has previously raised the majority of its long-term borrowing from the PWLB but will consider long-term loans from other sources including banks, pensions and local authorities and will investigate the possibility of issuing bonds and similar instruments, in order to lower interest costs and reduce over reliance on one source of borrowing in line with the CIPFA code. PWLB loans are no longer available to local authorities planning to buy investment assets primarily for yield; the Council intends to avoid this activity in order to retain its access to PWLB loans.

84. To cover short-term borrowing requirements or unexpected cash flow shortages, the Council may borrow short-term, which would mainly be sourced from other local authorities. However, short-term borrowing leaves the Council exposed to the risk of short-term interest rate rises and are therefore subject to interest rate exposure limits in the treasury management indicators in Table 13. Financial derivatives may be used to manage this interest rate risk.

Appendix D2 - Treasury Management Strategy Statement 2023/24

85. Where borrowing is required, this will be attributed directly to either the GF or HRA loan pools. Interest costs will be separated between the two pools and allocated accordingly.

Interest Rate Risk

86. Within the current secured loan portfolio, the Council has fixed rate loans of £242.2m which protect against interest rate rises. The Council holds market loans of £48m of which £36m are Lender's Option Borrower's Option (LOBO) loans. The remaining £12m are classified as fixed rate debt. In 2023/24, one £5m loan will be in its call period and so is reclassified for the period to variable and then will revert to fixed if not called. Based on current market condition the Council's treasury advisers suggest there is 11.22% likelihood of the loan being called. In the event the lender exercises the option to change the rate or terms of the loan, the Council will consider the new terms and the option of repayment of the loan without penalty. The Council may utilise cash resources for repayment or may consider replacing the loan by borrowing from the approved sources. The default position however will be early repayment without penalty. The Council will not utilise LOBO loans for any new borrowing. In addition, a further £5m PWLB Fixed Rate EIP loans and £20m of LA loans is expected to be obtained by the end of 22/23.

Interest rate exposures

87. To manage interest rate risk, the Council will aim to balance variable rate debt with its exposure to variable rate investments. This approach will offset any increase or decrease in borrowing costs with comparable changes in investment income.
88. The Council is required to set an indicator to control the Council's exposure to interest rate risk. Table 13 shows upper limits on the one-year revenue impact of a 1% rise or fall in interest rates.

Table 13

Interest Rate Risk Indicator	Limit
Upper limit on one-year revenue impact of a 1% rise in interest rates	£1.0m
Upper limit on one-year revenue impact of a 1% fall in interest rates	£(1.0m)

The impact of a change in interest rates is calculated both on the assumption that fixed-rate maturing loans and investments will be replaced at their existing fixed rates and with a forecast maximum variable rate net investment and debt position of £100m.

Appendix D2 - Treasury Management Strategy Statement 2023/24

Debt Rescheduling

89. The PWLB allows authorities to repay loans before maturity at a premium or discount. Other lenders may also be prepared to negotiate premature redemption terms. The Council may take advantage of this and replace some loans with new loans or repay early without replacement. The rationale for rescheduling is to provide an overall cost saving and, or reduce risk; balance the volatility profile (i.e. the ratio of fixed to variable rate debt); or amend the profile of maturing debt to reduce any inherent refinancing risks.
90. Rates and markets are regularly monitored to identify opportunities for rescheduling and any borrowing and rescheduling activity is reported monthly to Cabinet. Higher interest rate conditions could potentially present repayment opportunities, however it is unlikely any debt rescheduling will be undertaken in 2023/24.
91. The Council will limit and monitor large concentrations of debt needing to be replaced through the prudential indicator in Table 14. The upper and lower percentage limits are intended to control excessive exposure to volatility in interest rates on refinancing of maturing debt by setting a structure for borrowing maturity profiles. Time periods start on the first day of each financial year. The maturity date of borrowing is the earliest date on which the lender can demand repayment. The first scheduled LOBO call option is included as the maturity date within this indicator.

Table 14

Maturity Structure of Borrowing	% Fixed Term loans maturity profile at 31/03/23	% Market LOBO loans 1 st call option profile at 31/03/23	Lower Limit for 2023/24 %	Upper Limit for 2023/24 %
Under 12 months	25.18	1.54	0	50
12 months and within 24 months	5.10	1.85	0	50
24 months and within 5 years	11.69	7.72	0	50
5 years and within 10 years	14.16	0	0	100
10 years and within 20 years	20.21	0	0	100
20 years and within 30 years	0	0	0	100
30 years and within 40 years	8.84	0	0	100
40 years and within 50 years	2.47	0	0	100
50 years and above	1.24	0	0	100
Total	88.89	11.11	0	100

Figures above do not include £5m Fixed EIP and £20m variable borrowing expected to be taken by the end of 22/23)

Treasury Investment Strategy

92. The CIPFA Code requires the Council to invest funds prudently and have regard to the security and liquidity of its investments before seeking the highest rate of return, or yield.
93. The Council aims to be a responsible investor and will consider environmental, social and governance (ESG) issues when investing, but only after first ensuring it meets its primary objectives set out above.
94. ESG considerations are increasingly a factor in global investors' decision making, but the framework for evaluating investment opportunities is still developing and therefore the Council does not currently include ESG scoring or other real-time ESG criteria at an individual investment level. When investing in banks and funds, the Council will aim to utilise those that are signatories to the UN Principles for Responsible Investment, the Net Zero Asset Managers Alliance and/or the UK Stewardship Code.
95. All banks, building societies and money market funds appearing on the Council's current counterparty list are signatories to the UN Principles for Responsible Investment. In addition, all money market funds are signatories to the Net Zero Asset Managers Alliance and/or the UK Stewardship Code.
96. The Council holds significant invested funds, representing income received in advance of expenditure plus balances and reserves. For 2022/23, the Council's investment peaked at £156.5m – with higher balances primarily being driven by a £35m capital grant received ahead of expected expenditure, business rates received which were yet to be paid to DLUHC and borrowing taken in advance of need to secure favourable rates and hedge against base rate rises. Overall, investment balances are expected to be lower during 2023/24.
97. When investing funds, the Council looks to balance risk and return, minimising the risk of incurring losses from defaults, and the risk receiving unsuitably low investment income. Balances are not expected to be invested more than one year, however, should this occur, the Council will aim to achieve a total return that is equal or higher than the prevailing rate of inflation, in order to maintain the spending power of the sum invested.
98. The post COVID global economy, supply chain issues, and increased inflation have resulted in increased Bank Rates with further increases expected in the first half of 2023. These rises will feed through to increased interest rates on short-term investment options and therefore increased income.

Appendix D2 - Treasury Management Strategy Statement 2023/24

99. The Council intends to continue with the existing strategy of placing £15m in long-dated strategic pooled funds to complement investment returns and ensure minimum balances are held to comply with the MiFID II directive.
100. Under the IFRS 9 standard, the accounting for certain investments depends on the Council's "business model" for managing them. The Council aims to achieve value from its treasury investments by a business model of collecting the contractual cash flows and therefore, where other criteria are also met, these investments will continue to be accounted for at amortised cost.
101. It is expected that the IFRS 9 statutory override for fair value gains and losses on pooled investment funds will to be extended for two years and therefore remain in place for the 2023/24 and 2024/25 financial years.
102. The Corporate Director of Finance under delegated powers will, on a daily basis, determine the most appropriate form of investments, in keeping with investment objectives, income and risk management requirements. Investments will also be made with reference to the approved investments detailed in Table 17. Activity concerning the core strategic investment portfolio will be reported monthly to Cabinet.

Bail-In Risk

103. Banking reform legislation was incorporated into UK law from January 2015 and exposes the Council to bail-in risk on all unsecured bank deposits. The risk of bail-in is effective at the point when banks are considered underperforming rather than once, they have failed. With most large entities either exempt or not exposed, local authorities will be one of the primary bail-in targets with a potential loss of 100% of the deposit.
104. There are several secure deposits available to the Council to reduce bail-in exposure. Secure deposits include Covered Bonds (fixed and floating rate notes) and Repurchase Agreements (REPO's). Secure deposits are longer in duration and can be difficult to invest as a result. The majority of the Council's investments must remain liquid to fund cash flow requirements, resulting in bail-in risk being inherent in the Council's investment portfolio.
105. **Government:** Loans to, and bonds and bills issued or guaranteed by, national governments, regional and local authorities and multilateral development banks. These investments are not subject to bail-in, and there is generally a lower risk of insolvency, although they are not zero risk. Investments with the UK Government are deemed to be zero credit risk due to its ability to create additional currency and therefore may be made in unlimited amounts for up to 50 years.

Appendix D2 - Treasury Management Strategy Statement 2023/24

106. **Secured investments:** Investments secured on the borrower's assets, which limits the potential losses in the event of insolvency. The amount and quality of the security will be a key factor in the investment decision. Covered bonds and reverse repurchase agreements with banks and building societies are exempt from bail-in. Where there is no investment specific credit rating, but the collateral upon which the investment is secured has a credit rating, the higher of the collateral credit rating and the counterparty credit rating will be used. The combined secured and unsecured investments with any one counterparty will not exceed the cash limit for secured investments.
107. **Banks and building societies (unsecured):** Accounts, deposits, certificates of deposit and senior unsecured bonds with banks and building societies, other than multilateral development banks. These investments are subject to the risk of credit loss via a bail-in should the regulator determine that the bank is failing or likely to fail. See below for arrangements relating to operational bank accounts.
108. **Money Market Funds (MMF's):** Pooled funds that offer same-day or short notice liquidity and very low or no price volatility by investing in short-term money markets remain an important vehicle in the Council's investment portfolio. Money Market Funds may reduce the risk of bail-in as they have the advantage over bank accounts of providing wide diversification of investment risks,, coupled with the services of a professional fund manager in return for a small fee. Although no sector limit applies to money market funds, the Council will diversify over a variety of MMF providers to ensure access to cash at all times. Where MMF's participate, the Council utilises the facilities of a MMF portal to make subscriptions and redemptions. The portal procedure involves the use of a clearing agent; however, the Council's funds are ring-fenced throughout the process.
109. **Strategic Pooled Funds:** Bond, equity and property funds that offer enhanced returns over the longer term but are more volatile in the short-term. These allow the Council to diversify into asset classes other than cash without the need to own and manage the underlying investments. Because these funds have no defined maturity date, but are available for withdrawal after a notice period, their performance and continued suitability in meeting the Council's investment objectives will be monitored regularly.

Credit Risk

110. The Council understands that credit ratings are good, but not perfect, predictors of investment default. Full regard will therefore be given to other available information on the credit quality of the organisations in which it invests, including credit default swap prices, financial statements, information on potential government support, reports in the quality financial press and analysis and advice

Appendix D2 - Treasury Management Strategy Statement 2023/24

from the Council's treasury management adviser. No investments will be made with an organisation if there are substantive doubts about its credit quality, even though it may otherwise meet the above criteria.

111. The Council's in-house investments are made with reference to the outlook for the UK Bank Rate, money market rates and other macroeconomic factors. In any period of significant stress in the markets or heightened counterparty risk, the fallback position is for investments to be placed with central government's Debt Management Office (DMO), to purchase UK Treasury Bills or deposits with other local authorities. The rates of interest from the DMO may be below the equivalent money market rates in most cases, but this is an acceptable counterbalance for the guarantee that the Council's principal sum invested is secure.

High Credit Quality

112. The Council has defined "high credit quality" for deposits and investments in organisations and securities as those having a minimum credit rating of A- for UK counterparties, A+ for overseas counterparties and AA+ for non-UK sovereigns. Covered Bonds will be restricted to bond issues of AA or above.
113. When determining the minimum acceptable credit quality, the Council will not only consider the credit rating criteria above but also advice from Arlingclose, information on corporate developments and market sentiment towards investment counterparties. For credit rated counterparties, the minimum criteria will be the lowest equivalent long-term ratings assigned by Fitch, Moody's and Standard & Poor's (where assigned). Long-term minimum: A- (Fitch); A3 (Moody's); A- (S&P). The Council will aim to have a weighted average credit score of A- for the rated element of its investment portfolio and treasury investments in the sectors marked with an asterisk in Table 17 will only be made with entities whose lowest published long-term credit rating is no lower than A-. The Council's portfolio average credit rating as at 31 March 2023 is forecast at AA-.
114. To diversify investments within the portfolio, funds will be placed with a range of counterparties which meet agreed minimum credit risk requirements. No investments will be made with an organisation if there are substantive doubts about its credit quality, even though it may otherwise meet the above criteria. Diversification will be achieved by applying individual limits with each counterparty; for unsecured deposits this is capped to £6.5m. Varying instruments and investment periods will be utilised to meet liquidity requirements and mitigate risks. Table 17 shows investment limits and allowable instruments.

Investment limits:

115. The Council's revenue reserves available to cover investment losses are forecast to be £26.8m on 31st March 2023. In order that no more than 50% of available reserves will be put at risk in the case of a single default, the maximum that will be lent to any one organisation (other than the UK Government) will be £6.5m. A group of entities under the same ownership will be treated as a single organisation for limit purposes. Credit risk exposures arising from non-treasury investments, financial derivatives and balances greater than £15m in operational bank accounts count against the relevant investment limits. Limits will also be placed on fund managers, investments in brokers' nominee accounts, foreign countries and industry sectors as shown in Table 17. Investments in pooled funds and multilateral development banks do not count against the limit for any single foreign country, since the risk is diversified over many countries.

Risk Assessment and Credit Ratings

116. Credit ratings are obtained and monitored by the Council's treasury advisers, who will notify changes in ratings as they occur. The credit rating agencies in current use are listed in the Treasury Management Practices document. Where an entity has its credit rating downgraded so that it fails to meet the approved investment criteria then:

- no new investments will be made;
- any existing investments that can be recalled or sold at no cost will be; and
- full consideration will be given to the recall or sale of all other existing investments with the affected counterparty.

117. Where a credit rating agency announces that a credit rating is on review for possible downgrade (also known as "negative watch" so that it may fall below the approved rating criteria, then only investments that can be withdrawn on the next working day will be made with that organisation until the outcome of the review is announced. This policy will not apply to negative outlooks, which indicate a long-term direction of travel rather than an imminent change of rating.

Liquidity Risk

118. The Council will ensure it has liquid funds available to settle its payment obligations when they fall due and uses cash flow modelling techniques to determine the maximum term for which funds may be prudently committed. The forecast is compiled on a prudent basis to minimise the risk of the Council being forced to

Appendix D2 - Treasury Management Strategy Statement 2023/24

borrow on unfavourable terms to meet its financial commitments. It will utilise instant access facilities including call accounts and MMFs for core working capital balances and structure longer term maturities to correspond to large cash outflows with reference to the Council's capital programme and cash flow forecast.

119. The Council will spread its liquid cash over at least four providers (e.g bank accounts and money market funds) to ensure that access to cash is maintained in the event of operational difficulties at any one provider.
120. The Council has adopted a voluntary measure of its exposure to liquidity risk by monitoring the amount of cash available to meet unexpected payments within 1 day, without additional borrowing.

Table 15

Liquidity Risk Indicator	Target
Total cash available within 1 day	£10m

Long-term treasury management investments

121. The Council has placed an upper limit for long-term treasury management investments. This limit is to control the Council's exposure to the risk of incurring losses by seeking early repayment of the sums invested. The limits on the long-term treasury management investments will be:

Table 16

Price Risk Indicator	2022/23 £m	2023/24 £m	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
	35	35	35	35	35	35

122. Long-term investments with no fixed maturity date include strategic pooled funds but exclude money market funds and bank accounts with no fixed maturity date as these are considered short-term

Return on Invested Sums

123. The Council's treasury management adviser Arlingclose is forecasting that BoE Bank Rate will rise in calendar Q1 and Q2 2023 to subdue inflationary pressures. Investors continue to price in multiple rises in Bank Rate over the next forecast horizon. The Arlingclose interest rate forecast is now in line with those predicted by financial markets.

Council's Bank Account

124. The Council's bank account is held with NatWest plc and is currently rated above the Council's agreed minimum A- rating at A. Should the credit rating fall below A- the Council may continue to deposit surplus cash on condition that investments can be withdrawn on the next working day, and the bank maintains a credit rating no lower than BBB-.

Approved investment counterparties and limits

125. The Council may invest its surplus funds with any of the counterparty types in Table 17 below, subject to the limits shown.

Appendix D2 - Treasury Management Strategy Statement 2023/24

Table 17

Instruments	Counterparty	Maximum Exposure Limits	Maximum Duration Limits
Term Deposits	DMADF, DMO	No Limit	50 Years
Term Deposits	Other UK Local Authorities	£35m per Local Authority / No total limit	25 Years
Instant Access Accounts / Notice Accounts / Term Deposits / Certificates of Deposit / REPO's	UK Banks and Building Societies	Unsecured Deposits £6.5m Secured Deposit - REPO's (In addition to unsecured limits) £15m	13 Months
Instant Access Accounts / Notice Accounts / Term Deposits / Certificates of Deposit	Overseas Banks	Unsecured Deposits £6.5m Overseas Bank Total - 50% in aggregate Secured Deposit - REPO's (In addition to unsecured limits) £15m	13 Months
Registered Secured Deposits (including Covered Bonds)	Bond issue minimum AA Rated*	£15m (Per issue)	5 Years
UK Government (Gilts & Treasury Bills)	DMO	No Limit	50 Years
Local Authority Bonds	Other UK Local Authorities	No Limit	No Limit
Money Market Funds	Money Market Funds(LVNAV)	£5m per fund. Maximum MMF exposure 100%	N/a
Strategic Pooled Funds	Pooled Funds (Cash Plus & Short-Bond Funds with investment horizons < 1year)*	£5m per fund. Maximum Pooled Fund exposure £15m	N/a
Strategic Pooled Funds	Pooled Funds* (Strategic & Long-Dated Funds with investment horizons > 1year)*	£5m per fund. Maximum Pooled Fund exposure £15m	N/a

126. Specific duration limits will be based on guidance from the Council's treasury advisers and with an additional overlay of prudence applied by the Council. In determining the period to maturity of an investment, the investment should be regarded as commencing on the date of the commitment of the investment rather than the date on which funds are paid over to the counterparty. Instruments and limits would be amended on notification of any potential risk concerns.

Other Items

127. The CIPFA Code requires the Council to include the following in its treasury management strategy.

Policy on Use of Financial Derivatives

128. Local authorities have previously made use of financial derivatives embedded into loans and investments both to reduce interest rate risk (e.g. forward deals) and to reduce costs or increase income at the expense of greater risk (e.g. LOBO loans and callable deposits). The general power of competence in Section 1 of the Localism Act 2011 removed much of the uncertainty over local authorities' use of standalone financial derivatives (i.e. those that are not embedded into a loan or investment).
129. The Council will only use standalone financial derivatives (such as swaps, forwards, futures and options) where they can be clearly demonstrated to reduce the overall level of the financial risks to which the Council is exposed. Additional risks presented, such as credit exposure to derivative counterparties, will be considered when determining the overall level of risk. Embedded derivatives, including those present in pooled funds and forward starting transactions, will not be subject to this policy, although the risks they present will be managed in line with the overall treasury risk management strategy.
130. Financial derivative transactions may be arranged with any organisation that meets the approved investment criteria, assessed using the appropriate credit rating for derivative exposures. An allowance for credit risk calculated using the methodology in the Treasury Management Practices document will count against the counterparty credit limit and the relevant foreign country limit.
131. In line with the CIPFA Code, the Council will seek external advice and will consider that advice before entering into financial derivatives to ensure that it fully understands the implications.

Policy on Apportioning Interest to the Housing Revenue Account (HRA)

132. With the introduction of HRA self-financing in March 2012 the Council allocated specific loans to both the General Fund and the HRA. Since the introduction of self-financing and in the future, new long-term loans borrowed will be assigned in their entirety to one pool or the other. Interest payable and other costs applicable to each loan are charged directly to the respective revenue account.

Appendix D2 - Treasury Management Strategy Statement 2023/24

133. Interest earned on HRA balances will be calculated and distributed in accordance with DLUHC (Department for Levelling Up, Housing and Communities) guidelines and based on a DMO risk free rate of return to match the risk-free credit exposure applicable to the HRA. Differences between the value of the HRA loans pool and the HRA's underlying need to borrow (adjusted for HRA balance sheet resources available for investment) will result in a notional cash balance which may be positive or negative. This balance will be measured each year and interest transferred between the General Fund and HRA at the Council's average interest rate on investments, adjusted for credit risk.

Balanced Budget Requirement

134. The Council complies with the provisions of Section 32 of the Local Government Finance Act 1992 to set a balanced budget.

Monitoring and Reporting

135. Treasury activity is monitored and reported to senior management on a daily and weekly basis. Monthly updates including compliance with Prudential Indicators are provided to Cabinet as part of the budget monitoring process.
136. The TMSS is agreed by Cabinet prior to agreement at full Council in February each year. Amendments to the TMSS during the year are only done with Cabinet approval.

Financial Implications

137. The proposed budget for General Fund investment income in 2023/24 is £2.0m and debt interest payable of £15.2m (£8.9m GF, £6.3m HRA). If actual levels of investments and borrowing, or actual interest rates, differ from those forecast, performance against budget will be correspondingly different and split into General Fund and HRA budgets if applicable.

Market in Financial Instruments Directive II (MiFID II)

138. The Council has opted up to professional client status with its providers of financial services, including advisers, banks, brokers and fund managers, allowing it access to a greater range of services but without the greater regulatory protections afforded to individuals and small companies. Given the size and range of the Council's treasury management activities, the Chief Financial Officer believes this to be the most appropriate status. In order to maintain an ongoing professional status, the Council must always hold as a minimum £10m of investments. The allocation to strategic pooled funds and minimum cash requirements will ensure compliance with this criterion.

INVESTMENT STRATEGY REPORT 2023/24

Introduction

139. The Council invests money for two broad purposes:
- because it has surplus cash as a result of its day-to-day activities, (**treasury management investments**),
 - to support local public services by lending to or buying shares in other organisations (**service investments**).
140. This Investment Strategy meets the requirements of statutory guidance issued by the government in January 2018 and focuses on the second of these categories.

Treasury Management Investments

141. The Council typically receives its income in cash before it pays for its expenditure in cash. It also holds reserves for future expenditure and collects local taxes on behalf of other local authorities and central government. These activities, plus the timing of borrowing decisions, lead to a cash surplus which is invested in accordance with guidance from the Chartered Institute of Public Finance and Accountancy. Treasury management investments can be made on either a short-term or long-term basis. The balance of treasury management investments is expected to fluctuate between £25m and £156.5m during the 2022/23 financial year.
142. The contribution that these investments make to the objectives of the Council is to support effective treasury management activities.
143. Full details of the Council's policies and its plan for 2023/24 for treasury management investments are covered in a separate document, the Treasury Management Strategy.

Service Investments: Loans & Shares

144. The Council lends money to, and has a 100% shareholding in one subsidiary, Hillingdon First Ltd, which was incorporated during 2018/19. The objective is to deliver a financial return to the Council and provide housing for sale or rent. It will achieve this by generating of long-term sustainable revenue streams through the delivery of high-quality housing to meet the need of Hillingdon's residents. Shareholdings commenced during 2019/20 and there are currently no outstanding loans. The last official fair value assessment as at 31st March 2022 is £4.5m, which was an increase of £700k from the previous year.

Appendix D3 - Investment Strategy Report 2023/24

145. The main risk when making service loans is that the borrower will be unable to repay the principal lent and/or the interest due. While one of the risks of investing in shares is that they fall in value meaning that the initial outlay may not be recovered.
146. In order to limit these risks, upper limits on the sums invested in each category have been set in Table 18 below. Furthermore, the Council is protected against any losses through a charge over the assets of Hillingdon First Ltd.

Table 18: Loans & Shares for service purposes

Hillingdon First Ltd	2023/24 Approved Limit £m
Loans	0-17.5
Shares	0-25
TOTAL	25

147. Accounting standards require the Council to set aside loss allowance for loans, reflecting the likelihood of non-payment. The figures for loans in the Council's statement of accounts will be shown net of any cost allowance.
148. The Council assesses the risk of loss before entering and whilst holding service loans. Despite increased interest rates and cost of living pressures, the sales property market across Hillingdon and London has seen positive demand and stable pricing during 2022/23. The demand for property continues to hold in house pricing, and as such, further development across the borough will ensure this demand continues to be met.
149. The Council aligns loan durations with each specific development. A specific loan agreement is drawn up for each development using the agreed schedule as a framework. Hillingdon First Ltd will be required to provide full development scheme details to the Shareholder Committee (acting on behalf of the Council as the shareholder) before the loan facility can be drawn down for specific expenditure on that development.
150. The Council will ensure it remains within the limits shown in Table 18 for service loans and shares through monthly monitoring and reporting to senior management. Compliance with limits will also form part of the monthly reporting to Cabinet.
151. Shares are the only investment type classified as non-specified investment, the limits above in Table 18 on share investments are therefore also the Council's upper limits on non-specified investments.

Commercial Activities

152. The Council has a £4.0m historic portfolio of investment properties which are managed through the Council's organisation structure. The Council is not actively seeking to increase this type of investment exposure. These assets are not held for normal operational activity but held under long-term commercial leases. Net Income generated from these assets in 2022/23 is expected to be £253k. The fair value of these are measured annually and published in the Council's statement of accounts.

Loan Commitments and Financial Guarantees

153. Although not strictly counted as investments, since no money has exchanged hands yet, loan commitments and financial guarantees carry similar risks to the Council and are included here for completeness.

154. The Council has a contractual agreement in place to enable it to make up to £35m of loans, in total, to Hillingdon First Ltd should it request it. The Council has powers to terminate this agreement. The Council has no loan guarantees in place.

155. The latest published accounts as at March 2022 show the Council is committed to making future payments to cover its pension fund deficit valued at £594.6m and has set aside £7.5m to cover other provisions and deferred liabilities.

156. The Council may enter into a rent guarantee arrangements where appropriate.

Proportionality

157. In the 2023/24 budget plan the Council does not intend to be dependent on profit generating investment activity to achieve a balanced revenue budget. The primary role of Hillingdon First Ltd is to contribute to delivering more quality housing to meet the needs of Hillingdon's residents and towards improving long-term revenue income, which it is anticipated be a more efficient route than the disposal of surplus assets. The historic portfolio of investment properties are managed through the Council's organisation structure and no income reliance is placed on this holding.

Borrowing in Advance of Need

158. In accordance with government guidelines, the Council does not intend to borrow more than or in advance of need purely in order to profit from investment of the extra sums borrowed.

Capacity, Skills and Culture

- 159. Elected members and officers receive training and undergo continuous professional development to ensure their knowledge is current and relevant. Where required, Officers and Members are supported by specialists on technical, commercial and regulatory matters.

- 160. The Council’s Investment Strategy to date has been approved by Cabinet and full Council as part of the TMSS. Under delegated powers, the Corporate Director of Finance will, on a daily basis, determine the most appropriate form of investments in accordance with the Council’s investment objectives, income and risk management requirements.

- 161. The Council’s investment position, including compliance with prudential indicators, is reported to Cabinet on a monthly basis as part of the monitoring process.

- 162. The shareholder agreement and memorandum of association sets out in detail the governance arrangements and provides details of the operating framework, controls, and reporting requirements for Hillingdon First Ltd. No actions should cause the company or the Council to breach the Local Authorities (Companies) Order 1995.

Investment Indicators

- 163. The Council has set the following quantitative indicators to allow elected members and the public to assess the Council’s total risk exposure as a result of its investment decisions.

- 164. The indicator in Table 19 shows the Council’s total exposure to potential investment losses. This includes amounts the Council has agreed it could lend to Hillingdon First Ltd, but have yet to be drawn down.

Table 19: Total investment exposure

Total Investment Exposure	2021/22 Actual £m	2022/23 Forecast £m	2023/24 Forecast £m
Treasury Management Investments	82.7	25.0	25.0
Service investments: Loans	0.0	4.0	4.0
Service investments: Shares	3.8	3.8	3.8
Commercial investments	4.0	4.0	4.0
Total Exposure	90.5	36.8	36.8

Appendix D3 - Investment Strategy Report 2023/24

165. Service loans and shares in Hillingdon First Ltd are classified as capital expenditure and can be described as being funded by borrowing. The remainder of the Council's investments are financed by usable reserves and income received in advance of expenditure.

Table 20: Investments funded by borrowing

Total Investment Exposure	2021/22 Actual	2022/23 Forecast	2023/24 Forecast
	£m	£m	£m
Service investments: Loans	0.0	4.0	4.0
Service investments: Shares	3.8	3.8	3.8
Commercial investments	0.0	0.0	0.0
Total funded by borrowing	3.8	7.8	7.8

166. The rate of return received indicator shows the investment income received less the associated costs, including the cost of borrowing where appropriate, as a proportion of the sum initially invested. Note that due to the complex local government accounting framework, not all recorded gains and losses affect the revenue account in the year they are incurred.

Table 21: Investment rate of return (net of all costs)

Investments Net Rate of Returns	2021/22 Actual	2022/23 Forecast	2023/24 Budget
Treasury Management Investments*	0.09%	1.82%	4.40%
Strategic Long-Term Investments	2.59%	2.67%	2.67%
Service investments: Loans	4.94%	4.94%	4.94%
Service investments: Shares	0.00%	0.00%	0.00%
Commercial investments	4.48%	6.33%	4.93%

*Excluding Strategic Long-Term Investment

ANNUAL MINIMUM REVENUE PROVISION STATEMENT 2023/24

167. Where the Council finances its capital programme through borrowing it must set aside resources annually through a Minimum Revenue Provision. This is within the revenue budget to repay the debt in later years. The Local Government Act 2003 requires the Council to have regard to Guidance issued in 2018 on Minimum Revenue Provision issued by DLUHC.
168. MRP in 2023/24: MRP will generally be charged over the useful life of the assets, beginning in the year after the asset becomes operational. In all cases we will consider the most prudent method of providing for debt repayment. The HRA will make a form of MRP to pay down its debt over the context of its 30-year business cycle on which the settlement is based.
169. When former operating leases are brought onto the balance sheet on 1st April 2024 due to the adoption of the IFRS 16 Leases accounting standard, and the asset values have been adjusted for accruals, prepayments, premiums and/or incentives, then the annual MRP charges will be adjusted so that the total charge to revenue remains unaffected by the new standard.
170. With the implementation of IFRS 16, operating leases that meet the capitalisation thresholds will be brought to the balance sheet with their net book values as an asset at the outstanding amounts as liabilities. A revenue charge will then be made in the year that is due for both the principal and the interest due. Each payment made for each asset reduces the long-term liability outstanding.
171. Capital expenditure financed by borrowing and incurred during 2023/24 is not subject to an MRP charge until 2024/25. For assets under construction and significant assets, an MRP charge may be delayed until the asset is deemed available for use.
172. **Overpayments:** In earlier years, the Council has made voluntary overpayments of MRP that are available to reduce the revenue charges in later years. The table below shows the expected balance of over payments as at 31 March 2023. No plans have been made for overpayments in 2023/24.

Table 22: MRP Overpayments

MRP Overpayments	£m
Expected balance 31.03.2023	4.9
Planned drawdown 2023/24	(0.0)
Forecast Balance 31.03.2024	4.9



HILLINGDON

LONDON

PAY POLICY STATEMENT - April 2023

1. Purpose

- 1.1. The Localism Act 2011 requires relevant authorities (including London Boroughs) to prepare and publish an annual pay policy statement.
- 1.2. The Local Government Transparency Code outlines the mandatory requirement for local authorities to publish an organisational chart of the top three management tiers together with details of senior employee salaries above £50,000.
- 1.3. This pay policy statement responds to the recommendations of the Hutton Review of Fair Pay in the Public Sector (March 2011) by ensuring transparency of pay policies within the Council to residents.

2. Approval

- 2.1. The pay policy statement must be approved annually by a Full Council meeting of democratically accountable members.

3. Scope

- 3.1. The pay policy applies to the Council's employees only and schools may have separate arrangements. An additional pay policy for teachers employed and working directly for the Council will be published on the Council's website.

4. Communication

- 4.1. The approved pay policy statement will be published on the Council's website as soon as is reasonably practicable once approved or amended by Full Council.

5. Publication & Access to Data

- 5.1. Details of all Chief Officers' remuneration will be published on the Council's website and updated annually. This information will also be included in the Council's annual statement of accounts which will also be published on the Council's website.
- 5.2. This information will be provided in an open 'machine-readable' format such as MS Excel, allowing for open re-use, including commercial and research activities, in order to maximise value to the public.

6. Definitions

Chief Officers

6.1. The definition of Chief Officers used in this pay policy, as set out in section 43(2) of the Localism Act (2011) includes the Council's Chief Executive Officer and Corporate Directors, as well as their direct reports.

Lowest Paid Employees

6.2. The Council operates a nationally agreed job evaluation scheme, and nationally agreed pay rates are linked to this scheme. Roles falling within the nationally negotiated APT&C framework are evaluated using the Greater London Provincial Council (GLPC) Job Evaluation Scheme.

6.3. The lowest graded roles in the Council are those evaluated at Scale 1 therefore our lowest paid employees are defined as those performing roles at this evaluated grade. The Council's commitment to this grading scheme, and nationally negotiated pay rates, constitutes our policy towards our lower paid workers. However, the Council is also committed to paying the London Living Wage as a minimum (see section 8 below).

Remuneration

6.4. Remuneration is defined as the total of all payments made to an individual officer including salary, expenses, performance related pay, recruitment or retention premia, additional responsibility payments, together with any other additional payments, including charges, fees, allowances and enhancements to pension entitlement made to the officer.

Pay Multiples

6.5. Pay multiples refer to the ratios between 2 salaries (e.g. the pay multiple between a salary of £60,000 and £20,000 would be 3).

7. Job Evaluation

7.1. All job roles within the Council (apart from those subject to national grading prescription) are graded using nationally recognised job evaluation schemes. The purpose of job evaluation is to ensure that remuneration is set at an appropriate level in line with the responsibilities of the job role.

7.2. All roles graded within the local government pay spine negotiated by the National Joint Council for Local Government Services (salaries between £23,457 and £68,067¹) are evaluated using the Greater London Provincial Council (GLPC) Job Evaluation Scheme.

7.3. Roles falling within scope of the JNC framework (salaries between £68,067 and £156,253) and those of the Chief Executive Officer and Corporate Directors are evaluated using the Local Government Employers (LGE) Senior Manager Job Evaluation Scheme.

¹ The salary ranges quoted cover the period to 31 March 2023 subject to an in-year amendment following the nationally agreed Local Government Pay Award.

8. London Living Wage

8.1. The Council is committed to paying, as a minimum, the London Living Wage (LLW) to all directly employed staff (excluding some apprenticeships). Where basic pay, together with any pay supplements, falls below the LLW an additional allowance will be paid to bring that employee's pay up to the LLW.

8.2. Any annual increases related to the LLW will be applied on the 1 April.

9. Appointments to Chief Officer posts and remuneration levels

9.1. All Chief Officer appointment and remuneration decisions are subject to the approval of an Appointments Committee consisting of cross-party Council members.

9.2. Appointment to the post of Chief Executive Officer is also subject to the approval of full Council, in accordance with the Council's constitution.

9.3. Remuneration levels are set within the relevant pay scale as follows:

Internal Appointments

- i) Chief Officers promoted to a new role at a higher grade will be appointed at a point on the new salary band that demonstrates a substantive increase on their current salary reflecting the new and additional responsibilities, as determined by the Appointments Committee.
- ii) Chief Officers moving to a new role evaluated at a minimum of one grade lower than their current grade will be appointed on a salary at the maximum of the new, lower salary band.

External Appointments

9.4. External appointees to Chief Officer roles will normally be appointed at the lowest point of the salary range for the post. However, the Appointments Committee may be required to consider the applicants current salary and other market factors to determine an appropriate salary offer. Where it is necessary to offer a salary higher than the lowest point on the salary scale the Appointments Committee will evidence an objective rationale for this decision.

9.5. The terms of reference for the Appointments Committee includes all remuneration decisions on new Chief Officer appointments.

10. Salary Benchmarking

10.1. The Council completes an annual benchmarking review of Chief Officer pay using available information across all London Boroughs. This exercise is used to ensure that the Council's approach to reward of Chief Officers fairly reflects the conditions within the local recruitment market.

10.2. The Council's objective is to position its remuneration of Chief Officers to ensure that the Council can remain competitive within the local recruitment market whilst ensuring that high calibre leaders can be recruited and retained.

11. Remuneration Levels

11.1. This pay policy statement sets out the Council's current approach to Chief Officer Pay, and any in-year changes to the policy will require full Council approval.

11.2. Through approval of this pay policy statement full Council approves new appointments to existing Senior Chief Officers posts which attract potential salary packages (including salary, fees, allowances or benefits in kind routinely payable to the appointee) of over £100,000.

11.3. All Tier 1/2 and some Tier 3 officers have the potential to be paid at this remuneration level. These posts are -

11.4. Tier 1/2 (where pay ranges of over £100k are paid)

- Chief Executive
- Corporate Director, Finance
- Corporate Director, Place
- Corporate Director Resources & Services
- Executive Director, Children's Services
- Executive Director, Education and SEND
- Executive Director, Adult and Social Care

11.5. Tier 3 (where pay ranges of over £100k can potentially be paid ²)

- Director, Planning & Regeneration
- Head of Green Spaces, Sport & Culture
- Head of Housing
- Head of Capital Programme
- Head of Information & Communication Technology
- Office Managing Partner
- Head of Democratic Services
- Head of Human Resources
- Head of Business Improvement Delivery (BID) Programme
- Director, Provider & Commissioned Care
- Director, Adult Social Work
- Director of Safeguarding
- Deputy Director, Corporate Finance
- Head of Procurement & Commissioning
- Head of First Response and Out of Hours
- Head of Early Help Prevention & Permanence
- Head of Mental Health & LD Services
- Head of Health & Strategic Partnerships
- Director - Service Finance & Transformation
- Director - Strategic & Operational Finance

² Not all officers listed are currently paid at this level, however these posts are evaluated in a pay range which can exceed £100k. These job titles may change in-year subject to organisational change.

- Director of Operational Assets
- Director of Housing

12. Additional Payments

Recruitment & Retention premia

- 12.1. The Council's nationally agreed pay structures normally allow for the competitive recruitment and retention of high calibre Chief Officers.
- 12.2. Exceptionally the Council may need to respond to external market conditions when recruiting or retaining employees with specific skills, knowledge or capabilities. In order to respond to short to mid-term shortages within the employment market the Council can apply a recruitment and retention premia payment to Chief Officer roles through the application of the Council's Market Factor Supplements policy.
- 12.3. All such premia payments must be supported by benchmarking data to determine genuine scarcity within the market and to determine the level of any agreed additional payments. The Appointments Committee must ratify all recruitment and retention premia. These payments should be reviewed on at least an annual basis to ensure the prevalent market conditions that form the basis of payment remain in force.
- 12.4. Any such payments to Chief Officers will be published annually on the Council's website together with the annual pay policy statement.

Additional Responsibility payments

- 12.5. Where a Chief Officer assumes substantive additional responsibilities, for example covering the duties of another vacant role, then an additional responsibility payment (an honorarium) can be made. These payments must be approved by the Chief Executive and the Leader of the Council and ratified by the Appointments Committee.

Car Allowances

- 12.6. No essential user allowances are paid to Chief Officers for travel or using a car.

Expenses incurred

- 12.7. The Council provides all staff required to travel with access to Oyster Cards and Payment Cards to ensure expenses claims are only made in exceptional circumstances. Any claims for expenses and mileage are receipted and limited to the levels set out in the NJC for Local Government Services agreement. HMRC rates are applied for any business-related fuel reimbursement.

13. Salary Progression & Performance Related Pay

- 13.1. Chief Officer salary progression is subject to performance and is assessed annually as part of the Council's performance appraisal process. There is no pay progression for Chief Officers who do not demonstrate the required standards within their role.
- 13.2. Chief Officers who fully meet the expected performance standards of their role can progress along their pay scale annually.

- 13.3. Chief Officers who demonstrate exceptional performance which exceeds the standards required, can progress by an additional amount determined annually.
- 13.4. The Council does not operate an “earn back” pay system for its officers, but Chief Officer incremental salary progression is subject to performance assessment.

14. Payments for local election duties

- 14.1. Council staff can be employed on election duties of varying types. The fees paid to Council employees for undertaking these election duties vary according to the type of election they participate in, and the nature of the duties they undertake.
- 14.2. Returning Officer duties (and those of the Deputy Returning Officer) are contractual requirements, and fees paid to them for national elections/referendums are paid in accordance with the appropriate Statutory Fees and Charges Order and are paid by the body responsible for the conduct of the election.

15. Bonus Payments

- 15.1. No bonus payments are made to employees of the Council, including Chief Officers.

16. Redundancy and Severance Payments

- 16.1. The Council’s policy on levels of redundancy payments are set out in Early Termination of Employment Compensation Payments Policy.
- 16.2. In instances where a candidate for a vacant position within the Council has received a severance payment from the London Borough of Hillingdon (including any redundancy payment) within the last year, the Chief Executive Officer must approve any proposed appointment.
- 16.3. Section 18 outlines the impact of re-employment and effect upon LGPS pensions.

17. Chief Officer Pay Multiples

- 17.1. The pay multiple between the salary of the Council’s lowest paid employees and the Chief Executive officer, together with that between the chief executive’s salary and the Council’s median salary, will be published annually. An explanation will be provided to account for any changes in the pay multiples from those previously reported.
- 17.2. The pay multiple between the salary of the lowest paid employees (£23,457) and the Chief Executive officer is 9.1 (a reduction from previous year)³.
- 17.3. The current pay multiple between the Council’s median salary (£37,722) and that of the Chief Executive officer is 6³.

³ This pay multiple is based on salaries as of 31 March 2023 and will be subject to an in-year amendment following the nationally agreed Local Government Pay Award.

18. Pensions

- 18.1. The Council's policy covering re-employment to a position with eligibility to join the Local Government Pension Scheme (LGPS), states that the total of the pension and salary from the re-employment, should not exceed the index linked value of the salary on leaving employment. Should earnings exceed this level, then the pension will be subject to a temporary reduction of the excess, for the duration of re-employment.
- 18.2. Further information regarding the impact on previous employees with a LGPS pension and re-employment is available on the Council's website at the following web address - <http://www.hillingdon.gov.uk/index.jsp?articleid=6487>

19. Management of Workforce Costs

- 19.1. The latest projections for workforce costs are presented monthly by the Council's Chief Finance Officer to the Cabinet as part of the Monthly Budget Monitoring Report.

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2023/24 Budget Consultation Feedback

Overview of Consultation Process

- This report highlights the key findings of the Budget Consultation 2023-24 conducted by the London Borough of Hillingdon from 16 December 2022 to 29 January 2023.
- The purpose of the consultation was to seek views from residents and local businesses on Hillingdon Council's budget proposals for 2023-24.
- The consultation was publicised:
 - On Hillingdon Council's website
 - Through the Council's social media platforms
- Information about the consultation was also sent directly to:
 - Residents on the Council's Customer Engagement database;
 - Residents associations in the borough.
- The survey received 611 responses, an increase of 496 responses from last year.
- The total number of responses and **key themes** from all open questions are shown in the Survey results.
- All results are unweighted.
- Results are based on all respondents unless otherwise stated.

Summary of key findings

- 95% of the respondents are residents, 5% are on behalf of local businesses or organisations.
- The majority (77%) of respondents are dissatisfied with the budget proposals, 3% are neither satisfied nor dissatisfied which leaves 20% satisfied with the Council's budget proposals.
- 68% of the respondents disagree that the budget proposals give residents and local businesses value for money, with 13% neither agreeing nor disagreeing, leaving 19% agreeing that the budget proposals give value for money.
- 49% of respondents feel well informed about the budget proposals, leaving 51% feeling not informed.

The document is structured by firstly presenting the survey results and secondly presenting the demographic and background information on respondents.

Survey results

Q1: How satisfied are you with the Council's budget proposals for 2023/24?

Response	Number of Responses	Percentage of Responses
Very Satisfied	84	14%
Somewhat Satisfied	33	5%
Neither Satisfied nor Dissatisfied	21	3%
Dissatisfied	124	20%
Very Dissatisfied	349	57%
Total	611	100%

Q1a. Please tell us why:

Positive

Comments suggest that respondents agree for the following reasons:

- Lower than expected increases below inflation rate
- Budget striking the right balance
- Great services provided by Hillingdon
- Tax increases and charges still less than other boroughs

Negative

- Opposed to £75 charge for 1st parking permit, with comments including that car owners unfairly targeted
- Parking charge increases will adversely affect local businesses and high streets
- Funding cuts to Green Spaces and bowls club will have adverse effects on pensioners wellbeing and their ability to exercise and socialise
- Need to improve council services in general and the possible effects of cuts. Level of services provided by the Council are not increasing in line with price increases
- Concerns about that the 30% increase to hall hire prices and effects on local theatres, clubs and societies.
- Nursery and schools - 30% increase is seen as unfair with the increase being higher or in line with private nurseries.
- Increases are too steep and should have been staggered, particularly in an environment of high inflation and the cost-of-living crisis

Neutral

- ULEZ expansion into Hillingdon should be challenged

Appendix F – Budget Consultation Feedback

Q2: To what extent do you agree or disagree that the budget proposals give value for money to local people and businesses?

Response	Number of Responses	Percentage of Responses
Strongly Agree	86	14%
Tend to Agree	26	4%
Neither Agree nor Disagree	81	13%
Tend to Disagree	135	22%
Strongly Disagree	283	46%
Total	611	100%

Comments on question 2 are a continuation of the same themes raised under question 1.

Q3: How well informed, if at all, do you feel about the budget proposals?

Response	Number of Responses	Percentage of Responses
Very Well Informed	124	20%
Fairly Well Informed	178	29%
Not Very Well Informed	169	28%
Not Informed At All	140	23%
Total	611	100%

Q3a: Are there any other comments you would like to make about the council's budget proposals for 2023-24?

Most comments were in line with those raised under question 1.

Other comments included:

- The budget proposals were not well circulated
- The information had to be sought after rather than openly issued to all residents

Survey Results – Demographic and Background Information

Q4. Are you completing this survey...?

Response	Number of Responses	Percentage of Responses
As a resident	581	95%
On behalf of a local	30	5%
Total	611	100%

Q5. Please tell us your postcode:

Response	Number of Responses	Percentage of Responses
HA4	159	26%
HA5	55	9%
UB3	60	10%
UB7	58	9%
UB8	80	13%
HA6	44	7%
UB10	81	13%
UB4	19	3%
UB5	9	1%
UB9	11	2%
WD3	1	0%
Other	4	1%
Not Completed	30	5%
Total	611	100%

Q6. Please tell us the name of your business or organisation:

Response	Number of Responses	Percentage of Responses
Anonymous	1	
Total	1	1%

Q7. Please tell us the postcode of your business or organisation:

Response	Number of Responses	Percentage of Responses
No post code given	1	100%
Total	1	100%

Appendix F – Budget Consultation Feedback

Q8: Are you:

Response	Number of Responses	Percentage of Responses
Female	311	51%
Male	249	41%
Other	4	1%
Prefer not to say	44	7%
Mr & Mrs	1	0%
Non-binary	1	0%
Not Completed	1	0%
Total	611	100%

Q9: How old are you?

Response	Number of Responses	Percentage of Responses
Under 18	3	0%
18 to 24	20	3%
25 to 34	67	11%
35 to 44	146	24%
45 to 54	115	19%
55 to 64	131	22%
65+	129	21%
Total	611	100%

Other Responses Received Outside of the Consultation Survey

Emails

- Local theatres, clubs and societies – 20 emailed Responses
 - Included in responses are from members of the society of Ruislip artists, the arts society Hillingdon and Proscenium
 - All opposed the planned increase of 30% to hire of theatres and halls with specific mentions to Winston Churchill Hall.
 - Responses include the risk to local theatre in Hillingdon which is already badly affected by COVID.
- Cut in funding for green spaces - 2 responses
 - Ruislip bowls club
 - Need for better flood defences – flood alleviation and maintenance of ditch/sewer/ clearance and repairs of natural flood management measures
- Social care – 1 emailed response
 - Not enough funding allocated to social care.
- Parking – 2 emailed responses
 - opposed to plan not to give free parking permits.

Petitions

- Two petitions were received regarding the Council's parking charges that were introduced for 2022/23 as part of the budget setting process for the year and proposed to be continued into 2023/24.
- Both petitions raised concerns over the removal of the free 30 minutes for non-residents and the impact on local businesses implemented from April 2022.

Letters

Early Years Centre Fees increases

- A letter received by Cllr O'Brien and Council Officers from the Save our Nurseries Campaign objecting to the proposed 30% increase in early year centre fees and instead requesting our consideration of a gradual increase over the financial year rather than an overnight 30% increase to help parents plan and budget appropriately.
- The letter was signed by 110 people.

Ruislip Residents Association

- The letter received from RRA recognised the challenges facing the council but listed concerns with specifics regarding:
 - Significant Increases in parking charges
 - Introduction of parking charges at Breakspear crematorium as a tax on mourners
 - Budget reduction of green spaces
 - Introduction of £75 first parking permit was not what residents have signed up for

Appendix F – Budget Consultation Feedback

- References to SEN transport and suggestion of reduction to be made
 - No specifics on how savings are to be achieved in each area
- The letter also referenced years of refusal by council to increase council tax as a cause of many of the problems and for the council not to repeat this failure in future but rather with smaller yearly increases to prevent significant increases in the future.

Appendix F – Budget Consultation Feedback

Comments from Select Committees on Cabinet’s 2023/24 budget proposals

As part of the Constitution (Budget and Policy Framework Procedure), Select Committees have a statutory role to review the Cabinet’s draft budget proposals, which were set out at Cabinet on 15 December 2022 and then to submit their comments to the Cabinet for consideration before the final budget is recommended to full Council. At Select Committee meetings in January 2023, consideration was given to reports which provided details of the draft budget proposals relating to the remit of each committee.

The formal comments of the Committee, whether approved at the meeting or through delegated authority after the meeting as agreed by the Chairman, in consultation with the Opposition Lead, are set out below:

Select Committee	Comments
<p>Children, Education & Families Select Committee</p> <p>4 January 2023</p>	<p>The Committee recognises the pressures placed on the Council's budget through the rising cost of inflation, the legacy impact of Covid-19 and the increasing demands on Children's Services.</p> <p>Additionally, the Committee acknowledges the importance of early help and prevention as a measure to support our families and young people before matters escalate to crisis point, as well as a means to alleviate demand on non-statutory services.</p>
<p>Property, Highways and Transport Select Committee</p> <p>11 January 2023</p>	<p>The Committee commended the balanced budget proposals in continuing to provide excellent services to residents under the Property, Highways and Transport portfolio and in an extremely challenging economic climate.</p> <p>The proposed increases in fees and charges were deemed necessary in the face of unprecedented inflation rates and considering the comparatively low fees and charges experienced in Hillingdon when compared to neighbouring authorities.</p> <p>Members endorsed the proposals for finding necessary efficiency savings whilst still investing in services for residents, notably through the Capital Programme and projects such as the West Drayton Leisure Centre.</p>

Appendix F – Budget Consultation Feedback

<p>Finance and Corporate Services Select Committee</p> <p>11 January 2023</p>	<p>The Committee noted the report, accepted the balanced proposed budget and that the Council would continue to monitor and maintain a risk register.</p>
<p>Residents' Services Select Committee</p> <p>19 January 2023</p>	<p>The Committee endorses the budget proposals outlined in the report and notes the challenges to be addressed by the Administration due to the economic conditions faced by all local authorities following recovery from the pandemic and higher inflation, resulting in a significant increase in expenditure.</p> <p>Despite these difficult circumstances, the Committee welcomes the Administration's continued efforts and commitment to invest in front line services and Putting Our Residents First, such as a new Leisure Centre in the south of the Borough and funding of the popular Chrysalis and ward budgets schemes.</p> <p>The Council's investment in the regeneration of our housing estates in both Avondale and Hayes Town Centre is also welcomed and endorsed by the Committee and will see a positive transformation of those communities whilst providing much needed housing in a sensible and practical way.</p> <p>The modest increase in fees and charges is unfortunate, though understandable given the financial pressures we face. However, the Committee is reassured to know that Hillingdon's fees and charges will still be among the lowest in London despite these increases.</p>
<p>Health and Social Care Select Committee</p> <p>26 January 2023</p>	<p>The Committee acknowledges the current financial environment but also recognises the importance of health and social care to the lives of large parts of Hillingdon's community. The Committee is grateful to Council officers for their work on the budget as well as the staff who have worked tirelessly to provide health and social care services.</p> <p>Having received assurances about service continuity and improved ways of working, the Committee asks that</p>

Appendix F – Budget Consultation Feedback

	<p>every effort is made to ensure that any new commissioning arrangements do not disadvantage smaller local organisations and that the Council's proactive work with the voluntary sector in relation to commissioning supports those who may not be used to making bids for contracts.</p> <p>Health and social care is such a wide area with a large budget. It is important to measure outcomes to ensure that commissioned services meet the stated objectives. The Committee looks forward to receiving an update on the budget in six months, which should show how contract performance has been monitored and managed. This would also be a timely opportunity to identify the impact of the spending, as well looking at the lessons learnt by the Council and external providers.</p>
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BACKGROUND PAPERS:

Minutes of the detailed budget discussions at the above Select Committees:

- [Children, Education & Families Select Committee - 4 January 2023](#)
- [Property, Highways and Transport Select Committee - 11 January 2023](#)
- [Finance and Corporate Select Committee - 11 January 2023](#)
- [Residents' Services Select Committee - 19 January 2023](#)
- [Health & Social Care Select Committee - 26 January 2023](#)

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THE SCHOOLS BUDGET 2023/24

Cabinet Member(s)	Councillor Martin Goddard Councillor Susan O'Brien
Cabinet Portfolio(s)	Finance Children, Families & Education
Officer Contact(s)	Coral Miller, Lead Finance Business Partner (DSG & Schools)
Papers with report	Appendix - Consultation on Schools Block Budget 2023/24

HEADLINES

Summary	The purpose of this report is to seek Cabinet's approval for the Schools block budget for 2023/24, as required by the Department for Education (DFE).
Putting our Residents First Delivering on the Council Strategy 2022-2026	This report supports our ambition for residents / the Council in relation to education and specifically of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents This report supports our commitments to residents of: Thriving, Healthy Households
Financial Cost	Funding for Schools block budget is provided by the DFE through the Dedicated Schools Grant (DSG) and as such has no impact on the Council's budget requirement.
Relevant Select Committee	Children, Families & Education
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. **Agrees that the total Schools Budget for 2023/24 be set with an overall deficit of £3,617k when compared to the total of the Dedicated Schools Grant provided to the Council**
2. **Approve the Primary and Secondary schools funding formula option 2 as preferred by the Schools Forum on 18th January 2023.**
3. **Note the Early Years Single Funding Formula allocation, for which consultation was launched with Schools Forum on 18th January 2023.**
4. **Approve the Early Years Centrally Retained budget.**
5. **Approve the Central School Services budget.**
6. **Note the indicative budget for the High Needs block of £62,084k, which will be presented to Schools Forum on 20th March 2023 as part of ongoing consultation, additionally noting that the block is also subject to the disapplication request being considered by the DfE for the 0.5% transfer from the schools block.**
7. **Should any further Council approval regarding the Schools Budget 2023/24 be required, agree to delegate authority to the Cabinet Member for Finance and Cabinet Member for Children, Families & Education, in consultation with the Corporate Director of Finance, to determine under urgency provisions.**

Reasons for recommendation

1. Cabinet is the decision-making body for school funding issues and decisions are required on the arrangements to allow for the final School block budget and Early years budget funding allocations to be provided to schools by no later than 28 February 2023.
2. The School and Early Years Finance (England) Regulations 2022 requires the Council to consult the Schools Forum on a range of financial matters prior to making decisions on them. This year the Council consulted the Schools Forum on the 23/24 Schools block budget, the Early year funding allocation and sought approval on the Centrally retained School block and the Early years Centrally retained, on 18th January 2023.
3. The DfE issued the DSG allocated funding for Hillingdon for 23/24 on 16th December with the DSG Conditions of Grant document.

Alternative options considered / risk management

4. Cabinet could decide to recommend that the Schools Forum reconsider the proposed Primary and Secondary schools funding formula and the Early Years Single Funding Formula.
5. The recommended Schools Budget 2023/24 contains a contingency for in year growth for expanding schools.

6. The recommended Schools Budget no longer contains a general reserve to cover unforeseen costs and does not provide surplus resources to offset the cumulative deficit accruing on the Dedicated Schools Grant Budget in 2022/23.

Select Committee comments

7. None at this stage.

SUPPORTING INFORMATION

Dedicated Schools Grant Funding 2022/23

8. The Education and Skills Funding Agency (ESFA) published the draft authority level DSG allocations for the schools, central school services, early years, and high needs blocks on 16 December 2022.
9. The main driver for the determination of DSG funding is pupil numbers which in Hillingdon have increased overall in October 2022 compared with the previous year as detailed in Table 1 below.

Table 1

	Oct-21	Oct-22	Diff	%
Primary	26,945	26,997	52	0.002
Secondary	17,659	18,055	396	2.242
Total	44,604	45,052	448	

10. Table 2 sets out the published baseline DSG budget for 2023/24, compared to the 2022/23 DSG allocation updated in November 2022

Table 2

Funding Block	DSG Budget 2022/23 £000	DSG Budget 2023/24 £000	Change in Budget £000	Increase %
Schools	251,897	267,406	15,509	6.2
High Needs	56,152	62,084	5,932	10.6
Central Services	2,540	2,480	-60	-2.3
Early Years	25,914	26,897	983	3.8
Total DSG Budget	336,503	358,867	22,364	6.6

Proposals for Use of Schools Block Budget part of the DSG in 2023/24

11. The below table details the projected expenditure against the income allocations detailed above:

Funding Block		£'000
School Block	Income	(267,406)
	Expenditure	267,406
	Net Total	0
Early Years Block	Income	(26,897)
	Expenditure	26,897
	Net Total	0
High Needs Block	Income	(62,084)
	HN Recoupment	9,936
	Expenditure	55,765
	Net Total	3,617
Central School Services Block	Income	(2,480)
	Expenditure	2,480
	Net Total	0
Overall DSG position		3,617
Cumulative deficit brought forward (month 9 projection)		21,982
Safety Valve payment		(3,750)
LA Contribution		(4,000)
Retained Deficit projected for 23/24		17,849

12. Further detail on each of these blocks is included in turn in the subsequent sections of this report. It should be noted that the current deficit within High Needs is subject to the outcome of the disapplication request submitted to the Department for Education. Should the request be successful, the project deficit would reduce by £1,337k, equivalent to a transfer of 0.5% from Schools to the High Needs block.

13. For the 23/24 budgets, there have been technical changes applied in the requirements set out by the DfE, with greater restrictions than in previous years. These changes in allocation factors for each block have been included throughout this paper where relevant.

Schools Block Budget Allocation

14. The DfE have confirmed a total allocation of £267,406k for the Schools Block budget, an increase of £15,509k, or 6.2% on previous years. This block has strict criteria applied to the allocation, which is articulated below:

Requirements for consideration within the Schools block budget (Extracted from Schools Operational Guide)

- Local authorities will only be allowed to use National Funding Formula (NFF) factors in their local formulae. This means that **the looked after children (LAC) factor** will no longer be an allowable factor.
- Local authorities **must use all NFF factors** – except for the locally determined premises factors which remain optional. This means that Local authorities will have to use all 3 deprivation factors (FSM, FSM6 and IDACI), as well as LPA, EAL, mobility, sparsity and the lump sum.
- Local authorities must **move their local formula factor values at least 10% closer to the NFF**, except where local formulae are already mirroring the NFF. These criteria do not apply to locally determined factors – notably the premises factors.
- Local authorities must use **the NFF definition for the EAL factor**, although flexibility over the sparsity factor methodology will remain in 2023 to 2024
- Local authorities have the freedom to set the Minimum Funding Guarantee in their local formulae between +0.0% and +0.5% per pupil.
- Local authorities continue to be able to transfer up to 0.5% of their schools block to other blocks of the DSG, with schools forum approval.

Growth Funding

15. Growth funding is within local authorities' schools block DSG allocations. For 2023 to 2024, it will be calculated using the same methodology as previous year, based on the growth in pupil numbers between the October 2021 and October 2022 censuses.
16. Local authorities were requested to input their own forecast of pupil numbers in the October 2022 census and estimate the growth funding they could expect to receive in 2023 to 2024, with growth allocations communicated to each local authority within their DSG settlement.
17. No local authorities received growth funding protection in 2022 to 2023 and there will be no further protection offered in 2023 to 2024.

Growth Fund Contingency

18. As it is within the Schools block, a movement of funding from the schools formula into the growth fund would not be treated as a transfer between blocks. The Schools forum will be consulted on the total growth fund.
19. A review of the Growth Fund Contingency requirement, which provides funding for expanding schools and funding for significant in-year growth, estimates that the budget in 2023/24 should be £1,209k, a decrease of £286k from the previous year. The 2023/24 allocation does not include any overspends from 2022/23. The calculations include 1

growing Primary School, 2 Growing Secondary schools and contingency for funding of year 7 pupils over plan in Secondary schools etc.

20. The growth funding allocated through the funding formula for 2023/24 is £1,650k which is sufficient to cover the growth requirement due to an overall increase in Pupil number of 440 in Hillingdon and is an increase from 2022/23 of £817k.

Indicative School Block Budget allocation for 2023/24

21. From the revised DSG allocation for 2023/24 received in December 2022, officers scoped two options to allocate the funding across the block, based on the criteria listed above, which is more restrictive than in previous years. Both options had positives and negatives, however, they both had a similar number of schools gaining from the adjustments. For any schools and academies that have reduced funding in 23/24 from 22/23, this is due to a reduction in the number of pupils on roll.
22. As per the previous Schools Forum reports, Local Authorities are now permitted to be within 10% of the Hard National Funding formula, therefore the Authority pro-forma tool (APT) will only accept factor amounts that are within the minimum and maximum amounts permitted.
23. In addition to the Growth fund proposal, Schools Forum in January agreed with the option recommended by the Local Authority, the detail of which is as follows:
- This uses the 2023 to 2024 APT maximum level up to the amount available to distribute, therefore not all the maximum factors could be used as the Hillingdon allocation is not sufficient to fund all the maximum factors.
 - The Lump Sum has increased to £143,000
 - The funding share between Primary and Secondary remains similar to 2022/23 with 1:1.31 respectively, last year it was 1:1.30.
 - The increase in individual schools has been capped at 8%
 - Minimum Funding Guarantee (MFG) has been calculated (see below). The MFG which represents 0.02%:
 - Capping is approx. £130k.
 - MFG increases to approx. £195k and 9 Schools
 - Net effect is approx. £65k
24. This option was recommended by officers for the following reasons:
- It keeps increases to individual schools to 8% and funding over that 8% gets redistributed to other Schools which have smaller increases.
 - There are more schools within the MFG because in previous APTs schools were not capped; therefore, the increases have been over that level are now protected.
25. The Schools Forum maintained members voted against funding the Schools improvement service, as the DFE are no longer providing a grant to pay for this service, so this will be scaled back to the statutory minimum provision.

Transfer of Schools Block funds

26. The Schools Block will continue to be ring-fenced in 2023/24, however, local authorities will be able to transfer up to 0.5% of their Schools block funding to address funding pressures in other areas with agreement of Schools Forum, which was documented as part of the DSG Safety Valve agreement. The value of this transfer request from the Schools block to the High needs block was £1,337k.
27. However, on 18th January 2023, the Schools Forum rejected the request to transfer this funding from the Schools block budget to the High needs block. The decision to reject the transfer between blocks will have an impact on the DSG deficit and potentially affect the DSG Safety Valve agreement adversely. The Council has submitted a disapplication request to the DfE on 6th February 2023 and a decision is yet to be communicated.

Early Years Block Allocation in 2023/24

Background (extracted from the Early Years Funding technical notes)

28. The Early Years National Funding Formula (EYNFF) used for calculating 3 and 4 year old hourly rates in 2023 to 2024 remains similar to the formula that was introduced and used directly between 2017 to 2018 and 2019 to 2020 and then used as the starting point for consecutive pence uplifts to hourly rates in 2020 to 2021, 2021 to 2022 and 2022 to 2023.
29. However, the following changes have been made to the Early Years Funding formulae for 2023 to 2024:
- The starting point hourly rates for each EYNFF formula factor have been updated for the first time since 2017 to 2018 based on the increased funding secured for 2023 to 2024 in the Spending Review. The additional funding is to reflect the recently announced National Living Wage increases and the majority of the money that has previously been paid through the early years' element of the TPPG. (TPPG denotes the rolling in of the early years element of the teachers' pay grant and the teachers' pension employer contribution).
 - The additional needs formula factors have been calculated using more up-to-date part-time equivalent (PTE) volumes and pupil characteristic data, for example, January 2022 censuses. The definition of the disability living allowance (DLA) factor has been changed to better align with other funding formulae.
 - The area cost adjustment (ACA) factors have been updated for new data, where possible, and improved, for example the methodology for calculating the proxy factor for premises costs has been extended to better reflect the provider composition differences between local authorities.
 - Year-to-year protections and funding floors have been revised for 2023 to 2024, for example, the loss cap protection has been removed and a new +1% year-to-year protection and +4.9% gains cap has been introduced. These are applied before rounding the hourly funding rates to the nearest penny

30. Several changes have been made to the 2 year old entitlement formula:

- The base rate for the formula has been updated for the first time since 2015 to 2016 based on the increased funding secured for 2023 to 2024 in the Spending Review and additional funding to reflect the recently announced National Living Wage increases.
- The base rate calculations for 2023 to 2024 are now based on the most up-to-date data available, for example, January 2022 censuses.
- The ACA factor has been updated and improved, for example, the general labour market (GLM) data has been updated, and a proxy factor for premises costs has been introduced to align the method with the ACA used in the EYNFF.
- A new +1% year-to-year protection and +10.0% gains cap has been introduced for 2023 to 2024. These are applied before rounding the hourly funding rates to the nearest penny.

31. Following the outcome of the consultation the 2023 to 2024 calculations for supplementary funding for maintained nursery schools have also been changed:

- All local authorities' hourly supplementary funding rates have been increased in line with funding secured in the Spending Review and additional funding to reflect the recently announced National Living Wage increases.
- Teachers' pay grant and teachers' pension employer contribution (TPPG) funding has been rolled in.
- A minimum funding floor and cap have been applied to create a fairer distribution of this funding.

23-24 Allocation for Early Years Budget

32. Early Years funding rates were published on 16 December 2022 with increases in the funding rates for 2 years olds and 3 & 4 year olds for most local authorities. The following funding rates will be used to generate the Hillingdon Early Years Block funding in 2023/24.

33. The indicative figure in Table 1 shows the funding allocation for the Early Years Block and is based on the following numbers of children within Hillingdon:

- 5007 3 & 4 year olds,
- 1638 additional hours for – 3 & 4 year olds, and
- 563 2 year old.

Table 1 - DSG: Indicative Early Years Block allocations

	2022/23 budget (£'000)	2023/24 budget (£'000)	Variance (£'000)
Entitlement for 3 and 4 year olds	17,523	18,094	571
Additional 15 hours entitlement for eligible working parents of 3 and 4 year olds	5,732	5,919	187
Allocation of 2 year old entitlement	2,018	2,204	186
Early years pupil premium	179	185	6
Disability access fund	125	114	(11)
Maintained Nursery schools	337	381	44
Total Early Years block	25,914	26,897	983

Table 2 – Movement in hourly rate funding

	2022/23 £ (per hr)	2023/24 £ (per hr)	Increase £ (per hr)	Increase %
2-Year-olds	6.29	6.87	+0.58	9.2%
3- & 4-Year-olds	6.14	6.34	+0.20	3.1%

34. There are several requirements on how local authorities can allocate Early Years funding to providers. These requirements are intended to ensure that funding provided is fairly distributed to providers and are detailed in the following sections:

Universal Free Entitlement - Base Rate

35. Local authorities are required to pass 95% of early years funding directly to providers. There is a requirement to set a universal base rate for all providers, and additionally the guidance states that the level of supplements should be capped at 10% of the total funding given to providers, with the remaining 90% distributed through the base rate. Given the limits on supplements, the Hillingdon base rate is set at 91% of available funding as used in 2022/23.

36. The following DSG Early Years Block funding streams are not included in the 95% pass-through calculation:

- i. Funding for the entitlement for disadvantaged 2 year olds
- ii. Payments to MNS from DfE's MNS supplementary funding allocation
- iii. Disability Access Fund (DAF)
- iv. Early Years Pupil Premium (EYPP)

37. Following the increase in hourly funding rates used to determine the Early Years Block, the base rate is being reviewed to see how much of this increase can be passed on to providers. This will be confirmed before the Early Years funding formula is finalised in March.

Universal Free Entitlement - Funding Supplements

38. The government allow supplements up to a maximum of 10% of the total funding passed to providers. Local authorities will continue to be required to have a mandatory deprivation supplement but will have discretion over the metric used. The following sets out the breakdown of the Hillingdon Early Years funding formula.

Deprivation Supplement

39. In 2022/23 the deprivation factor within the Hillingdon early years formula was 7% with IDACI as the distribution driver, as this is the best indicator of deprivation for 3 & 4 year olds. The proposal is that for 2023/24 this is retained at the same percentage.

Flexibility Supplement

40. In previous years the remaining 2% of the funding has been used to target those providers with higher numbers of children with additional needs by allocating funding to settings with a higher-than-average IDACI rank. This recognised that there are links between deprivation and additional need and reflected that this was the most robust data set held to distribute additional needs funding.

41. Now that the SEND Advisory Service is embedded, the local authority can access data that better reflects the level of additional need in early years settings. Officers are establishing a dataset that will use the proportion of children on the SEND register to distribute funding through the formula whilst still meeting the supplement requirements within the guidance. It is considered that the Flexibility supplement is probably the way to incorporate this into the formula and this funding supplement will be confirmed before the Early Years funding formula is finalised in March.

Maintained Nursery School Supplementary Funding

42. The government recognises that maintained nursery schools have additional costs and has confirmed that it will continue to provide supplementary funding to local authorities for maintained nursery schools. The allocation for 2022/23 as at November 2022 was £336k which has been increased in 2023/24 to £381k. This funding will be passported in full to McMillan Nursery school.

Additional 15 hours Free Entitlement

43. Hillingdon has received an indicative £5,919k to fund the additional 15 hours free entitlement for eligible children in 2023/24, an increase of £187k from the November 22 updated 22/23 funding. This funding will be adjusted to reflect actual numbers accessing the entitlement and therefore this funding will be earmarked in full for the delivery of the additional 15 hours free entitlement.

Disability Access Funding

44. This Funding will be passed to providers with eligible children and the setting is then responsible for the use of the funding. This funding has been increased in 2023/24 from £800 to £828 per pupil and the Hillingdon allocation of this funding in 2023/24 is £114k.

Early Years Pupil Premium

45. The Early Years Pupil Premium will increase by 2 pence to 62 pence per hour, equivalent to up to £353 per eligible child per year, to support better outcomes for disadvantaged 3 & 4 year olds. The indicative Early Years Pupil Premium allocation for 2023/24 is £185k.

SEN Inclusion Fund

46. All local authorities were required to establish SEN inclusion funds for 3 & 4 year olds in their local funding systems from April 2017.

47. The SEND Advisory service work with early years providers to determine how best this funding is distributed with the focus on children with lower level or emerging SEN. It is proposed that the £200k allocated to the SEN inclusion fund in 2022/23 is retained in 2023/24 and that this is taken from the Early Years Block. The SEN inclusion funding will be included in the 95% pass through to providers and therefore does not count in the 5% that local authorities can centrally retain in 2023/24.

Early Years Centrally Retained (5%)

Provision for Vulnerable Children Placements

48. The £139k budget for the placement of vulnerable early years children will remain the same for 2023/24 as it was for 2022/23. It is recognised that there are still children and families that have a need for this funding.

Family Information Service

49. The Family Information Service (FIS) team helps parents to access the free early years provision that they are entitled to for their children. This relates to the universal entitlement to free early education for all 3 & 4 year olds and covers the entitlement to free childcare for the most disadvantaged two-year olds. The FIS consists of the FIS Manager, 4.0 (FTE) FIS Officers and a Parental Childcare Advisor and the proposed budget for 2023/24 is £268k plus an inflationary increase once the General fund budget are set.

Early Years Advisory Service

50. The Early Years Advisory Service provides targeted support, advice, and guidance to all early years settings (including schools and Private Voluntary and Independent Nursery providers). The service consists of 3.0 (FTE) Early Years Advisory Teachers with a proposed budget of £245k for 2023/24 plus an inflationary increase.

Early Support Team

51. The Early Support Team consists of 3.5 (FTE) Home Portage Visitors who support parents and carers helping to build resilience within families with children and young people with additional needs or disabilities. The proposed budget for this team in 2023/24 is £159k plus an inflationary increase.
52. The Schools Forum approved this budget including the Centrally retained items.

High Needs Block

53. The High Needs Block is provided to Local Authorities to enable them to support pupils and students with SEND who require additional resources to participate in education and learning up to the age of 25. The funding is provided to Local Authorities to enable them to meet their statutory duties under the Children and Families Act 2014.
54. The financial allocations from the High needs funding block provide local authorities with resources to fund place funding to Special Schools and Resource Bases, top up funding, and other high needs services either delivered directly by the Local Authority or under a separate funding agreement with a school or college as permitted by regulations.
55. The indicative allocation for the high needs block in 2023/24 is £62,084k which is the total allocation for maintained schools and academies. Academy recouplement is estimated at £9,936k for 2023/24. The allocation is an increase in funding of 10.6% compared to 2022/23 allocation. The breakdown of the high needs block will be presented to Schools Forum on 22nd March 2023.

Planned Place Numbers

56. There have been several changes to planned place numbers in Special schools and SRPs to reflect current demand. Academies receive planned place funding directly from the ESFA. This funding is included in the amount recouped from the High Needs block.

SEN Top-up Funding

57. There is no proposal to make any changes to the banded funding model for the distribution of top-up funding in 2023/24. However, the DSG Deficit Recovery plan contains several workstreams which will impact on the ongoing expenditure on top-up funding. The 2023/24 budgets for top-up funding have been updated to reflect current demand, projected growth and savings as detailed in the recovery plan. This results in a total budget of £27,186k for 2023/24.

Early Support Funding (ESF)

58. ESF was introduced in 2020 to support children and young people who require SEND provision beyond the 'Ordinarily Available' national threshold, but whose needs can be best met within mainstream provision. Importantly, ESF draws from the same budget as an EHCP and is designed as a strategic reallocation of EHCP budget for those for whom mainstream is better-suited.

59. One of the main workstreams of the DSG deficit recovery plan is focusing on growth in ESF take-up to increase early intervention for those whose SEND needs can be met within mainstream setting and ultimately, reducing future volumes of EHCPs. The savings modelled in the recovery plan have been included in the updated ESF budget for 2023/24.

Independent & Non-Maintained Special Needs

60. The Council has seen a further increase in the number and total spend on SEN placements in Independent and Non-maintained schools in the last year, predominantly because of a lack of capacity within in-borough provision, the 2023/24 budget for this area is £14,950k.

Post-16 Special Educational Needs Placements

61. In recent years there has been continued growth in the number of post-16 pupils with special educational needs requiring college placements.

Independent Specialist Providers.

62. The local authority has been in consultation with FE providers and will be implementing a banded funding model for FE Colleges from September 2022. It is projected that this will generate a small cost reduction in 2023/24 and this has been reflected in a £81k reduction to the budget.

Alternative Provision

63. The local authority currently commissions 120 places at the in-borough alternative provision setting an increase of 47 places from last year. A reconciliation of the actual number of young people accessing the provision is carried out each term and the funding adjusted to reflect over and under numbers (with a 5% tolerance).

SEN Advisory Service

64. Following a full transformation of the SEND teams in 2019/20, the SEND Advisory Service was created to provide advice and guidance to educational settings to ensure they can meet the needs of most children and young people within their own resources.

65. Over the last few years there has been a significant increase in the number of pupils with SEN accessing specialist out of school tuition. A workstream of the DSG Deficit Recovery plan will review this service area.

Central School Services Block

Background

66. The Central School Service Block (CSSB) continues to provide funding for local authorities to carry out central functions on behalf of maintained schools and academies, comprising 2 distinct elements:

- ongoing responsibilities
- historic commitments

67. These fund the functions that the Local Authority has a statutory duty to deliver for all pupils in maintained schools and academies.

68. Local authorities will continue to be protected so that the maximum per-pupil year-on-year reduction in funding for ongoing responsibilities is -2.5%, while the year-on-year gains cap will be set at the highest affordable rate of 5.86%.
69. As previously stated, the department has reduced the element of funding within CSSB that some local authorities receive for historic commitments made prior to 2013 to 2014.
70. In 2023 to 2024, for those local authorities that receive it, historic commitments funding has been reduced by 20%.
71. The duties included in the CSSB are set out below in Table 1:

Table 1

Description	Budget
	£000
Education Services	834
Education Safeguarding	184
Non-Statemented LAC Placements	300
Support Services costs	410
ESG Retained Services	753
Total Cost	2,481
DSG Allocation for 2023-24	2,481

Education Services

72. The School Placement and Admissions team consists of 1.9 (FTE) Senior Admissions Officers and 3.9 (FTE) Admissions Officer at a total budgeted cost of £248k. Given the increase in workload and the growth in elective home education, the team structure will need to be reviewed further in the coming months.
73. The Hillingdon Virtual School is part-funded from the DSG along with a contribution from the Pupil Premium Plus grant. The team consists of a Virtual School Headteacher and 11 FTE practitioners. The DSG funding for this team is £535k with £231k charged to the Pupil Premium Plus grant.
74. Following the Education Review, the DSG is part funding four posts in the structure. These are as follows, Executive Director of Education and SEND, Head of Access to Education, Vulnerable Learners Support Manager and Post-16 Partnership Co-ordinator with the total DSG requirement for these posts being £282k.

Education Safeguarding

75. The DSG has historically funded the LADO post along with the School Domestic Violence and Child Protection officer posts. The budget requirement for these three posts is £184k.

Non-statemented LAC placements

76. There is a continuing pressure linked to the number of looked after children who have been placed out of borough in residential provision. The DSG only funds the education element of these placements, and there is an on-going budget requirement of £300k for these placements.

Support Service Costs

77. A proportion of the total support services costs for central services at the Local Authority are charged to the DSG under a nationally agreed model, which has historically been capped.

ESG retained services

78. In the 2015 Spending Review, the DfE announced that ESG funding would cease in 2017/18 and that for those services defined as retained duties previously funded through the ESG, the funding and responsibility would be transferred into the DSG. The Schools Revenue Funding Operational Guide provides the definition of those services deemed to be retained duties. The DSG baseline includes a sum of £753k for retained duties, and it is proposed that this figure is retained in 2023/24 to fund these services.

79. This budget has been approved by the Schools Forum on 18th January 2023.

2023/24 Indicative DSG budget for all Blocks

Block	Description	23-24 £000
Schools block budget	Schools Block Funding	-£267,406
Schools block budget	Schools Individual Schools Budget	£266,197
Schools block budget	Growth Fund	£1,209
	TOTAL	£0
Early years	Early Years Early Years Block Funding	-£26,897
Early years	Early Years Early Years Single Funding Formula	£16,893
Early years	Early Years Early Years Single Funding Formula (additional 15 hrs)	£5,919
Early years	Early Years Maintained Nursery School Supplementary Funding	£381
Early years	Early Years Disability Access Fund	£114
Early years	Early Years SEN Inclusion Fund	£98
Early years	Early Years Core Childcare & Early Years (FIS)	£267
Early years	Early Years Early Years Advisory Teachers	£245
Early years	Early Years Early Support Team	£159
Early years	Early Years Provision for Vulnerable Children Placements	£139
Early years	Early Years Early Years Overheads	£293
Early years	Early Years Early Years Pupil Premium	£185
Early years	Early Years 2YO Funding	£2,204
	TOTAL	£0

High Needs Income	High Needs Block Funding	-£62,084
High Needs	High Needs Block Academy Recoupment	£9,936
High Needs	Maintained ISB	£5,241
High Needs	Top-up funding	£27,186
High Needs	Early Support Funding	£2,913
High Needs	Independent placement provision (pre-16)	£13,343
High Needs	Independent placement provision (post-16)	£1,607
High Needs	Contributions from Health & Social Care	-£1,383
High Needs	FE college top up funding	£2,988
High Needs	Hospital Tuition	£80
High Needs	Alternative Provision	£1,168
High Needs	SEN Therapies	£430
High Needs	4% Threshold Mechanism	£204
High Needs	Non-statemented pupils - exceptional funding	£107
High Needs	Tuition - SEN out of school	£214
High Needs	SEN Support Services	£1,436
High Needs	High Needs Overheads	£231
High Needs Block Total Expenditure		£65,701
High Needs Block Total		£3,617
Centrally retained	Central Schools Central Schools Block Funding	-£2,481
Centrally retained	Education Services	£834
Centrally retained	Education Safeguarding	£184
Centrally retained	Non Statemented LAC Placements	£300
Centrally retained	Support Services costs	£410
Centrally retained	ESG Retained Services	£753
Total		£0

Financial Implications

80. This is a financial report dealing with funding issues affecting schools. The financial impact on Schools Delegated Funding, is that schools will see an increase in per pupil funding when compared with 2022/23 following an increase in the Schools Block funding. It should be noted that school budgets are protected by the Minimum Funding Guarantee level of +0.5% of per pupil funding.

81. The proposals contained within this report do not affect the General Fund proposals that are considered elsewhere on this agenda, as the School Budget is funded from the ring-fenced Dedicated Schools Grant.

RESIDENT BENEFIT & CONSULTATION

What will be the effect of the recommendation?

82. The approval of the recommendations as set out in this report will enable the distribution and confirmation of the funding arrangements for schools for 2023/24, including the final individual school budget shares, which must be distributed to schools on or before 28 February 2023.

Consultation Carried Out or Required

83. The Council is required to consult with the Schools Forum on any changes to the school funding formula and the Early Years Single Funding Formula as prescribed in the Schools Forums (England) Regulations. The Schools Forum has a limited range of decision-making powers with regards to school funding. In most aspects the Schools Forum role is to advise the Council on decisions that rest with Cabinet, such as the school budget.

84. The main role of the Schools Forum is to be consulted on proposed changes to funding arrangements, including any changes to the school block funding formula which the council now has little flexibility as the DFE move towards a Hard National Funding model.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and confirms that budget proposals for the 2023/24 schools budget are consistent with the Council's wider budget plans also being presented to Cabinet on this agenda. As the statutory override remains in place during the 2023/24 financial year, there are no direct implications for the Council's General Fund from the cumulative deficit beyond servicing the deficit, the costs of which are factored into projections for borrowing costs detailed in the main budget report. The indications are that this override will be extended beyond 2023/24 as the Department for Education continue to work with local authorities across the country to eliminate deficits.

Legal

The Borough Solicitor confirms that this budget has been set in accordance with the Schools and Early Years Finance (England) Regulations 2022.

BACKGROUND PAPERS

NIL

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Hillingdon Schools Forum
2023-24 Schools Block Budgets

Date of meeting:	18 th January 2023
Time of meeting:	1.00 pm
Venue:	Teams
Officer presenting the report:	Coral Miller

1. Introduction

- 1.1 This report provides Schools Forum with the 2324 Schools block budget with the 2 options reviewed by the Local authority and to consult with the Schools forum on the option chosen by the Local authority.
- 1.2 This report also informs the Schools Forum of the 2324 Dedicated Schools Grant (DSG) funding announced by the Government on 16th December 2022 which informs the Council of the indicative amount that will be received for 2023/24 for Education.

2. Recommendation

- 2.1 Schools Forum are asked to note the content and comment as required.

3. Dedicated Schools Grant Funding 2022/23

- 3.1 The Education and Skills Funding Agency (ESFA) published the draft authority level DSG allocations for the schools, central school services, early years, and high needs blocks on 16 December 2022.
- 3.2 The main driver for the determination of DSG funding is pupil numbers which in Hillingdon have increased overall in October 2022 compared with the previous year as detailed in Table 1 below.

Table 1

	Oct-21	Oct-22	Diff	%
Primary	26,945	26,997	52	0.002
Secondary	17,659	18,055	396	2.242
Total	44,604	45,052	448	

- 3.3 Table 2 sets out the published baseline DSG budget for 2023/24, compared to the 2022/23 DSG allocation updated in November 2022

Table 2

Funding Block	DSG Budget 2022/23 £000	DSG Budget 2023/24 £000	Change in Budget £000	Increase %
Schools	251,897	267,406	15,509	6.2
High Needs	56,152	62,084	5,932	10.6
Central Services	2,540	2,480	-60	-2.3
Early Years	25,914	26,897	983	3.8
Total DSG Budget	336,503	358,867	22,364	6.6

4. Proposals for Use of Schools Block Budget part of the DSG in 2023/24

Background of the Schools block budget (Extracted from Schools Operational Guide)

- 4.1 Local authorities will only be allowed to use NFF factors in their local formulae. This means that **the looked after children (LAC) factor** will no longer be an allowable factor
- 4.2 Local authorities **must use all NFF factors** – except for the locally determined premises factors which remain optional. This means that Local authorities will have to use all 3 deprivation factors (FSM, FSM6 and IDACI), as well as LPA, EAL, mobility, sparsity and the lump sum.
- 4.3 Local authorities must **move their local formula factor values at least 10% closer to the NFF**, except where local formulae are already mirroring the NFF. These criteria do not apply to locally determined factors – notably the premises factors.
- 4.4 Local authorities must use **the NFF definition for the EAL factor**, although flexibility over the sparsity factor methodology will remain in 2023 to 2024
- 4.5 Local authorities have the freedom to set the MFG in their local formulae between +0.0% and +0.5% per pupil.
- 4.6 Local authorities continue to be able to transfer up to 0.5% of their schools block to other blocks of the DSG, with schools forum approval.

Background (Extracted from the Schools Operational Guidance 16th December 22)

Growth funding is within local authorities' schools block DSG allocations. For 2023 to 2024, it will be calculated using the same methodology as previous year, based on the growth in pupil numbers between the October 2021 and October 2022 censuses.

To support local authorities to plan ahead of their growth allocation in the DSG settlement, the department will send information allowing local authorities to input their own forecast of pupil numbers in the October 2022 census and estimate the growth funding they could expect to receive in 2023 to 2024. Growth allocations will be communicated to each local authority within their DSG settlement.

No local authorities received growth funding protection in 2022 to 2023 and there will be no further protection offered in 2023 to 2024.

Growth Fund Contingency

As it is within the Schools block, a movement of funding from the schools formula into the growth fund would not be treated as a transfer between blocks. The Schools forum still needs to be consulted on the total growth fund.

A review of the Growth Fund Contingency requirement, which provides funding for expanding schools and funding for significant in-year growth, estimates that the budget in 2023/24 should be £1,209k, a decrease of £286k from the previous year. The

2023/24 allocation does not include any overspends from 2022/23. The calculations include 1 growing Primary School, 2 Growing Secondary school and contingency for funding of year 7 pupils over pan in Secondary schools etc.

The growth funding allocated through the funding formula for 2023/24 is £1,650k which is sufficient to cover the growth requirement due to an overall increase in Pupil number of 440 in Hillingdon and is an increase from 2022/23 of £817k.

See Appendix A

5. Proposed Two Options for the Indicative School block Budget for 2023/24

As per the previous Schools Forum reports we are now permitted to be within 10% of the Hard National Funding formula, therefore the Authority pro-forma tool (APT) will only accept factor amounts that are within the Minimum and Maximum amounts permitted. Please see Appendix B.

2 options have been put together based on the new restricted criteria.

Option 1:

- This uses the 2023 to 2024 APT minimum level
- The Lump Sum has been increased to £142,000
- The funding share between Primary and Secondary remains similar to 2022/23 with 1:1.31 respectively, last year it was 1:1.30.
- Minimum Funding Guarantee (MFG) has been calculated at approx. £122k and 4 Schools on MFG which represents 0.05%.

Option 2:

- This uses the 2023 to 2024 APT maximum level upto the amount available to distribute, therefore not all the maximum factors could be used as the Hillingdon allocation is not great enough to fund all the maximum factors.
- The Lump Sum has been increased to £143,000
- The funding share between Primary and Secondary remains similar to 2022/23 with 1:1.31 respectively, last year it was 1:1.30.
- The increase in individual schools has been capped at 8%
- Minimum Funding Guarantee (MFG) has been calculated (see below). The MFG which represents 0.02%:
 - Capping is approx. £130k.
 - MFG increases to approx. £195k and 9 Schools
 - Net effect is approx. £65k

Please see the Appendix C which shows the possible effect on each Schools and Academy within the Schools block.

This budget is still indicative as there is still some financial aspect of the tool to be reviewed as follows:

- Split site funding, the DFE within the tool will not accept any funding that does meet their strict criteria, this is new for this financial year and hasn't previously

been part of the APT. Hence additional information is required to justify this is meeting the DFE criteria. If the DFE are not satisfied this funding will need to go back into the funding pot and be redistribute as part of the formula funding.

- Rate, the DFE require the estimated inflation rate, this has not been applied yet to the rates within the APT formula.
- Growing schools confirmation.
- Unoccupied High needs block places.
- Some technical issues maybe identified once we finalise the preferred Option.

6. The Local Authority recommendation

Both Options has pros and cons, they both has roughly the same amount of gainers. The Schools and Academies that has reduced funding in 23/24 from 22/23 has had a reduction in the number on roll. Please refer to Appendix C.

The Local authority is leaning to Option 2 but welcome the Schools Forum views on both Options.

The reason for leaning towards Option 2 is:

- That it keeps increases to individual schools to 8% and funding over that 8% gets redistributed to other Schools which have less increases.
- There are more schools within the MFG because in previous APT the schools was not capped, therefore the increases have been over that level are now protected.

However happy to take comments from the Schools block forum representatives.

Appendix A

23-24 Growth Fund Provision

GROWTH CONTINGENCY FUND - EXPANDING SCHOOLS ALLOCATIONS 2023/24				
Expanding Schools Factor 2023/24			£76,874.69	£76,874.69
School		2021/22 Proposed/ Continued Expansion Forms of Entry	2022-23 Allocation Estimate (Contingency) £	2023-24 Allocation Estimate (Contingency) £
Primary				
✓	Warrender	1	£76,874.69	£76,874.69
Total Primary		2	£76,874.69	£76,874.69
Secondary				
✓	Northwood			
✓	Oak Wood	1	£76,874.69	
✓	Park Academy			
✓	Queensmead			
✓	Rosedale College			
✓	Ruislip Community	1	£76,874.69	£74,981.00
✓	Swakeleys		£153,749.38	
✓	Uxbridge High			
✓	Vyners	2	£153,749.38	£153,749.38
	Contingency	7	£537,373.46	£584,373.46
Total Secondary		11	£998,621.62	£813,103.85
Total Expanding Schools Funding		13	£1,075,496.31	£889,978.54
			£3.00	
Basic Need Academies				
✓	Lake Farm - Diseconomies Funding			
✓	John Locke - Diseconomies Funding			
✓	St Martins - Diseconomies Funding		£44,900.00	
	Contingency Basic need academies			£44,900.00
Total Basic Need Academies Funding			£44,900.00	£44,900.00
Growth Contingency Academies Summer term			£374,905.00	£274,552.47
Total Growth Contingency Fund			£1,495,300.00	£1,209,430.00
Primary			£121,774.69	£121,774.69
Secondary			£1,373,526.62	£1,087,656.32
			£1,495,301.31	£1,209,431.01
				£285,870.30

Appendix B

Factor Formula which gives the minimum and maximum amount that can be used in each factor.								
Local authority name	Factor	2023 to 2024 authority proforma tool (APT) minimum	2023 to 2024 APT maximum	2022 to 2023 APT maximum	2023 to 2024 Option 1	2023 to 2024 Option 2	Variance between Option 2 minus Option 1	
Hillingdon	Primary basic entitlement	£3,646.25	£4,004.61	£3,834	£3,996.25	£3,744.61	-£251.64	
Hillingdon	KS3 basic entitlement	£5,140.64	£5,404.26	£4,971	£5,217.77	£5,145.26	-£72.51	
Hillingdon	KS4 basic entitlement	£5,793.83	£6,090.94	£5,682	£5,873.32	£5,793.94	-£79.38	
Hillingdon	Primary FSM	£63.42	£542.12	0	£542.12	£542.12	£0.00	
Hillingdon	Secondary FSM	£63.42	£542.12	0	£542.12	£542.12	£0.00	
Hillingdon	Primary FSM6	£757.40	£1,192.28	£1,110	£1,110.00	£1,100.28	-£9.72	
Hillingdon	Secondary FSM6	£1,106.55	£1,577.97	£1,444	£1,444.00	£1,327.97	-£116.03	
Hillingdon	Primary IDACI F	£130.27	£259.77	£105	£130.27	£259.77	£129.50	
Hillingdon	Primary IDACI E	£230.57	£316.24	£210	£230.57	£316.24	£85.67	
Hillingdon	Primary IDACI D	£353.04	£496.94	£315	£353.04	£446.94	£93.90	
Hillingdon	Primary IDACI C	£452.22	£542.12	£421	£452.22	£542.12	£89.90	
Hillingdon	Primary IDACI B	£547.90	£576.00	£526	£547.90	£576.00	£28.10	
Hillingdon	Primary IDACI A	£672.76	£756.71	£631	£672.76	£756.71	£83.95	
Hillingdon	Secondary IDACI F	£175.35	£378.35	£136	£175.35	£278.35	£103.00	
Hillingdon	Secondary IDACI E	£315.71	£502.59	£274	£315.71	£402.59	£86.88	
Hillingdon	Secondary IDACI D	£463.32	£700.24	£410	£463.32	£600.24	£136.92	
Hillingdon	Secondary IDACI C	£598.10	£768.00	£547	£598.10	£668.00	£69.90	
Hillingdon	Secondary IDACI B	£726.81	£824.47	£684	£726.81	£824.47	£97.66	
Hillingdon	Secondary IDACI A	£882.16	£1,050.36	£821	£882.16	£1,050.36	£168.20	
Hillingdon	Primary EAL3	£623.11	£792.05	£791	£623.11	£792.05	£168.94	
Hillingdon	Secondary EAL3	£1,282.76	£1,767.54	£1,192	£1,282.76	£1,767.54	£484.78	
Hillingdon	Primary LPA	£722.34	£1,304.48	£632	£722.34	£1,294.42	£572.08	
Hillingdon	Secondary LPA	£1,825.39	£1,976.48	£1,767	£1,825.39	£1,976.48	£151.09	
Hillingdon	Primary mobility	£1,015.24	£1,067.30	£989	£1,015.24	£1,017.30	£2.06	
Hillingdon	Secondary mobility	£1,457.27	£1,536.01	£1,417	£1,457.27	£1,466.01	£8.74	
Hillingdon	Primary lump sum	£137,513.38	£146,906.51	£140,000	£142,000.00	£143,000.00	£1,000.00	
Hillingdon	Secondary lump sum	£137,513.38	£146,906.51	£140,000	£142,000.00	£143,000.00	£1,000.00	
Hillingdon	Primary sparsity	£7,564.49	£63,586.16	0	£7,564.49	£63,586.16	£56,021.67	
Hillingdon	Secondary sparsity	£11,012.91	£92,499.23	0	£11,012.91	£92,499.23	£81,486.32	
Hillingdon	Middle-school sparsity	£11,012.91	£92,499.23	N/A		N/A	#VALUE!	
Hillingdon	All-through sparsity	£11,012.91	£92,499.23	N/A		N/A	#VALUE!	
				Capped the gains	0%	8%		
				Amount	0	-£130,139		
				Number		5		
				MFG				
				Amount	121,892	£195,876		
				Number	4	9		
				Ratio	1:1.31	1:1.31		

Appendix C

INDICATIVE BUDGETS FOR INFORMATION ONLY (Subject to change)									
Comparison for Option 1 and Option 2			New ISB						
Name of the Schools	2022/23		Post De-delegation		Variance		Charge in NOR		
	Allocation	2023/24 Option 1	2023/24 Option 2	1 Option 1	Option 2	2022/23	2023/24	Var	
Barnhill Community High School	£9,049,450	£9,635,219	£9,552,518	£585,769	£503,068	1,223	1,232	9	
Belmore Primary Academy	£2,778,015	£2,937,329	£2,950,823	£159,314	£172,809	555	549	-6	
Bishop Ramsey Church of Engl	£5,625,017	£6,068,434	£6,030,035	£443,417	£405,017	956	984	28	
Bishop Winnington-Ingram CofE	£999,048	£1,056,856	£1,046,118	£57,808	£47,070	194	195	1	
Bishopshalt School	£5,872,838	£6,232,132	£6,217,281	£359,295	£344,443	929	929	0	
Botwell House Catholic Primary	£3,022,664	£3,205,763	£3,216,625	£183,099	£193,961	625	625	0	
Bourne Primary School	£1,029,345	£1,076,204	£1,073,785	£46,859	£44,440	192	191	-1	
Brookside Primary School	£1,719,574	£1,780,689	£1,788,853	£61,115	£69,279	319	315	-4	
Charville Academy	£2,107,394	£2,134,749	£2,150,576	£27,355	£43,182	415	394	-21	
Cherry Lane Primary School	£3,056,732	£3,269,329	£3,300,461	£212,596	£243,729	598	594	-4	
Colham Manor Primary School	£2,925,458	£3,072,003	£3,077,505	£146,545	£152,047	579	575	-4	
Coteford Infant School	£1,004,666	£1,035,349	£1,038,101	£30,682	£33,435	185	178	-7	
Coteford Junior School	£1,494,361	£1,537,403	£1,539,075	£43,043	£44,715	303	289	-14	
Cowley St Laurence CofE Prim	£1,926,974	£2,115,622	£2,117,612	£188,647	£190,638	378	393	15	
Cranford Park Academy	£3,998,997	£4,077,333	£4,122,235	£78,337	£123,239	812	789	-23	
De Salis Studio College	£907,533	£1,132,989	£1,146,189	£225,456	£238,656	116	140	24	
Deansfield Primary School	£2,933,166	£3,049,196	£3,007,544	£116,031	£74,378	625	622	-3	
Dr Triplett's CofE Primary Scho	£2,006,241	£2,136,997	£2,139,205	£130,755	£132,964	411	415	4	
Field End Infant School	£1,356,294	£1,465,925	£1,464,413	£109,631	£108,119	258	268	10	
Field End Junior School	£1,799,699	£1,866,428	£1,848,420	£66,729	£48,721	368	356	-12	
Frithwood Primary School	£1,817,679	£1,908,519	£1,900,775	£90,840	£83,096	385	391	6	
Glebe Primary School	£2,746,377	£2,807,417	£2,766,157	£61,041	£19,780	601	588	-13	
Global Academy	£1,071,578	£1,096,468	£1,094,257	£24,890	£22,679	131	127	-4	
Grange Park Infant and Nursery	£1,550,049	£1,479,069	£1,492,515	£-70,980	£-57,534	286	263	-23	
Grange Park Junior School	£1,998,081	£2,175,702	£2,186,818	£177,621	£188,737	400	414	14	
Guru Nanak Sikh Academy	£7,734,885	£8,349,860	£8,324,915	£614,975	£590,030	1,371	1,405	34	
Harefield Infant School	£926,900	£940,985	£951,728	£14,086	£24,828	171	162	-9	
Harefield Junior School	£1,373,485	£1,329,045	£1,344,998	£-44,440	£-28,487	267	237	-30	
Harlington School	£7,012,838	£7,438,079	£7,462,233	£425,241	£449,395	1,023	1,019	-4	
Harlyn Primary School	£2,193,722	£2,124,476	£2,117,795	£-69,247	£-75,928	451	416	-35	
Harmondsworth Primary Schoo	£1,039,030	£1,100,417	£1,101,249	£61,386	£62,219	192	192	0	
Haydon School	£8,251,407	£8,699,433	£8,691,556	£448,026	£440,149	1,360	1,333	-27	
Hayes Park School	£2,864,079	£2,954,101	£2,945,044	£90,022	£80,965	610	595	-15	
Heathrow Primary School	£1,926,228	£2,127,627	£2,127,819	£201,400	£201,592	382	397	15	
Hermitage Primary School	£2,038,507	£2,139,718	£2,111,097	£101,211	£72,590	414	408	-6	
Hewens College	£3,258,809	£3,643,966	£3,713,417	£385,156	£454,608	439	458	19	
Hewens Primary School	£1,873,995	£2,028,921	£2,019,895	£154,925	£145,900	378	390	12	
Highfield Primary School	£1,510,474	£1,597,667	£1,580,192	£87,193	£69,718	295	291	-4	
Hillingdon Primary School	£3,060,792	£3,227,941	£3,246,197	£167,149	£185,405	632	633	1	
Hillside Infant School	£980,405	£1,006,621	£1,018,467	£26,216	£38,062	171	172	1	
Hillside Junior School	£1,203,976	£1,230,544	£1,230,824	£26,569	£26,848	233	224	-9	
Holy Trinity CofE Primary Scho	£949,033	£1,003,673	£990,284	£54,641	£41,251	193	190	-3	
John Locke Academy	£2,629,945	£2,776,054	£2,743,297	£146,109	£113,352	585	586	1	
Lady Bankes Primary School	£2,816,439	£2,704,398	£2,669,692	£-112,040	£-146,746	582	564	-18	
Lake Farm Park Academy	£3,006,360	£3,274,775	£3,303,685	£268,415	£297,325	603	617	14	
Laurel Lane Primary School	£1,511,651	£1,910,622	£1,939,045	£398,971	£427,394	273	315	42	
Minet Infant and Nursery Schoo	£1,730,216	£1,989,406	£2,054,661	£259,190	£324,445	303	328	25	
Minet Junior School	£2,194,432	£2,418,299	£2,431,006	£223,868	£236,574	420	435	15	
Nanaksar Primary School	£499,281	£633,653	£633,326	£134,372	£134,046	75	99	24	
Newnham Infant and Nursery Sc	£1,284,711	£1,339,107	£1,329,632	£54,396	£44,920	263	261	-2	
Newnham Junior School	£1,650,584	£1,722,130	£1,700,484	£71,546	£49,899	356	356	0	
Northwood School	£5,642,883	£5,927,757	£5,917,026	£284,874	£274,143	883	893	10	
Oak Farm Primary School	£2,688,528	£2,705,905	£2,685,859	£17,377	£-2,669	559	550	-9	
Oak Wood School	£6,699,487	£7,962,559	£7,995,130	£1,263,072	£1,295,643	990	1,095	105	
Park Academy West London	£4,966,041	£5,668,997	£5,691,487	£702,956	£725,447	711	759	48	
Parkside Studio College	£594,835	£432,852	£441,412	£-161,983	£-153,422	60	36	-24	
Pinkwell Primary School	£2,789,349	£2,998,392	£3,040,964	£209,043	£251,616	542	547	5	
Queensmead School	£7,394,675	£7,813,386	£7,783,401	£418,711	£388,726	1,198	1,201	3	
Rabbsfarm Primary School	£2,892,748	£3,272,891	£3,314,524	£380,143	£421,776	550	585	35	
Rosedale College	£5,347,621	£5,874,978	£5,874,909	£527,356	£527,288	778	827	49	
Rosedale Primary School	£1,904,485	£1,983,636	£1,992,351	£79,151	£87,866	376	375	-1	
Ruislip Gardens Primary Schoo	£1,607,050	£1,456,614	£1,448,255	£-150,435	£-158,795	312	266	-46	
Ruislip High School	£5,947,640	£6,541,445	£6,490,328	£593,806	£542,688	973	1,018	45	
Ryefield Primary School	£1,873,588	£2,057,046	£2,037,718	£183,458	£164,130	380	389	9	
Sacred Heart Catholic Primary	£2,767,054	£2,875,398	£2,847,929	£108,344	£80,875	625	627	2	
St Andrew's C of E Primary Sch	£941,613	£1,053,962	£1,054,684	£112,349	£113,071	177	184	7	
St Bernadette Catholic Primary	£1,768,950	£1,969,113	£1,938,449	£200,163	£169,500	383	407	24	
St Catherine Catholic Primary S	£1,091,663	£1,143,783	£1,157,721	£52,120	£66,058	203	201	-2	
St Martin's Church of England P	£1,507,982	£1,732,310	£1,746,725	£224,329	£238,743	293	301	8	
St Mary's Catholic Primary Sch	£1,072,989	£1,134,466	£1,129,158	£61,477	£56,169	212	211	-1	
St Matthew's CofE Primary Sch	£2,001,224	£2,157,869	£2,182,337	£156,644	£181,113	398	400	2	
St Swithun Wells Catholic Prima	£985,018	£1,036,772	£1,032,523	£51,754	£47,504	204	208	4	
Swakeleys School for Girls	£7,025,832	£7,685,124	£7,657,449	£659,292	£631,617	1,129	1,167	38	
The Breakspear School	£2,645,699	£2,767,933	£2,718,688	£122,234	£72,990	593	592	-1	
The Douay Martyrs Catholic Sc	£7,866,161	£8,393,427	£8,385,739	£527,267	£519,579	1,263	1,279	16	
The Harefield Academy	£2,007,902	£1,939,774	£1,997,587	£-68,128	£-10,316	275	240	-35	
UTC Heathrow	£810,776	£770,978	£768,789	£-39,798	£-41,987	90	79	-11	
Uxbridge High School	£7,413,240	£7,900,089	£7,914,296	£486,849	£501,056	1,121	1,127	6	
Vyners School	£6,408,189	£7,170,557	£7,120,382	£762,369	£712,193	1,086	1,154	68	
Warrender Primary School	£1,510,308	£1,719,069	£1,689,905	£208,760	£179,597	322	352	30	
West Drayton Academy	£3,127,980	£3,247,248	£3,299,604	£119,268	£171,624	621	612	-9	
Whitehall Infant School	£1,686,736	£1,741,731	£1,762,615	£54,995	£75,878	310	301	-9	
Whitehall Junior School	£1,967,700	£2,114,295	£2,118,112	£146,595	£150,412	378	385	7	
Whiteheath Infant & Nursery Sc	£1,284,861	£1,255,613	£1,249,687	£-29,248	£-35,174	261	240	-21	
Whiteheath Junior School	£1,518,597	£1,636,723	£1,603,529	£118,126	£84,932	329	337	8	
William Byrd Primary Academy	£2,609,790	£2,897,109	£2,921,560	£287,319	£311,770	516	539	23	
Wood End Park Academy	£4,133,257	£4,464,490	£4,474,938	£331,233	£341,681	838	864	26	
Leading Infant and Nursery Sch	£1,899,663	£2,012,714	£2,049,547	£113,052	£149,884	338	345	7	
Leading Junior School	£2,356,924	£2,597,754	£2,646,652	£193,830	£189,729	461	460	-1	
Schools	£249,078,448	£266,132,400	£266,132,403	£17,053,954	£17,053,954	44,624	45,052	428	

Schools

Page 29

COUNCIL BUDGET - 2022/23 REVENUE AND CAPITAL MONTH 9 BUDGET MONITORING

Cabinet Member	Councillor Martin Goddard
Cabinet Portfolio	Cabinet Member for Finance
Officer Contact	Andy Evans, Corporate Director of Finance
Papers with report	None

HEADLINES

<p>Summary</p>	<p>This report provides the Council's forecast financial position and performance against the 2022/23 revenue budget and Capital Programme.</p> <p>A net in-year underspend of £82k is reported against General Fund revenue budget normal activities as of December 2022 (Month 9). Unallocated reserves are projected to total £26,801k at 31 March 2023. This headline position is a favourable movement of £21k to that reported to Cabinet for October 2022 (Month 7).</p> <p>COVID-19 pressures for the 2022/23 financial year are projected to total £14,888k at Month 9, a small adverse movement of £166k, with this position being £3,597k higher than budgeted in February 2022 and therefore being funded from Earmarked Reserves held for this purpose.</p> <p>Exceptional inflationary pressures are being managed from funds set aside to manage this area of risk, with permanent provision for those inflationary pressures which have emerged to be factored into the draft 2022/23 budget being considered at this meeting of Cabinet. The latest positions on other funds and the Capital Programme are detailed within the body of this report.</p>
<p>Putting our Residents First</p> <p>Delivering on the Council Strategy 2022-2026</p>	<p>This report supports our ambition for residents / the Council of: <i>An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</i></p> <p>This report supports our commitments to residents of: <i>A Digital-Enabled, Modern, Well-Run Council</i></p> <p>It is also an important element monitoring the Council's Medium Term Financial Plan.</p>
Financial Cost	N/A
Select Committee	Finance & Corporate Services
Relevant Ward(s)	All

RECOMMENDATIONS

That the Cabinet:

1. Note the budget monitoring position and treasury management update as at December 2022 (Month 9) as outlined in Part A of this report.
2. Approve the financial recommendations set out in Part B of this report

Reasons for recommendation

1. The reason for **Recommendation 1** is to ensure that the Council achieves its budgetary objectives, providing Cabinet with the update on performance at Month 9 against budgets approved by Council on 24 February 2022 contained within **Part A** of this report. An update on the Council's Treasury Management activities is included within this section of the report.
2. **Recommendation 2** seeks approval for the range of financial recommendations set out within **Part B** of this report, which may include approval of above establishment agency appointments, acceptance of grant funding, revisions to fees & charges and ratification of decisions taken under special urgency provisions.

Alternative options considered / risk management

3. There are no other options proposed for consideration.

Select Committee comments

4. None at this stage.

PART A: MONTHLY BUDGET MONITORING

SUMMARY

GENERAL FUND REVENUE

5. General Fund pressures totalling £14,888k are projected in relation to the legacy impacts of the COVID-19 pandemic and the ongoing financial impacts facing the Council in 2022/23, with £9,784k added to Service Operating Budgets to cover ongoing financial pressures from the pandemic and a further £1,507k one-off items in respect of pandemic driven Collection Fund losses in the Council's budget approved by Council in February 2022, with the remaining £3,597k being driven by new and emerging pressures relating to the ongoing impact of the pandemic on demand for, and delivery of, local services.
6. With no further Central Government funding being available to ongoing COVID-19 pressures, the Council is carrying a remaining balance of funding of £4,302k, alongside local funds of £6,868k. Including the Service Operating Budgets for pandemic related pressures of £9,784k, this gives scope to fund reported pressures of £14,888k for the 2022/23 financial year and leaves reserves at £1,660k by the 31 March 2023. With £1,535k of this already committed in the Council's budget strategy, the remaining balance of £125k leaves limited headroom to manage ongoing impacts above those already factored into Service Operating Budgets.
7. As the country faces unprecedented inflationary pressures, the Council will need to deploy specific earmarked reserves to mitigate the in-year pressures that are anticipated to arise throughout the year, with actual inflation rates expected to exceed the sums built into the Council's budget strategy. Pressures continue to be monitored in the Month 9 refresh of the Council's position, with the pay award, energy, fuel and contracted services in Social Care driving the bulk of the Council's inflationary pressures. A number of additional cost control measures are being implemented in-year to mitigate against these exceptional inflationary pressures, with an allowance for the residual requirement captured in the budget proposals for 2023/24 being considered on this agenda.
8. The Council continues to work closely with suppliers of contracted services to ensure that the costs incurred by the Council reflect current market prices and that suppliers are compensated for increased costs, whilst also recognising that some increases may be temporary. The update on the energy cap announced in the Autumn Statement continues to support the Council for the remainder of the financial year, with some recent stabilisation in fuel costs helping to mitigate some of this pressure. It remains an ongoing area of risk which will continue to be closely monitored and managed.
9. With the pay award for 2022/23 now agreed, the Council can confirm that the increase is higher than anticipated when the budget was set in February 2022, albeit with this pressure now being partly offset by an in-year reduction in National Insurance contributions from the reversal of the Social Care Levy.
10. After allowing for the ongoing impact of the pandemic and the significant inflationary pressures facing the country which are to be funded from releases from Earmarked Reserves, an underspend of £82k is projected across General Fund budgets at Month 9, with this

position being driven by a favourable variance from the Council's Treasury activities offsetting pressures within Children's & Young People's Services, Housing and reported pressures within the Planning service area. This position will result in unallocated General Balances totalling £26,801k at 31 March 2023.

11. The position reported has led to a £21k favourable movement on the position presented for Month 7, with a favourable position being reported against Finance driven by improvements within the Council's Treasury position, with this position netted down by an adverse movement against Adult Social Care placement costs and increased financial pressures within Housing as a result of increased demand for homelessness services. Furthermore, funding for Asylum Seekers from the Home Office is failing to keep pace with increased costs in this area, however, these pressures have been funded through the use of Earmarked Reserves.
12. Within this position, £11,251k of the £13,346k savings planned for 2022/23 are banked or on track for delivery in full by 31 March 2023, with £2,095k or 16% tracked as being at an earlier stage of implementation. Where slippage in savings delivery is expected this has been factored into the reported monitoring position, with the full £13,346k savings expected to ultimately be delivered in full.
13. Within the Collection Fund, a surplus of £436k is reported at Month 9, representing a favourable movement of £24k from Month 7, with the surplus as a result of a favourable position within Business Rates from an increase in the Council's rating list above the budgeted position approved by Council in February 2022, offset by a slower than budgeted growth in Council Tax, believed to be linked to a slowing down in the construction industry due to the impacts of inflation and economic conditions on the viability of development. This position is compounded by an adverse position reported against Council Tax Support as demand falls at a slower rate than originally forecast with demand for this service likely to be further impacted by the cost-of-living crisis.
14. The Collection Fund position has high exposure to both COVID-19 legacy impacts and current economic conditions, which have the potential to significantly affect the finances of individual households and businesses, and therefore this remains an area under close review. Variances against the Collection Fund do not directly impact upon the 2022/23 monitoring position, but instead this current variance as at Month 9 will be factored into the Council's budget proposals for the forthcoming year, with any variances from Month 10 to outturn not impacting until 2024/25 with resulting impacts on MTFE forecasts.

GENERAL FUND CAPITAL

15. As at Month 9 an under spend of £14,416k is reported on the 2022/23 General Fund Capital Programme of £69,367k, due mainly to re-phasing of project expenditure into future years. The forecast outturn variance over the life of the 2022/23 to 2026/27 programme is an under spend of £4,004k. General Fund Capital Receipts of £4,455k are forecast for 2022/23 after financing DSG safety valve agreement costs and transformation. Total capital receipts are forecast to be £3,465k below the income target of £81,414k for the five years to 2026/27. Overall, Prudential Borrowing required to support the 2022/23 to 2026/27 capital programmes is forecast to be under budget by £743k.

SCHOOLS BUDGET

16. The Dedicated Schools Grant (DSG) monitoring position is an in-year overspend of £6,210k at month 9, compared to the revised budgeted deficit of £5,486k, representing a pressure of £724k and an adverse movement of £181k from month 7. This overspend is due to ongoing pressures in the cost of High Needs placements, where due to a lack of capacity in borough, the number of independent placements has increased since the budget was set in combination with inflationary pressures across the sector. When the £23,522k deficit brought forward from 2021/22 is taken into account, along with the second payment of Safety Valve funding and local authority contribution, the cumulative deficit carry forward to 2023/24 is £21,982k. This remains an area of significant activity to manage out the structural deficit on this account.

HOUSING REVENUE ACCOUNT

17. The Housing Revenue Account (HRA) is currently forecasting a favourable variance of £68k compared to the budget and a favourable movement of £17k on Month 7. The 2022/23 closing HRA General Balance is forecast to be £15,085k. The use of reserves is funding investment in new housing stock. An underspend of £7,834k is projected on the £75,131k 2022/23 HRA Capital Programme, primarily due to re-phasing of projects continuing into future years.

FURTHER INFORMATION

General Fund Revenue Budget

18. As noted above and presented in the table below, a £82k underspend is projected across the General Fund at Month 9, with the following section of this report providing further information on an exception basis. This position is predicated on the deployment of sums from Earmarked Reserves, which have been set aside for these purposes, to manage inflationary and COVID-19 pressures. In order to manage this call on reserves, a number of initiatives are underway to reduce costs and mitigate the impacts wherever possible. General Fund Balances are expected to total £26,801k at 31 March 2023 as a result of the forecast position detailed above. This position keeps balances within the recommended range 2022/23 of £20,000k to £39,000k as approved by Cabinet and Council in February 2022.

Table 1: General Fund Overview

Service	Month 9		Variance (As at Month 9) £'000	Variance (As at Month 7) £'000	Movement from Month 7 £'000
	Approved Budget	Forecast Outturn			
	£'000	£'000			
Service Operating Budgets	254,456	254,374	(82)	(61)	(21)
General Contingency	500	500	0	0	0
Unallocated Budget Items	(3,909)	(3,909)	0	0	0
Sub-total Expenditure	251,047	250,965	(82)	(61)	(21)
Corporate Funding	(251,047)	(251,047)	0	0	0
Total Net Expenditure	0	(82)	(82)	(61)	(21)
Balances b/fwd	(26,719)	(26,719)			
Balances c/fwd 31 March 2022	(26,719)	(26,801)			

Service Operating Budgets

19. Service Operating Budgets represent the majority of the Council's investment in day-to-day services for residents. With the cessation of Government funding towards the pandemic, the Council increased Service Operating Budgets by £9,784k to fund the ongoing impacts from COVID-19, these budgeted costs are therefore reported on an exception basis within these budgets by Cabinet Portfolio below. A further £1,507k was included within the Corporate Funding budget to meet one-off reductions in the Council's funding driven by impacts on Council Tax and Business Rates from the pandemic. Any new and emerging pressures are being reported on below under the COVID-19 section of the report. The position presented in Table 2 therefore represents the position reported against normal activities for the Service Operating Budgets. The salient risks and variances within this position are summarised in the following paragraphs.

Table 2: Service Operating Budgets

Cabinet Member Portfolio		Approved Budget	Forecast Outturn	Variance (As at Month 9)	Variance (As at Month 7)	Movement from Month 7
		£'000	£'000	£'000	£'000	£'000
Property, Highways & Transport	Expenditure	19,982	19,988	6	(103)	109
	Income	(8,950)	(9,092)	(142)	(35)	(107)
	Sub-Total	11,032	10,896	(136)	(138)	2
Finance	Expenditure	137,262	137,356	94	275	(181)
	Income	(111,857)	(112,291)	(434)	(421)	(13)
	Sub-Total	25,405	25,065	(340)	(146)	(194)
Corporate Services	Expenditure	27,022	27,159	137	126	11
	Income	(1,633)	(1,800)	(167)	(161)	(6)
	Sub-Total	25,389	25,359	(30)	(35)	5
Residents' Services	Expenditure	64,851	67,408	2,557	2,009	548
	Income	(34,986)	(37,174)	(2,188)	(1,732)	(456)
	Sub-Total	29,865	30,234	369	277	92
Children, Families & Education	Expenditure	76,664	77,561	897	929	(32)
	Income	(22,615)	(23,348)	(733)	(731)	(2)
	Sub-Total	54,049	54,213	164	198	(34)
Health & Social Care	Expenditure	136,472	137,242	770	1,312	(542)
	Income	(27,756)	(28,635)	(879)	(1,529)	650
	Sub-Total	108,716	108,607	(109)	(217)	108
Total Service Operating Budgets		254,456	254,374	(82)	(61)	(21)

20. Within the Council budget there is a Managed Vacancy Factor across the board of 3.5%, or £4,000k to reflect natural levels of turnover and resulting structural underspend in the workforce budgets. Current projections indicate that this will be delivered in full during 2022/23, with post-level establishment controls providing a key mechanism for managing workforce costs at the organisational level.
21. The Council budgeted for a pay award in 2022/23 of 2%, however, due to the exceptional inflationary environment, the agreed pay offer exceeds this sum and equates to approximately 5.9% with an allowance being in place to meet this additional uplift in the Council's workforce expenditure after factoring in the reduction in National Insurance announced as part of the Chancellor's latest measures. This increase will be funded by the Council's identified earmarked reserve for exceptional inflationary pressures above Council's approved budget.
22. As can be seen from the table above, the net £82k underspend across Service Operating Budgets represents the cumulative effect of a number of variances which are briefly outlined below by Cabinet Portfolio:
- a. **Property, Highways & Transport** – A net underspend of £136k is forecast for the portfolio, with the variance being driven by staffing underspends from a number of

vacant posts across the Operational Assets and Planning & Regeneration services, with income forecasting a £142k favourable position. The minor £2k adverse movement in this portfolio is driven by a £109k increase in expenditure offset by £107k increase in income due to nature of property service with increased costs attracting additional income as a result of recharges.

- b. **Finance** – A net underspend of £340k is reported at Month 9 with a £194k improvement from Month 7, with the subjective variances being driven by additional costs incurred by the Finance service as they deliver Government directed programmes such as the Council Tax Energy Rebate, which are offset by Government funding. The movement in this position is predominantly driven by the Council's Treasury activity as the Council has been able to delay borrowing due to the timing of Business Rates payments to the Government, with further underspends within the Treasury position being driven by a favourable variance within the Capital Programme at outturn 2021/22.
- c. **Corporate Services** – a net underspend of £30k is reported, with the underspend being driven by a number of small variances within the staffing position due to vacancies, with the most material being Human Resources. The movement from Month 9 is a minor adverse movement of £5, with this being driven by a number of minor updates, with the most significant being an increase in spend on the Legal service area, offset by reduced spend within Human Resources.
- d. **Residents' Services** – a net overspend of £369k is forecast representing an adverse movement of £92k from Month 7, with the large subjective variances being driven by the Housing service where high levels of demand are being partly mitigated through a combination of increased rental income and Government support targeting homelessness and rough sleeping, with the adverse movement being driven by the exceptional demand being experienced in the current financial year. The net overspend is being driven by the high costs of temporary accommodation in the homelessness services to meet this demand and a reduction in parking income in the early part of the financial year. The adverse movement in Month 9 is largely driven by the continuation of this increased demand in Housing.
- e. **Children, Families & Education** – an overspend of £164k is being reported within this portfolio, with a favourable movement of £34k from Month 7. Additional income is being achieved from a number of sources including Government grant income for schools' attendance and exclusions and FGM support. This is being offset by increased costs, predominantly driven by additional demand for Children's Social Care, including support for Looked After Children and expenditure associated with the delivery of functions funded by the additional grant income. The subjective movements relate to additional resource being used to work on the Schools budget recovery plan offset by funding from the Department for Education to contribute towards this work. Within this portfolio, Home Office funding for Asylum Seekers is failing to keep pace with the cost of supporting this group, however, this has been partly mitigated through the use of earmarked reserve funding to support the shortfall.

- f. **Health & Social Care** – an underspend of £109k is reported for this portfolio, with an adverse movement of £108k from Month 7. The subjective variances are largely being driven by increased demand for Adult Social Care services, with expenditure variances related to the additional cost of direct care provision with increased income associated with contributions from Health and the associated client contributions. The movement in this area is largely driven by reductions in staff costs due to delays in recruitment and a review of the use of casual staff, with an adverse movement reported against income due to a decline in Health funding towards care provision.

Transformation

23. The Council is permitted to finance the costs associated with service transformation from Capital Receipts, with both one-off implementation costs and the support for service transformation being funded from this resource. Current projections include £5,817k for such costs, which will increase over the coming months as work progresses on delivery of the transformation programme, with all such costs subject to a specific funding strategy. It is anticipated that these pump priming costs will be financed from a combination of Capital Receipts and Earmarked Reserves.

Progress on Savings

24. The savings requirement for 2022/23 is £10,647k, furthermore, there are savings of £2,699k brought forward from 2021/22, which gives an overall total of £13,346k reported below. The savings being reported as undelivered in 2021/22 (£2,699k) were directly attributable to the COVID-19 pandemic as the Council continued to need to redirect resources to manage the pandemic for a further year. This value has been added to the budgeted savings agreed as part of the 2022/23 budget.

Table 3: Savings Tracker

Cabinet Member Portfolio	Blue Banked £'000	Green Delivery in progress £'000	Amber I Early stages of delivery £'000	Amber II Potential problems in delivery £'000	Red Serious problems in delivery £'000	Total £'000
Cabinet Member for Property, Highways & Transport	(187)	(96)	(330)	0	0	(613)
Cabinet Member for Finance	(375)	(50)	(100)	0	0	(525)
Cabinet Member for Corporate Services	(446)	(1,428)	(68)	0	0	(1,942)
Cabinet Member for Residents' Services	(1,611)	(2,875)	(774)	0	0	(5,260)
Cabinet Member for Children, Families & Education	0	(1,613)	(323)	0	0	(1,936)
Cabinet Member for Health and Social Care	0	(1,696)	0	0	0	(1,696)
Cross-Cutting	(874)	0	(500)	0	0	(1,374)
Total 2022/23 Savings Programme	(3,493) 26%	(7,758) 58%	(2,095) 16%	0 0%	0 0%	(13,346) 100%
Month on Month Movement	(734) 5%	(3,513) 26%	3,261) -24%	986) -7%	0 0%	0 0%

25. As of Month 9, £3,493k (26%) of the savings programme has already been banked, with a further £7,758k (58%) being reported as delivery in progress and £2,095k (16%) in the early stages of delivery which are ultimately expected to be delivered in full. The £986k saving relating to the leisure management fee had previously been reported at Amber II (Potential Problems in Delivery) as the particular impact of the COVID-19 pandemic on this sector presented a material risk to the operating model. Contract negotiations with the Council's leisure management provider have been completed, ensuring this saving is now on track for delivery.
26. Where savings are at risk of not being delivered in full during 2022/23, the associated pressures have been factored into the monitoring position discussed above and offset through compensatory underspends. At this time, it is expected that the full £13,346k will ultimately be delivered in full or replaced with alternative measures in the event of any shortfall.

COVID-19 Pressures

Table 4: COVID-19 Pressure Breakdown

Service	Month 9		Variance (As at Month 9) £'000	Variance (As at Month 7) £'000	Movement from Month 7 £'000
	Approved Budget	Forecast Outturn			
	£'000	£'000			
One-Off Corporate Funding	1,507	1,507	0	0	0
Service Operating Budgets	9,784	9,784	0	0	0
New & Emerging Pressures	0	3,597	3,597	3,431	166
Total Exceptional Items	11,291	14,888	3,597	3,431	166

27. As at Month 9, the Council's budgeted COVID-19 pressures are forecast in line with the set budget, with the above table reporting new and emerging pressures of £3,597k. The below section provides an update on these reported pressures.

- a. One-Off Corporate Funding - £1,507k is built into the Council's approved budget to fund prior year losses in collection of both Business Rates and Council Tax as these funding streams have a long tail of recovery from the pandemic.
- b. Service Operating Budgets – The Council funded an additional £9,784k of pandemic related costs within Service Operating Budgets in 2022/23, with additional demand from the pandemic forecast to continue into 2022/23 for the following services:
 - i. £4,622k for Adult Social Care
 - ii. £2,165k for Children's Social Care
 - iii. £771k for the Council Tax Reduction Scheme
 - iv. £600k for SEND Transport
- c. Furthermore, £1,626k was added to Fees & Charges budgets in recognition that demand for some services would recover to pre-pandemic levels at a slower rate or may recover to a lower baseline.
- d. New & Emerging Pressures – The largest element of the reported pressure is being driven by the Council's leisure centres, with an additional pressure of £1,638k as a result of a slower than budgeted recovery in footfall and demand for these services. A further £1,403k is being reported against Parking income as demand continues to be reported below budgeted levels. Children's Social Care are incurring additional costs of £273k as a result of additional demand and delays in court activity. The remaining £283k relates to smaller pressures reported across a number of service areas.
- e. Significant capacity is being committed to containing the risk of growing pressures in key demand-led budgets, including Adults and Children's Social Care, which stem from a combination of the direct impacts of COVID-19 on clients combined with knock-on effects from pandemic-driven pressures in other public services – notably the health service and courts which result in additional client needs being presented and delays in matching support to clients' changing requirements.

28. In addition to the £9,784k of Service Operating Budgets, the Council holds £4,302k of remaining Government funding and a further £6,868k of Local Funds, taking total pandemic related resources to £20,954k. With total pressures for the year forecast at £14,888k and £4,406k being released from the local reserves to fund the increase in service operating budgets, this leaves a balance of £1,660k of funds for new and emerging pressures in 2022/23 and beyond. With £1,535k of this already committed in the Council's budget strategy, the remaining balance of £125k leaves limited headroom to manage ongoing impacts above those already factored into Service Operating Budgets.

Collection Fund

29. A surplus of £436k is reported within the Collection Fund at Month 9, translating into a minor favourable movement of £24k from Month 7. Within the Collection Fund, an adverse position is reported within Council Tax of £3,228k, offset by a favourable position within Business Rates of £3,664k. The pressure in Council Tax is predominantly driven by a reduction in the forecast growth of the taxbase as construction slows down, believed to be linked to inflationary pressures in the sector, compounded by an adverse position within Council Tax Support as the economy recovers from the pandemic at a slower rate than originally budgeted for in February 2022, with this position believed to be impacted by the cost-of-living crisis. The favourable position within Business Rates is being supported by work carried out by the Council to identify properties missing from the rating list, with a one-off increase in income reflecting backdating billing being sufficient to cover the Council Tax deficit in 2022/23.
30. Any deficits within the Collection Fund impact on the Council's future year budgets, with the position reported up to Month 9 impacting on the 2023/24 saving requirement and any further updates between Month 10 and outturn impacting on 2024/25. This position therefore will reduce the Council's gross saving requirement by £436k in the next update to the Council's Budget Strategy, which will be reported to February Cabinet.

General Fund Capital Programme

31. As at Month 9 an under spend of £14,416k is reported on the 2022/23 General Fund Capital Programme of £69,367k, due mainly to re-phasing of project expenditure into future years. The forecast outturn variance over the life of the 2022/23 to 2026/27 programme is an under spend of £4,004k. General Fund Capital Receipts of £4,455k are forecast for 2022/23 after financing DSG safety valve agreement costs and transformation. Total capital receipts are forecast to be £3,465k below the income target of £81,414k for the five years to 2026/27. Overall, Prudential Borrowing required to support the 2022/23 to 2026/27 capital programmes is forecast to be under budget by £743k. A full breakdown of the Capital Programme is included in Part A, Appendix A1 and A2.

Capital Programme Overview

32. Table 5 below sets out the latest forecast outturn on General Fund capital projects. Forecasts for future years include capital projects and programmes of work approved by Cabinet and Council in February 2022. Projected variance against budget for the 2022/23 financial year are analysed between cost and rephasing, in the case of the latter, budget will only be rolled forward for use in future financial years with the explicit approval of Cabinet.

Table 5: General Fund Capital Programme Summary

	Approved Budget 2022/23	Forecast 2022/23	Cost Variance 2022/23	Project Re-phasing 2022/23	Total Project Budget 2022-2027	Total Project Forecast 2022-2027	Total Project Variance 2022-2027	Move-ment
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cabinet Member Portfolio								
Finance	1,281	449	(850)	18	5,226	4,376	(850)	-
Residents	3,516	3,131	(57)	(328)	11,017	10,960	(57)	-
Corporate Services	1,053	843	(165)	(45)	4,461	4,296	(165)	(15)
Children, Families and Education	10,168	5,404	-	(4,764)	29,351	29,351	-	
Health and Social Care	2,359	2,854	495	-	11,795	12,290	495	78
Property, Highways and Transport	49,812	41,092	(2,902)	(5,818)	247,783	244,356	(3,427)	99
Contingency	1,178	1,178	-	-	7,178	7,178	-	
Total Capital Programme	69,367	54,951	(3,479)	(10,937)	316,811	312,807	(4,004)	162
Major Projects								
Major Projects	39,247	29,389	(456)	(9,402)	181,200	180,219	(981)	3
Programme of Works	28,942	24,384	(3,023)	(1,535)	128,433	125,410	(3,023)	159
General Contingency	1,178	1,178	-	-	7,178	7,178	-	
Total Capital Programme	69,367	54,951	(3,479)	(10,937)	316,811	312,807	(4,004)	162
Movement	(48,592)	(3,991)	137	44,464	1,180	1,342	162	

33. **Finance:** The Purchase of Vehicles programme reports an under spend of £850k this year as bulk procurement of new vehicles to replace aging stock is planned to commence in 2023/24.
34. **Residents:** The budget includes the Chrysalis Programme, playground refurbishments, existing town centre initiatives and the CCTV programme. A net underspend of £57k is reported under town centres due to discontinuing future shop front grant schemes. Works have commenced to renovate tennis courts sites across Hillingdon following January Cabinet approval of the £270k project and £181k Lawn Tennis Association grant.

35. **Corporate Services:** Underspends of £165k are reported, consisting of uncommitted funding within the Older People's Initiatives budget (£145k) and £20k on completion of a scheme within the Corporate Technology and Innovation programme.
36. **Children, Families & Education:** The Schools SEND programme is underway on several projects to provide additional special needs places, including the expansions of Meadow and Harefield schools. The project is at preconstruction design stage with a main contractor to be appointed. There is considerable inflationary risk in the contract prices for this and other SEND projects to be reported once tendered costs are established.
37. **Health and Social Care:** The capitalisation of social care equipment budget forecast has increased by £78k to £495k due to higher demand levels and price inflation. This is offset by a £631k under spend on Disabled Facilities Grant adaptations. Both budgets are financed by the Disabled Facilities Grant.
38. **Property, Highways & Transport:** A planning application has been submitted for remodelling works at News Year Green Lane Civic Amenity Site to improve materials diversion rates. Works are expected to be £1,000k lower than the original budget estimate and a £200k grant for West London Waste Authority has been secured.
39. Works are nearing completion to extend the Uxbridge mortuary with completion expected in April 2023.
40. December Cabinet approved a virement of £73k from the general capital contingency fund to the Yiewsley and West Drayton Community Centre project to settle the final account with the main contractor and cover additional costs for heating and lighting. This is reflected in the revised budget.
41. An under recovery of £831k is forecast on Transport for London (TFL) grant funding, as the 2022/23 LIP funding award for the year is significantly lower than original budget assumptions which were based on pre-pandemic funding levels.
42. Construction works are in progress on the new West Drayton leisure centre and are currently forecast to be on budget and planned timescales. The works are expected to be completed in May 2024.
43. Following June Cabinet approval of the acquisition of land at Broadwater Lake for the new Hillingdon Water Sports and Activity Centre (HWSAC) site, the legal options agreement with the vendor has been finalised and a planning application is expected to be submitted shortly year, following site surveys.
44. The Civic Centre transformation project has commenced with a number of projects under various workstreams to be implemented in 2023/24.

Capital Financing - General Fund

Table 6: Capital Financing

	Approved Budget 2022/23 £'000	Forecast 2022/23 £'000	Cost Variance £'000	Phasing Variance £'000	Total Financing Budget 2022-2027 £'000	Total Financing Forecast 2022-2027 £'000	Total Variance £'000	Move-ment
Source of Finance								
Capital Receipts	13,327	4,455	(3,138)	(5,734)	81,414	77,949	(3,465)	216
CIL	8,455	9,742		1,287	24,205	24,205	-	
Prudential Borrowing	21,381	21,486	430	(325)	97,578	96,835	(743)	(269)
Total Council Resources	43,163	35,683	(2,708)	(4,772)	203,197	198,989	(4,208)	(53)
Grants & Contributions	26,204	19,268	(771)	(6,165)	113,614	113,818	204	215
Capital Programme	69,367	54,951	(3,479)	(10,937)	316,811	312,807	(4,004)	162
Movement	(48,592)	(3,991)	137	44,464	1,180	1,342	162	

45. In year receipts amount to £1,396k on five sites that have been sold or under exchange at auctions this year. A separate report has been submitted to February Cabinet to authorise the sale of the freehold interest of Brookfield Adult Education Centre which is forecast to be completed by the end of the financial year. The overall forecast is £3,465k lower than budget due in part to recent external valuations on numerous sites in the planned disposals programme, reflecting inflationary costs being experienced in the construction sector and resulting market slowdown. The favourable movement of £216k relates mainly to increased General Fund share of Right to Buy sales.
46. The 2022-23 Community Infrastructure Levy receipts forecast includes £4,742k carried forward from last year to support financing of the new West Drayton leisure centre project. The current year forecast amounts to £5,000k due mainly to a large development commencing this year for which a demand notice has been issued. The medium-term forecast is to budget, reflecting uncertainty in the construction sector as current inflation levels may affect developer activity in the short to medium term. Forecast grants and contributions are broadly in line with the revised budget.
47. The movement in grant financing of £215k partly relates to additional DFG financing of social care equipment and available TFL grant following 2022/23 funding confirmations.

Schools Budget

48. The Dedicated Schools Grant (DSG) monitoring position is an in-year overspend of £6,210k at month 9, compared to the revised budgeted deficit of £5,486k. This overspend is due to ongoing pressures in the cost of High Needs placements, where due to a lack of capacity in borough, the number of independent placements has increased since the budget was set, in combination with inflationary pressures across the sector. When the £23,522k deficit brought forward from 2021/22 is taken into account, along with the second payment of Safety Valve funding and local authority contribution, the cumulative deficit carry forward to 2023/24 is £21,982k.

Table 7: DSG Income and Expenditure 2022/23

Funding Block	Month 9		Variance (As at Month 9) £'000	Variance (As at Month 9) £'000	Change from Month 7 £'000
	Revised Budget £'000	Forecast Outturn £'000			
Dedicated Schools Grant Income	(323,969)	(323,969)	0	0	0
Schools Block	250,638	250,638	0	0	0
Early Years Block	22,951	22,951	0	0	0
Central Schools Services Block	3,003	3,016	13	13	0
High Needs Block	52,863	53,574	711	530	181
Total Funding Blocks	5,486	6,210	724	543	181
Balance Brought Forward 1 April 2022	23,522	23,522			
Safety Valve Funding	(3,750)	(3,750)			
Local Authority	(4,000)	(4,000)			
Balance Carried Forward 31 March 2023	21,258	21,982			

Dedicated Schools Grant Income (nil variance)

49. The Early Years block has been adjusted further to reflect actual numbers accessing the free entitlement in the Spring term. There will be further adjustment to the High Needs block allocation following confirmation of the import/export adjustment for 2022/23 which updates funding to reflect the local authority in which pupils with SEND are resident.

Schools Block (nil variance)

50. The Schools Block includes all funding paid directly to mainstream schools as part of their delegated budget share, including the funding recouped by the ESFA and paid to mainstream academies.
51. There is also a growth contingency fund which is funded from the Schools Block. Schools that are expanding, in agreement with the local authority, to meet basic need pupil population growth, receive additional funding to provide financial recompense throughout the relevant financial year to cover the cost of this agreed and planned growth.
52. Schools Forum took the decision to backdate growth contingency for one school in 2021/22 resulting in an overspend in that year. The overspend was ring-fenced in the Schools Block with the expectation that it would be offset by an underspend in 2022/23.

53. The growth contingency policy was amended prior to 2020/21 in order address the growth in secondary pupils. Schools will be funded for any Year 7 pupils which are above the Published Admission Number (PAN). £461k was set aside for this purpose, with the actual funding requirement not known until actual numbers on roll are confirmed.

Early Years Block (nil variance)

54. Two-year-old funding was adjusted in July to reflect the number of children accessing the entitlement based on the January 2021 census. The 3 and 4-year-old funding for both the universal and the additional free entitlement has also been adjusted in July following the January 2021 census. This has resulted in an increase of £2,796 in the overall Early Years block funding allocation as the number of children accessing the additional free entitlement has increased significantly over the past year.

Central School Services Block (£13k adverse, nil movement)

55. The published DSG budget allocations confirmed a 20% decrease in the Central School Services Block provided for historic commitments. This resulted in a £170k reduction in funding, though this was partly offset by £84k of additional funding for pupil growth. This reduction in funding resulted in a budget shortfall for the services funded by the Central School Services block adding to the pressure which has led to an overall deficit DSG being agreed for 2022/23. The main budgetary pressure is in the Looked After Children Education Team but there has been a favourable movement in Month 7, which reduced the overspend to £13k, where it remains this month.

High Needs Block (£711k adverse, £181k adverse movement)

56. Whilst there is a good level of confidence that both the Safety Valve conditions and High Needs block savings for the term of the Safety Valve will ultimately be delivered in full or replaced with alternative measures in the event of any shortfall, there is limited scope to contain any increase in High Needs spend, particularly in light of the significantly higher than budgeted levels of inflation for both placement costs and construction. In addition, delays in DfE construction projects to increase sufficiency of placements within the Borough is driving an increase in more costly independent placements, creating additional pressure on the high needs block. These increases in costs from inflation and reliance upon independent placements is driving the £181k adverse movement in Month 9. The position will continue to be monitored as part of the Safety Valve monitoring, to forecast the impact of implemented changes as part of the grant conditions.

Housing Revenue Account

57. The Housing Revenue Account (HRA) is currently forecasting a favourable variance of £68k compared to the budget and a favourable movement of £17k on Month 7. The 2022/23 closing HRA General Balance is forecast to be £15,085k. The use of reserves is funding investment in new housing stock. The table below presents key variances by service area.

Table 8: Housing Revenue Account

Service	Month 9		Variance (+ adv / - fav)		
	Revised Budget	Forecast Outturn	Variance (As at Month 9)	Variance (As at Month 7)	Movement from Month 7
	£'000	£'000	£'000	£'000	£'000
Rental Income	(61,689)	(61,597)	92	46	46
Other Income	(6,151)	(5,933)	218	4	214
Net Income	(67,840)	(67,530)	310	50	260
Housing Management	16,488	16,893	405	388	17
Tenant Services	4,410	4,482	72	(56)	128
Repairs	6,752	7,355	603	924	(321)
Planned Maintenance	3,372	2,931	(441)	(161)	(280)
Capital Programme Funding	19,694	18,194	(1,500)	(1,500)	0
Interest & Investment Income	16,198	16,198	0	0	0
Development & Risk	1,260	1,743	483	304	179
Contingency					
Operating Costs	68,174	67,796	(378)	(101)	(277)
(Surplus) / Deficit	334	266	(68)	(51)	(17)
General Balance 01/04/2021	(15,351)	(15,351)	0	0	0
General Balance 31/03/2022	(15,017)	(15,085)	(68)	(51)	(17)

58. Rental Income is forecast to under recover by £92k which is an adverse movement of £46k on Month 7. Other Income is forecast to under recover by £218k which is an adverse movement of £214k on Month 9; £116k relates to tenants' and leaseholders' annual charges and £98k relates to ad hoc contributions such as leasehold capital contributions which is dependent on the work completed each year.

59. The number of RTB applications received in the first nine months of 2022/23 was 98 compared to 125 for the same period in 2021/22. There has been 45 RTB completions in the first nine months of 2022/23 compared to 34 for the same period in 2021/22. The RTB applications and sales will be kept under review during the year especially given the current economic conditions. As at Month 9, the 2022/23 RTB sales forecast is 60, which is an increase of 10 compared to Month 7.

60. The housing management service is forecast to overspend by £405k which is an adverse movement of £17k on Month 7. This variance is being driven by increased utility forecasts of £300k which will continue to be monitored during the year given the ongoing volatility in costs of electricity and gas.

61. Tenants' services are forecast to overspend by £72k, an adverse movement of £128k on Month 7 relating to increased utility costs of £100k and agency £28k.
62. The repairs and planned maintenance service is forecasting an overspend at Month 9 of £162k which is a favourable movement of £601k on Month 7. The favourable movement of £321k on repairs is due to a greater share of void works than previously anticipated meeting the threshold for capitalisation. The favourable movement of £280k on planned maintenance relates to a reduction in the painting and decorations service contracts where the works for two of the three lots will be undertaken in 2023/24.
63. As at Month 9 the capital programme funding forecast is an underspend of £1,500k which is no change on the Month 7 position. As at Month 9 the interest and investment income is forecast to breakeven. Although given current economic circumstances this will continue to be closely monitored.
64. The development and risk contingency budgets are forecast to overspend by £483k as at Month 9 which represents an overall adverse movement of £179k on Month 7. This movement consists of the following elements:
 - a. The development and risk contingency budgets include an annual budget for bad debt provision of £660k, against which £910k is forecast to be required. This reflects the overall increase in total arrears; the increase in the number of cases and size of individual debts in the £500+ band; and the increase in debts from current to former tenants' arrears.
 - b. The development and risk contingency budgets also include the Packet Boat House development legal costs which have increased by £318k in the Month 9 forecast to reflect additional work.
 - c. Finally, the repairs contingency has been reduced by £389k given that the majority of costs are capital and relate to the housing regeneration programme.

HRA Capital Expenditure

65. The HRA capital programme is set out in the table below. The 2022/23 revised budget is £75,131k and forecast expenditure is £67,297k with a total variance of £7,834k due mainly to re-phasing of projects continuing into future years. A full breakdown of the HRA Capital Programme is included in Appendix A3.

Table 9: HRA Capital Expenditure

	Revised Budget 2022/23	Forecast 2022/23	Cost Variance 2022/23	Project Re-Phasing 2022/23	Total Project Budget 2022-27	Total Project Forecast 2022-27	Total Project Variance 2022-27	Movement 2022-27
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
HRA Capital Programme								
Major Projects	55,170	49,871	(1,223)	(4,076)	306,627	303,497	(3,130)	(3,288)
Works to Stock programme	15,947	13,661	(958)	(1,328)	136,678	135,720	(958)	(3)
Green Homes Initiatives	1,514	1,665	0	151	22,151	22,151	0	0
Major Adaptations to Property	2,500	2,100	0	(400)	13,936	13,936	0	0
Total HRA Capital	75,131	67,297	(2,181)	(5,653)	479,392	475,304	(4,088)	(3,291)
Movement	(31,066)	(7,642)	(1,384)	24,808		(3,291)	(3,291)	

66. The 2022-23 revised budget has reduced by £31,066k following December Cabinet approval to re-phase budgets into future years for ongoing projects and programmes.
67. The 2022-23 forecast includes significant investment in housing acquisitions including buy backs of former Right to Buy properties, partly financed by external resources such as the GLA Right to Buy Back grant. The 2022-23 forecast reflects an increase in the annual acquisitions cap from 20 units to 37, resulting from the commencement on site of the Maple and Poplar redevelopment, which will provide 34 general needs flats. Works are in progress on the South block, with a revised planning permission required for the North block following design changes.
68. An under spend of £1,967k is forecast on the GLA Ringfenced and Negotiated grant Buy Back scheme partly due to several identified property sales falling through and the time limited nature of the grant to identify new acquisitions by end of March 2023. The Right to Buy Back fund also reports an under spend of £1,320k with uncommitted funding unable to be carried forward into next financial year. There is residual uncommitted funding of £28k on the Rough Sleepers Accommodation Programme grant of £5,350k after fully allocating the grant to acquire 22 units (2 more than original target).
69. Works have completed and handed over at the 5x3 bedroom development at Moorfield Road, Cowley which will be provided as general needs housing. Works at the former garage site on Nelson Road to provide 6 affordable housing units are expected to be handed over in January 2023. A contract variation report has been submitted to Cabinet Members to settle the final account which includes the forecast over spend of £133k resulting from sewer works and contractor expense claims.
70. In January, Cabinet approved the appointment of the main contractor for the Petworth Gardens development and the allocation of £387k to the budget following tenders from the unallocated Acquisitions and Internal Developments budget. Construction works will commence on site shortly.
71. Contract terms have been finalised and approved in respect of the developer partner for the Hayes estates regeneration programme. Bulk purchases of properties from several

registered providers are taking place in 2022/23 and demolitions and groundworks at Avondale estate.

72. The Works to Stock programme 2022/23 is in various stages of progress with works ongoing across the housing estate under numerous workstreams. There is a forecast under spend of £958k on programmes for which the budget is not expected to be committed this financial year. Works are underway on delivering Green Homes Initiatives funded by £1,581k Social Housing Decarbonisation Fund grant which is required to be spent by the end of the financial year. Agreement has been reached to deliver a lower number of units from the total grant due to inflationary pressures on the costs of the scheme.

Table 10: Outstanding Deposits

Period	Actual (£m)	Actual (%)
Call Accounts and MMF's*	39.6	43.85
Up to 1 Month Fixed-Term Deposits	35.7	39.54
Total	75.3	83.39
Strategic Pooled Funds	15.0	16.61
Total	90.3	100.00

*Money Market Funds

73. Deposits are held with UK institutions, all of which hold a minimum A- Fitch (or lowest equivalent) long-term credit rating and AAA rated Money Market funds. UK deposits are currently held in NatWest Bank plc and the DMADF. There is also an allocation to Strategic Pooled Funds.
74. The average rate of return on day-to-day operational treasury balances is 1.69%. As part of the Council's investment strategy for 22/23, the Council continues to hold a total of £15m in three long-dated strategic pooled funds (£5m in each). The strategic pooled funds have a 3-5 year investment horizon with dividends being distributed periodically. When including projected dividend income on these strategic pooled funds, based on the previous six months income average, the overall rate of return increases to 1.92%.
75. The Council aims to minimise its exposure to bail-in risk by utilising bail-in exempt instruments and institutions whenever possible. However, due to the significant amount held in instant access facilities, which is needed to manage daily cashflow, it is not possible to fully protect Council funds from bail-in risk. At the end of December, 53% of the Council's day-to-day operational treasury investments had exposure to bail-in risk compared to a September benchmark average of 55% in the Local Authority sector (latest benchmark provided quarterly by the Council's treasury advisors Arlingclose). The Council's exposure reduces to 0% once instant access facilities are excluded from the total bail-in percentage.
76. Liquidity was maintained throughout December by placing surplus funds in instant access accounts and making short-term deposits in the DMADF. Cash-flow was managed by ensuring deposit maturities with the DMADF were matched to outflows and where required, funds were withdrawn from instant access facilities.

Table 11: Outstanding Debt

Average Interest Rate on Total Debt: 2.90%

Average Interest Rate on Debt Excluding Temporary Borrowing: 3.11%

Average Interest Rate on Temporary Borrowing: 2.00%

	Actual (£m)	Actual (%)
General Fund		
PWLB	83.60	26.01
Long-Term Market	15.00	4.66
Temporary	60.00	18.67
HRA		
PWLB	129.82	40.39
Long-Term Market	33.00	10.27
Total	321.42	100.00

77. There were two scheduled £0.33m EIP debt repayments during December and repayment of temporary loans totalling £35m.
78. Gilt yields moved up significantly during the month, partly due to the increase in base rate of 0.50% from 3.00% to 3.50%. With the Council's long-term borrowing need and with restrictive premiums, early repayment of debt remains unfeasible.
79. There were no breaches of the Prudential Indicators or non-compliance with the Treasury Management Policy and Practices.
80. To maintain liquidity for day-to-day business operations during January, cash balances will be placed in instant access accounts and short-term deposits.
81. Cash flow forecasts continue to indicate the refinancing £70m of temporary borrowing maturing this year being required by the end of 22/23. With £40m previously being arranged, opportunities to secure the remaining £30m are being explored.

PART A: APPENDIX A1

CAPITAL - MAJOR PROJECTS BY CABINET MEMBER PORTFOLIO

Prior Year Cost	Project	2022/23 Revised Budget	2022/23 Forecast	2022/23 Cost Variance	2022/23 Forecast Re-phasing	Total Project Budget 2022-2027	Total Project Forecast 2022-2027	Total Project Variance 2022-2027	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Residents										
440	Shopping Parades Initiative	886	769	(117)	0	2,471	2,354	(117)	2,225	51	78
9,162	Hayes Town Centre Improvements	289	349	60	0	289	349	60	172	100	77
2,028	Uxbridge Change of Heart	60	60	0	0	60	60	0	6	0	54
0	Tennis Courts Upgrades	270	270	0	0	270	270	0	89	0	181
	Children, Families and Education										
28,104	Secondary Schools Expansions	93	72	20	(41)	93	113	20	113	0	0
0	Additional Temporary Classrooms	20	0	(20)	0	2,800	2,780	(20)	2,780	0	0
3,132	Schools SRP / SEND	8,184	3,811	0	(4,373)	22,199	22,199	0	0	22,199	0
	Property, Highways and Transport										
1,824	New West Drayton Leisure Centre	15,403	15,403	0	0	34,845	34,845	0	34,395	0	450
17	Motor Vehicle Workshop	41	41	0	0	500	500	0	500	0	0
290	Yiewsley/W Drayton Community Centre	153	153	0	0	153	153	0	153	0	0
1,465	Hillingdon Water Sports Facility	1,507	850	0	(657)	25,035	25,035	0	0	0	25,035
318	Battle of Britain Underground Bunker	200	95	76	(181)	1,237	1,313	76	1,313	0	0
1,115	Uxbridge Mortuary Extension	1,839	1,948	0	109	2,199	2,199	0	2,199	0	0
190	Cranford Park Heritage Project	2,800	2,500	0	(300)	3,426	3,426	0	309	0	3,117
2,559	Cedars & Grainges Car Park	112	100	0	(12)	112	112	0	112	0	0
27	Asha Day Centre refurbishment	573	573	0	0	585	585	0	585	0	0
0	New Years Green Lane Extension	500	25	(475)	0	2,000	1,000	(1,000)	800	200	0
161	Battle of Britain Visitors Centre Enhancements	100	100	0	0	100	100	0	100	0	0
0	Botwell Leisure Centre Football Pitch	0	0	0	0	200	200	0	200	0	0
0	Parking Improvements	345	175	0	(170)	500	500	0	500	0	0
0	Woodside Ground Floor Development	0	0	0	0	2,575	2,575	0	2,575	0	0
11	Otterfield Road Library	0	0	0	0	1,974	1,974	0	1,974	0	0
0	Northwood Hills Library	0	0	0	0	2,392	2,392	0	2,392	0	0
56	Flood Alleviation - Bessingby Park	122	95	0	(27)	227	227	0	227	0	0
0	Civic Centre Transformation	1,500	750	0	(750)	35,000	35,000	0	35,000	0	0

0	Carbon Zero Initiatives	250	250	0	0	25,000	25,000	0	25,000	0	0
10,142	Housing Company Financing	4,000	1,000	0	(3,000)	14,858	14,858	0	14,858	0	0
0	Appropriation of Townfield to GF	0	0	0	0	100	100	0	100	0	0
62,712	Total Major Projects	39,247	29,389	(456)	(9,402)	181,200	180,219	(981)	128,677	22,550	28,992

PART A: APPENDIX A2
CAPITAL - PROGRAMMES OF WORKS BY CABINET MEMBER PORTFOLIO

Prior Year Cost	Project	2022/23 Revised Budget	2022/23 Forecast	2022/23 Cost Variance	2022/23 Forecast Re-phasing	Total Project Budget 2022-2027	Total Project Forecast 2022-2027	Total Project Variance 2022-2027	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Finance										
N/A	Purchase of Vehicles	1,281	449	(850)	18	5,226	4,376	(850)	4,376	0	0
	Property, Highways and Transport										
N/A	Highways Structural Works	5,905	5,321	(584)	0	29,905	29,321	(584)	29,321	0	0
N/A	Highways Bridges and Structures	300	300	0	0	1,500	1,500	0	1,500	0	0
N/A	Street Lighting Replacement	969	969	0	0	4,669	4,669	0	4,669	0	0
N/A	Street Lighting LED Upgrade	130	130	0	0	130	130	0	130	0	0
N/A	Road Safety	197	197	0	0	677	677	0	677	0	0
N/A	HS2 Road Safety Fund	146	146	0	0	572	572	0	0	0	572
N/A	Transport for London	2,986	1,638	(831)	(517)	14,534	13,703	(831)	0	13,703	0
N/A	Parking Management Schemes	120	120	0	0	600	600	0	480	120	0
N/A	Emergency Active Travel	43	43	0	0	43	43	0	0	43	0
N/A	Highways Section 106 Projects	22	22	0	0	22	22	0	0	0	22
N/A	Libraries Refurbishment Programme	13	13	0	0	13	13	0	13	0	0
N/A	Bowls Clubs Programme	69	25	0	(44)	69	69	0	69	0	0
N/A	Sports Clubs Rebuild / Refurbishments	0	0	0	0	0	0	0	0	0	0
N/A	Property Works Programme	1,364	1,116	(73)	(175)	5,384	5,311	(73)	5,200	0	111
N/A	Civic Centre Works Programme	267	241	0	(26)	1,988	1,988	0	1,988	0	0
N/A	Leisure Centre Refurbishment	2,502	2,502	0	0	2,502	2,502	0	2,502	0	0
N/A	School Building Condition Works	2,224	2,156	0	(68)	19,229	19,229	0	0	18,290	939
N/A	Harlington Road Depot Improvements	42	42	0	0	42	42	0	42	0	0
N/A	Disabled Facilities Grant	2,146	1,515	(631)	0	11,464	10,833	(631)	0	10,733	100
N/A	Schools Pollution Screening (Environmental Initiatives)	652	268	(384)	0	1,152	768	(384)	0	0	768
	Corporate Services										
N/A	Corporate Technology and Innovation	853	788	(20)	(45)	3,461	3,441	(20)	3,425	16	0
N/A	Older Peoples Initiative	200	55	(145)	0	1,000	855	(145)	855	0	0

PART A: APPENDIX A2 Continued

Prior Year Cost £'000	Project	2022/23 Revised Budget £'000	2022/23 Forecast £'000	2022/23 Cost Variance £'000	2022/23 Forecast Re-phasing £'000	Total Project Budget 2021-2026 £'000	Total Project Forecast 2021-2026 £'000	Total Project Variance 2021-2026 £'000	Project Forecast Financed by:		
									Council Resources £'000	Government Grants £'000	Other Cont'ns £'000
	Residents Services										
N/A	Chrysalis Programme	1,274	1,074	0	(200)	5,274	5,274	0	5,274	0	0
N/A	Car Park Pay & Display Machines Replacement	35	35	0	0	35	35	0	35	0	0
N/A	CCTV Programme	205	259	0	54	806	806	0	806	0	0
N/A	Environmental and Recreational Initiatives	560	505	0	(55)	719	719	0	436	242	41
N/A	Green Spaces Section 106 Projects	110	85	0	(25)	110	110	0	0	0	110
N/A	Homeless Provision	0	0	0	0	0	0	0	0	0	0
N/A	Playground Replacement Programme	200	10	0	(190)	1,000	1,000	0	1,000	0	0
N/A	HS2 Amenity Fund	313	313	0	0	313	313	0	0	0	313
	Children, Families and Education										
N/A	Youth Provision	700	50	0	(650)	1,900	1,900	0	400	0	1,500
N/A	Devolved Capital to Schools	869	869	0	0	1,757	1,757	0	0	1,110	647
	Health and Social Care										
N/A	Equipment Capitalisation - Social Care	2,359	2,776	417	0	11,795	12,212	417	0	12,212	0
0	Total Programme of Works	34,400	24,686	(3,182)	(6,532)	127,594	124,412	(3,182)	63,199	56,090	5,123
	Finance										
N/A	General Contingency	1,280	1,280	0	0	7,280	7,280	0	7,280	0	0
	Total GF Capital Programme	117,959	58,942	(3,616)	(55,401)	315,631	311,465	(4,166)	199,042	78,489	33,934

PART A: APPENDIX A3**HRA Capital Expenditure – Major Projects breakdown by scheme**

Prior Years	Scheme	2022/23 Total Revised Budget	2022/23 Forecast	2022/23 Cost Variance	Proposed Re-phasing	Total Project Budget 2022-2027	Total Project Forecast 2022-2027	Total Project Variance 2022-2027
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Property Highways and Transport							
0	Acquisitions (GLA Ringfenced and Negotiated Grant)	4,323	4,263	(60)	0	6,230	4,263	(1,967)
0	Acquisition of 95 & 97 Willow Tree Lane	1,100	1,100	0	0	1,100	1,100	0
0	Chippendale Waye/Carpenters Court	1,854	1,854	0	0	4,220	4,220	0
0	Acquisition of 74 Chapel Lane	50	50	0	0	579	579	0
1,590	Packet Boat House Buybacks	260	253	(7)	0	260	253	(7)
0	Right to Buy Back Fund	5,410	4,090	(1,320)	0	5,410	4,090	(1,320)
67,634	Acquisitions (1st 20 units each year)	10,380	14,800	0	4,420	38,383	38,383	0
366	Rough Sleepers Accommodation Programme	4,984	4,956	(28)	0	4,984	4,956	(28)
8,170	Acquisition of freehold land at TCM House	686	692	6	0	686	692	6
567	Acquisition of 2 units at 191 Harefield Road	4	0	(4)	0	4	0	(4)
23,442	Acquisition of 9 new build homes at 253 Park Road	186	181	(5)	0	186	181	(5)
6,927	Acol Crescent	5	5	0	0	5	5	0
359	Maple and Poplar	4,250	3,354	0	(896)	9,187	9,187	0
2,476	Willow Tree	78	78	0	0	78	78	0
86	34-44 Sullivan Crescent	101	25	0	(76)	1,900	1,900	0
1,489	Nelson Road	1,380	1,513	133	0	1,456	1,589	133
57	Petworth Gardens	487	100	0	(387)	2,217	2,217	0
680	113-127 Moorfield Road	512	595	50	33	655	705	50
566	Woodside Day Centre	0	0	0	0	4,752	4,752	0
154	Loft Extensions	661	500	0	(161)	1,846	1,846	0
2,884	Hayes Estate Regeneration	5,000	2,250	0	(2,750)	98,150	98,150	0
3,680	Hayes Estate Regeneration Leaseholder Buybacks	9,700	9,200	0	(500)	21,994	21,994	0
2,528	Housing Extensions Programme retentions	0	12	12	0	0	12	12
0	Acquisitions and Internal Developments	3,759	0	0	(3,759)	102,345	102,345	0
103,655	Total HRA Major Projects	55,170	49,871	(1,223)	(4,076)	306,627	303,497	(3,130)

PART B: FINANCIAL RECOMMENDATIONS

That the Cabinet:

- a. **Accept grant funding of £48,500 from the Mayor of London's Rewild London Fund in respect of the Rewilding the Grove project.**
- b. **Approve acceptance of £234k for the financial year 2023-24 and £249k for the financial year 2024-25 from the Department for Levelling up, Housing and Communities to deliver the Accommodation for Ex-Offenders programme (AFEO).**
- c. **Approve the introduction of a supplementary fee of £15 as a one-off charge to customers wishing to upgrade their bin to a lockable bin as part of an enhancement to the Commercial Waste Collection service's offering.**
- d. **Note the Council has been awarded £474k by the Department for Levelling up, Housing and Communities to run a Council Tax Support Fund in 2023/24, with a mandatory and discretionary element and approve the Council's discretionary award.**
- e. **Accept grant funding of £13,751k from the Department for Business, Energy & Industrial Strategy in respect of the Public Sector Decarbonisation Scheme (Phase 3b).**

Reasons for recommendation

82. Following a recent application to the Mayor of London's Rewild London Fund, the Council has been awarded £48,500 for a nature restoration project at the Grove wildlife corridor in South Ruislip, with **recommendation 2a** seeking approval to accept this funding. The project also includes £7,000 Council match funding from Green Spaces.
83. **Recommendation 2b** seeks approval to accept grant funding from DLUHC to support homeless prison leavers to access the private rented sector, reducing the chances of this cohort rough sleeping and reoffending.
84. Currently, businesses are charged £9 per week for hire and empty of a non-lockable 360L bin. There has been an increase in requests for a lockable option recently, partly due to the misuse of non-lockable bins for disposal of waste not related to the business customer. It is proposed to levy a one-off £15 charge to existing customers wishing to replace their bins with the lockable version (and to new customers requesting such a bin). **Recommendation 2c** is intended to ensure that the Council recovers the additional costs associated with purchasing lockable bins (as compared with the non-lockable equivalent).
85. In December 2022, the Government announced a new Council Tax Support Fund, with Hillingdon receiving an allocation of £474k. The fund is to be spent on awarding Council Tax Reduction Scheme claimants additional support of up to £25 per claimant where they are in receipt of the benefit on 1 April 2023. The remaining element of the funding is to be allocated based on a local scheme, with **recommendation 2d** proposing that the remaining funding is awarded equally to all Council Tax Reduction Scheme claimants active on 1 April 2023 and allocate an additional award of up to £2 per claimant, this will leave c£8k of funding that will be utilised to manage any variation in demand for the scheme.
86. The Council has been successful in an application to the Public Sector Decarbonisation Scheme and has been awarded £13,751k to fund heat decarbonisation and energy efficiency measures with **recommendation 2e** proposing the Cabinet accept this grant

award. Proposed works include replacing boilers with air source heat pumps, insulation and glazing at the Civic Centre, Winston Churchill Hall and theatre, Highgrove leisure centre and Hillingdon Leisure Centre. The total project cost estimate is £18,238k with Council match funding of £4,487k to be provided from the £25,000k Carbon Zero Initiatives budget, and the grant reducing the call on Council resources to deliver Carbon Zero Initiatives by £13,751k. The grant is required to be spent by 31 March 2024.